



**OPOTIKI DISTRICT COUNCIL**

**Exceptions Annual Plan  
2013-2014**

Produced by Opotiki District Council  
June 2013  
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Tauranga

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## *A message from His Worship the Mayor and Chief Executive*

The onset of PSA, and a relatively stagnant national economy combined with recent drought conditions are making difficult times harder. With that in mind, Council has developed our Exceptions Annual Plan 2013-14 (the Plan) with the goal of easing the burden on ratepayers.

The Harbour Transformation Project and Opotiki sewerage scheme continue to be priorities for Council alongside other important initiatives such as the redevelopment of the Opotiki Library and the upgrade of community water supplies, such as that in Te Kaha. Council proposes, however, to defer projects such as playgrounds at the Waiotahi Drifts and at Waihou Bay for at least another twelve months.



The Plan represents year two of our Long Term Plan 2012-22 (LTP). It takes on a 'business as usual' approach to Council service delivery with no major changes to service levels. We are still focussed on a strategy of consolidation, prudent financial management, affordability and preparing for future growth opportunities.

This Exceptions Annual Plan provides for an average increase in rate revenue of 4.34% which represents a good balance between the provision of essential services and the need to reduce costs for the community. The proposed increase is less than the 5.4 percent increase set out in the LTP for this financial year. To achieve this, Council has been through the proposed work programme for the coming year and wherever possible either deferred non-essential expenditure or spread expenditure over longer timeframes to ease the burden on ratepayers.

As always, Council and its executive team are actively finding ways to provide opportunities for the community without further burdening the ratepayer. Many of the projects proposed in this Plan, such as the library redevelopment, are reliant on external funding. Council will continue to work hard to attract as much funding as possible to upgrade assets in the most cost effective manner for residents and ratepayers.

# *What is the Exceptions Annual Plan?*

The purpose of the Exceptions Annual Plan (EAP) is to:

- Support the Council's Long Term Plan (LTP) in providing integrated decision-making and coordination of the resources
- Extend the opportunity for the community to participate in Council's decision-making processes relating to costs and funding
- Contribute to the Council's accountability to its community
- Detail the annual budget and relating funding impacts
- Identify any variances from the funding and financial information in the LTP for the coming year.

Whilst the primary purpose of the EAP is to provide a basis for setting the following year's budget and setting the rates it provides an opportunity to revisit what the Council said it was going to do in the LTP for the coming year.

The LTP provides a long term view of Council's plans and actions. The EAP looks at the near term (the following year) and provides an opportunity to see if the LTP is still relevant or if there is any need to alter what Council said it was going to do.

For that reason the EAP primarily considers exceptions or variances from the LTP rather than on bigger issues such as the role of Council, major priorities or scope and levels of service.



## *Factors impacting this year's Plan – Key issues for consultation*

The EAP 2013-14 covers year two of the 2012-2022 LTP. The 2012-2022 Long Term Plan confirmed a long standing Council strategy of consolidation, prudent financial management, affordability and getting prepared for future growth opportunities. Specifically the LTP describes how Council intends to invest in the Harbour Transformation Project and in Wastewater (particularly in the Opotiki Township) in support of sustainable growth.

This EAP continues with that theme. The Harbour Transformation Project and Opotiki Sewerage continue to be top of mind priorities for Council alongside other important initiatives such as the redevelopment of the Opotiki Library and the upgrade of community water supplies such as that in Te Kaha.

This EAP does not propose any material changes from the LTP for the 2013-14 financial year. It generally represents a 'business as usual' approach to service delivery with no significant changes to service levels.

### **Exceptions to the LTP for the 2013-14 year include:**

- An increase in spend on Councillor training in anticipation of some new elected members as a result of the local government elections in October 2013
- A slight increase in community development expenditure of \$8,000 to join up with other Eastern Bay Council's to promote sport via a contract with Sport New Zealand
- A reduction in spending in Resource Management due to the delay of the review of the District Plan by one year
- An increase in Regulation and Safety is due to Council's intention to focus on compliance e.g. Bylaw compliance, Noise control, and compliance with Resource Management planning conditions
- It is necessary to replace a failed bore at the old Woodlands Road Landfill site for monitoring and compliance reasons
- New costs have been provided for operating new Telemetry at remote sites for both Water (Ōhiwa) and Wastewater (Waihou Bay)
- Increased expenditure is provided in the Land Transport Activity due to an increased contribution to the Eastern Bay of Plenty Road Safety Programme and investing in the Rapid Rural Numbering Programme
- There is a slight increase in investment activities to ensure that the Bay of Plenty Shared Services organisation (of which Council is a shareholder) is adequately resourced to deliver on agreed objectives and to cover the cost of software licensing fees etc
- The LTP provision of \$37,000 for a new playground at the Waiotahi Drifts Subdivision has been delayed given that the rate of development at the subdivision is not as originally expected. The slower than expected take up of new housing at Waiotahi Drifts means that the demand for playground facilities is not yet enough to warrant this investment. The need for the playground will continue to be monitored
- Council has delayed the LTP provision for a new playground at Waihou Bay until 2014-15. \$62,000 was provided in the LTP for a new Playground at Waihou Bay however the Council is not confident that the local community and other stakeholders are united in terms of where a new playground may be located and what might be provided. Council has delayed expenditure on this project to allow the Coast Community Board to work through outstanding issues with relevant stakeholders



- The \$10,000 that was set aside in the LTP for the development of the Dip Road Cemetery has been deferred until 2014-2015. Council is of the view that this expenditure is discretionary in nature and therefore not critical at this point in time.

Rural Fire

Council have agreed in principle to support a hybridised Rural Fire Service which will see the Opotiki District Council partnering across the Bay of Plenty and Waikato with other providers for the delivery of this important service.

The proposed hybrid service will result in an increase in cost to Council of approximately \$27,000 and whilst expensive it is considered necessary to meet increasing compliance standards in the delivery of the Rural Fire Service. Many of the new costs are associated with funding centralised resourcing that will assist in meeting increasing policy, procedure and compliance standards.



## *Key projects planned for the 2013-2014 year*

The following key projects (as provided for in the LTP) are planned for the following financial year:

### ***Library Redevelopment***

The LTP provided for \$1,200,000 to redevelop the Opotiki Library in the 2013-14 year with approximately \$900,000 of this funding coming from external sources. Council is well underway with sourcing external funding partners for this project however it is not likely to have the funding available to complete the project prior to June 2014. As a result Council intends to complete the project over two financial years, \$600,000 in 2013-2014 and a further \$600,000 in 2014-15.

### ***Harbour Transformation Project***

This EAP provides for Council to continue with the necessary research and investigation work for the Harbour Transformation Project. The EAP differs from what was proposed by the LTP for the coming year in that there will be a reduced spend of \$739,000 (the LTP forecast was \$1,239,000). The change represents a re-ordering of project components to bring some of the design work ahead of the geotechnical investigation, and a deferral of the remainder of the design and tender work to the 2014-15 financial year. The objective in this re-ordering is to ensure we can refine the cost estimate for the capital work for our external funders and before committing to the final design and tender. The Council has also made an application to the Regional Council Regional Infrastructure fund, and this project has been delayed.

Overall the entire project budget remains as it was forecast in the LTP.

### ***Opotiki Sewerage***

This project was established by the LTP. The Opotiki Township Sewerage Reticulation is fast approaching the end of its useful life and, as demonstrated on numerous occasions in recent years when there have been storms and rising rivers, the frequency of failure is increasing. The piped systems are unable to cope with the additional load resulting from infiltration of ground water and inflow from storm water that collects around the township. Overflowing sewers cause health risks and in places there are periods, sometimes up to 4-5 days, when there is a complete loss of service for some residents. Council as part of the LTP decided to embark on a process of investigation and design of a solution for issues associated with the Opotiki Sewerage Reticulation Network over two years. The \$80,000 budgeted for the 2013-14 year will provide the information for a final decision in terms of an engineering solution. A further \$70,000 over and above the funding contained in the LTP is also proposed for the coming financial year. Further investigation has revealed that it is necessary to upgrade a critical sewerage pump station, related controls and telemetry equipment.

## ***Waste Treatment Spill over Pond and ex Sale Yard Property De-contamination***

Following events of the Ōpōtiki Sewage Effluent Pond overflowing during high rainfall events agreement was reached with the Bay of Plenty Regional Council for the construction of an additional pond to cater for any spill over. A review of the work and related consents has led to an innovative construction solution which will also provide for removal of the contaminated material at the Council owned ex sale yard property. This requires an increase in budget for the sewerage component of this work. The remainder of the funding (related to the sale yard de-contamination) will come from Council's property portfolio.

## ***Water Meter Replacement***

Additional funding is provided to replace water meters in Opotiki and Ōhiwa over time. The water meters are part of the Council's reticulation network and like any other part of the asset suffer from wear and tear and eventually get near the end of their useful life. Council will (with modest funding) begin an annual renewal programme which will see the Water Meters replaced over time.

## ***Urban Pavement Rehabilitation***

Council will continue with its annual urban pavement renewal programme as established by the Roading Asset Management Plan and LTP. \$129,000 of work is budgeted for 2013-14 as per the LTP.

## ***Pakihi Road Bridge – Urgent Renewal***

Council has provided in this Exceptions Annual Plan \$240,000 to urgently undertake structural remedial work on the Pakihi Road Bridge. Load restrictions that have been in place for ten years are no longer considered sufficient to manage safety concerns associated with the bridge. A recent heavy rain event has further undermined the piles on the bridge and it is now necessary to replace them. Council will be seeking funding from Land Transport New Zealand to part fund this project.

## ***Archive Solution***

Council plans to make a modest investment of \$30,000 over the next two financial years (\$15,000 each year) in the development of fit for purpose Council archive facilities. Council has a legal obligation to ensure that public records are retained and stored in a manner that protects them for future access and existing archive storage practice is far from acceptable and well below standard. An opportunity has presented itself to purchase the Department of Conservation Shed adjacent to the Council administration building. The shed is located on Council owned land (the only building on site that is not Council owned). Council has provided funding in the EAP to purchase the shed and convert over time to a fit for purpose archive solution. This is considered to be a cost effective solution to a long standing problem that will also assist in tidying up land tenure/occupancy issues at the same time.

## ***Generators***

The LTP provided funding to purchase generators to support the Water Supply Networks in Opotiki and Te Kaha. Unreliable power supply to the Opotiki District means that emergency generation capacity is required to ensure that potable water can continue to be supplied in the event of power outage. \$42,000 has been budgeted for the 2013-14 financial year to enable Council to purchase an appropriate (emergency) generator for the Te Kaha Water Supply.

## ***Rural Property Numbers***

Council will invest \$30,000 over the next two financial years (\$15,000 each year) to implement a project that will result in the allocation of rural numbers to all rural properties. The budget also includes the cost of either replacing current property numbers or placing new numbers at property entrances.

The system is based on distance from the beginning of a road and is consistent throughout New Zealand and is used by emergency service providers such as Ambulance and New Zealand Fire Service to locate properties quickly in emergency situations.



# Council Organisation

## Council Values

### **Integrity and Honesty**

We will not compromise our values and will act in a trustworthy manner at all times.

#### ***Ngakau- tapatahi me te Pononga***

*Kaore matou a marie © a matou uaratanga a, ka mahi © roto © te huatanga matatika © nga wa katoa.*

### **Leadership**

We will take an active role in issues that affect our community by providing governance, representation, advocacy, guidance and opinion.

#### ***Manakuratanga***

*Ka kakama matou © roto © nga take e pa ana ki to tatou iwi whanui ma te whakahaere tikanga, ma te kanohi, kai tautoko arahitanga me te whakaaro.*

### **Openness and Accountability**

We will conduct our affairs in a way that allows the community to see and understand our actions and achievements and we will accept responsibility for them.

#### ***Mahorahora me nga Herenga***

*Ka whakahaeretia a matou mahi © roto © te aria kia kitea ai e te iwi whanui a, kia mohiotia a matou mahinga me nga tutukitanga me te whakaae ano mo aua kawenga.*

### **Fairness and Equity**

We will act to ensure that all have equal opportunities and that we will be unbiased in the implementation of policies.

#### ***Tokeke me te Ture o te Tika***

*Ka mahi matou ia hua ai ka orite te whiwhi mea angitu o te katoa me ae ate tokeke © roto © iaga whakatinanatanga o uga kaupapa.*

### **Achievements Orientated**

We will gain results in a timely, innovative and economic manner.

#### ***Whakatutukitanga Whakawaiatanga***

*Ka whiwhi hua © roto © te auaha me te ngawaritanga.*

### **Relationships**

We will acknowledge the special place of Tangata Whenua in our community and respect the different views and values of our community.

#### ***Tikanga Tutohungatanga***

*Ka manako matou © te wahi motuhake o te Tangata Whenua © roto © te iwi whanui a me te whakarite ano © nga kitenga rereketanga, me nga uaratanga o to tatou iwi whanui.*

### **Satisfying Expectations**








We will always look to understand our community's expectations and try to achieve a high level of community satisfaction.

#### ***Tumanako Manawareka***

*Ka ahei tonu matou kia mohio ki nga tumanako o to tatou iwi kainga me te whakamatau kia ae ate tairanga teitei o te whakanatanga o te iwi whanui.*

# Representation

## Opotiki District Council 2009 to 2012

	<b>Mayor</b> John Forbes	9 Paerata Ridge Road, Opotiki 07 315 7362 Home 027 255 7702 Mobile	District Ward	<a href="mailto:johnf@odc.govt.nz">johnf@odc.govt.nz</a> <a href="mailto:JonRobForbes@xtra.co.nz">JonRobForbes@xtra.co.nz</a>
	<b>Deputy Mayor</b> Haki McRoberts	7231 SH35, RD3, Opotiki 027 243 3659 Mobile 07 325 2833 Phone & Fax	Coast Ward	
	<b>Councillor</b> Selby Fisher	P O Box 125 Opotiki 07 315 7624 027 636 9077	Wairoeka/Waiotahi Ward	<a href="mailto:sfish@hug.co.nz">sfish@hug.co.nz</a>
	<b>Councillor</b> Shona Browne	PO Box 470 Ōpōtiki 07 315 7347 027 4773761	Opotiki Ward	<a href="mailto:shonab@xtra.co.nz">shonab@xtra.co.nz</a>
	<b>Councillor</b> Robert Petersen	15 Fromow Rd, Opotiki 07 315 6580 Work 07 315 7361 Home 027 454 3726 Mobile 07 315 6582 Fax	Opotiki Ward	
	<b>Councillor</b> Douglas Leeder	Gabriel's Gully Rd, RD2 Opotiki 07 315 4839 027 292 8048 07 315 4849 Fax	Wairoeka/Waiotahi Ward	
	<b>Councillor</b> Barry Howe	20 Albert Street, Opotiki 07 315 6003 Home 07 315 6335 Work 027 315 6345	Opotiki Ward	<a href="mailto:bazzshazz@xtra.co.nz">bazzshazz@xtra.co.nz</a>

## Coast Community Board Members

Chairperson Haki McRoberts	7231 SH35, RD3, Opotiki	0272 636 9077 07 325 2833 Ph/Fax	<a href="mailto:mroberts833@gmail.com">mroberts833@gmail.com</a>
Muriwai Jones	PO Box 120, Opotiki 3162	07 315-8251	<a href="mailto:muriwai.jones@xtra.co.nz">muriwai.jones@xtra.co.nz</a>
Edward Matchitt	RD 3, Te Kaha, Opotiki	325-3663 home	
Tiaki (Jack) Parata	State Highway 35, RD 3, Opotiki	07 325-2772 home 07 325 2726 business 07 325 2739 fax 0274989213 mobile	<a href="mailto:jack.parata@apanui.co.nz">jack.parata@apanui.co.nz</a>
Adelaide Waititi	RD3, Opotiki, Cape Runaway	07 325 3803 home	<a href="mailto:waitanghia@xtra.co.nz">waitanghia@xtra.co.nz</a>

# Organisational Structure

## Council



**Chief Executive**  
Aileen Lawrie

The chief executive appoints a range of skilled staff to carry out the activities the council undertakes on behalf of the community. This is the organisational arm of local government. Through the chief executive they implement the decisions of Council, provide advice to Council on managing the activities of the organisation effectively and efficiently, plan and provide accurate reports of the financial and service performance of Council and employ and provide leadership.



**Engineering and Services Manager**  
Jim Finlay

Consultancy BU  
Solid Waste  
Roading  
Rural Fire  
Sewerage  
Stormwater  
Water Supply

Civil Defence  
Property



**Planning and Regulatory Manager**  
Barbara Dempsey

Animal Control  
Building Control  
Bylaw Compliance  
Civil Defence  
Emergency Management

Environmental Health  
Liquor Licensing  
Noise Control  
Resource Management  
Planning



**Finance and Corporate Services Manager**  
Mark Lester

Cash Receipting  
Debtors/Creditors  
Financial Reporting  
Investments  
Insurance  
Payroll  
Public Debt

Water Billing  
Rates  
Communications  
Customer Services  
Creative New Zealand  
Governance Support



**Parks, Recreation and Tourism Manager**  
Mike Houghton

Parks and Reserves  
Airport  
Cemetery  
Tourism and Promotions  
Economic Development

Events  
I-Site Information Center  
Sports Co-ordination

# Priorities for Council action

1

## Economic Growth

- Opotiki Harbour Development.
- District Plan and Building Act implementation.
- Providing visitor and business investment information and support.
- Supporting local and regional business growth and workforce development.
- Promotion of activities to increase visitors, including the historic precinct development.
- Support and promotion for aquaculture

2

## Quality of Life

- Provision of infrastructure e.g. roads, water, storm water, waste management.
- Increasing the quality of parks and recreation facilities.
- Advocacy with and on behalf of Opotiki communities to central government.

3

## Strong Community Spirit

- Tri-annual community awards event and community day.

4

## Environmental Quality

- District Plan and Building Act implementation
- Maintenance and enhancement of parks and reserves
- Partnership with community groups and Environment BOP to undertake environmental restoration projects.





# Council Activities

## *Activity Groups*

Community and Cultural Sustainability	Page 19
Environmental Sustainability	Page 43
Economic Sustainability	Page 62

## *A guide to the groups of activities*

This section explains the Council's significant activities and how they contribute to the future of the district. Information shows how the Council plans, manages, delivers and funds the activities it is involved in. Council services have been banded together into groups of activities. An example of this is Stormwater, Resource Management, Wastewater; all of these activities come under the group Environmental Sustainability. There are three groups with a total of 12 activities. Each group is introduced and then the activities that make up that group follow.

### ***What we do and why***

This section gives a brief description of the activity that the Council provides and discusses the reason for providing the particular service.

### ***Contribution to community outcomes***

Each activity within the group contributes to specific community outcomes.

You will see the community outcomes symbol in the table.

So whenever you see the community outcomes symbol you can read how that outcome relates to that particular activity and how the activity contributes to the outcomes.

### ***Levels of service***

This section says what level of service the Council will provide for a particular activity, states how performance will be measured for the activity and then provides the source that will be used to assess the performance measure.

### ***What negative effects will the activities have?***

It is the Council's job to consider whether there are any significant negative effects (social, economic, environmental or cultural) for each of the activities it is involved in.

### ***Financial summary***

The financial information for each activity is a proposed budget that covers the 2013-14 financial year.

## Council groups of activities

### Community and Cultural Sustainability

Leadership  
Community Facilities  
Community Development  
Economic Development  
Regulation and Safety

### Environmental Sustainability

Solid Waste Management  
Stormwater  
Resource Management  
Wastewater

### Economic Sustainability

Water Supply  
Land Transport  
Investments



## Community and Cultural Sustainability

### Why we provide this group of activities:

The group of activities promotes outcomes that help build a strong and cohesive community within the Opotiki District. Council provides a range of services and facilities to the various communities in the Opotiki District in order to achieve this.

### Significant Activities Comprised in this Group:

Leadership, Community Facilities, Community Development, Economic Development, Regulation and Safety

## Leadership

### What we do and Why:

This Activity includes the preparation of advice, strategies and policies to inform Council decision making. It includes the development of statutory and non-statutory policies and plans and reports and includes the facilitation of gaining community input to decision making.

Council works to maintain and enhance mutually beneficial relationships with Tangata Whenua so that their views are represented both directly and indirectly through Council forums. Meeting with Tangata Whenua also provides both parties with an opportunity to identify and address issues of mutual concern and encourages involvement in democracy. Council also encourages and partners with Iwi in special projects.

This Significant Activity is important to enable Council to discharge its statutory role as well as ensure that it is satisfactorily discharging its governance role by accurately reflecting community needs and desires in decision making processes.

