



# **NOTICE OF AN EXTRA ORDINARY COUNCIL MEETING**

**Ōpōtiki District Council Chambers, 108 St John Street, Ōpōtiki  
Thursday, 31 October 2019  
Commencing at the conclusion of the Inaugural Council and  
Coast Community Board Meeting**

## **ORDER PAPER**

**APOLOGIES**

**DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS**

**PUBLIC FORUM**

**ITEM 01 ADOPTION OF 2018/2019 ANNUAL REPORT**

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**Chair:** Her Worship the Mayor – Lyn Riesterer

**Members:** Cr Shona Browne (Deputy Mayor)

Cr Debi Hocart

Cr Barry Howe

Cr David Moore

Cr Steve Nelson

Cr Louis Rāpihana

**Committee Secretary:** Gae Finlay

**Quorum:** 4

**LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968**

**Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the Council chamber.**

**Aileen Lawrie**

**CHIEF EXECUTIVE OFFICER**

## REPORT

Date : 8 October 2019

To : Extra Ordinary Council Meeting, 31 October 2019

From : Finance and Corporate Services Group Manager, Bevan Gray

Subject : **ADOPTION OF 2018/19 ANNUAL REPORT**

File ID : A180229

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### **EXECUTIVE SUMMARY**

**Council is required by law to adopt the audited Annual Report by 31 October 2019. The draft Annual Report and draft Summary Annual Report are still under review by Audit New Zealand. However, verbal clearance and hopefully a signed audit opinion will be available at the meeting. Audit New Zealand staff will also attend.**

### **PURPOSE**

To have Council adopt the 2018/19 Annual and Summary Annual Reports.

### **BACKGROUND**

At the time of writing this report Audit New Zealand had completed their on-site audit for Council's 2018/19 Annual Report and the final document was under review by the audit team. It is hoped to have an unmodified audit report available for adoption by Council at this meeting.

A copy of the Draft Annual Report and the Draft Summary Annual Report is included with this agenda. The final Annual Report and Summary with the Audit opinion will be tabled on the day of the meeting.

### **SIGNIFICANCE ASSESSMENT**

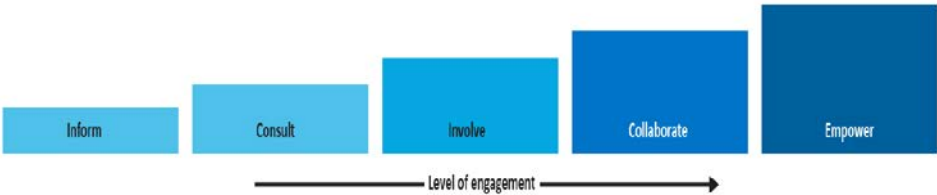
#### **Assessment of significance**

Under Council's Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of

Significance for Adoption of the 2018/19 Annual Report is considered to be low as determined by the criteria set out in section 12 of the Significance and Engagement Policy.

**Assessment of engagement requirements**

As the level of significance for Adoption of the 2018/19 Annual Report is considered to be of low significance the level of engagement required is determined to be at the level of inform according to Schedule 2 of the Significance and Engagement Policy.



**OPTIONS**

Council has to adopt the report or it is in breach of Section 98(3) of the Local Government Act 2002.

**CONSULTATION**

Consultation is not required.

**RECOMMENDATIONS:**

- 1. That the report titled "Adoption of 2018/19 Annual Report" be received.
- 2. That the 2018/19 Annual Report and Summary Annual Report be adopted.

Bevan Gray

**FINANCE AND CORPORATE SERVICES GROUP MANAGER**