



NOTICE OF A COAST COMMUNITY BOARD MEETING

**TE RUNANGA O TE WHĀNAU OFFICES
STATE HIGHWAY 35, TE KAHA
Tuesday, 8 September 2020
Commencing at 10.00am**

ORDER PAPER

APOLOGIES

PUBLIC FORUM

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Members: **Cr Louis Rāpihana (Chairperson)**

Michael (Spike) Collier

Gail Keepa

Jack Parata

Allen Waenga

Committee Secretary: **Gae Finlay**

Quorum: **3**

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting room.

Aileen Lawrie

CHIEF EXECUTIVE OFFICER



MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD HELD AT TE RUNANGA O TE WHĀNAU OFFICES STATE HIGHWAY 35 TE KAHA 16 JUNE 2020 AT 10.00AM

PRESENT: Louis Rāpihana (Chairperson)
Mike Collier
Jack Parata
Allen Waenga

IN ATTENDANCE: Hemi Barsdell (Bay of Plenty Regional Council)
Ari Erickson (Engineering and Services Group Manager)
Greg Robertson (Chief Financial Officer)
Annette Papuni-McLellan (Executive Support Officer)

PUBLIC

Meeting opening: 10.05 am.

The Chairperson opened the meeting with a karakia and extended a welcome to everyone.

The Chairperson called for any conflict of interest to be noted. Nil received.

APOLOGIES

1. BAY OF PLENTY REGIONAL COUNCIL RESOURCE CONSENT PRESENTATION – HEMI BARSDSELL

ITEMS OF DISCUSSION

The Coast Community Board supported the renewal of the consent as presented and acknowledged the consent process assists land owners in managing erosion on their properties. However the Board also

supports and acknowledged the need for further education for the Coastal communities from the Bay of Plenty Regional Council.

RECOMMENDATION:

The Coast Committee Board recommend the Bay of Plenty Regional Council hold educational meetings through out Te Whānau a Apanui to promote the work of the Council and therefore give a better understanding of the role the Council has. This can be in conjunction with Ōpōtiki District Council,

The Board supported the purpose of the presentation and thanked Hemi for his attendance and presentation.

Mike Collier left the meeting at 10.23 am and returned 10.25 am.

Hemi Barsdell BOPRC left the meeting at 10.48 am.

2. MINUTES – COAST COMMUNITY BOARD MEETING 5 MAY 2020

p13

RESOLVED

(1) That the minutes of the Coast Community Board meeting held on 5 May 2020 be received.

Waenga/Parata

Carried

3. ACTION SCHEDULE

p19

RESOLVED

(1) That the Action Schedule be received.

Collier/Parata

Carried

(2) That the Board agrees to remove Action Plan items Parking issues – Maraetai Bay, Maraetai Bay playground and Ōmaio toilet from the Action Schedule as the Board deems them completed.

Waenga/Parata

Carried

4. GENERAL MANAGERS' UPDATE

p23

RESOLVED

- (1) That the report titled "General Managers Update" be received.**

Rāpihana/Collier

Carried

Mike Collier left the meeting at 11.11 am and returned at 11.13 am.

5. COAST COMMUNITY BOARD ANNUAL PLAN WORKSHOP BRIEF

p26

- (1) That the brief titled Coast Community Board Annual Plan Workshop brief be received.**

Waenga/Parata.

7. COAST INITIATIVES FUND – REPORT

p30

RESOLVED

- (1) That the report titled Coast Initiatives Fund report be received.**

Rāpihana/Waenga

Carried

Ari Erickson left the meeting at 11.19 am and returned 11.32 am.

8. COAST INTIATIVES FUND APPLICATION

p35

- (1) That the Board received the funding application from St John Te Whānau a Apanui Area Committee for the project of Waihau Bay St John Ambulance Station.**

- (2) That the Board approves the funding application from St John Te Whānau a Apanui Area Committee for the project in the amount of \$20000 to assist with funding for the new Waihau Bay St John ambulance Station.**

Waenga/Collier

Carried

Jack Parata left the meeting at 11.25 am.