### Activities included in this Significant Activity include:


Representation

Strategic Planning and Policy Development

Cultural Liaison

Monitoring and Reporting

### Contribution to Community Outcomes:

Community Outcomes		How This Activity Contributes
	Fair and efficient leadership	To ensure effective and fair community representation and support and that policies and plans are integrated and wherever possible reflect the views of the wider community and stakeholders.
	A strong and distinctive community spirit	

**Potential Significant Negative Effects:**

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
It may be possible that at times Council decisions can have a negative effect on the well-being of some individuals or groups within the community.		✓	✓		Council has a role to consider the community at large when making decisions that impact on community well-being and seeks to use the guidance provided by the Local Government Act and its understanding of the Opotiki District Community to weigh up the competing demands of different interest groups.

**Levels of Service:**

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Target for 2012/13	Key Performance Indicator 2013/14
Council will provide representation and leadership at a local, regional and national level.	Council will hold a minimum of 8 meetings throughout the year	Internal database	Council held nine ordinary meetings, five extra-ordinary meetings and seven workshops between 01 July 2011 and 30 June 2012.	8	8
	Improvement with community satisfaction with Council leadership	Customer satisfaction survey	Due 2013/14	77%	80%
	Decision making in compliance with the Local Government Act 2002.	Council meeting minutes Annual audit by Audit NZ	No successful challenges	No successful challenges to Council decision making process	No successful challenges to Council decision making process
	The Annual Plan is adopted in accordance with the Local Government Act 2002 on or before 30 June each year.	Council resolution – meeting minutes	100%	100%	100%

**Levels of Service continued...**

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Target for 2012/13	Key Performance Indicator 2013/14
Council will provide representation and leadership at a local, regional and national level.	The LTP is adopted in accordance with the Local Government Act 2002 on or before 30 June every three years.	Council resolution – meeting minutes	Achieved	–	–
	The Annual Report will be published in accordance with the Local Government Act 2002 within four months of the end of each financial year.	Council resolution – meeting minutes	100%	100%	100%

**Key Projects and Programmes:**

Key projects planned for the Leadership Activity for the 2013-14 year include:

- The completion of an annual Customer Satisfaction Survey (Communitrak Survey undertaken by National Research Bureau Ltd)



## Financial Information:

### Funding Impact Statement for 2013 -14 for Leadership

	2012/13 LTP Estimate	2013/14 LTP Estimate	2013/14 Annual Plan Estimate	Explanation for variation from LTP
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	1,187	1,255	1,196	Reflects reduced costs below
Targeted rates (other than targeted rates for water supply)	-	-	-	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	9	30	30	
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>1,196</b>	<b>1,285</b>	<b>1,226</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	341	397	390	Minor reduction in costs
Finance costs	-	-	-	
Internal charges and overheads applied	855	888	836	Minor reduction in support services costs
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>1,196</b>	<b>1,285</b>	<b>1,226</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	-	-	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	-	-	-	
- to replace existing assets	-	-	-	
Increase (decrease) reserves	-	-	-	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Community Facilities


### What we do and Why:

This Activity includes the provision of Parks and other recreation/amenity services to the people of the Opotiki District. These services provide lifestyle opportunities to residents and visitors of the Opotiki District. They provide opportunities for recreation, beautification, conservation of the natural environment and public access. Such facilities promote a range of public good outcomes around health and wellbeing which are becoming increasingly desirable to New Zealanders and visitors alike.

### Activities included in this Significant Activity include:

Parks and Recreation (Airport, Cemeteries, Public Toilets, Parks and Reserves, Playgrounds, District Library and Cycle Way)

### Contribution to Community Outcomes:

Community Outcomes		How This Activity Contributes
	Development and Protection of the natural environment	The Council will provide quality parks and recreation facilities that meet community expectations for outdoor recreation, a pleasant townscape, protection of the environment and access to the coast.
	A strong and distinctive community spirit	
	History and culture is treasured	Ensure that amenity facilities are maintained to a high standard for the residents and visitors to the Opotiki District.  Library services that inspire learning and celebration of our culture.
	Services and facilities meet our needs	

### Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Community expectations for growth in services and facilities may exceed Council's programme.			✓		Consultation to ensure proposals meet community expectations based on accurate assessments of current and future demand for the use of facilities. Council is of the view that it has the capability to provide for increased growth forecast by the planning assumptions that underpin the 2012-22 LTP.
Ongoing maintenance and depreciation may cause increased or unexpected costs.			✓		Accurate forecasting and budgeting to accommodate ongoing costs of ownership.
Providing access to facilities and services to smaller remote communities within the district could be cost prohibitive.		✓			Consider alternatives such as partnerships with other agencies and transport.

**Level of Service:**

**Strategic Goal:** The Council will provide quality parks and recreation facilities that meet community expectations for outdoor recreation, a pleasant townscape, protection of the environment and access to the coast.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Target for 2012/13	Key Performance Indicator 2013/14
Planned development of quality parks and recreation facilities.	Management Plans that include facility development plans adopted for principal reserves.	Council resolution – meeting minutes	Not Measured	Management Plans completed for coastal, sports and neighbourhood reserves.	Management Plans completed for all recreation reserves.
High quality parks and recreation facilities provided and accessible to the community.	% of community satisfied with the quality of recreation facilities in annual surveys.	Customer satisfaction survey	Not Measured	>75%	>75%
	Appropriate response to all service requests within ten working days.	Service request system	Not Measured	95%	95%
Playgrounds comply with NZSS 5828 (2004).	% of play equipment compliant with NZSS 5828.*	Playground Audit conducted every two years	Not measured	>50%	>80%

- or subsequent update / replacement of this NZ standard.

**Strategic Goal:** Ensure that amenity facilities are maintained to a high standard for the residents and visitors to the Opotiki District.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Target for 2012/13	Key Performance Indicator 2013/14
Public toilets are clean, safe and operational.	% of community satisfied with the quality of toilet facilities in annual surveys.	Customer satisfaction survey	Not measured	>80%	>80%
	Valid service requests are responded to within 24hrs.	Service request system	Not measured	100%	100%



## Community and Cultural Sustainability – Community Facilities

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Target for 2012/13	Key Performance Indicator 2013/14
Cemeteries maintained to a high standard; accurate records maintained and accessible.	90% of community satisfied with the provision of cemetery services and maintenance of grounds.	Customer satisfaction survey	Not measured	>90%	>90%
	Complaints regarding cemetery records.	Service request system	Not measured	< 12 per year	< 12 per year

**Strategic Goal:** Library services that inspire learning and celebration of our culture.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Target for 2012/13	Key Performance Indicator 2013/14
Provision of a comprehensive community library service for the community.	Percentage of the community satisfied with the library facility and service.	Customer satisfaction survey	Not measured	>70%	>70%
	Number of new issues each year.	Quarterly Library report	Total issues (46,968) decreased by approximately 15.9% compared to 55,849 last year	1,000	1,000

### Key Projects and Programmes:

Key projects and programmes planned for the Community Facilities Activity for the 2013-14 financial year include:

- Redevelopment of Opotiki Library subject to external funding. Council has budgeted \$600,000 in 2013-14 and a further \$600,000 in 2014-15. A total investment of \$1,200,000 with a large portion of this investment coming from external sources.
- Develop and enhance coastal walkways, including Mōtū Trails, in partnership with other agencies

**Financial Information:**

<b>Funding Impact Statement for 2013-14 for Community Facilities</b>				
	<b>2012/13</b>	<b>2013/14</b>	<b>2013/14</b>	<b>Explanation for variation from LTP</b>
	<b>LTP</b>	<b>LTP</b>	<b>Annual Plan</b>	
	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	1,000	996	919	Minor decrease through library upgrade being spread
Targeted rates (other than targeted rates for water supply)	35	42	38	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	315	328	328	
Internal charges and overheads recovered	268	294	294	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>1,618</b>	<b>1,660</b>	<b>1,579</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	1,191	1,227	1,233	
Finance costs	115	150	135	
Internal charges and overheads applied	192	198	203	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>1,498</b>	<b>1,575</b>	<b>1,571</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>120</b>	<b>85</b>	<b>8</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	900	600	library upgrade spread over 2013/14 & 2014/15 years
Development and financial contributions	70	72	72	
Increase (decrease) in debt	-	300	140	library upgrade spread over 2013/14 & 2014/15 years
Gross proceeds from sale of assets	32	71	71	
Lump sum contributions	-	51	51	
<b>Total sources of capital funding ©</b>	<b>102</b>	<b>1,394</b>	<b>934</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	835	227	143	
- to improve level of service	237	1,241	771	library upgrade spread over 2013/14 & 2014/15 years and work on the decontamination of the former sale yard site included
- to replace existing assets	319	334	344	
Increase (decrease) reserves	( 1,169)	( 323)	( 316)	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>222</b>	<b>1,479</b>	<b>942</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>( 120)</b>	<b>( 85)</b>	<b>( 8)</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Proposed Capital Expenditure Projects for Community Facilities				
	2012/13	2013/14	2013/14	Explanation for variation from LTP
	LTP	LTP	Annual	
	Estimate	Estimate	Plan	
			Estimate	
<i>To meet additional demand</i>				
Memorial Park pavilion	572	-	-	
Coastal access	34	18	18	
Walkways urban/rural	70	31	31	
Coast Initiatives	87	37	37	
Waiotahi Drifts playground	-	37	-	Deferred through development slower than anticipated
Waihau Bay playground	-	62	-	Deferred to 2014/15 to settle on a site location
Cycleway improvements	10	-	-	
Purchase & refit records shed	-	-	15	Additional requirement
Plant – Gen sets	62	42	42	
	835	227	143	
<i>To improve level of service</i>				
Develop Dip Road Cemetery	-	10	-	Deferred to 2014/15 as demand slower than anticipated
Princess Street reserve drainage	20	-	-	
Office administration building upgrade	187	-	-	
Library Building	-	1,200	600	Library upgrade spread over 2013/14 & 2014/15 years
Saleyard decontamination	-	-	140	Work on the decontamination of the former sale yard site.
Cycleway improvements	30	31	31	
	237	1,241	771	
<i>To replace existing assets</i>				
Playground replacements	50	-	-	
Library book stocks	38	39	39	
Furnishings, fixtures & fittings	27	28	28	
Computer equipment	51	28	38	
Software upgrades (intangibles)	10	10	10	
Vehicles/plant renewals	143	229	229	
	319	334	344	
<b>Total capital expenditure</b>	<b>1,391</b>	<b>1,802</b>	<b>1,258</b>	



# Community Development


## What we do and Why:

The Community Development Activity is one where Council, in a number of ways, is involved in helping the community help itself. This activity enables the Council to assist the community to work towards community outcomes that on its own it may not be able to achieve. In many ways similar to the Leadership Activity this is about the Council being connected and partnering with its community and other stakeholders within the community in working towards common objectives.

## Functions included in this Significant Activity include:

Community Support, including Community Grants and Healthy and Active Communities.

## Contribution to Community Outcomes:

Community Outcomes		How This Activity Contributes
	A strong and distinctive community spirit	To help assist the development of an inclusive community that provides a healthy, safe and friendly place to live, work and visit.
	History and culture is treasured	
	Services and facilities meet our needs	

## Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Community expectations around funding community development initiatives may not be met.	✓	✓			Pursuing economic development opportunities that will in time provide capacity for community development aspirations.

## Levels of Service:

**Strategic Goal:** To help assist the development of an inclusive community that provides a healthy, safe and friendly place to live, work and visit.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
Provide assistance for community support activities.	Grants for the maintenance of the 22 district Urupa will be distributed by 31 December each year.	Financial records	Achieved 22 Grants distributed	100%	100%

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
Provide assistance for community support activities.	Service level agreements and/or memorandum of understandings for community grants will be reviewed every three years.	Council meeting minutes  Electronic document management system	Not measured	50%	50%
Enhance community Safety.	Routine maintenance checks of CCTV cameras and related systems.	Maintenance reports	Not measured	Quarterly	Quarterly
	Number of reported outages of CCTV system.	Service request system	Not measured	<4 per annum	<4 per annum

### Key Projects and Programmes:

Key projects and programmes planned for the Community Development Activity for the 2013-14 year include:

- Implementation and allocation of the Coast Initiatives Fund. Fund has been increased to \$36,000 per year. Projects will be prioritised and tested against established criteria. Examples include assisting local Marae at Tōrere and Hāwai. Projects will be prioritised by the Community Board and confirmed by full Council.



**Financial Information:**

**Funding Impact Statement for 2013-14 for Community Development**

	2012/13	2013/14	2013/14	Explanation for variation from LTP
	LTP Estimate	LTP Estimate	Annual Plan Estimate	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	367	341	341	
Targeted rates (other than targeted rates for water supply)	-	-	-	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	-	-	-	
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>367</b>	<b>341</b>	<b>341</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	9	-	8	Provision for Sport NZ Active Communities programme
Finance costs	-	-	-	
Internal charges and overheads applied	27	28	28	
Other operating funding applications	331	313	305	
<b>Total application of operating funding (B)</b>	<b>367</b>	<b>341</b>	<b>341</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	-	-	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	-	-	-	
- to replace existing assets	-	-	-	
Increase (decrease) reserves	-	-	-	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Economic Development

### What we do and why:


This significant activity looks to support the development and growth of the Opotiki District by investigating and promoting business development; promoting the district as a tourism destination; operation of an i-SITE service in Opotiki Township and facilitating new events. Key components of this Significant Activity are the economic growth opportunities associated with Opotiki Harbour Transformation project and the developing Aquaculture Industry which is considered central to our future well-being. Economic Development is seen as an essential element to growing a more thriving and cohesive community as it will:

- Impact positively on the overall social, economic and cultural well-being of the Opotiki Community and the Eastern Bay of Plenty
- Promotes investment, industry and employment in the district
- Enhance recreation opportunities and public access to the coast
- Capitalise on opportunities from the Aquaculture Industry already under development off shore from Ōpōtiki
- Assist in flood mitigation for the Opotiki Township and surrounding area and
- Achieve a long standing community aspiration and in doing so take a significant step forward to realising the community's vision for the area.

### Activities included in this Significant Activity include:

Investigation, promotion and support of new initiatives that contribute growth of the local economy, with a particular focus on tourism and the Opotiki Harbour Transformation Project.

### Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of the natural environment	To create a sustainable economic future by broadening the District's economic and therefore employment base.
	Services and facilities meet our needs	
	Purposeful work and learning opportunities	
	A strong and distinctive community spirit	

**Potential Significant Negative Effects:**

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Increasing visitor and population numbers may put pressure on infrastructure, environment and other resources, particularly in summer periods.			✓	✓	Council is of the view that it has the capability to provide for increased growth forecast by the planning assumptions that underpin the 2012-22 LTP and that it has made adequate provision for investment in infrastructure to cater for expected demand.
Capital costs associated with Harbour Transformation Project are not sustainable for the Opotiki District alone.			✓		To partner with Central and Regional Government and potentially the private sector to fund the Harbour Transformation Project.

**Levels of Service**

**Strategic Goal:** To create a sustainable economic future by broadening the District's economic and therefore employment base.

Level of Service	Key Performance Indicator (KPI)	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	KPI Indicators 2013/14
Redevelopment of the Opotiki Harbour Entrance.	Finalise future harbour ownership maintenance model to support funding agreements.	Council meeting minutes	Not measured	Concept developed and agreed – 100%	Structure /entity (if required) established – 100%
	Flood Modelling Updated with recent data.	Modelling report	Not measured	100%	-
	Geotechnical Investigation complete.	Geo-tech report	Not measured	-	100%
	Development of secure funding agreements with agreed funding partners based on finalised business case and social impact assessment.	Council meeting minutes Agreement document	Not measured	Negotiation and development of draft funding agreements	Funding secured – 100%



Level of Service	Key Performance Indicator (KPI)	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	KPI Indicators 2013/14
Redevelopment of the Opotiki Harbour Entrance.	Construction of groynes and Harbour Redevelopment.	Tender and contract documents	2012/2013 measure but current development plan shows construction commencing 2016.	-	-
Redevelopment of the Opotiki Harbour Entrance.	Growth in the number of new rating units.	Rating database		-	
Investigate and promote investment in a range of economic development opportunities.	Prepare and implement an Economic Development Strategy.	Council meeting minutes  Twice yearly monitoring report		Strategy adopted by Council, published and implemented	Strategy implemented
	Maintain a current database of business contacts and communicate regularly with business sector groups.	Database	Not measured	Achieved	Achieved
Promote the district as a tourism destination; support tourism operators and events.	Maintain and evaluate visitor numbers to i-SITE quarterly.	Twice yearly i-SITE report	Not measured	Achieved	Achieved
	Number of facilitated community events per year.	Actual events held	Not measured	Two event per year	Two event per year
	Maintain a current database of business operators and regular communication with tourism and events sector groups.	Database	Not measured	Database revised quarterly, 4 bulletins posted per annum	Database revised quarterly, 4 bulletins posted per annum

## Key Projects and Programmes:

Key projects planned for the Economic Development Activity for the 2013-14 year include:

- Transformation of Opotiki Harbour Entrance
- Geotechnical assessment and limited design work
- Advocacy for the developing Aquaculture Industry
- Implementation of an Economic Development Strategy

## Financial Information:

### Funding Impact Statement for 2013-14 for Economic Development

	2012/13	2013/14	2013/14	Explanation for variation from LTP
	LTP	LTP	Annual Plan	
	Estimate	Estimate	Estimate	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	373	365	358	
Targeted rates (other than targeted rates for water supply)	74	74	76	
Subsidies and grants for operating purposes	140	113	120	
Fees, charges, and targeted rates for water supply	37	38	38	
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>624</b>	<b>590</b>	<b>592</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	463	410	427	
Finance costs	-	12	5	
Internal charges and overheads applied	161	168	160	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>624</b>	<b>590</b>	<b>592</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	577	460	Grant funding for harbour development works reduced
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	650	250	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>-</b>	<b>1,227</b>	<b>710</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	1,239	730	Works rearranged see capital projects schedule
- to improve level of service	-	-	-	
- to replace existing assets	-	-	-	
Increase (decrease) reserves	-	(12)	(20)	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>-</b>	<b>1,227</b>	<b>710</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Proposed Capital Expenditure Projects for Economic Development**

	2012/13	2013/14	2013/14	
	LTP	LTP	Annual	
	Estimate	Estimate	Plan	
			Estimate	
<i>To meet additional demand</i>				
Harbour Development				
Geotechnical	-	260	400	Geotechnical work to be completed in depth in 2013/14
Tender	-	779	100	Bulk of design and tender work moved to 2014/15
Project management	-	200	230	Project management budget increased
<b>Total capital expenditure</b>	-	<b>1,239</b>	<b>730</b>	



# Regulation and Safety

**What we do and why:**


The Regulation and Safety Significant Activity works towards ensuring a healthy and safe environment for residents and visitors to the Opotiki District. This Significant Activity includes a range of functions that are required of Council by legislation and also the administration of a range of bylaws designed to ensure a health and nuisance free District for residents and visitors alike. Further to the legislative requirements behind many of these services, there is a public expectation that the Council will regulate behaviours in public places in a manner that is in the interest of the community at large. The Regulation and Safety Activity is required to assist in maintaining community safety and to enhance community well-being.

**Activities included in this Significant Activity include:**

Regulation (Environmental Health, Noise Control, Animal Control, Building Control Services and Liquor Licencing)

Safety (Emergency Management and Rural Fire).

**Contribution to Community Outcomes:**

Community Outcomes		How Activity Contributes
	Development and protection of the natural environment	To ensure that public health and safety is protected and enhanced through the effective and efficient implementation of legislation (Environmental Health, Liquor and Noise Control) and fit for purpose bylaws.
	Services and facilities meet our needs	To protect the interest of public health, safety, infrastructure and ensure the welfare of animals through the delivery of animal (particularly dog) control.
	A strong and distinctive community spirit	To ensure the construction of sustainable buildings to protect current and future users through the administration of the Building Control Act 2004 and relevant regulations.
	Development supports the community	To ensure that both the Council and the Community are prepared for a Civil Emergency or Rural Fire Event and adequate systems are in place to enable recovery following a civil emergency.

