



**ŌPŌTIKI/ KAWERAU/ WHAKATĀNE DISTRICT LICENSING COMMITTEES
2023-2024**

CHECKLIST FOR APPLICATION FOR TEMPORARY AUTHORITY

NAME OF APPLICANT: _____

An application for temporary authority to carry on is for a **period not exceeding 3 months** and is for:

- the sale and supply of any alcohol on any premises or conveyance in respect of which an **on-licence** is in force, *or*
- the sale and delivery of any alcohol on or from any premises in respect of which an **off-licence** is in force

To complete this application, you will need to answer all questions that follow and supply all of the documents required and pay the fee:

- A completed application form
- The prescribed fee \$296.70
- Proof of entitlement to the business (agreement or lease)
- Copy of existing lease
- If a company, Certificate of Incorporation



The Secretary
District Licensing Committee
Opotiki District Council
PO Box 44
OPOTIKI 3122

The Secretary
District Licensing Committee
Kawerau District Council
Private Bag 1004
KAWERAU 3169

The Secretary
District Licensing Committee
Whakatane District Council
Private Bag 1002
WHAKATANE 3158

(CIRCLE APPLICABLE COUNCIL)

**APPLICATION FOR TEMPORARY AUTHORITY
SECTION 136 OF THE SALE AND SUPPLY OF ALCOHOL ACT 2012**

Application for Temporary Authority to carry on the sale and supply (or delivery) of alcohol made in accordance with the details set out below.

DETAILS OF APPLICATION

FULL NAME:

HAVE YOU USED OR BEEN KNOWN BY ANY OTHER NAMES?

DAYTIME PHONE:

CELLPHONE:

EMAIL ADDRESS:

STREET ADDRESS:

POSTAL ADDRESS:

OCCUPATION:

CURRENT EMPLOYER:

DETAILS OF LICENCE

TYPE OF LICENCE: ON OFF

LICENCE NUMBER:

EXPIRY DATE:

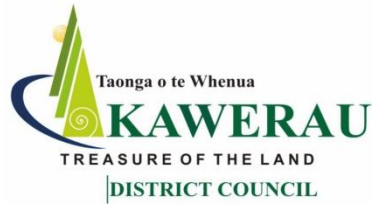
DETAILS OF PREMISES (not a conveyance)

TRADING NAME OF LICENSED PREMISE:

ADDRESS OF PREMISE:

DETAILS OF CONVEYANCE

TRADING NAME:



TYPE OF CONVEYANCE: *eg ship, railway carriage, bus*

ADDRESS OF HOME BASE:

PRINCIPAL ROUTE TRAVELLED:

FURTHER DETAILS

WHAT RIGHT, TITLE, ESTATE OR INTEREST DOES THE APPLICANT HAVE IN THE PREMISES (OR CONVEYANCE) TO WHICH THE APPLICATION RELATES?

DOES THE APPLICANT INTEND TO CARRY ON THE SALE AND SUPPLY (OR DELIVERY) OF ALCOHOL PERSONALLY?

YES

NO - provide details of the person whom the applicant intends to carry on the sale and supply (or delivery) of alcohol?

FULL NAME:

ADDRESS:

OCCUPATION:

DETAILS OF MANAGERS TO BE EMPLOYED (not applicable for BYO only)

Full Name of Manager	Address	Date of Birth	Certificate Number

WHAT ARE THE REASONS FOR THE APPLICATION?



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SIGNATURE OF APPLICANT

Applicant's signature: _____ Date: _____

Notes

1. This application must be accompanied by the prescribed fee.
2. The District Licensing Committee may require notice of this application to be given to any person or persons it may state.

DLC OFFICE USE ONLY

Application fee must be paid with application
Date lodged: _____
Fee Paid: \$296.70 Receipt number: _____

NEW ZEALAND POLICE AUTHORISATION

SECTION 103 OF THE SALE AND SUPPLY OF ALCOHOL ACT 2012

Assessing the suitability of the applicant of a manager's certificate is a requirement under the sale and Supply of Alcohol Act 2012. The Police are required to report on this application. That report may include the release of any previous convictions that you may have, (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies.

AUTHORISATION

"The Police are required to report on this application. That report may include the release of any previous convictions you may have. You will receive a copy of that report. Do you consent to the release of this information?"

YES NO *(Tick One)*

SIGNATURE OF APPLICANT: _____

FULL NAME OF APPLICANT: _____

DATE: _____

THE IMPACT OF THE CRIMINAL RECORDS (CLEAN SLATE) ACT 2004 ON APPLICATIONS FOR MANAGER'S CERTIFICATES UNDER THE SALE AND SUPPLY OF ALCOHOL ACT 2012

The Criminal Records (Clean Slate) Act 2004 commenced on Monday 29 November 2004. The Act enables individuals who satisfy all of the eligibility criteria to conceal all of their convictions in most circumstances. It sets a high threshold for eligibility

The general criteria for obtaining the benefits of the 'clean slate' scheme are set out below. Section 7 of the Act should be consulted for full information.

The individual must have:

- No convictions within the last seven years;
- Never been sentenced to a custodial sentence (eg imprisonment, corrective training, borstal)
- Never been ordered by a Court during a criminal case to be detained in a hospital due to his/her mental condition, instead of being sentenced
- Paid in full any fine, reparation or costs ordered by the Court in a criminal case;
- Never been indefinitely disqualified from driving under section 65 of the Land Transport Act 1998 or an earlier equivalent provision (section 65 relates to mandatory penalties for repeat offences involving use of alcohol or drugs)

Additional info: <http://www.justice.govt.nz/services/criminal-records/about-the-criminal-records-clean-slate-act-2004>