9. MĀORI LAND & RATES WORKSHOP (Verbal)

DISCUSSION POINTS:

Greg Robertson Chief Finance Officer gave a brief on Māori land arrears, rate remissions, presenting graphs and statistics for perusal by the Board members and requesting feedback how the Opotiki District Council could approach this area.

That the Council want to be progressive in the focus on the issue of land arrears and focus on the future.

BOARD MEMBERS FEEDBACK

- This is not a regular topic/kaupapa discussed at Trust meetings.
- Large amounts of land have not got a current active Trust operating.
- People pass away and don't get replaced or Trustees move away and become disengaged.
- The land does not make money to pay rates ie: crops, grazing etc.
- Trustees live away and become disengaged.
- Education is required to educate trustees and shareholders on their obligations.
- Understand the flow on effect of non-payment of rates.
- Trustees have a legislative and moral duty, and the possibility of been struck off as a Trustee.
- Board members acknowledge the good relationship with Ōpōtiki District Council.
- Annual General Meeting quorum.
- Māori Land Court comprehend how Māori Trusts operate and give some flexibility.

RECOMMENDATIONS

Board members would like to hold workshops type scenario at the Coast, welcoming all to attend Trustees, shareholders, interested parties.

Workshop possible topics:

- What are rates?
- What are the benefits to paying your rates?
- Understanding and breakdown of your rates?
- Investigate options for land utilisation.
- Vision for the land?

Coast Community Board members to promote and encourage this kaupapa down the Coast.

Mike Collier left meeting at 12.04 pm.

Meeting was closed with a karakia at 12.07 pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.42AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COAST COMMUNITY BOARD HELD
ON TUESDAY, 16 JUNE 2020.**

LOUIS RĀPIHANA

CHAIRPERSON

COAST COMMUNITY BOARD

ACTION SCHEDULE for the COAST COMMUNITY BOARD as at 8 September 2020

DESCRIPTION	DATE	RESOLUTION and / or TASK / ACTION	WHO IS RESPONSIBLE?	OUTCOME / RESULT
Public Forum	17 June 2014	<p>PUBLIC FORUM</p> <p><i>Oho Gage (Ōmaio Marae Committee)</i></p> <ul style="list-style-type: none"> • A request for an extension of the urupa into Ōmaio Reserve. • The Community Facilities Manager stated that in relation to the urupa, ground radar was used a couple of years back to identify the location of burial sites. It will take time to do a boundary adjustment and report to Council. • Garry Page has since spoken with kaumatua and will include provision in the reserves management plan. 	ESGM/RM	<p>Resolved.</p> <p>Reserve Management Plan to be adopted by Council then this can be marked as completed.</p>
Action Schedule	26 Mar. 2019	<ul style="list-style-type: none"> • <i>Coast By Nature Signs</i> • As the Coast By Nature sign at Schoolhouse Bay has been removed by persons unknown, staff asked the Board for suggestions around an alternative location. • It was agreed that that a good location may be on corner railing below the Marae. The Engineering and Services Group Manager will talk to NZTA regarding this location. 	ESGM	<p>Approval received from NZTA currently with Parks & Reserves Manager for erecting of signs. Will advise once completed.</p>
Coast Library Services	3 Dec. 2019	<p>RESOLVED</p> <p>(1) That the Board requests the staff consider the comments made in the discussion.</p> <p>(2) That staff consider suggestions made by the Board in relation to community engagement as follows:</p> <p>(a) Using unused school buildings as a library.</p> <p>(b) Incorporating a community hub with the library, offering a range of services.</p>	Executive Officer & Corporate Planner	<p>Unfortunately progress on the coastal library package was slowed before Covid with key staff leaving and new staff coming on board. The intention was to put together a consultation plan to which these ideas can be proposed. As soon as resourcing has been resolved a report will come to CCB.</p>