**Potential Significant Negative Effects:**

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Some could consider that the enforcement nature of the Regulation and Safety Activity infringes on the way of life of residents and ratepayers and the experience that the East Coast has to offer visitors.		✓			Council is required to implement legislation as intended by Central Government and will wherever possible take a fit for purpose approach in doing so. The health and safety of the community at large and the protection of public and private property must take priority over individual needs and desires. Council will also continue to explore opportunities for shared service delivery arrangements with other organisations with a view to ensure that fit for purpose solutions are delivered in the most effective and efficient manner. Wherever possible costs will be recovered from the applicant or the exacerbator.
That the cost associated with monitoring and enforcement is beyond the community's ability to pay.			✓		

**Levels of Service:**

**Strategic Goal:** To ensure that public health and safety is protected and enhanced through the effective and efficient implementation of legislation (Environmental Health, Liquor and Noise Control) and fit for purpose bylaws.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide and maintain a quality service to meet statutory requirements and community expectations.	Liquor Licence applications are processed in accordance with the Sale of Liquor Act 1989 within 5 working days after receipt of all required reports.	Internal database		100%	100%
	Health – Registered premises are inspected a minimum of once per year for compliance with all statutory requirements.	Internal database		100%	100%

**Strategic Goal:** To protect the interest of public health, safety, infrastructure and ensure the welfare of animals through the delivery of animal (particularly dog) control.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide and maintain a quality service to meet statutory requirements and community expectations.	An increase in the number of registered dogs in the District.	National Dog Database		1,350	1,500
The Council will provide and maintain a quality service to meet statutory requirements and community expectations.	All animal control complaints of an aggressive or threatening nature are responded to within 1 hour from receipt of complaint.	Service request system		100%	100%
	% of Residents satisfied with animal control services.	Customer satisfaction survey		>60%	>65%

**Strategic Goal:** To ensure the development of sustainable buildings that protect current and future users through the administration of the Building Control Act 2004 and relevant regulations.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide and maintain a quality service to meet statutory requirements and community expectations.	% of time building consents are issued within the statutory timeframes.	Internal database		100%	100%

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide and maintain a quality service to meet statutory requirements and community expectations.	% of Customer satisfaction with level of service (as measured by the annual BCA survey).	Survey form sent out with Bldg consent summarised in Building Control Authority Annual Report		>75%	>80%
	Minimum number of public educational activities to keep the community informed on changes to the Building Act 2004 and compliance documents.	Actual Events		4	4

**Strategic Goal:** To ensure that both the Council and the Community are prepared for a Civil Emergency or Rural Fire Event.

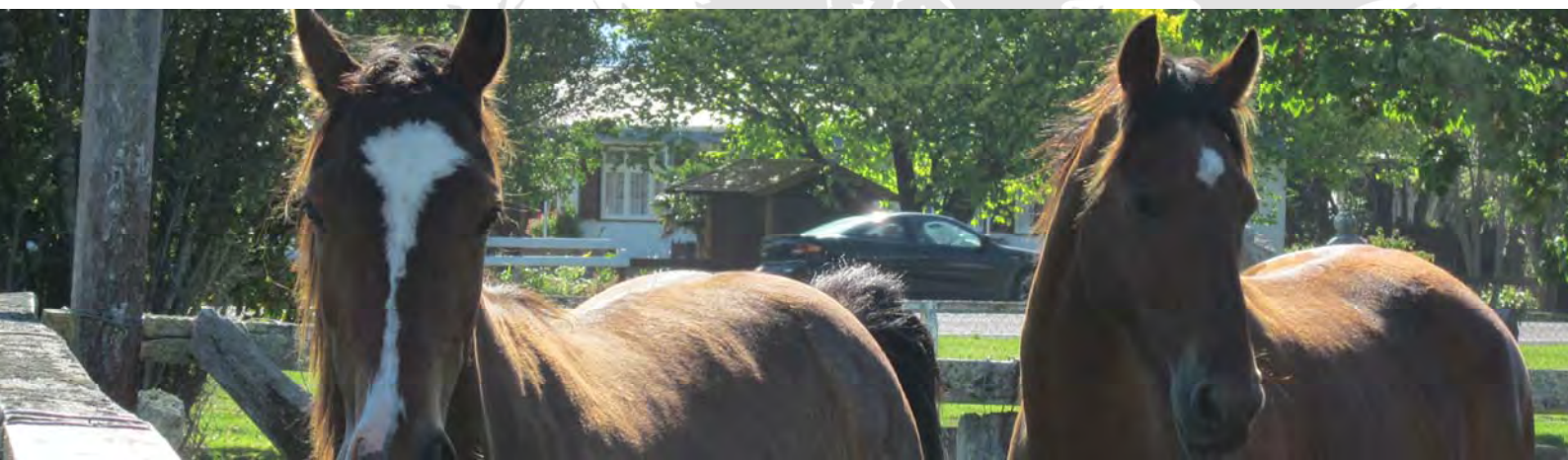
Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide an emergency management service that meets statutory requirements and community expectations.	The rural fire plan and the civil defence plan are updated in accordance with legislation and are available for operation on an ongoing basis.	Resolution of Council for fire plan and Bay of Plenty CDEM Group resolution for Civil Defence Plan		100%	100%
	Civil Defence refresher training courses are undertaken by staff on basis of one shift group for the Emergency Operating Centre per annum.	Internal database		90%	95%

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide an emergency management service that meets statutory requirements and community expectations.	Rural Fire fighters meet response times provided in contract specification.	Principal Rural Fire Officer database		100%	100%
	Number of public educational activities undertaken per year to raise awareness of emergency management procedures.	Internal database and financial records		2	2

**Key Projects and Programmes:**

Key projects planned for the Regulation and Safety Significant Activity for the 2013-14 year include:

- Provision of warning system for emergency management
- Council will continue with its programme to inspect all swimming pool fences for compliance with the Building Act
- Continued increased focus on Animal Control and enforcement.





**Financial Information:**

<b>Funding Impact Statement for 2013-14 for Regulation and Safety</b>				
	<b>2012/13</b>	<b>2013/14</b>	<b>2013/14</b>	<b>Explanation for variation from LTP</b>
	<b>LTP</b>	<b>LTP</b>	<b>Annual Plan</b>	
	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	588	612	593	
Targeted rates (other than targeted rates for water supply)	55	57	68	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	215	222	226	
Internal charges and overheads recovered	48	51	57	Cost allocation of some overheads reviewed
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>906</b>	<b>942</b>	<b>944</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	593	606	616	
Finance costs	-	-	-	Cost allocation of some overheads reviewed
Internal charges and overheads applied	289	304	296	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>882</b>	<b>910</b>	<b>912</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>24</b>	<b>32</b>	<b>32</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	-	-	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	35	21	21	
- to replace existing assets	-	-	-	
Increase (decrease) reserves	(11)	11	11	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>24</b>	<b>32</b>	<b>32</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>(24)</b>	<b>(32)</b>	<b>(32)</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

<b>Proposed Capital Expenditure for Regulation and Safety</b>			
	<b>2012/13</b>	<b>2013/14</b>	<b>2013/14</b>
	<b>LTP</b>	<b>LTP</b>	<b>Annual Plan</b>
	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
<i>To improve level of service</i>			
Civil Defence warning systems	35	21	21
<b>Total capital expenditure</b>	<b>35</b>	<b>21</b>	<b>21</b>



## Environmental Sustainability

### Why we provide this group of activities:

The Environmental Sustainability Group of Activities works towards those community outcomes that promote environmental well-being. Communities have an impact on our natural environment in many ways. This group of activities works towards mitigating and managing those impacts so that future generations can enjoy our Districts' pristine natural environment.

### Significant Activities Comprised in this Group:

Solid Waste Management, Stormwater, Resource Management and Wastewater.

## Solid Waste Management

### What we do and Why:

This Significant Activity provides for the minimisation, collection, management and disposal of Solid Waste in the Opotiki District. The provision of solid waste services is vital to both environmental and public health.

### Activities included in this Significant Activity include:


Solid Waste and Recyclables Collection (Kerbside Collection)

Solid Waste Management (Resource Recovery Facilities, Waste Minimisation, Litter Control and the management and monitoring of closed landfills within the District).

Council is responsible under the Waste Minimisation Act 2008 for preparing and implementing a waste management and minimisation plan and for overseeing and promoting effective and efficient waste minimisation and management. The following minimisation and management hierarchy drives Council's philosophical approach to Solid Waste Management and provides context for the Resource Recovery Facilities within the District:

- Reduction
- Reuse
- Recycling
- Recovery
- Treatment
- Disposal

### Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of natural environment	Ensure the environmentally safe collection and disposal of waste.  Minimise the creation of waste within the District.
	Development supports the community	
	Services and facilities meets our needs	

**Potential Significant Negative Effects:**

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Public Health, odour and environmental degradation.		✓		✓	The provision of effective and efficient waste collection and disposal facilities.
High waste volumes can increase the costs of waste management.			✓		A focus on waste minimisation through waste reduction, reuse and recycling.
Because of the cost of disposal of waste some community members may resort to fly tipping.			✓	✓	Ensuring a balance between economic incentives for waste reduction and the cost associated with waste disposal through fees and charges.

**Levels of Service:**

Strategic Goal: Ensure the environmentally safe collection and disposal of waste.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
The kerbside collection of bagged refuse and recyclables where the service is provided is efficient and effective. (Note: service provided in Opotiki township, Hikutaia /Woodlands)	Number of service complaints in any one month regarding the quality of the kerbside refuse / recycling collection service. (Note: service conditions outlined on brochure mailed annually)	Service request system		<3	<3
The network's recycling facilities are in good condition and 'fit for purpose'.	Number of complaints per month regarding Council's three recycling facilities.	Service request system		<2	<2

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
Provision of effective waste service for the community.	Customer satisfaction rating of waste transfer stations good or better.	Customer satisfaction survey		60%	60%
Comply with the Resource Management Act 1991 (RMA) for closed landfill at Woodlands Road.	Percentage compliance with resource consent conditions at closed landfill.	Regional Council return		100%	100%

**Strategic Goal:** Minimise the creation of waste within the District.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
Waste minimisation education reduces household waste and good recycling practices.	Number of public education activities completed.	Internal database and financial records	3	3	3
Service provided keeps residual waste to minimum quantity.	Residual waste per year is reduced by 10% by 2018 over the 2010 year result (1062 tonnes).	Landfill weight records and financial records	<1,400 Tonnes	1049 tonnes	1035 tonnes

## Financial Information:

### Funding Impact Statement for 2013-14 for Solid Waste Management

	2012/13 LTP Estimate	2013/14 LTP Estimate	2013/14 Annual Plan Estimate	Explanation for variation from LTP
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	695	779	787	
Targeted rates (other than targeted rates for water supply)	211	217	218	
Subsidies and grants for operating purposes	26	27	27	
Fees, charges, and targeted rates for water supply	254	262	262	
Internal charges and overheads recovered	56	57	57	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>1,242</b>	<b>1,342</b>	<b>1,351</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	1,018	1,050	1,054	
Finance costs	5	6	6	
Internal charges and overheads applied	211	218	223	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>1,234</b>	<b>1,274</b>	<b>1,283</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>8</b>	<b>68</b>	<b>68</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	-	-	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	-	10	10	
- to replace existing assets	11	51	51	
Increase (decrease) reserves	(3)	7	7	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>8</b>	<b>68</b>	<b>68</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>(8)</b>	<b>(68)</b>	<b>(68)</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

<b>Proposed Capital Expenditure Projects for Solid Waste Management</b>			
	<b>2012/13</b>	<b>2013/14</b>	<b>2013/14</b>
	<b>LTP</b>	<b>LTP</b>	<b>Annual Plan</b>
	<b>Estimate</b>	<b>Estimate</b>	<b>Estimate</b>
<i>To improve level of service</i>			
Develop outside bins	-	10	10
	-	10	10
<i>To replace existing assets</i>			
Painting – Opotiki	11	26	26
Sorting Table – Waihou Bay	-	10	10
Sorting Table – Te Kaha	-	15	15
	11	51	51
<b>Total capital expenditure</b>	<b>11</b>	<b>61</b>	<b>61</b>



# Stormwater

## What we do and why:


This Significant Activity provides for the collection and disposal of stormwater predominantly in the urban environment. Stormwater drainage systems are provided in the Opotiki Township and the Waiotahi Drifts subdivision with a view to mitigate surface flooding following rainfall. Council is involved in this activity to fulfil its legal obligations for the control of stormwater systems and to ensure the protection of public health and property.

## Activities included in this Significant Activity include:

- Stormwater collection and disposal.

The Local Government Act 2002 empowers Council to be involved in the ownership of stormwater assets and the provision of such services.

## Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of natural environment	To Protect the environment from the adverse effects of stormwater.
	Development supports the community	To protect public health and property.
	Services and facilities meets our needs	Facilities and services that meet the expectations of the community for quality of life.

## Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
The discharge of pollutants to stormwater reticulation can be harmful to the natural environment.				✓	Mitigate risk through education, monitoring and where necessary enforcement.
Inadequate stormwater systems may lead to the flooding of property and/or surcharge of the wastewater reticulation network both of which represent risk to public health and property.		✓	✓	✓	Reduce the risk by maintaining existing urban drainage systems and undertake catchment modelling to understand future stormwater management needs in line with future development.  Ensure buildings have appropriate stormwater design and suitable drainage fittings.



**Levels of Service:**

**Strategic Goal:** To protect public health and property.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The urban stormwater activity is managed to protect people and property from the impacts of flooding.	Annual incidence of inundation of habitable buildings in urban areas from big storm events. (>50 year return)	Service request system		0	0
	The number of complaints of surface water flooding in urban areas in any event.	Service request system		<10	<10
A reliable service is provided.	Failure of drainage system due to poor condition or lack of maintenance.	Contractor / Service provider report		0	0
Service requests and complaints are processed as they come in.	Response times to complete works following requests and complaints for each incidence.	Service request system		<7days	<7days

**Strategic Goal:** To protect the environment from the adverse effects of stormwater.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
Stormwater water quality will be managed effectively for 365 days of the year.	Response time for investigation and setting up response plans of reported pollution incidents is less than 12 hours for each incidence.	Service request system and internal database	Not measured	<12 hours	<12 hours

**Strategic Goal:** To enable economic development by encouraging growth and development with quality of life benefit.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
Overflow stormwater drainage available to all new urban properties where a Council operated stormwater system is provided.	Percentage of new customers within defined urban stormwater drainage areas that can connect to the network.	Planning records	Not measured	100%	100%

**Key Projects and Programmes:**

Key projects planned for the Stormwater Significant Activity for the 2013-14 year include:

- 2013/14: Modelling of stormwater systems in Opotiki and development of forward works programme (\$45,975 inflation adjusted). This will enable quicker response times
- 2014/15 – 2015/16: Progress comprehensive stormwater resource consent application to BOPRC.
- \$40,000 is provided for the replacement of a stormwater culvert on Bryans Road. The culvert is known to block (weather events in 2005) and resulting flooding to cause damage to surrounding property. With further washouts there is risk of collapse and complete failure. The Regional Council have agreed to part fund the replacement/upgrade to the amount of \$10,000 with the remaining \$30,000 to be paid for by the Ōpōtiki District Council.



**Financial Information:**
**Funding Impact Statement for 2013-14 for Stormwater**

	2012/13	2013/14	2013/14	Explanation for variation from LTP
	LTP	LTP	Annual	
	Estimate	Estimate	Plan	
			Estimate	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	226	343	345	
Targeted rates (other than targeted rates for water supply)	20	30	30	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	-	-	10	Grant toward culvert replacement
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>246</b>	<b>373</b>	<b>385</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	80	83	83	
Finance costs	16	18	19	
Internal charges and overheads applied	19	20	20	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>115</b>	<b>121</b>	<b>122</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>131</b>	<b>252</b>	<b>263</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	25	25	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	42	-	30	Loan for culvert replacement
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>42</b>	<b>25</b>	<b>55</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	233	270	270	
- to replace existing assets	-	-	40	Replacement of Bryan Road Culvert
Increase (decrease) reserves	( 60)	7	8	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>173</b>	<b>277</b>	<b>318</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>( 131)</b>	<b>( 252)</b>	<b>( 263)</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Proposed Capital Expenditure Projects for Stormwater**

	2012/13	2013/14	2013/14
	LTP	LTP	Annual Plan
	Estimate	Estimate	Estimate
<i>To improve level of service</i>			
Asset Management	-	51	51
Pump Stations	232	125	125
Discharge Consents	1	1	1
Reticulation -	-	93	93
	233	270	270
<i>To replace existing assets</i>			
Bryans Road Culvert	-	-	40
	-	-	40
<b>Total capital expenditure</b>	<b>233</b>	<b>270</b>	<b>310</b>

Culvert requires replacement



# Resource Management

## What we do and why:


The purpose of the Resource Management Significant Activity is to provide a framework for managing future growth and land use activities in order that they provide a high quality environment for present and future generations. Council's principal document for the delivery of this significant activity is the District Plan and Council has a statutory responsibility under the Resource Management Act 1991. Under this Significant Activity Council develops appropriate land use controls for the Opotiki District, fosters good working relationships with Tangata Whenua and other stakeholders and monitors and enforces rules and polices.

## Activities included in this Significant Activity include:

District Planning (reviewing and amending the District Plan as appropriate)

District Plan Implementation (issuing of resource consents for land use and subdivision and monitoring of consents for compliance with conditions).

## Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of natural environment	To assist the development of a safe and sustainable environment through the administration of the Opotiki District Plan and the Resource Management Act 1991.
	Development supports the community	
	Services and facilities meets our needs	To provide a District Plan that responds to and manages growth and development in terms of environmental sustainability.

## Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
The District Plan could be seen as either a barrier to growth or to enabling causing environmental degradation.			✓		Council will ensure that any amendments to the District Plan balance the need for environmental protection and desirable development.
Cost of process could be seen by some as excessive.			✓		Efficient processes while ensuring purpose of Act is met.

**Levels of Service:**

**Strategic Goal:** To assist the development of a safe and sustainable environment through the administration of the Opotiki District Plan and the Resource Management Act 1991.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The Council will provide and maintain a quality service to meet statutory requirements.	% of time resource consents are issued within the statutory timeframes.	Internal database		100%	100%
	Number of successful appeals of Council decisions.	Internal database		100%	100%

**Strategic Goal:** To provide a District Plan that responds to and manages growth and development in terms of environmental sustainability.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
Maintain an operative District Plan that is compliant with Legislation.	Commence the scheduled review of the District Plan in accordance with the RMA prior to September 2015.	Project Plan adopted and monitored by Council		N/A	N/A

**Key Projects and Programmes:**

Key projects planned for the Resource Management Significant Activity for the 2013-14 year include:

- Council has delayed the review of the District Plan until the 2014-15 financial year.

**Financial Information:**

**Funding Impact Statement for 2013-14 for Resource Management**

	2012/13	2013/14	2013/14	Explanation for variation from LTP
	LTP	LTP	Annual Plan	
	Estimate	Estimate	Estimate	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	338	364	339	
Targeted rates (other than targeted rates for water supply)	-	-	-	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	40	41	36	
Internal charges and overheads recovered	169	183	51	Cost allocation of some overheads reviewed
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>547</b>	<b>588</b>	<b>426</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	311	339	231	
Finance costs	-	-	-	
Internal charges and overheads applied	236	249	195	Cost allocation of some overheads reviewed
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>547</b>	<b>588</b>	<b>426</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	-	-	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	-	-	-	
- to replace existing assets	-	-	-	
Increase (decrease) reserves	-	-	-	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

## Wastewater

### What we do and Why:

This Significant Activity provides for the environmentally safe collection, treatment and disposal of the District's sewage wastes. Council operates two schemes. One serves the township of Opotiki and the Waiotahi Drifts while the other serves a small subdivision at Waihou Bay. Both schemes discharge primary treated effluent to field soakage systems. All other dwellings in the District are serviced by privately owned septic tank systems.


Council is involved in the Wastewater Significant Activity as the collection, treatment and safe disposal of human and commercial/trade wastes are essential for the protection of public health and environmental outcomes in urban areas.

### Activities included in this Significant Activity include:

Reticulation, Treatment and Disposal (Opotiki and Waihou Bay).

The Local Government Act 2002 empowers Council to be involved in the ownership of wastewater assets and the provision of services.

### Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of natural environment	To protect public health and property from sewage overflows.
	Development supports the community	To enable economic growth with quality of life benefit.
	Services and facilities meets our needs	To protect the environment from the adverse effects of wastewater.

### Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Groundwater infiltration could overload the treatment and reticulation systems and limit new connections – a barrier to community growth and development.		✓	✓	✓	Robust wastewater asset management planning and design avoids adverse effects on the environment. Council's dedication to a sustainable reticulation renewal programme will mitigate against groundwater infiltration.