		<p>(c) Drawing up a list of questions for Board members to take to their respective hapū for discussion.</p> <p>Waenga/Keepa</p> <p style="text-align: right;">Carried</p>		We will be workshopping the upcoming LTP where key questions can be formulated.
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DESCRIPTION	DATE	RESOLUTION and/task or ACTION	WHOM?	OUTCOME/RESULT
Hoani Waititi Reserve	11 Feb 2020	<ul style="list-style-type: none"> Area to be allocated for parking at Hoani Waititi urupa. ESRM to follow up with Reserves Manager. Board member Collier would like the Board to consider if he can utilise the reserve (ie: grass/hay) when it is not in use. (4 hectares would mean no lawn mowing costs during off peak months. 	<p>ESGM/RM</p> <p>ESGM</p>	<p>Answer to this is to simply make submissions on the RMP's via CCB minutes. Recommend discussing further with Garry Page. Potential submission on the RMP's as well.</p>
Te Kaha toilets	11 Feb 2020	<ul style="list-style-type: none"> Feedback from Board members, toilets are not cleaned daily. For follow up by ESGM. Query re: Te Kaha Holiday Park has a dumping facility for motor homes. ESGM advises not Council facility. To check if this is nationally listed via NZ Motor homes/Caravan website. 	ESGM	<p>They should be. Works manager has been asked to check on performance. Yes the holiday park is listed and map shows the correct location but the photo's indicate the reserve. Have emailed the Caravan Association</p>

				toward correcting and advised of opportunity to submit on RMP's. Focus for CCB to get more disposal facilities on the Coast. Work in conjunction with NZTA.
Whanarua Bay	11 Feb 2020	<ul style="list-style-type: none"> Under review/assessment. Board will be updated with any progress. 	ESGM	Ongoing. This has gone to Group Manager Gerard McCormack to manage but will seek update for purposes of information for the CCB.

REPORT

Date : 31 August 2020

To : Coast Community Board Meeting, 8 September 2020

From : Chief Executive Officer – Aileen Lawrie

Subject : **GENERAL MANAGERS' UPDATE**

File ID : A212003

COVID 19 UPDATE

Central Government is assessing Alert Level's on a regular basis. While good hand hygiene practices, and sanitising surfaces remain as good control measures to reduce the risk of spreading Covid-19, the wearing of masks and contact tracing are becoming more wide spread. The wearing of masks will be mandatory for public transport, including flights at Alert Level 2 and above and the NZ COVID Tracer QR code will has been rolled out to public transport.

Material masks are being more widely promoted with recognition that they can be washed and reused. In addition a key tool in limiting the spread continues to be ensuring that people stay home if they are unwell, and quickly containing community clusters. It is also encouraging that the capacity for testing of people who may have exposure to Covid-19 i.e. workers who are in contact with people in isolation, people who have flu or cold like symptoms, and people who may be asymptomatic.

RRC EFTPOS ONLY UPDATE

The use of eftpos only transactions has been in place at councils Resource Recovery Centres since Covid 19 Level 2 restrictions (March) because of the risks associated with cash payments. Prior to Covid, cash operations had become increasingly difficult to manage and

staff were considering the move to cashless. A decision has been made to remain cashless because of risks surrounding Covid, cash security and Health & Safety. Staff are looking at alternative methods for payment and will report further in due course.

TE KAHA FOOTPATHS UPDATE

WSP have prepared a draft design and will be trying to get a Traffic Management Plan approval from NZTA for this work.

HOUSING STRATEGY

Council have met the Te Whanau a Apanui Chairs forum twice in the last month to discuss the many difficult issues surrounding housing in the rohe. Council acknowledge the size and complexity of the issue and have agreed to work collaboratively

THREE WATERS

In July 2020, the Government announced a \$761 million funding package to provide post COVID-19 stimulus to maintain, improve three waters infrastructure, support a three-year programme of reform of local government water service delivery arrangements (reform programme), and support the establishment of Taumata Arowai, the new Waters Services Regulator.