**Levels of Service:**

**Strategic Goal:** To protect public health and property from sewage overflows.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
A reliable removal and treatment service is provided in areas serviced by Council operated sewerage systems.	Number of notified sewage overflow events for the Opotiki scheme.	Service request system	Not measured	<10	<10
	Number of notified sewage overflows for the Waihau Bay scheme.	Service request system	Not measured	<2	<2
Service requests and failures are responded to as they come in.	Response time for requests for service do not exceed 4 hours.	Service request system	Not measured	90%	90%
Sewage is managed without risk to public health.	Number of sewage overflows into habitable buildings due to faults in the wastewater system.	Service request system	Not measured	0	0
Service provides social benefits to the whole of the community.	Percentage of connected residents at each Wastewater scheme who are satisfied there are no indicators of environmental pollution from each scheme.	Customer satisfaction survey	Not measured	100%	100%

**Strategic Goal:** To enable economic development by encouraging growth and development with quality of life benefit.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
Wastewater connections are available within areas serviced by a Council operated service.	Percentage of ratepayers within each serviced area who can connect to the network.	Planning records	Not measured	100%	100%
	Opotiki scheme Waihau Bay scheme		Not measured	100%	100%

**Strategic Goal:** To protect the environment from the adverse effects of wastewater.

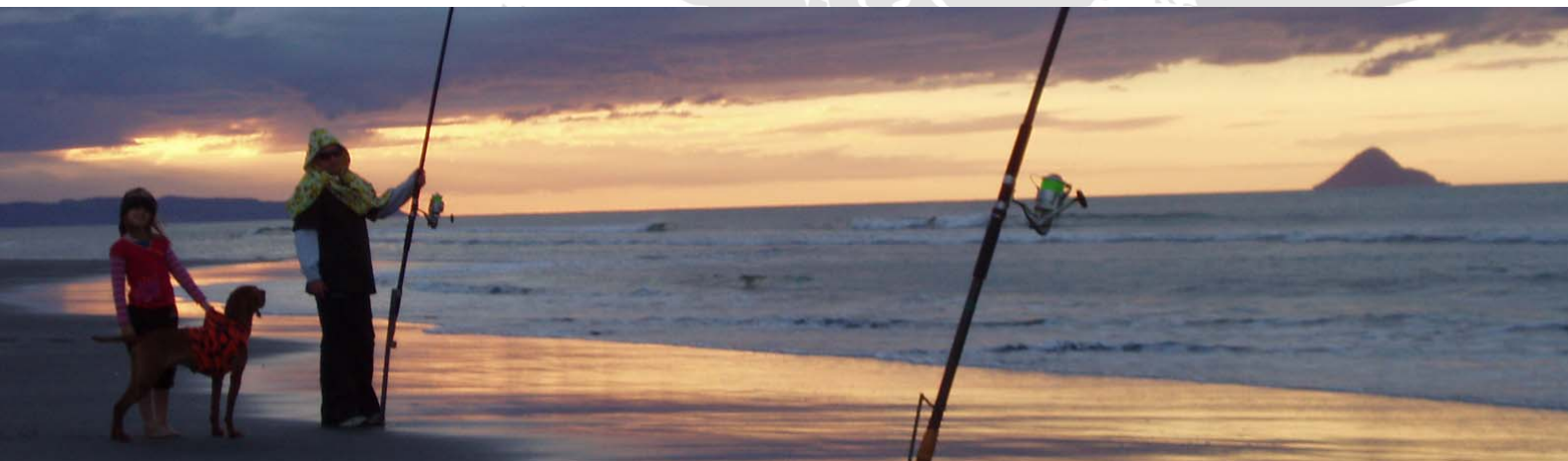
Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
The quality of effluent leaving the treatment plant is of a standard required by consents.	All test results meet consent conditions.	Bay of Plenty Regional Council compliance report Council's monitoring regime	100%	100%	100%
	Water sampling results in the environment meet consent conditions	Council's monitoring regime	Not measured	100%	100%
Effluent is disposed to land without adversely affecting the quality of the adjacent river, estuary and coastline features.	Number of complaints regarding overflows of effluent outside the land disposal area.	Service request system	Not measured	0	0

**Key Projects and Programmes:**

Key projects planned for the Wastewater Significant Activity for the 2013-14 year include:

**Ōpōtiki:**

- Investigation into life cycle costs of upgrade options for replacement of Opotiki township sewers: (\$81,000)
- A further \$70,000 over and above the funding contained in the LTP is also provided for the coming financial year. Further investigation has revealed that it is necessary to upgrade a critical sewerage pump station, related controls and telemetry equipment.
- Council has increased the provision for the development of a spill over pond at the Ōpōtiki Wastewater Treatment and Disposal facility. A review of the work and related consents has led to an innovative construction solution which will also provide a solution for removal of the contaminated material at the Council owned ex sale yard property. This requires an increase in budget for the sewerage component of this work. The remainder of the funding (related to the sale yard de-contamination) will come from Council's property portfolio.



**Financial Information:**

**Funding Impact Statement for 2013-14 for Wastewater**

	2012/13	2013/14	2013/14	Explanation for variation from LTP
	LTP	LTP	Annual	
	Estimate	Estimate	Plan	
			Estimate	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	52	53	54	
Targeted rates (other than targeted rates for water supply)	466	481	485	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	4	5	5	
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>522</b>	<b>539</b>	<b>544</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	239	248	250	
Finance costs	31	33	33	
Internal charges and overheads applied	59	61	63	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>329</b>	<b>342</b>	<b>346</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>193</b>	<b>197</b>	<b>198</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	( 20)	( 80)	( 70)	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>( 20)</b>	<b>( 80)</b>	<b>( 70)</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	163	81	223	Refer explanation in capital expenditure projects table
- to replace existing assets	13	-	-	
Increase (decrease) reserves	( 3)	36	( 95)	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>173</b>	<b>117</b>	<b>128</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>( 193)</b>	<b>( 197)</b>	<b>( 198)</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**Proposed Capital Expenditure Projects for Wastewater**

	2012/13	2013/14	2013/14	
	LTP	LTP	Annual	
	Estimate	Estimate	Plan	
			Estimate	
<i>To improve level of service</i>				
Research & Consultants – Ōpōtiki	88	81	81	
Pond extension – Ōpōtiki	63	-	72	Sewage effluent spill-over pond carried forward
Treatment Plant capacity upgrade – Ōpōtiki	-	-	70	Replace old pump to same capacity as 1 <sup>st</sup> pump & Install screen, motor control & telemetry upgrade
Telemetry – Waihou Bay treatment plant	12	-	-	
	163	81	223	
<i>To replace existing assets</i>				
Treatment Plant Switch Board – Waihou Bay	13	-	-	
	13	-	-	
<b>Total capital expenditure</b>	<b>176</b>	<b>81</b>	<b>223</b>	



## Economic Sustainability

### Why we provide this group of activities:

The Economic Sustainability Group of Activities are those that provide infrastructure that enables the community to grow and prosper. The Opotiki District relies on reliable infrastructure to support business and industry development. By way of example primary industries depend on a reliable transport network to enable them to get produce to market. The developing Aquaculture Industry will need a secure and reliable potable water supply for processing its products.

### Significant Activities Comprised in this Group:

Water Supply, Land Transport and Investments.

## Water Supply

### What we do and why:


The Water Supply Significant Activity provides for the environmentally safe collection, treatment and reticulation of potable water supply to certain parts of the community. A reliable and safe Water Supply is provided to approximately 5,750 of the Opotiki District population in Te Kaha, Ōpōtiki, Hikutaia, Waiotahi Drifts and Ōhiwa. Efficient, safe and sustainable water supplies are essential for the social, economic and environmental well-being of the District. Reliable drinking water supports public health outcomes, industry growth and development and community safety by way of providing fire fighting capacity in urban areas.

### Activities included in this Significant Activity include:

Extraction, Treatment and Reticulation of potable water.

The Local Government Act 2002 empowers Council to be involved in the ownership of Water Supply assets and the provision of services.

### Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of natural environment	Safe drinking water in accordance with NZ Drinking Water Standards.
	Development supports the community	Reliable water supplies, minimising supply disruptions through improved maintenance and meeting peak water supply demands.
	Services and facilities meets our needs	Cost effective operation, maintenance of and improvements to water supply systems including treatment facilities, pumping stations, reservoirs and piped reticulation.

**Potential Significant Negative Effects:**

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Growth could exceed the capacity of the water supply infrastructure.		✓	✓		Robust Water Supply asset management planning and design avoids adverse effects on the environment. The Water Supply Asset Management Plan adequately provides for projected growth, particularly through extended reticulation.
Excessive abstraction of raw water at the point of intake has the potential for negative impact on the environment.				✓	Robust assessment of effects carried out in support of resource consent to take water. Regional Council monitoring of Aquifer.

**Levels of Service:**

**Strategic Goal:** Safe drinking water in accordance with NZ Drinking Water Standards.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
Pleasant tasting and looking drinking water is provided from Council operated supplies.	Measure of customers who are satisfied with the quality of their drinking water.	Customer satisfaction survey	Not measured	80%	85%
	Compliance with NZ Drinking Water Standards 2005 (revised 2008).	Ministry of Health Annual Report	100%	100%	100%
	Public Health Risk Management Plans adopted and implemented.	Ministry of Health compliance letter	Not measured	Not available due to new schemes	100%

**Strategic Goal:** Reliable water supplies, minimising supply disruptions through improved maintenance and meeting peak water supply demands.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Performance 2012/13	Key Performance Indicator 2013/14
Where Council provides a water supply that is reliable.	Measure of customers served by Council supply who are satisfied with the reliability of their water supply services.	Customer satisfaction survey	Not measured	80%	80%
Failures and service requests are responded to promptly.	Number of incidents a year where restoration of service exceeds 4 hours.	Service request system	Within 4 hours – 100%	0	0
Water resources are used efficiently and sustainably.	Average daily water consumption per connection at each scheme area where measured. (Applies at Opotiki and Te Kaha schemes).	Internal databases	Not measured	800 litres	800
Water supply is adequate for fire fighting purposes.	Percentage of serviced properties within each scheme area having an operational fire hydrant within distance specified by Fire Service.	NZ Fire Service Code of Practice and ODC GIS	Not measured	80%	80%



Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Performance 2012/13	Key Performance Indicator 2013/14
Water supply is adequate for fire fighting purposes.	Minimum of six fire hydrants tested and meeting tri-annual compliance test with fire fighting standards.	Service request system	Not measured	6	6

**Strategic Goal:** Cost effective operation, maintenance of and improvements to water supply systems including treatment facilities, pumping stations, reservoirs and piped reticulation.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicator 2013/14
The services are managed at the lowest possible all of life cycle cost for the required level of service.	Percentage of customers who are satisfied that the water supply cost and service is fair and reasonable.	Customer satisfaction survey	Not measured	75%	75%
	Percentage of capital and renewal projects as set out in the LTP implemented on time and within budget so that level of pressure and flow are not affected by decline in service and growth.	Financial reports	Not measured	100%	100%

### Key Projects and Programmes:

Key projects planned for the Water Supply Significant Activity for the 2013-14 year include:

#### Opotiki Supply

- Replacement main across Waioeka Bridge to serve Hikutaia/ Woodlands. Further investigation has revealed that this replacement is going to be more expensive than originally forecast and Council has increased this budget by \$130,000 to a total project budget of \$190,000

- Additional funding is budgeted to replace water meters in Opotiki and Ōhiwa over time. The water meters are part of the Council’s reticulation network and like any other part of the asset suffer from wear and tear and eventually get near the end of their useful life. Council plans (with modest funding) to begin an annual renewal programme which will see the Water Meters replaced over time.

### Te Kaha Supply

- Council has budgeted to upgrade the Te Kaha Water supply by constructing a booster pump station and storage tank on Copenhagen Road at an estimated cost of \$120,000. Council is applying to the Ministry of Health for funding assistance for this project.

### Financial Information:

Funding Impact Statement for 2013-14 for Water Supply				
	2012/13 LTP Estimate	2013/14 LTP Estimate	2013/14 Annual Plan Estimate	Explanation for variation from LTP
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	50	53	54	
Targeted rates (other than targeted rates for water supply)	714	742	751	
Subsidies and grants for operating purposes	230	-	-	
Fees, charges, and targeted rates for water supply	248	261	261	
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>1,242</b>	<b>1,056</b>	<b>1,066</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	377	395	397	
Finance costs	213	237	238	
Internal charges and overheads applied	116	119	124	
Other operating funding applications	-	-	-	
<b>Total application of operating funding (B)</b>	<b>706</b>	<b>751</b>	<b>759</b>	
<b>Surplus (deficit) of operating funding (A – B)</b>	<b>536</b>	<b>305</b>	<b>307</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	226	Subsidies for additional capital expenditure
Development and financial contributions	-	-	-	
Increase (decrease) in debt	( 43)	( 118)	( 80)	Variation of funding for amended capital expenditure
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding ©</b>	<b>( 43)</b>	<b>( 118)</b>	<b>146</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	321	31	136	Refer explanation in capital expenditure projects table
- to improve level of service	-	-	-	
- to replace existing assets	81	19	264	Refer explanation in capital expenditure projects table
Increase (decrease) reserves	91	137	53	Variation of funding for amended capital expenditure
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>493</b>	<b>187</b>	<b>453</b>	
<b>Surplus (deficit) of capital funding (C – D)</b>	<b>( 536)</b>	<b>( 305)</b>	<b>( 307)</b>	
<b>Funding balance ((A – B) + (C – D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Proposed Capital Expenditure Projects for Water Supply			
	2012/13	2013/14	2013/14
	LTP	LTP	Annual Plan
	Estimate	Estimate	Estimate
<i>To meet additional demand</i>			
Treatment Plants - Ōpōtiki	15	16	16
Pressure Monitoring - Ōpōtiki	30	15	-
Treatment Plant - Te Kaha	276	-	-
Reticulation - Te Kaha	-	-	120
	321	31	136
<i>To replace existing assets</i>			
Reticulation - Ōpōtiki	60	-	190
Water meter replacements - Ōpōtiki	-	-	32
WTP Chemical Tanks - Ōpōtiki	18	19	19
Reticulation - Te Kaha	3	-	-
Reticulation - Ōhiwa	-	-	20
Service lines - Ōhiwa	-	-	3
	81	19	264
<b>Total capital expenditure</b>	<b>402</b>	<b>50</b>	<b>400</b>

No need for dosing if new pipes across river completed

Booster pump & tank on Copenhagen Road

Budget for river crossing 20 year programme to replace meters

Replace, upsize galvanised mains, replace hydrant  
Two year meter & leads replacement



# Land Transport

## What we do and why:

Council provides on-going management, development and maintenance of the District Land Transport Network. The Land Transport Network in the Opotiki District enables the safe and efficient movement of people and goods and services that avoids damage to the environment. The Land Transport Network contributes to the social and economic development of the District Community.


An efficient, safe and reliable Land Transport Network is essential for the economic well - being of our District. Roads provide access to properties, the passage of traffic and the transportation of goods and services.

## Activities included in this Significant Activity include:

Subsidised Roothing

Unsubsidised Roothing

## Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Development and protection of natural environment	The transport network supports the economic and lifestyle needs of the District through provision of access to properties, passage of through traffic, and effective transportation of goods and services.
	Development supports the community	
	Services and facilities meets our needs	
	A strong and distinctive community	

## Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Carbon emissions and safety associated with using the transport network.		✓		✓	Alternative fuel and product sources need to be considered. Education and safer road corridors.
Road standards and capacity could result in delays to the transport of good and services and access to emergency services and daily employment.		✓	✓		Responding to damages and repairs in a timely and appropriate manner.
There may be a gap between community expectations for roading and the subsidised funding from government.	✓	✓	✓		Consultation with community about choice between rates finding and level of service. Focused Advocacy efforts.

**Levels of Service:**

**Strategic Goal:** The transport network supports the economic and lifestyle needs of the District through provision of access to properties, passage of through traffic, and effective transportation of goods and services.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
The surface of the roading network is maintained in good condition and is 'fit for purpose'.	The number of service complaints in any one month regarding the condition of the roading surface.	Service request system	Not measured	<20	<20
The transportation system is reliable and travel times are predictable.	Percentage of persons who rate the reliability of the District's roading network as good or excellent in the Customer satisfaction survey.	Customer satisfaction survey	Not measured	65%	65%
Road users find the road environment predictable and the road safe to use.	Percentage of persons who as users rate the safety of the District's roads as good or excellent in the Customer satisfaction survey.	Customer satisfaction survey	Not measured	70%	70%
Traffic services (street lighting, roadside vegetation, road signs, road markings) are visible and accurate.	Percentage of road users satisfied that traffic services on the network are accurate and visible in the Customer satisfaction survey.	Customer satisfaction survey	Not measured	70%	70%
Road Corridor users (pedestrians, joggers, disabled persons etc) are able to use the road corridors in a safe and convenient manner.	The number of users who agree the standard of footpaths is good or excellent in the Customer satisfaction survey.	Customer satisfaction survey	Not measured	70%	70%

**Key Projects and Programmes:**

Key projects planned for the Land Transport Significant Activity for the 2013-14 year include:

- Council intends to continue with its planned asset renewal programme both in the urban and rural networks including road resurfacing, pavement rehabilitation and reseals.
- A small seal extension on Putiki Road has been budgeted for in response to a call from the local community. The seal extension is to be undertaken with the local share being funded by way of reserves and a contribution from the Coast Community Board (Coast Initiatives Fund).
- It is proposed to invest in the Rapid Rural Numbering system for rural properties.
- Council has provided in this Exceptions Annual Plan \$240,000 to urgently undertake structural remedial work on the Pakihi Road Bridge. Load restrictions that have been in place for ten years are no longer considered sufficient to manage safety concerns associated with the bridge. A recent heavy rain event has further undermined the piles on the bridge and it is now necessary to replace them. Council will be seeking funding from Land Transport New Zealand to part fund this project.



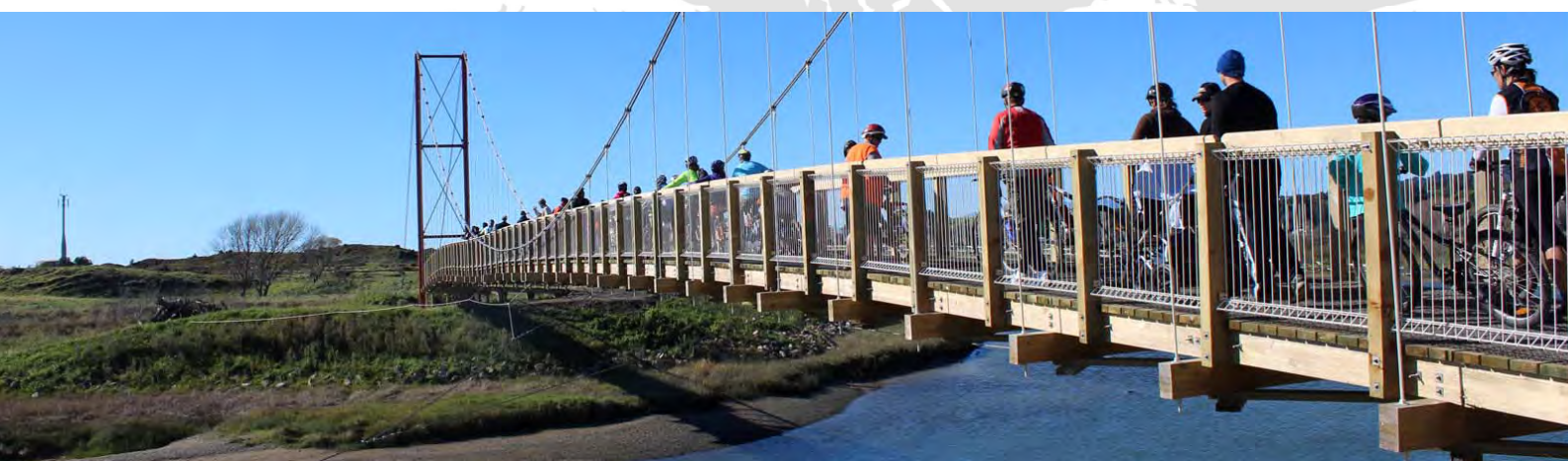
## Financial Information:

## Funding Impact Statement for 2013-14 for Land Transport

	2012/13	2013/14	2013/14
	LTP Estimate	LTP Estimate	Annual Plan Estimate
<i>Sources of operating funding</i>			
General rates, uniform annual general charge, rates penalties	1,832	1,908	1,981
Targeted rates (other than targeted rates for water supply)	63	88	61
Subsidies and grants for operating purposes	785	775	801
Fees, charges, and targeted rates for water supply	-	-	7
Internal charges and overheads recovered	-	-	-
Local authorities fuel tax, fines, infringement fees and other receipts	70	72	72
<b>Total operating funding (A)</b>	<b>2,750</b>	<b>2,843</b>	<b>2,922</b>
<i>Application of operating funding</i>			
Payments to staff and suppliers	1,897	1,929	1,962
Finance costs	20	23	25
Internal charges and overheads applied	211	217	224
Other operating funding applications	-	-	-
<b>Total application of operating funding (B)</b>	<b>2,128</b>	<b>2,169</b>	<b>2,211</b>
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>622</b>	<b>674</b>	<b>711</b>
<i>Sources of capital funding</i>			
Subsidies and grants for capital expenditure	483	493	587
Development and financial contributions	35	36	36
Increase (decrease) in debt	-	-	120
Gross proceeds from sale of assets	-	-	-
Lump sum contributions	275	-	-
<b>Total sources of capital funding (C)</b>	<b>793</b>	<b>529</b>	<b>743</b>
<i>Application of capital funding</i>			
Capital Expenditure			
- to meet additional demand	653	62	84
- to improve level of service	178	176	176
- to replace existing assets	723	736	976
Increase (decrease) reserves	(139)	229	218
Increase (decrease) of investments	-	-	-
<b>Total application of capital funding (D)</b>	<b>1,415</b>	<b>1,203</b>	<b>1,454</b>
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>(622)</b>	<b>(674)</b>	<b>(711)</b>
<b>Funding balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Proposed Capital Expenditure Projects for Land Transport**

	2012/13	2013/14	2013/14	
	LTP	LTP	Annual	
	Estimate	Estimate	Plan	
			Estimate	
<i>To meet additional demand</i>				
Seal Extension	593	-	22	150m of Putiki Road
Footpaths	30	31	31	
Urban Kerb & Channel	30	31	31	
	653	62	84	
<i>To improve level of service</i>				
Minor Safety Projects	110	106	106	
Major Drainage control	68	70	70	
	178	176	176	
<i>To replace existing assets</i>				
Unsealed Roads	131	133	133	
Sealed road resurfacing - Rural	266	271	271	
Sealed road resurfacing - Urban	133	136	136	
Pavement Rehabilitation - Urban	127	129	129	
Traffic Service Renewals - Rural	23	23	23	
Traffic Service Renewals - Urban	23	23	23	
Associated improvements	20	21	21	
Pakihi Bridge Pile replacement and upgrade	-	-	240	Upgrade required for safety and weight requirements
	723	736	976	
<b>Total capital expenditure</b>	<b>1,554</b>	<b>974</b>	<b>1,236</b>	





# Investments

## What we do and why:

The Investment Activity provides for Council's ownership stake in Council Controlled Organisation namely BOP LASS Ltd (Bay of Plenty Local Authority Shared Services) and TOI-EDA (Eastern Bay of Plenty Regional Economic Development Agency). Council has an investment stake in these organisations as by doing so it can leverage outcomes that are important to the Opotiki District that it may not be able to achieve on its own. By having an ownership stake in these organisations Council is partnering with other units of Local Government within the Bay of Plenty Region to achieve common objectives.

## Activities included in this Significant Activity include:


### BOP LASS Ltd

Established in 2007/08 BOP LASS was created to foster shared services between participating Council's. It provides a vehicle to investigate, procure, develop and deliver shared services where a clear benefit (in terms of quality of service or cost) exists for member local authorities.

### TOI-EDA

Toi-EDA is the Eastern Bay of Plenty regional Economic Development Agency established by the three territorial authorities (Kawerau, Opotiki and Whakatāne) working together with local Iwi. Toi-EDA has a strong focus on its vision of enhancing the Eastern Bay of Plenty's economic growth and resultant social and economic wealth for its communities.

## Contribution to Community Outcomes:

Community Outcomes		How Activity Contributes
	Services and facilities meets our needs	Council investments contribute to the social and economic well-being of the District.
	A strong and distinctive community	
	Fair and efficient leadership	

## Potential Significant Negative Effects:

Significant Negative Effect	Affected Well-being				Sustainable Solution
	Cultural	Social	Economic	Environmental	
Other parties with an ownership stake withdraw support.			✓		Council will continue to be an active member of CCO's at both a governance and operational level with a view to ensure they continue to add value to all those with an ownership stake.
CCO's are perceived as a threat to community autonomy.		✓			Council will continue to be an active member of CCO's at both a governance and operational level with a view to ensure they continue be about advancing common objectives.

**Levels of Service:**

**Strategic Goal:** Council investments contribute to the social and economic well-being of the District.

Level of Service	Key Performance Indicator	Data Source	Actual Performance 2011/12	Annual Plan 2012/13	Key Performance Indicators 2013/14
Shared Services.	Investigate and implement shared services.	Boplass performance report	Not measured	Initiate at least one shared service each year and no less than two shared services successfully implemented within three years	Initiate at least one shared service each year and no less than two shared services successfully implemented within three years
Shared Services.	Communication.	Boplass performance report	Not measured	Communicate with each shareholding Council at appropriate levels with at least one meeting with each Executive Leadership Team	Communicate with each shareholding Council at appropriate levels with at least one meeting with each Executive Leadership Team
	Financial Sustainability.	Boplass performance report	Not measured	Ensure sufficient income is available from activities to sustain a viable company	Ensure sufficient income is available from activities to sustain a viable company
Toi-EDA.	Implementation of agreed Strategic Direction.	Toi-EDA Strategic Plan	Not measured	Review and implement Economic Development Plan on an annual basis  Implement key actions annually from the Toi-EDA Strategic Plan	Review and implement Economic Development Plan on an annual basis  Implement key actions annually from the Toi-EDA Strategic Plan

**Key Projects and Programmes:**

Key projects planned for the Investment Activity for the 2013-14 year include:

- Ongoing engagement in CCO meetings and work programmes.

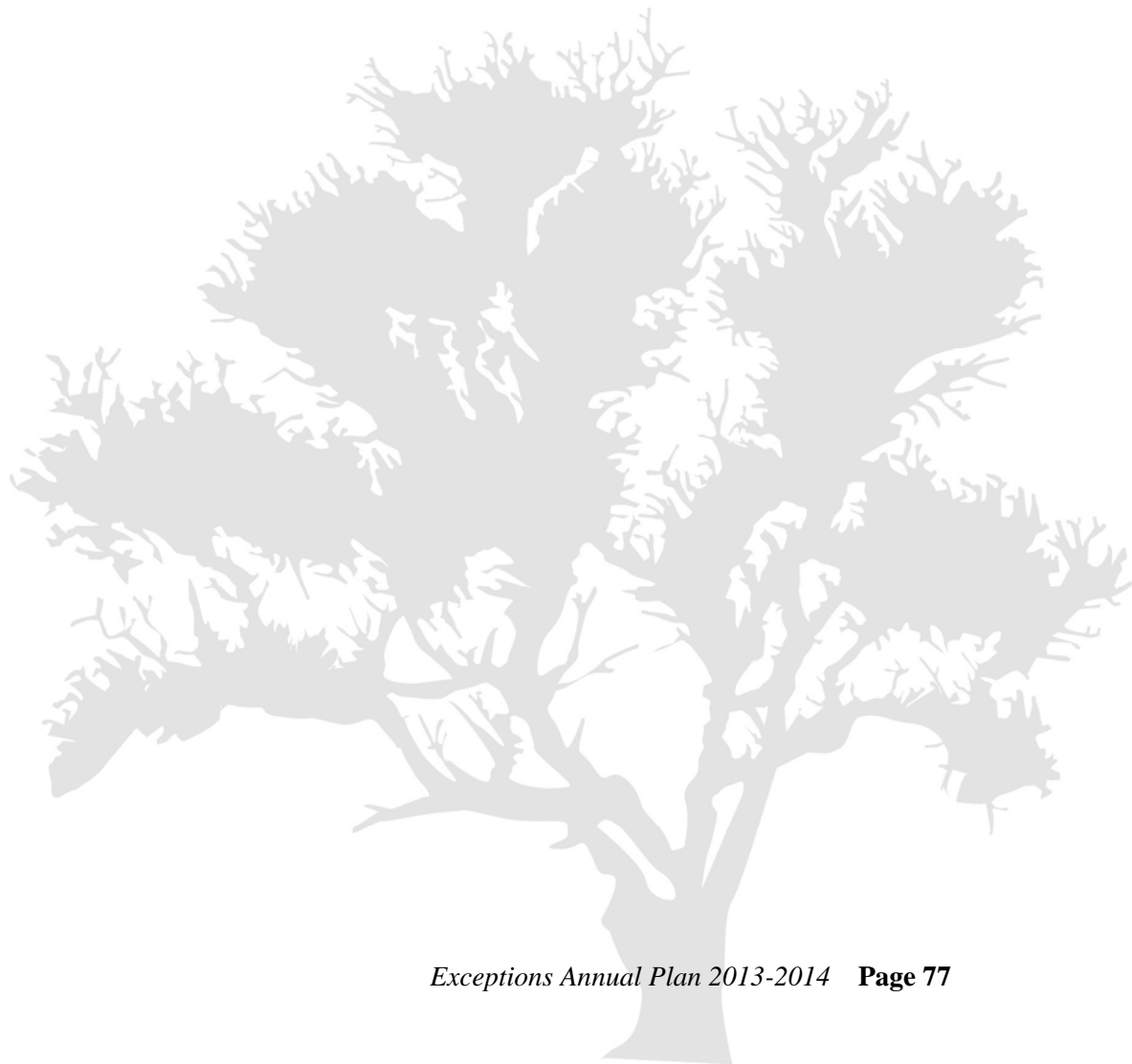
**Financial Information:****Funding Impact Statement for 2013-14 for Investments**

	2012/13 LTP Estimate	2013/14 LTP Estimate	2013/14 Annual Plan Estimate	Explanation for variation from LTP
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	5	5	23	Increased use of BOPLASS shared services
Targeted rates (other than targeted rates for water supply)	-	-	-	
Subsidies and grants for operating purposes	-	-	-	
Fees, charges, and targeted rates for water supply	165	170	170	
Internal charges and overheads recovered	-	-	-	
Local authorities fuel tax, fines, infringement fees and other receipts	-	-	-	
<b>Total operating funding (A)</b>	<b>170</b>	<b>175</b>	<b>193</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	118	121	122	
Finance costs	-	-	-	
Internal charges and overheads applied	34	36	36	
Other operating funding applications	18	18	35	Increased use of BOPLASS shared services
<b>Total application of operating funding (B)</b>	<b>170</b>	<b>175</b>	<b>193</b>	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	-	-	-	
Development and financial contributions	-	-	-	
Increase (decrease) in debt	-	-	-	
Gross proceeds from sale of assets	-	-	-	
Lump sum contributions	-	-	-	
<b>Total sources of capital funding (C)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	-	-	-	
- to improve level of service	-	-	-	
- to replace existing assets	-	-	-	
Increase (decrease) reserves	-	-	-	
Increase (decrease) of investments	-	-	-	
<b>Total application of capital funding (D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	



# Financial Information

This section outlines how Council will finance its activities.



# Forecast Financial Statements

## Introductions

### Prospective Statement of Comprehensive Income

This statement discloses the net surplus or deficit and the components of the net surplus (deficit), arising from activities or events during the year that are significant for the assessment of both past and future financial performance.

### Prospective statement of Financial Position

Information about the economic resources controlled by Council and its capacity to modify those resources is useful in assessing Council's ability to generate cash and/or provide services in the future. Information about the financing structure is useful in assessing future borrowing needs and how future surpluses and cash flows may be distributed among those with an interest in the Council. The information is also useful in assessing how successful the Council is likely to be in raising further finance.

### Prospective Statement of Changes in Equity

This financial statement contributes to the objectives of general purpose financial reporting by combining information about net surplus (deficit) with other aspects of Council's financial performance in order to give a degree of measure of comprehensive income.

### Prospective Statement of Cash Flows

This statement reflects Council's cash receipts and cash payments during the year and provides useful information about Council's activities in generating cash through operations to:

- Repay debt; or
- Re-invest to maintain or expand operating capacity

It also provides useful information about the cash flows generated from Council's investing and financing activities, both debt and equity.

### Prospective Statement of Borrowing

Provides the public debt level and measures it against Council's policy levels.

### Prospective Capital Expenditure Programme

This statement summarises Council's capital expenditure by significant activity.

### Statement of Accounting Policies

Provides details of policies adhered to in the preparation of Financial Statements.

**Cautionary Note:** Prospective financial information is based on assumptions about the future and thus relate to events and actions which have not yet occurred and may not occur. While evidence may be available to support assumptions on which the prospective financial information is based, such evidence is itself generally future orientated and therefore, speculative in nature. Therefore, the actual results achieved for the period of the Exceptions Annual Plan are likely to vary from this document, and the variations may be material.

The prospective financial statements comply with FRS.42: *Prospective Financial Statements*

## Disclosures

In some instances capital expenditure projects have been carried forward from the 2012/13 financial year. These projects have been restated in the 2013-14 Exception Annual Plan to ensure they remain in the work programme. Restating the projects in this manner does not result in any funding impact i.e. there is no additional call on rate, loan of any other funding as a result of the carry forward(s).

### Prospective Statement of Comprehensive Income

Forecast for the year ending 30 June 2014				
2012/13		2013/14	2013/14	
LTP		LTP	Annual Plan	
\$ 000's		\$ 000's	\$ 000's	
<b>Income</b>				
8,350	Rates revenue	8,801	8,713	
3,846	Activity Income	4,952	4,903	
108	Investment income	155	154	
105	Contributions	108	108	
53	Gains/(loss) on revaluation of investment property	53	53	
12,462	Total Income	14,069	13,931	
<b>Expenditure</b>				
2,876	Employee benefits	2,945	2,933	
2,324	Depreciation and amortisation	2,383	2,383	
6,352	Other direct operating costs	6,495	6,511	
333	Finance costs	403	384	
11,885	Total operating expenditure	12,226	12,211	
577	<b>Net surplus</b>	1,843	1,720	
<b>Other comprehensive income</b>				
0	Gains/(loss) on property revaluation	12,405	12,405	
0	Total other comprehensive income	12,405	12,405	
577	<b>Total comprehensive income for year</b>	14,248	14,125	

## Prospective Statement of Changes in Equity

Forecast for the year ending 30 June 2014

2012/13		2013/14	2013/14
LTP		LTP	Annual Plan
\$ 000's		\$ 000's	\$ 000's
126,594	<b>Accumulated funds at start of year</b>	126,973	125,987
577	Net surplus for the year	1,843	1,720
(198)	Transfers (to) / from Council created reserves	(495)	(339)
126,973	<b>Accumulated funds at end of year</b>	128,321	127,368
1,934	<b>Council created reserves at start of year</b>	2,132	2,132
198	Transfers (to) / from Equity	495	339
2,132	<b>Council created reserves at end of year</b>	2,627	2,471
50,151	<b>Asset revaluation reserve at start of year</b>	50,151	50,151
	<i>Property, plant and equipment</i>		
0	Revaluation surplus	12,405	12,405
50,151	<b>Revaluation reserve at end of year</b>	62,556	62,556
179,256	<b>Equity at end of the year</b>	193,504	192,395





## Prospective Statement of Financial Position

Forecast for the year ending 30 June 2014

2012/13		2013/14	2013/14
LTP		LTP	Annual Plan
\$ 000's		\$ 000's	\$ 000's
<b>Assets</b>			
<b>Current assets</b>			
2,883	Cash and cash equivalents	3,508	3,211
2,690	Debtors and other receivables	2,820	2,820
4	Other financial assets	4	4
5,577	<b>Total current assets</b>	6,332	6,035
<b>Non-current assets</b>			
180,730	Property, plant and equipment	195,213	193,581
22	Intangible assets	23	23
1,811	Investment property	1,863	2,253
7	Other financial assets	3	3
182,570	<b>Total non-current assets</b>	197,102	195,860
188,147	<b>Total Assets</b>	203,434	201,895
<b>Liabilities</b>			
<b>Current liabilities</b>			
2,930	Creditors and other payables	3,030	3,030
6	Provisions	7	7
344	Employee benefit liabilities	335	335
0	Borrowings	0	0
3,280	<b>Total current liabilities</b>	3,372	3,372
<b>Non-current liabilities</b>			
133	Provisions	130	130
0	Employee benefit liabilities	0	0
5,478	Borrowings	6,428	5,998
5,611	<b>Total non-current liabilities</b>	6,558	6,128
8,891	<b>Total liabilities</b>	9,930	9,500
<b>Equity</b>			
126,973	Accumulated balance	128,321	127,368
2,132	Council created reserves	2,627	2,471
50,151	Asset revaluation reserve	62,556	62,556
179,256	<b>Total Equity</b>	193,504	192,395

## Prospective Statement of Cash Flows

Forecast for the year ending 30 June 2014

2012/13		2013/14	2013/14
LTP		LTP	Annual Plan
\$ 000's		\$ 000's	\$ 000's
<b>Cash flows from operating activities</b>			
8,229	Receipts from rates revenue	8,671	8,583
108	Interest received	155	154
3,977	Receipts from other revenue	5,025	4,975
(9,127)	Payments to suppliers and employees	(9,352)	(9,356)
(333)	Interest paid	(403)	(384)
2,854	Net cash from operating activities	4,096	3,972
<b>Cash flows from investing activities</b>			
31	Receipts from sale of property, plant and equipment	71	71
639	Receipts from sale of investments	4	4
(10)	Purchase of intangible assets	(10)	(10)
(3,792)	Purchase of property, plant and equipment	(4,486)	(4,229)
(3,132)	Net cash from investing activities	(4,421)	(4,164)
<b>Cash flows from financing activities</b>			
42	Proceeds from borrowings	950	520
0	Repayment of borrowings	0	0
42	Net cash from financing activities	950	520
<b>(236)</b>	<b>Net increase/(decrease) in cash, cash equivalents and bank overdraft</b>	<b>625</b>	<b>328</b>
3,119	Cash, cash equivalents and bank overdrafts at the beginning of the year	2,883	2,883
<b>2,883</b>	<b>Cash, cash equivalents and bank overdrafts at the end of the year</b>	<b>3,508</b>	<b>3,211</b>

## Prospective Statement of Borrowing

Forecast for the year ending 30 June 2014				
2012/13			2013/14	2013/14
LTP			LTP	Annual Plan
\$ 000's			\$ 000's	\$ 000's
<b>Movement in Borrowings</b>				
5,436	Opening Balance		5,478	5,478
42	Net Loans Raised/(Repaid)		950	520
<b>5,478</b>	<b>Closing Balance</b>		<b>6,428</b>	<b>5,998</b>
<hr/>				
0	Current portion of external debt		0	0
5,478	Term portion of external debt		6,428	6,128
<b>5,478</b>	<b>Closing Balance</b>		<b>6,428</b>	<b>6,128</b>

The above represents the level of external borrowing but this could fluctuate depending future use of reserves.

### Policy compliance

20.8%	Net interest bearing debt/Total revenue	≤120%	20.8%	20.0%
1.8%	Net interest expense/Total revenue	≤10%	1.8%	1.7%
2.7%	Net interest expense/Rates revenue	≤15%	2.8%	2.6%
12.7	Net cash flows from operating activities/Net interest expense	≥2.0	16.5	17.3

## Prospective Capital Expenditure Programme

Forecast for the year ending 30 June 2014				
2012/13			2013/14	2013/14
LTP			LTP	Annual Plan
\$ 000's			\$ 000's	\$ 000's
<b>Community and Cultural Sustainability</b>				
0	Leadership		0	0
1,391	Community facilities		1,802	1,258
0	Community development		0	0
0	Economic development		1,239	730
35	Regulation and safety		21	21
<b>Environmental Sustainability</b>				
11	Solid waste management		61	61
233	Stormwater		270	310
0	Resource management		0	0
176	Wastewater		81	223
<b>Economic Sustainability</b>				
402	Water supply		50	400
1,554	Land transport		974	1,236
0	Investments		0	0
<b>3,802</b>	<b>Total capital expenditure</b>		<b>4,498</b>	<b>4,239</b>

## Council Reserve Funds

Movements and Balances	1-Jul-13	Transfer to Reserves	Transfer from Reserves	30-Jun-14	Activity Group
	Forecast Balance			Closing Balance	
	\$ 000's	\$ 000's	\$ 000's	\$ 000's	
<i>Council created reserves consist of</i>					
<b>Special Funds (purpose is for administering RMA contributions, development contributions and other Council funding for special purposes)</b>					
Cash in lieu of reserves	104	10		114	Community facilities
Car Parking Reserve	4			4	Land transport
Development Reserves - Recreational Facilities	892	113	13	992	Community facilities
Development Reserves - Roads	172	45	20	197	Land transport
Road Upgrading	66	3	5	64	Land transport
Waioeka Domain/Memorial Park Reserve	42	2		44	Community facilities
	1,280	173	38	1,415	
<b>Treasury Reserves (primary purpose is for loan repayment but may include capital works on occasions)</b>					
Opotiki Water	416	118	66	468	Water supply
Te Kaha Water	94	45	18	121	Water supply
Roading - Urban	103	59		162	Land transport
Roading - Rural	0	4		4	Land transport
Opotiki Sewerage	77	35	68	44	Wastewater
Stormwater - Urban	10	5		15	Stormwater
Stormwater - Rural	0	2		2	Stormwater
Refuse recovery centre	17	8		25	Solid waste management
Property - Administration building and depot	90	47		137	Community facilities
Property - Other	0	4		4	Community facilities
Parks & Reserves	7	5		12	Community facilities
Cycleway	38	19		57	Community facilities
Harbour	0	5		5	Economic development
	852	356	152	1,056	
<b>Asset revaluation reserves (purpose is to record increases on revaluation of assets)</b>					
<i>Operational assets</i>					
Land	189	92		281	Community facilities
Buildings	412	143		555	Community facilities
<i>Infrastructural Assets</i>					
Roading	32,714	10,171		42,885	Land transport
Roading components	5,849	275		6,124	Land transport
Water systems	3,791	246		4,037	Water supply
Sewerage systems	1,919	23		1,942	Wastewater
Stormwater system	3,843	138		3,981	Stormwater
<i>Restricted assets</i>					
Land	1,270	1,123		2,393	Community facilities
Buildings	164	194		358	Community facilities
	50,151	12,405	0	62,556	
<b>Total</b>	<b>52,283</b>	<b>12,934</b>	<b>190</b>	<b>65,027</b>	

# Accounting Policies

## STATEMENT OF ACCOUNTING POLICIES FOR THE 2013/14 EXCEPTIONS ANNUAL PLAN

### REPORTING ENTITY

Opotiki District Council (ODC) is a territorial local authority governed by the Local Government Act 2002.

The primary objective of ODC is to provide goods or services for the community or social benefit, rather than making a financial return. Accordingly, ODC has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

The prospective financial statements of ODC are for the year commencing July 2013. The financial statements were authorised for issue by Council.

The Council, who are authorised to do so and believe that the assumptions underlying these prospective financial statements are appropriate, has approved the Annual Plan for distribution.

The Council and management of the Opotiki District Council accept responsibility for the preparation of their prospective financial statements, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

No actual financial results have been incorporated within the prospective financial statements.

The Council intends to update the prospective financial statements subsequent to presentation in April 2013. The final prospective financial statements are then to be presented to the Council for adoption on 25 June 2013.

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000).

### BASIS OF PREPARATION

#### Statement of compliance

The prospective financial statements of ODC have been prepared in accordance with the requirements of the Local Government Act 2002, which includes the requirement to comply with New Zealand Generally Accepted Accounting Practice (NZ GAAP).

These financial statements have been prepared in accordance with NZ GAAP. They comply with NZ IFRS, and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

#### Measurement base

The prospective financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment property and financial instruments.

#### Functional and presentation currency

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$'000). The functional currency of ODC is New Zealand dollars.

#### Changes in accounting policies

The accounting policies set out over the next page(s) have been applied consistently to all periods presented in these financial statements.

## **SIGNIFICANT ACCOUNTING POLICIES**

### **Revenue**

Revenue is measured at the fair value of consideration received, or receivable.

#### *Rates revenue*

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

Rates collected on behalf of Bay of Plenty Regional Council (EBOP) are not recognised in the financial statements as ODC is acting as agent for EBOP.

Revenue from water rates by meter is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

#### *Government Grants*

ODC receives government grants from NZ Transport Agency, which subsidises part of ODC's costs in maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.

#### *Provision of service*

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

#### *Vested assets*

Where a physical asset is acquired for nil or nominal consideration, the fair value of the asset received is recognised as income. Assets vested in ODC are recognised as revenue when control over the asset is obtained.

#### *Sale of goods*

Sales of goods are recognised when a product is sold to the customer.

#### *Interest and dividends*

Interest income is recognised using the effective interest method. Interest income on an impaired financial asset is recognized using the original effective interest rate. Dividends are recognised when the right to receive payment has been established.

#### *Development contributions*

Development and financial contributions are recognised as revenue when the Council provides, or is able to provide, the service for which the contribution was charged. Otherwise development and financial contributions are recognised as liabilities until such time the Council provides, or is able to provide, the service.

Development contributions are classified as part of "Other Revenue".

### **Grant expenditure**

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria, and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where ODC has no obligation to award on receipt of the grant application, and are recognised as expenditure when a successful applicant has been notified of the ODC's decision.

### **Income Tax**

ODC is exempt under Section CW37 of the Income Tax Act 2007 which specifically exempts local authorities from income tax unless derived from a CCO or port-related commercial activities.

### **Borrowing costs**

The Council has elected to defer the adoption of NZ IAS 23 Borrowing Costs (Revised 2007) in accordance with its transitional provisions that are applicable to public benefit entities. Consequently, all borrowing costs are recognised as an expense in the period in which they are incurred.

### **Leases**

#### *Finance leases*

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, ODC recognises finance leases as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The finance charge is charged to the statement of financial performance over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether ODC will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term of its useful life.

#### *Operating Leases*

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight line basis over the lease term.

### **Other financial assets**

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in the surplus or deficit.

Purchases and sales of financial assets are recognised on trade-date, the date on which the Council and group commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Council and group have transferred substantially all the risks and rewards of ownership.

Financial assets are classified into the following categories for the purpose of measurement:

- fair value through surplus or deficit;
- loans and receivables;
- held-to-maturity investments; and
- fair value through other comprehensive income

The classification of a financial asset depends on the purpose for which the instrument was acquired.

#### *Financial assets at fair value through surplus or deficit.*

Financial assets at fair value through profit or loss include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are also categorised as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

After initial recognition they are measured at their fair values. Gains or losses on re-measurement are recognised in the statement of financial performance.

Currently, ODC does not hold any financial assets in this category.

## *Accounting Policies*

### *Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are in non-current assets. ODC's loans and receivables comprise cash and cash equivalents, debtors and other receivables, term deposits and loan advance.

After initial recognition they are measured at amortised cost using the effective interest method less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the statement of financial performance.

Loans to community organisations made by ODC at nil, or below-market interest rate are initially recognised at the present value of their expected future cash flows discounted at the current market rate of return for a similar financial instrument. The loans are subsequently measured at amortised cost using the effective interest method. The difference between the face value and the present value of expected cash flows of the loan is recognised in the statement of financial performance as a grant.

### *Held to maturity investments*

Held to maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that ODC has the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than twelve months after the balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest method less impairment. Gains and losses when the asset is impaired or de-recognised are recognised in the surplus or deficit.

### *Fair value through other comprehensive income*

Financial assets at fair value through other comprehensive income are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of the investment within 12 months of the balance date or if the debt is not expected to be realised within 12 months of balance date. ODC includes in this category:

- Investments that ODC intends to hold long-term but which may be realised before maturity; and
- Shareholdings that ODC holds for strategic purposes.

These investments are measured at their fair value, with gains and losses recognised in other comprehensive income, except for impairment losses, which are recognised in the surplus or deficit.

On de-recognition the cumulative gain or loss previously recognised in other comprehensive income is reclassified from equity to the surplus or deficit.

### **Impairment of financial assets**

Financial assets are assessed for objective evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

### *Loans and other receivables*

Impairment is established when there is objective evidence that ODC will not be able to collect amounts due according to the original terms. Significant financial difficulties of the debtor/issuer, probability that the debtor/issuer will enter into bankruptcy, and default in payments are considered indicators that the asset is impaired. The amount of the impairment is the difference between the assets carrying amount and the present value of estimated cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the statement of financial performance. When the receivable is uncollectible, it is written off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (i.e. not past due). For term deposits, local authority stock, government stock and community loans, impairment losses are recognised directly against the instruments carrying amount.



*Financial assets at fair value through other comprehensive income*

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered objective evidence of impairment.

For debt investments, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy and default in payments are considered objective indicators that the asset is impaired.

If impairment evidence exists for investments at fair value through other comprehensive income, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) recognised in other comprehensive income is reclassified from equity to the surplus or deficit.

Equity instrument impairment losses recognised in the surplus or deficit are not reversed through the surplus or deficit.

If in a subsequent period the fair value of a debt instrument increases and the increase can be objectively related to an event occurring after the impairment loss was recognised, the impairment loss is reversed in the surplus or deficit.

**Cash and cash equivalents**

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities in the statement of financial position.

**Debtors and other receivables**

Debtors and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Loans, including loans to community organisations made by ODC at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost, using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the statement of financial performance as a grant.

A provision for impairment of receivables is established when there is objective evidence that ODC will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

**Non-current assets held for sale**

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction, not through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value, less costs to sell.

Any impairment losses for write-downs of non-current assets held for sale are recognised in the statement of financial performance.

Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

Non-current assets (including those that are part of a disposal group) are not depreciated or amortised while they are classified as held for sale. Interest and other expenses attributable to the liabilities of a disposal group classified as held for sale continue to be recognised.

**Property, plant and equipment**

Property, plant and equipment consist of:

*Operational assets* — These include land, buildings, plant, machinery and vehicles, fixtures, fittings and equipment and library collections.

## *Accounting Policies*

*Restricted assets* — Restricted assets are land and buildings owned by ODC which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

*Infrastructure assets* — Infrastructure assets are the fixed utility systems owned by ODC. Each asset class includes all items that are required for the network to function, for example, sewer reticulation includes reticulation piping and sewer pump stations.

Property, plant and equipment are shown at cost or valuation, less accumulated depreciation and impairment losses.

### *Revaluation*

Land, buildings (operational and restricted), library books, and infrastructural assets (except land under roads) are revalued with sufficient regularity to ensure their carrying amount does not differ materially from fair value, and at least every three years. All other asset classes are carried at depreciated historical cost. ODC assesses the carrying values of its revalued assets annually to ensure that they do not differ materially from the assets' fair values. If there is a material difference, then the off-cycle asset classes are revalued.

ODC accounts for revaluation of property, plant and equipment on a class of asset basis.

The result of revaluing are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the statement of financial performance. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in the statement of financial performance will be recognised first in the statement of financial performance up to the value of the amount previously expensed, and then credited to the revaluation reserve for that class of asset.

### *Additions*

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to ODC and the cost of the item can be measured reliably.

Work in progress is recognised at cost less impairment and is not depreciated.

In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

### *Disposals*

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the statement of financial performance. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

### *Depreciation*

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land, at rates that will write-off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

#### Buildings

- Structure 35 to 85 years (2.86% - 1.18%)
- Roof 40 years (2.5%)
- Services 15 to 50 years (6.67% - 2.0%)
- Internal fit out 15 to 35 years (6.67% - 2.86%)

Plant and machinery 5 to 10 years (10% - 20%)

Motor vehicles 5 years (20%)

Fixtures, fittings and equipment 3 to 5 years (33% - 20%)

Library collections 5 to 10 years (10% - 20%)

Infrastructural assets

Roading network

- Formation N/A (Nil)
- Sub base N/A (Nil)
- Basecourse (unsealed) 8 years (12.5%)

- Basecourse (sealed) 25 to 50 years (2% - 4%)
- Seal 15 years (6.67%)
- Bridges 100 years (1.0%)
- Hot mix 10 years (10.0%)
- Kerb and footpaths 50 years (2.0%)
- Reticulation 5 to 100 years (1.0% - 20.0%)
- Traffic facilities (roading components) 10 to 20 years (5.0% - 10.0%)
- Culverts (roading components) 50 years (2.0%)
- Pumps 10 to 20 years (5.0% - 10.0%)
- Meters, valves and connections 25 to 75 years (1.33% - 4.0%)
- River protection works 100 years (1.0%)

Drainage associated with the roading infrastructure is not depreciated. The annual maintenance programme set out in the asset management plan will ensure the specific level of service is maintained.

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

### **Intangible assets**

#### *Software acquisition and development*

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Costs that are directly associated with the development of software for internal use by ODC are recognised as intangible asset. Direct cost will include the software development employee costs and appropriate portion of relevant overheads.

Staff training costs are recognised as an expense when incurred.

Costs associated with maintaining computer software are recognised as an expense when incurred.

#### *Easements*

Easements are recognised at cost, being the costs directly attributable to bringing the asset to its intended use. Easements have an indefinite useful life and are not amortised, but are instead tested for impairment annually.

#### *Amortisation*

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is de-recognised. The amortisation charge for each period is recognised in the Prospective Statement of Financial Income.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

Computer software 4 to 5 years (20% - 25%)

### **Impairment of property, plant and equipment and intangible assets**

Intangible assets that have an indefinite useful life, or are not yet available for use, are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for indicator of impairment at each balance date. When there is an indicator of impairment the assets recoverable amount is estimated.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is the depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets and cash generating units is the present value of expected future cash flows.

## *Accounting Policies*

If an asset's carrying amount exceeds its recoverable amount, the asset is impaired, and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the Prospective Statement of Financial Income.

For assets not carried at a revalued amount, the total impairment loss is recognised in the Prospective Statement of Financial Income.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve. However, to the extent that an impairment loss for that class of asset was previously recognised in the statement of financial performance, a reversal of the impairment loss is also recognised in the Prospective Statement of Financial Income.

For assets not carried at a revalued amount the reversal of an impairment loss is recognised in the Prospective Statement of Financial Income.

### **Investment property**

Properties leased to third parties under operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at its cost, including transaction costs.

After initial recognition, ODC measures all investment property at fair value as determined annually by an independent valuer.

Gains or losses arising from a change in the fair value of investment property are recognised in the Prospective Statement of Financial Income.

### **Creditors and other payables**

Creditors and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.

### **Borrowings**

Borrowings are initially recognised at their fair value net of transaction costs incurred. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless ODC has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

### **Employee entitlements**

#### *Short-term employee entitlements*

Employee benefits that ODC expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date; annual leave earned to, but not yet taken at, balance date; retiring and long service leave entitlements expected to be settled within 12 months; and sick leave.

ODC recognises a liability for sick leave to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that ODC anticipates it will be used by staff to cover those future absences.

#### *Long-term employee entitlements*

Entitlements that are payable beyond 12 months, such as retiring gratuities, have been calculated on an actuarial basis. The calculations are based on

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the
- likelihood that staff will reach the point of entitlement and contractual entitlements information;
- the present value of the estimated future cash flows.

Expected future payments are discounted using market yields of government bonds at balance date with terms to maturity that match as close as possible the estimated future cash outflows for

entitlements. The inflation factor is based on the expected long-term increase in remuneration for employees.

### **Superannuation schemes**

#### *Defined contribution schemes*

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the Prospective Statement of Financial Income as incurred.

### **Provisions**

ODC recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event. It is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation, using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

#### *Landfill*

ODC operated a landfill at Woodlands Road Ōpōtiki. This has closed but ODC has responsibility under the resource consent to provide ongoing maintenance and monitoring of the site. A provision for post-closure costs is recognised as a liability when the obligation for post-closure arises.

### **Equity**

Equity is the community's interest in ODC and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves.

The components of equity are:

- Accumulated Funds
- Restricted reserves
- Property revaluation reserves
- Fair value through other comprehensive income reserve

#### *Restricted reserves*

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by ODC.

Restricted reserves are those subject to specific conditions accepted as binding by ODC and which may not be revised by ODC without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Council decision. The Council may alter them without references to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Council.

#### **Property revaluation reserve**

This reserve relates to the revaluation of property, plant and equipment to fair value.

#### **Fair value through other comprehensive income reserve**

This reserve comprises the cumulative net change in the fair value of fair value through other comprehensive income instruments.

#### **Goods and Services Tax (GST)**

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST-inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**Estimated expenses and governance statements**

The cost of service statements report the net cost of service for significant activities of Council, and are represented by all the operating revenue that can be allocated to these activities less the operating cost of providing that service.

**Cost allocation**

ODC has derived the cost of service for each significant activity of ODC using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers, such as actual usage, staff numbers and floor area.

**Critical accounting estimates and assumptions**

In preparing these financial statements, ODC has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

**Cautionary note**

The information in the prospective financial statements is uncertain and the preparation requires the exercise of judgment. Actual financial results achieved for the period covered are likely to vary from the information presented, and the variations may be material. Events and circumstances may not occur as expected or may not have been predicted, or the Council may subsequently take actions that differ from the planned course of action on which the prospective financial statements are based.

The information contained within these prospective financial statements may not be suitable for use in another capacity.



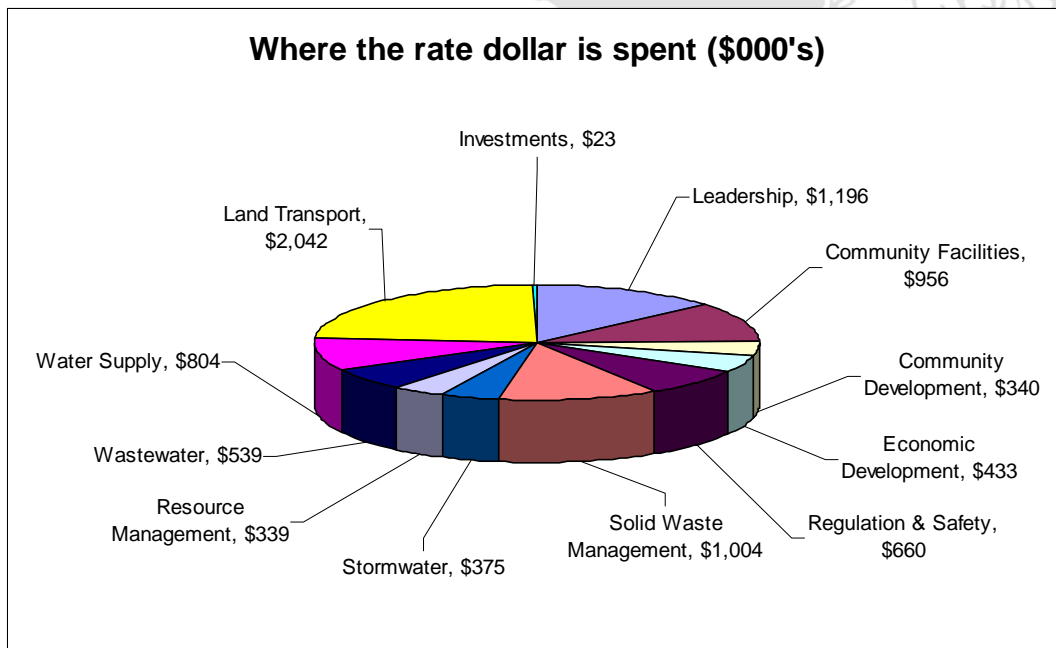
# Funding Impact Statement

The funding impact statement provides an overview of how the Opotiki District Council obtains its funding. The funding sources are consistent over the ten year period.

The Council has set out the sources of its funding in the Revenue and Financing Policy. Each property in the district pays toward the provision of facilities and services for the community by way of rates.

All properties pay a **Uniform Annual General Charge** which is the same amount for all properties. They also pay **General Rates** which are calculated on the capital value of the property.

Where services are provided to some areas of the district and not in others or where Council believes there is a greater benefit to some properties, a **Targeted Rate** is applied to those properties that have access to or benefit from a particular service. More information on the sources of the Opotiki District Council funding is contained in the following information.



## Funding Impact Statement for 2012 to 2022 (Whole of Council)

	2012/13	2013/14	2013/14	Explanation for major variation from LTP
	LTP Estimate	LTP Estimate	Annual Plan Estimate	
<i>Sources of operating funding</i>				
General rates, uniform annual general charge, rates penalties	6,714	7,069	6,986	
Targeted rates (other than targeted rates for water supply)	1,636	1,732	1,728	
Subsidies and grants for operating purposes	855	880	947	
Fees, charges, and targeted rates for water supply	1,839	1,921	1,937	
Interest and dividends from investments	108	156	155	
Local authorities fuel tax, fines, infringement fees and other receipts	70	124	73	
<b>Total operating funding (A)</b>	<b>11,222</b>	<b>11,882</b>	<b>11,826</b>	
<i>Application of operating funding</i>				
Payments to staff and suppliers	8,882	9,111	9,107	
Finance costs	333	404	385	
Other operating funding applications	349	331	340	
<b>Total application of operating funding (B)</b>	<b>9,564</b>	<b>9,846</b>	<b>9,832</b>	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>1,658</b>	<b>2,036</b>	<b>1,994</b>	
<i>Sources of capital funding</i>				
Subsidies and grants for capital expenditure	810	2,030	1,898	Variation in library and water grants
Development and financial contributions	105	108	108	
Increase (decrease) in debt	42	950	550	Reduction in loan requirement for 2013/14 for library
Gross proceeds from sale of assets	31	71	71	
Lump sum contributions	275	-	51	
<b>Total sources of capital funding (C)</b>	<b>1,263</b>	<b>3,159</b>	<b>2,678</b>	
<i>Application of capital funding</i>				
Capital Expenditure				
- to meet additional demand	1,864	1,611	1,144	Variation in water and wastewater capital projects library upgrade spread over 2013/14 & 2014/15 years
- to improve level of service	791	1,746	1,458	Variation in water capital projects
- to replace existing assets	1,146	1,140	1,636	Partial funding of water and wastewater capital projects
Increase (decrease) reserves	( 241)	702	438	
Increase (decrease) of investments	( 639)	( 4)	( 4)	
<b>Total application of capital funding (D)</b>	<b>2,921</b>	<b>5,195</b>	<b>4,672</b>	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>( 1,658)</b>	<b>( 2,036)</b>	<b>( 1,994)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Internal Loan repayment		63	198	160
Internal Interest		67	75	76



**Local Government (Financial Reporting) Regulations 2011**

The funding impact statement is presented for compliance with Local Government (Financial Reporting) Regulations 2011. In accordance with the regulations, the information is incomplete and not prepared in compliance with generally accepted accounting practice. It should not be relied upon for any other purpose than compliance with the Local Government (Financial Reporting) Regulations 2011.

The key differences between the Funding Impact Statement and the Statement of Comprehensive income are:

- Depreciation, vested assets and gains or losses on revaluation of assets are excluded from the Funding Impact Statements
- The Group of Activities Funding Impact Statements, elsewhere in this document, also include internal borrowing and internal charges.

**Depreciation by Group of Activities**

	<i>2012/13 LTP Estimate</i>	<i>2013/14 LTP Estimate</i>	<i>2013/14 Annual Plan Estimate</i>
Community Facilities	432	450	450
Economic Development	-	3	3
Regulation & Safety	4	11	11
Solid Waste Management	8	9	9
Stormwater	156	160	160
Wastewater	195	200	200
Water Supplies	322	330	330
Land Transport	1,207	1,220	1,220
<b>Total depreciation</b>	<b>2,324</b>	<b>2,383</b>	<b>2,383</b>

More information on the sources of the Opotiki District Council funding is contained in the following information.

**1 GENERAL RATES**

- (a) The General Rate is for the purpose of carrying out the activities set out in the council's ten year plan, whose costs are to be recovered from general rates. The general rate is calculated on the capital value of properties.

There are no differential rates.

- (b) Uniform Annual General Charge contributes to the costs of the activities, works or services set out in the Ten Year Plan whose costs are not otherwise recovered from Targeted Rates or other fee.

The uniform annual general charge is set so that along with the other qualifying uniform charges, they produce the maximum 30% of the total rate revenue allowed under the Local Government (Rating) Act 2002.

**2 TARGETED RATES - SERVICES**

- (a) Wastewater. For the purpose of providing sewerage disposal services. This targeted rate is levied per rating unit where there is a connection and a half charge applies to rating units that are able to be connected but are not. Where there are multiple connections to a rating unit a uniform charge of 80% of the targeted uniform annual charge for wastewater is made per separate toilet pan or urinal.
- (b) Water Supply Charges. To operate and maintain the water supply schemes. This targeted rate is levied for each separately used or inhabited portion of a property or building to which water is supplied

- (c) Kerbside Waste Collection Charge. To provide a household refuse collection for rating units within the Ōpōtiki Ward with the exception of Dip Road, Crooked Road and State Highway 2 west of Baird Road. The charge is levied to each separately used or inhabited portion of a rating unit.

### **3 TARGETED RATES – COMMUNITIES OF INTEREST**

This targeted rate provides a charge to rating units where Council believes there is a greater benefit to those properties arising from certain activities.

The rate is set differentially and is levied per rating unit.

- (a) Residential Communities of Interest

This targets a charge for certain activities to the Ōpōtiki Ward and residential properties in the communities surrounding Ōpōtiki such as Waiotahi Drifts, Paerata Ridge, Ōhiwa, Bryans Beach and Tirohanga.

- (b) Rural Communities of Interest

This targets a charge for certain activities to the rural area of the district excluding the properties included in either the residential communities of interest or the commercial communities of interest.

- (c) Commercial Communities of Interest

This targets a charge for certain activities to properties where the land use is commercial or industrial.

#### **Definition of Separately Used or Occupied:**

*For the purposes of this provision, a separately used or inhabited part of a rating unit is defined as:*

*A separately used or inhabited part of a rating unit includes any part of a rating unit that is used or occupied by any person, other than the ratepayer, having a right to use or inhabit that part by virtue of a tenancy, lease, licence, or other agreement, or any part or parts of a rating unit that are used or occupied by the ratepayer for more than one single use.*

Separately used or inhabited parts include:

- A residential property that contains two or more separately occupiable units, flats or houses each of which is separately inhabited or is capable of separate habitation
- A commercial, or other non-residential property that contains separate residential accommodation in addition to its commercial, farming or other primary use
- A commercial premises that contains separate shops, kiosks or other retail or wholesale outlets, each of which is operated as a separate business or is capable of operation as a separate business.
- An office block which contains several sets of offices, each of which is used by a different business or which is capable of operation as separate businesses.

For more detail refer to the Revenue and Financing Policy.

### **3 SCHEDULED RATES**

The following schedule details the rates for 2013/14.

Forecast Rates and Charges					
2012/13	2013/14			2013/14	2013/14
LTP	LTP	General Rates		Annual Plan	Revenue
				Basis of Rate	Sought
					\$000's
0.23859c per \$	0.24836c per \$		All properties	0.24524c per \$ of Capital Value	4,438
\$496.45	\$516.22		<b>UAGC</b>	\$516.47 per separately rateable rating unit	2,495
		<b>Targeted Rates</b>	<b>Supply</b>	<b>Basis of Rate</b>	<b>Revenue Sought \$000's</b>
\$257.52	\$266.57	Water Supply	Opotiki/Hikutaia - Connected	\$274.57 per used or inhabitable portion of a rating unit	591
\$128.76	\$133.28		Opotiki/Hikutaia - Serviceable	\$137.28 per rating unit to which water can be but is not supplied and is situated within 100m of any part of the waterworks	35
44c	46c			Any property that is connected to the water supply where there is a water meter shall also be charged at 46c per cubic meter for the metered volumes of water.	
\$372.69	\$386.61		Te Kaha - Connected	\$381.31 per used or inhabitable portion of a rating unit	102
\$186.34	\$193.30		Te Kaha - Serviceable	\$190.65 per rating unit to which water can be but is not supplied and is situated within 100m of any part of the waterworks	11
71c	74c			Any property that is connected to the water supply where there is a water meter shall also be charged at 74c per cubic meter for the metered volumes of water.	
\$564.40	\$575.01		Ohiwa - Connected	\$666.62 per used or inhabitable portion of a rating unit	12
\$282.20	\$287.50		Ohiwa - Serviceable	\$333.31 per rating unit to which water can be but is not supplied and is situated within 100m of any part of the waterworks	
71c	74c			Any property that is connected to the water supply where there is a water meter shall also be charged at 74c per cubic meter for the metered volumes of water.	
\$268.45	\$268.99	Sewerage	Opotiki - Connected	\$288.26 per rating unit containing one separate toilet pan, water closet or urinal connected to a public drain.	348
\$134.22	\$134.49		Opotiki - Serviceable	\$144.13 per rating unit to which sewer drainage can be, but is not connected, situated within 30 metres from any part of a public drain.	37
\$214.76	\$215.99		Opotiki - Multiple connections	\$230.61 per separate toilet pan, water closet or urinal on any one property where there are multiple connections.	90

**Forecast Rates and Charges continued...**

\$337.28	\$386.61		Waihau Bay - Connected	\$403.80 per rating unit containing one separate toilet pan, water closet or urinal connected to a public drain.	9
\$168.64	\$193.30		Waihau Bay - Serviceable	\$201.90 per rating unit to which sewer drainage can be, but is not connected, situated within 30 metres from any part of a public drain.	1
\$101.38	\$103.75	Kerbside waste Collection		\$105.77 per used or inhabitable portion of a rating unit within the Opotiki ward <b>with</b> the exception of Dip Road, Crooked Road and State Highway 2 west of Baird Road	195
\$59.25	\$98.03	Communities of Interest	Residential communities of interest	\$91.26 shall be levied on all rating units within the Ōpōtiki Town Ward plus all rating units less than 0.5ha outside the Ōpōtiki Town Ward on the seaward side of the area commencing from the Ōhiwa Harbour at the intersection of Ruatuna Road and State Highway 2 and following State Highway 2, Waitohi Valley Road, Gabriels Gully Road, Browns Road, Verrells Road, Paerata Ridge Road, Old Creamery Road, Crooked Road, Dip Road, Armstrong Road, McGregor Road, line from intersection of McGregor and Woodlands Road to Intersection of State Highway 2 and Clarks Cross Road, Clarks Cross Road, Stump Road, line bisecting Tablelands and Tirohanga Road to Te Wakanui Road, Te Wakanui Road concluding at intersection with State Highway 35.	190
\$20.32	\$0.53		Rural communities of interest	\$5.64 shall be levied on all rating units in the rural wards of the District which are not included in category (i) (residential) or category (iii) (commercial/industrial)	14
\$436.75	\$449.59		Commercial communities of interest	\$425.72 shall be levied on all rating units of the District where the land use is commercial or industrial	93
			Penalty Income		52
<b>Total Rates</b>					<b>8,713</b>

## Rating Examples

All figures exclude GST	LTP 2012/13	LTP 2013/14	Annual Plan 2013/14	Variation A/P to 2012/13 LTP
<b>House property - Ōpōtiki</b>				
Capital Value - \$200,000			<u>200,000</u>	
CV Rate	477.18	496.72	490.48	13.30
UAGC	496.45	516.22	516.47	20.02
Residential communities of interest	59.25	98.03	91.26	32.01
Ōpōtiki sewerage scheme	268.45	268.99	288.26	19.81
Ōpōtiki water supply	257.52	266.57	274.57	17.05
Kerbside waste collection	101.38	103.75	105.77	4.39
	<u>1,660.23</u>	<u>1,750.28</u>	<u>1,766.81</u>	<u>106.58</u>
<b>House property - Woodlands</b>				
Capital Value - \$310,000			<u>310,000</u>	
CV Rate	739.63	769.92	760.24	20.61
UAGC	496.45	516.22	516.47	20.02
Residential communities of interest	59.25	98.03	91.26	32.01
Ōpōtiki sewerage scheme	0.00	0.00	0.00	0.00
Ōpōtiki water supply	257.52	266.57	274.57	17.05
Kerbside waste collection	101.38	103.75	105.77	4.39
	<u>1,654.23</u>	<u>1,754.49</u>	<u>1,748.31</u>	<u>94.08</u>
<b>House property - Ōhiwa</b>				
Capital Value - \$590,000			<u>590,000</u>	
CV Rate	1,407.68	1,465.32	1,446.92	39.24
UAGC	496.45	516.22	516.47	20.02
Residential communities of interest	59.25	98.03	91.26	32.01
	<u>1,963.38</u>	<u>2,079.57</u>	<u>2,054.65</u>	<u>91.27</u>
<b>House property - Rural Area</b>				
Capital Value - \$72,000			<u>72,000</u>	
CV Rate	171.78	178.82	176.57	4.79
UAGC	496.45	516.22	516.47	20.02
Rural communities of interest	20.32	0.53	5.64	-14.68
	<u>688.55</u>	<u>695.57</u>	<u>698.68</u>	<u>10.13</u>
<b>House property - Te Kaha</b>				
Capital Value - \$375,000			<u>375,000</u>	
CV Rate	894.71	931.35	919.65	24.94
UAGC	496.45	516.22	516.47	20.02
Rural communities of interest	20.32	0.53	5.64	-14.68
Te Kaha water supply	372.69	386.61	381.31	8.62
	<u>1,784.17</u>	<u>1,834.71</u>	<u>1,823.07</u>	<u>38.90</u>

## Rating Examples

All figures exclude GST	LTP 2012/13	LTP 2013/14	Annual Plan 2013/14	Variation A/P to 2012/13 LTP
<b>Kiwi Fruit block - Less than 25ha</b>				
Capital Value - \$1,825,000			<u>1,825,000</u>	
CV Rate	4,354.27	4,532.57	4,475.63	121.36
UAGC	496.45	516.22	516.47	20.02
Rural communities of interest	20.32	0.53	5.64	-14.68
	4,871.04	5,049.32	4,997.74	126.70
<b>Grazing land - Less than 25ha</b>				
Capital Value - \$310,000			<u>310,000</u>	
CV Rate	739.63	769.92	760.24	20.61
UAGC	496.45	516.22	516.47	20.02
Rural communities of interest	20.32	0.53	5.64	-14.68
	1,256.40	1,286.67	1,282.35	25.95
<b>Farm - Greater than 100ha</b>				
Capital Value - \$2,025,000			<u>2,025,000</u>	
CV Rate	4,831.45	5,029.29	4,966.11	134.66
UAGC	496.45	516.22	516.47	20.02
Rural communities of interest	20.32	0.53	5.64	-14.68
	5,348.22	5,546.04	5,488.22	140.00
<b>Commercial property - Ōpōtiki</b>				
Capital Value - \$180,000			<u>180,000</u>	
CV Rate	429.46	447.05	441.43	11.97
UAGC	496.45	516.22	516.47	20.02
Commercial communities of interest	436.75	449.59	425.72	-11.03
Ōpōtiki sewerage scheme	268.45	268.99	288.26	19.81
Ōpōtiki water supply	257.52	266.57	274.57	17.05
Kerbside waste collection	101.38	103.75	105.77	4.39
	1,990.01	2,052.17	2,052.22	62.21

# Fees and Charges

User Fees and charges are used to assist the operation and maintenance of a variety of services provided to the community. User fee revenue reduces the rate revenue required to be collected from the ratepayers.



*Fees and Charges*

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Animal Management</b>		
<b>Dog Registration</b>		
The following fees apply to registration of dogs in the Opotiki District – (please note there is no longer a fee differential for the location of dogs).		
Complete Dog	new	\$115.00
Neutered Dog	new	\$60.00
Working Dog	new	\$40.00
<b>Penalty Late Payment</b>		
Complete Dog	new	\$57.50
Neutered Dog	new	\$30.00
Working Dog	new	\$20.00
<b>Dog Pound &amp; Other Fees</b>		
<b>Seizure of Dogs – charge per dog</b>		
1st occasion	\$40.00	\$45.00
2nd occasion	\$100.00	\$100.00
3rd & subsequent occasions	\$150.00	\$150.00
<b>Sustenance Charge – per day per dog</b>	\$8.50	\$10.00
<b>Destruction/Euthanasia – per dog</b>	\$40.00	\$45.00
<b>Replacement of Registration Tags</b>	\$5.00	\$5.00
<b>Implant of Micro-chip Transponder</b>	\$20.00	\$20.00
<b>Certified Companion Dogs, Hearing Dogs and Guide Dogs</b>	\$15.00	\$15.00
<b>Driving Charges</b>		
<b>Collection Fee and Costs Incurred (plus Impounding cost if appropriate)</b> in leading, driving or conveying stock from the place where it is found to the pound or to the place where it is delivered to the owner. Mileage @ 90c/km plus actual cost of staff time <b>Note:</b> Costs for after-hours will be as billed.	At cost	At cost
<b>Impounding of Stock</b>		
<b>Impounding of Stock – charge per stock</b>		
1st occasion	new	\$50.00
2nd occasion	new	\$100.00
3rd & subsequent occasions	new	\$150.00
<b>Sustenance Charge per Head of Stock per day</b>	\$25.00	\$15.00
- Advertising Fee for unclaimed stock	To be included in sale price	To be included in sale price
- Transport / horse float		



<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Environmental Health and Liquor Licensing</b>		
<b>Food Premises &amp; other registrations</b>		
<b>Note: All additional inspections are \$145.00</b>		
Food premises, including hotels, taverns, tourist houses, premises with off-licence and club licence		
<b>Application for Initial Registration</b> This fee covers any initial consultation and advice, administration of setting up database in the register and pre-post registration inspection.	\$235.00	\$250.00
<b>High Risk</b> – Involved readily perishable foods which need to be kept chilled, refrigerated or frozen and then cooked and sold or prepared and sold e.g. filled rolls, sandwiches, milkshakes, thickshakes, meat, fish. Need sink + WHB plus hot water heating, waste disposal Includes VIP FCP premises (Includes 2 inspections) Third and subsequent inspections at cost.	\$350.00	\$360.00
<b>Medium Risk</b> – prepared foods which are prepackaged, may require refrigeration/frozen, preserves, labelling required, Camping Ground shops, service stations & storage and packaging premises, Fruit, vegetables, root crops (Includes 1 inspection)	\$205.00	\$210.00
<b>Mobile Shop Registration</b>		
Application for Initial Registration of Mobile Shop This fee covers any initial consultation and advise, administration of setting up database in the register and pre-post registration inspection.	\$180.00	\$180.00
<b>Low Risk.</b> Vehicles & Caravans (covers food that is prepared, reheated on site, such coffee carts etc, that could operate from markets, events or approved public sites. No perishable food.	\$45 (6 months) \$90 (12 months)	\$45 (6 months) \$90 (12 months)
<b>High Risk</b> – Vehicles & Caravans (covers food that is prepared, cooked or reheated on site, eg, burger vans, crepes, fish & chips, ice creams vendors etc and includes mobile purpose built vehicles/caravans that could operate from within markets, events or approved sites. The fee includes 1 inspection. The second and subsequent inspections are at cost.	\$75 (6 months) \$180 (12 months)	\$90 (6 months) \$180 (12 months)
<b>Hawkers License</b>		
The fee covers the cost of administration where the application is considered, suitable conditions imposed on the operation if necessary and the license issued – which may be up to 12 months.	\$25 per day \$40 (6 months) \$80 (12 Months)	\$25 per day \$40 (6 months) \$80 (12 Months)
<b>Camping Grounds</b>		
<b>Application for Initial Registration</b> This fee covers any initial consultation and advice, administration of setting up database in the register and pre-post registration inspection.	\$235.00	\$235.00
<b>Renewal Registration</b> This fee covers any initial inspection, advice, administration costs relating to the re-registration. (Includes 2 inspections per year). Third and subsequent inspections at cost.	\$200.00	\$205.00
<b>Certificates of Exemptions</b> from Camping Ground Regulations	\$235.00	\$235.00
<b>Hairdressers</b>		
<b>Application for Renewal of Registration</b> This fee covers the cost of administration and cost of one inspection during the year. Second and subsequent inspections at cost.	\$180.00	\$180.00
<b>Noting of Certificates</b>		
This fee covers the costs of altering the details in the record of registration and on the certificate of registration any change in the occupation of premises.	\$90.00	\$90.00

*Fees and Charges*

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Exempt Premises</b>		
This fee covers the costs of annual inspection of premises specified in sub clause (4) of regulation 4, which are premises exempt from registration but still subject to the requirements of the Regulations. Includes Certificate of Exemptions for Camping Ground	\$90.00	\$145.00
<b>Amusement Devices (Fee set under legislation)</b>		
Approval to operate:		
(a) 1 device up to 7 days	\$11.50	\$11.50
(b) Additional device up to 7 days	\$2.30	\$2.30
(c) Each device for 7 day period after first 7 day period	\$1.50	\$1.50
<b>Sale of Liquor – Set by Statute</b>		
On License Application	\$793.24	\$793.24
On License Endorsed – BYO	\$134.93	\$134.93
Off License Application	\$793.24	\$793.24
Club License Application	\$793.24	\$793.24
Renewal On/Off Club Application	\$793.24	\$793.24
Manager Certificate Application	\$134.93	\$134.93
Renewal Managers Certificate	\$134.93	\$134.93
Record Inspection	\$23.00	\$23.00
Temporary Authority	\$134.93	\$134.93
Special Licence	\$64.40	\$64.40
<b>Note:</b> District Licensing Agency receives the total fee and pays the Licensing Authority an amount specified by regulation.		



<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Resource Management Services</b>		
<b>ALL CHARGES MINIMUM PLUS ACTUAL AND REASONABLE COSTS</b>		
<b>Category 1</b> Land Use Applications Resource consent involving non-compliance of the Zone standards: <ul style="list-style-type: none"> <li>Relocated dwellings</li> </ul>	Minimum charge \$600	Minimum charge \$600
<b>Category 2</b> Land Use applications This category includes the following: <ul style="list-style-type: none"> <li>Controlled activities</li> <li>Discretionary activities</li> <li>Non-complying activities</li> </ul>	Minimum charge \$950	Minimum charge \$950
Subdivision – boundary adjustments	Minimum charge \$1,050.00	Minimum charge \$1,050.00
<b>Subdivision: 1 – 2 Lots</b>	Minimum charge \$1,500.00	Minimum charge \$1,500.00
<b>Subdivision: 3 - 6 Lots</b>	Minimum charge \$1,700.00	Minimum charge \$1,700.00
<b>Subdivision: 7 - 10 Lots</b>	Minimum charge \$2,000.00	Minimum charge \$2,000.00
<b>Subdivision: 11 or more Lots</b>	Minimum charge \$2,500.00	Minimum charge \$2,500.00
<b>Combined Land Use &amp; Subdivision</b>	Minimum charge \$1400.00	Minimum charge \$1400.00
<b>Hapu Partition</b> assessments	Minimum charge \$850.00	Minimum charge \$850.00
<b>Occupation Orders and other Maori Land Court Orders, preparation of reports by Planner and Building Control Officer (Includes site inspection)</b>	\$145.00	\$145.00
<b>Extra Fee for Urgent</b>	\$125.00	\$125.00

<b>MINIMUM CHARGE PLUS ACTUAL AND REASONABLE COSTS / COUNCIL LEGAL COSTS TO PREPARE DOCUMENT</b>		
Section 124 – Renewal of Resource Consent	Minimum charge \$400.00	Minimum charge \$400.00
Section 125- Lapsing Consent Application	\$250.00	\$250.00
Section 127 – 132 Change Review or cancellation of consent conditions	Minimum charge \$270.00	Minimum charge \$270.00
Preparation and signing of any bond, covenant, legal document or variation including peer review required as condition of a consent (S 108 & 109) or application to vary or extend time in respect of any bond, covenant or consent notice under Section 108 or 109 including preparation of documents.	Minimum charge \$550.00	Minimum charge \$550.00
Section 168 - Requirements for designation	Minimum charge \$1500.00	Minimum charge \$1500.00
Section 176 - Assessment of outline plan	Minimum charge \$550.00	Minimum charge \$550.00

*Fees and Charges*

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>MINIMUM CHARGE PLUS ACTUAL AND REASONABLE COSTS / COUNCIL LEGAL COSTS TO PREPARE DOCUMENT</b>		
Section 221 – Consent Notice – prepared by Council	Minimum charge \$270.00	Minimum charge \$270.00
Preparation and release of Bond Covenants	Minimum charge \$270.00	Minimum charge \$270.00
Section 224 - Certification including compliance with consent by Council Staff	Minimum charge \$420.00	Minimum charge \$420.00
Section 226 - Application & Certificate	Minimum charge \$450.00	Minimum charge \$450.00
<b>OTHER</b>		
Every other certificate, authority, approval consent or services made by the Council under any enactment or regulation not otherwise mentioned elsewhere in this schedule.	Actual & reasonable costs	Actual & reasonable costs

<b>FOLLOWING FEES ARE FIXED FEES</b>		
Survey Plan approval	\$130.00	\$130.00
Section 139 – Certificate of Compliance and Section 139(A) Existing Use	\$650.00	\$650.00
Section 220(3) – Subdivision Approval – Amalgamation	\$150.00	\$150.00
Section 221 – Consent Notice – prepared by Applicant	\$170.00	\$170.00
Section 222 – Completion Certificate	\$270.00	\$270.00
Section 222(2) or 37 Extension of time to complete condition	\$270.00	\$270.00
Section 223 – Cross Lease Unit title – approval survey plans	\$350.00	\$350.00
Section 348 – LGA – Easement approvals & revocation	\$270.00	\$270.00
Objections (357)	\$550.00	\$550.00
Resource Management planning certificates under the Sale of Liquor 1989	\$270.00	\$270.00
<b>Any Application Requiring a Hearing</b>		
<b>Category 1 Deposit – NOTIFIED</b> Land use or Subdivision applications which are notified (excluding limited notification), or <ul style="list-style-type: none"> <li>• Private plan change or</li> <li>• Designation, or</li> <li>• Heritage order</li> </ul>	Actual costs based on deposit \$5,000.00	Actual costs based on deposit \$5,000.00
<b>Category 2 Deposit - LIMITED</b> Land use or subdivision application requiring limited notification.	Actual costs based on deposit \$3500.00	Actual costs based on deposit \$3500.00
<b>Monitoring of land use and Subdivision Consents</b> Monitoring Fee is set at \$150.00 per hour plus actual costs.	\$145.00 plus actual / reasonable costs	\$150.00 plus actual / reasonable costs

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>FOLLOWING FEES ARE FIXED FEES</b>		
<b>Request for Information and Documents</b>		
<b>a) Copying of Information</b> A charge shall be made for the supply of information relating to plans and resource consents and Councils resource management functions under Section 35 and the supply of any documents as follows: <b>Photocopying and Printing</b> <ul style="list-style-type: none"> <li>• Each A4 page</li> <li>• Colour copies including aerials</li> <li>• Each A3 page</li> <li>• Colour copies including aerials A3</li> <li>• Each A2 page</li> <li>• Colour copies/aerials A2</li> </ul>		
	\$0.50	\$0.50
	\$5.00	\$5.00
	\$2.00	\$2.00
	\$10.00	\$10.00
	\$5.00	\$5.00
	\$20.00	\$20.00
<b>b) Published Documents</b> Fee fixed per document to include the cost of printing, postage and may include actual and reasonable costs in preparing the document.	Actual costs	Actual costs
<b>c) District Plan Purchase</b> Or charged in components <ul style="list-style-type: none"> <li>• Maps</li> <li>• District Plan</li> </ul>	\$300.00	\$300.00
	\$125.00	\$125.00
	\$175.00	\$175.00
<b>d) Information Research</b> Researching information charged per hour – will be charged on actual and reasonable time taken.	Charged per hour of staff time	Charged per hour of staff time
<b>e) Land Information Memorandum</b> <ul style="list-style-type: none"> <li>• Rural or Residential</li> <li>• Commercial/Industrial</li> <li>• Urgency Fee (under 5 days)</li> </ul>	\$325.00	\$330.00
	\$600.00	\$600.00
	\$150.00	\$160.00
<b>f) Copy of Certificate of Title</b>	\$30.00	\$30.00
<b>g) Circulation of documents</b> A charge shall apply to the circulation of documents to those persons or organisation who request them.	Actual costs	Actual costs
<b>h) Financial Contributions to Car Parking</b> Requirement for car parking are stated in the zone section of the District Plan.	\$300.00	Refer to formula in the Opotiki District Plan
<b>i) Development Contribution fees</b> <ul style="list-style-type: none"> <li>• Recreational</li> <li>• District Roading</li> <li>• Industrial/Commercial, mixed use development refer to Councils policy</li> </ul>	\$227.70	\$227.70
	\$630.20	\$630.20
<b>j) Expert Reports – These include but are not limited to reports on engineering, traffic, noise, geotechnical, ecology, coastal and other natural hazard(s) reports, heritage, cultural, archaeological, landscape and legal reports.</b>	Actual costs	Actual costs

## Fees and Charges

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Building Services</b>		
<b>Project Information Memorandum – PIM</b>		
The charge is for the preparation and issuing of the PIM and is payable on application where the PIM is required for: Note: PIM is voluntary and over and above the building consent.		
<b>Plus actual and reasonable costs</b>		
All projects valued under \$50,000	\$100.00	\$125.00
All other projects valued over \$50,000	\$210.00	\$210.00
<b>Building Consents</b>		
<b>Note : additional inspections are charged at \$145.00 per inspection</b>		
<b>Category 1</b> \$0 - \$5,000 Solid fuel burners, carports, demolitions, decks & solar systems etc (includes 1 inspection)	\$140.00	\$150.00
<b>Septic tank category</b> Septic tanks/on-site effluent treatment disposal systems in accordance with the Environment BOP requirements.	\$280.00	\$280.00
<b>Category 2</b> \$5,001 - \$10,000 Building work such as sleep-outs, additions and garages, farm buildings <b>without</b> plumbing and drainage.	\$495.00	\$495.00
<b>Category 3</b> \$10,001 - \$25,000 Building work such as sleep-outs, additions and garages, farm buildings which <b>include</b> plumbing and drainage.	\$833.00	\$850.00
<b>Category 4</b> \$25,001 - \$50,000 Large additions, alterations to dwellings, alterations to commercial buildings <b>without</b> plumbing and drainage.	\$1614.55	\$1650.00
<b>Category 5</b> \$50,001 - \$100,000 Large additions, alterations to dwellings, alterations to commercial buildings which <b>include</b> plumbing and drainage.	\$1768.55	\$1850.00
<b>Category 6</b> \$100,001 - \$300,000 New dwellings, commercial buildings	\$2360.00	\$2360.00
<b>Category 7</b> Over \$300,000 New dwellings, commercial buildings	\$3450.00	\$3450.00
All other building works plus fee per additional \$50,000	\$540.00	\$540.00
<b>BCA Accreditation Levy</b> per application	\$1.00 (per 1000)	\$25.00
<b>Government Levies</b>		
All Works over \$20,000 will incur the following levies (pre \$1,000 after \$20,000)		
BRANZ Levy per \$1,000 of work	\$1.00	\$1.00
Department of Building and Housing DBH Levy per \$1,000 of work	\$2.01	\$2.01
Note: All Building Consent applications requiring Compliance Schedule must include the Compliance Schedule application. The above fees do not include the costs of checks by Structural Engineers or the NZ Fire Service.		

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b><u>Application for extension of time to start of completed building work</u></b> Building owners request for an extension of time to ensure that the building consent does not expire.	\$30.00	\$30.00
<b><u>Licensed Building Practitioner Notification Form</u></b> Notification from nominated builder after building consent has been issued	\$30.00	\$30.00
<b><u>Compliance Schedules</u></b> Applies to new buildings with certain automatic systems that require annual maintenance.	\$210.00	\$210.00
<b>Following minimum charges plus actual and reasonable costs</b>		
<b><u>Application for Change of Use of a Building</u></b> Applies to buildings in relation to fire safety and access for persons with disabilities (includes one inspection) Plus mileage at 95c/km	\$350.00	\$480.00
<b><u>Application for Waivers and Modifications</u></b> Waivers and Modification from Building Act Deposit Plus inspections \$150.00	\$500.00	\$500.00
<b><u>Amendment to Consented Plans</u></b> Application Fee	\$200.00	\$200.00
<b>WOF Inspection Existing Compliance Schedules (Auditing)</b>		
Building Warrant of Fitness	\$290.00	\$290.00
Re-inspection fee for work not ready for inspection	\$145.00	\$150.00
<b>Certificate of Acceptance</b>		
Application for Certificate of Acceptance	\$1000.00	\$1000.00
Certificate of Public Use	\$150.00	\$150.00
Administration Fee	\$60.00	\$60.00
Mileage	95c/km	95c/km
<b>Inspection Charges</b>		
An Inspection charge is levied for the second and all subsequent inspections that are required in relation to any particular job or application.	\$145.00	\$150.00
Mileage	95c/km	95c/km
<b><u>Fencing of Swimming Pools</u></b> Inspection of pool fence to comply with the Fencing of Swimming Pools Act 1987. Inspection fee for second and subsequent inspections if satisfactory progress is not being made.	\$145.00	\$150.00
<b><u>Request for Information or Service – Non routine</u></b> Non-routine request for information or services	\$130.00	Actual and responsible costs
<b><u>Request for Information - Regular</u></b> Annual subscription for the regular provision of copies or summaries of building consents, or applications or ancillary information: <ul style="list-style-type: none"> <li>• Per month</li> <li>• Per Year</li> </ul>	\$40.00 \$200.00	\$50.00 \$200.00
<b>Engineering Charges arising from Building Consent Application</b>		
(a) <b><u>Footpath and Vehicle Crossing Damage</u></b> <ul style="list-style-type: none"> <li>• Deposit</li> <li>• Fee</li> </ul>	\$800.00 \$140.00	\$825.00 \$145.00

*Fees and Charges*

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
(b) <b><u>Road, Street and Infrastructure Damage</u></b>		
• Deposit	\$800.00	\$825.00
• Fee	\$140.00	\$145.00
(c) <b><u>Water Supply Connection Fee</u></b> For Ōpōtiki, Ohiwa, Te Kaha <b>plus</b> actual costs of any additional materials, plant, and labour required.	\$270.00	\$290.00
(d) <b><u>Sewer Connection Fee</u></b> For Opotiki <b>plus</b> actual costs of any additional materials, plant, labour required.	\$315.00	\$330.00
(e) <b><u>Stormwater discharge</u></b> Fee for discharge to land administrated by Council	\$220.00	\$230.00
(f) <b><u>Vehicle Entrance</u></b>	\$2150.00	\$2250.00
(g) <b><u>Peer Review</u></b> Of engineering specifications relating to building projects	At Cost	At Cost
<b>Note:</b> Where costs exceed deposits applicants will be required to meet the difference after receiving invoice.		





<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Charges for Extraordinary Supply Water</b>		
In accordance with Council's Water Supply Bylaw, Extraordinary Water is that supplied for any other use that is not solely for domestic purposes. This includes water for irrigation, frost protection, commercial or business use, industrial, fire protection systems, temporary or out of district supplies. Extra ordinary supply not taken through a Hydrant (as approved by Council) must be through a Council approved meter and approved back flow preventer.		
<b>Opotiki Township, Hikataia-Woodlands Water Supply Area</b>	New	\$1.00
<b>Te Kaha Water Supply Area</b>	New	\$1.50
<b>Ohiwa Water Supply Area</b>	New	\$1.50

<b>Bulk Water Take From Hydrants</b>		
All Bulk water supplies using Council's hydrants must comply with Section 11 Tankard Drinking Water compliance criteria of the Drinking Water Standards for New Zealand 2005 (Revised 2008).		
<b>Bulk water cost to fill tankers from hydrants both from Opotiki and Te Kaha W/S</b>	\$5.00 / m <sup>3</sup>	\$6.00 / m <sup>3</sup>

<b>Request Water Meter Reading</b>		
<b>Request water meter reading</b>	\$23.00	\$25.00

<b>CBD and i-SITE Public Toilets Usage</b>		
<b>CBD Public Toilets</b>	\$0.50c	\$0.50c
<b>i-SITE Toilets</b>	\$0.50c	\$0.50c
<b>i-SITE Showers</b>	\$5.00	\$5.00

<b>Cemetery Fees and Charges</b>				
<b>Cemetery Plots</b>				
<b>Purchase Plot</b> (also reserve plot)	Adult	\$1315.00	\$1315.00	
	Child	\$630.00	\$630.00	
<b>Interment Fee</b>	Adult	\$525.00	\$525.00	
	Child	\$235.00	\$235.00	
	Stillborn	\$235.00	\$235.00	
	Saturday	\$740.00	\$740.00	
	Ashes	\$115.00	\$115.00	
<b>Ashes – Niche Wall</b>	Adult/Child	\$315.00	\$315.00	
<b>Ashes – cremation strip</b>				
	• Purchase of Plot	Adult/Child	\$370.00	\$370.00
	• Interment fee	Adult/Child	\$125.00	\$125.00
<b>Monument Permit</b>		\$48.00	\$48.00	

## Fees and Charges

<b>FEES &amp; CHARGES (All Charges include GST)</b>	<b>Charges 1 July 2012</b>	<b>Charges 1 July 2013</b>
<b>Rent of Reserve Land</b>		
<b>Rent for the exclusive long term use or occupation of reserve land shall be determined by either public tender or accredited valuation.</b>		
Temporary use of Council reserves for a commercial operation charged \$100.00 (previous \$80.00) per occasion plus \$30.00 per day.		
No charge shall apply for A & P Association use of Showground's for annual show.		
A booking fee of \$10.00 (new charge) shall apply for the use of sports fields for sports events.		
A license fee of \$40.00 (new charge) may apply per horse for grazing reserve land within 100 metres of residential or commercial zoned property. Fencing is the responsibility of licensee.		

<b>Hire of Sports Pavilions</b>				
	<b>Cost / Session 1 July 2012</b>	<b>Cost / Hour 1 July 2012</b>	<b>Cost / Session 1 July 2013</b>	<b>Cost / Hour 1 July 2013</b>
Community Group (Non Profit)	\$30.00	\$15.00	\$40.00	\$15.00
Private (i.e. Family function, no entry fee)	\$70.00	\$25.00	\$100.00	\$25.00
Corporate/Commercial Use	\$120.00 + GST	\$50.00 + GST	\$150.00 + GST	\$50.00 + GST
* Session is defined as: 7am – midday, Midday – 5pm, 5pm – midnight				
* A refundable bond up to \$500 may be charged				

<b>Copying and access to records</b>		
<b>a) <u>Copying of Information</u></b>		
<b>Photocopying and Printing</b>		
• Each A4 page	\$0.50	\$0.50
• Colour copies including aerials	\$5.00	\$5.00
• Each A3 page	\$2.00	\$2.00
• Colour copies including aerials A3	\$10.00	\$10.00
• Each A2 page	\$5.00	\$5.00
• Colour copies/aerials A2	\$20.00	\$20.00
<b>b) <u>Published Documents</u></b>		
Fee fixed per document to include the cost of printing, postage and may include actual and reasonable costs in preparing the document.	Actual costs	Actual costs
<b>Access to property records &amp; subdivision records – new charge 2013</b>		
<b>a)</b>	Administration fee for property files \$5.00 per property file, plus \$5.00 for subdivision files for the specific property (subdivision files optional)	
<b>b)</b>	Photocopy of entire property file (hardcopy) \$20.00 plus actual time cost to photocopy file (minimum 15 minutes). Actual time based on \$20.00 per 15 minutes.	
<b>c)</b>	Digital copy of property file on CD (only applies if scanned files exist) - allow 5 working days	\$45.00

<b>Opotiki District Resource Recovery Centres- Charges (GST Inc)</b>						
Household Waste		R E C Y C L E D				Non Recycled
		100%	75%	50%	25%	
Cars		\$5.00	\$8.00	\$10.00	\$12.00	\$15.00
Ute, Station wagon, Van Small trailers (up to 1m <sup>3</sup> )		\$8.00	\$11.00	\$14.00	\$17.00	\$20.00
Large trailers (1m <sup>3</sup> to 2m <sup>3</sup> )		\$16.00	\$22.00	\$28.00	\$34.00	\$40.00
Loads greater than 2m <sup>3</sup> Per cubic metre charge		\$10.00	\$25.00	\$40.00	\$55.00	\$70.00
<b>Plastic Bags:</b>	Small	Large Up to 75 Litres			Extra large-over 75 litres	
(Single, i.e. one only)	\$2.00	\$3.00			\$5.00	
<b>Commercial/ Industrial Loads</b>  (Note: Council reserves right to reject any commercial or industrial load).		Price by negotiation but generally \$70.00 per m <sup>3</sup> .  For loads greater than 10 m <sup>3</sup> : Waste depositors shall arrange for own transport to a landfill.				
<b>Green Waste:</b> Smaller loads of green waste will be charged at same rates shown above for household waste 50% recyclable. Loads with limbs or material greater than 100mm – Not accepted.						
<b>Car Bodies: \$25 each (Empty)</b>						
<b>Gas Bottles:</b>	Up to 9.00 kg	\$5.00 empty		\$10.00 with gas		
	Over 9.00 kg	\$10.00 empty		\$20.00 with gas		
<b>Tyres:</b>		<u>Without Rims</u>		<u>With Rims</u>		
	Car/Van	\$3.00		\$4.00		
	4x4 Ute or Truck	\$7.50		\$10.00		
	Tractor or Truck	\$11.00		\$15.00		
<b>WE DO NOT ACCEPT:</b>						
<b>Opotiki</b> * Asbestos * Explosives (including flares and bullets) * Soil * Hypodermic needles * Hot fire place embers * Vegetation other than household garden material and trees.						
<b>Te Kaha and Waihou Bay</b> As for Opotiki above and also including : * External and internal wall and roof linings * commercial quantities of timber framing/ building framing and materials * Lawn clippings.						
N.B. These additional three categories of materials will be accepted if deposited at Opotiki RRC.						