A Joint Central/Local Government Three Waters Steering Committee has been established to provide oversight and guidance to support progress towards reform, and to assist in engaging with Local Government, iwi/Māori, and other water sector stakeholders on options and proposals.

The reform programme is designed to support economic recovery, and address persistent systemic issues facing the three waters sector, through a combination of:

- Stimulating investment, to assist economic recovery through job creation, and maintain investment in water infrastructure renewals and maintenance; and
- reforming current water service delivery, into larger scale providers, to realise significant economic, public health, environmental, and other benefits over the medium to long term.

Initial funding from the stimulus package is available to those Councils that agree to participate in the first stage of the reform programme, through a Memorandum of Understanding (MoU), Funding Agreement, and approved Delivery Plan. The MoU must be signed by the end of August 2020, with the Funding Agreement and Delivery Plan submitted and approved by the end of September 2020.

Subsequent stages of the reform will likely provide further funding if councils commit to aggregating ownership and management of their waters assets.

STATE OF THREE WATERS – Ōpōtiki

Potable Water

Ōpōtiki District Council has made substantial progress with the potable water supply for the Ōpōtiki township over the last 20 years. A new treatment facility, new bores and staged improvements to the resilience of the reticulation mean that the 4000 households connected can expect good quality and safe drinking water. Water quality and quantity problems are not likely in the Ōpōtiki township system. Likewise significant upgrades to both Ōhiwa and Te Kaha supplies mean that safe water can reasonably be expected.

Only 50% of the district is on a water supply however and the remaining 50% of the district have unknown quality with the responsibility currently sitting with the Ministry of Health to monitor these systems. We have sought comment from various officials on how the reforms can help these supplies and to date we understand that they are not included in the current reform proposals.

Sewerage

Likewise only half of the district is on a Council sewer. The quality of the small schemes and individual septic tanks is unknown and is the responsibility of the BOP Regional Council to monitor for environmental and consent compliance purposes.

The Waihou Bay scheme is small scale and generally effective and well operated. It has little capacity to grow however.

The Ōpōtiki sewer has historically had a range of problems stemming from the poor installation of the system and its age. Over the last 10 years Council has invested heavily in understanding the challenges in the reticulation and has had a rehabilitation programme in place over the last few years to reduce infiltration and inflow problems to acceptable levels. The Project to investigate and rehabilitate the reticulation was used as a case study in the OAG's annual report "Insights in Local government 2019" to parliament. Part 2 – The Importance of Good asset data sets out "an example of good practice by Ōpōtiki District council" and promotes the project as one other council can learn from.

A technical investigation is currently underway to fully understand the treatment part of the system and to upgrade it to ensure capacity for future growth. Investigations into potential extensions for growth, climate change resilience and environmental reasons are about to commence. In particular Hikutaia has the potential to open up about 70 ha of land for development.

Stormwater

The management of Stormwater has some significant future challenges due to the effects of climate change. These challenges interface with the wastewater system, roading and river scheme.

Recently Council agreed to sign the MOU and take up the funding from the first tranche of funding. Providing a regional agreement can be made about apportionment of the regional share this will provide \$3.2M to commence works by March and complete by the following

March. At this stage council staff are compiling a delivery plan focussing on treatment in the Opotiki system.

SIGNIFICANCE ASSESSMENT

Assessment of significance

Under Council’s Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of Significance for the General Managers’ Update is considered to be low as determined by the criteria set out in section 12 of the Significance and Engagement Policy.

Assessment of engagement requirements

As the level of significance for the General Managers’ Update is considered to be of low the level of engagement required is determined to be at the level of inform according to Schedule 2 of the Significance and Engagement Policy.



RECOMMENDATION:

- 1. That the report titled “General Managers’ Update” be received.

Aileen Lawrie
CHIEF EXECUTIVE OFFICER

REPORT

Date : 27th August 2020

To : Coast Community Board Meeting, 8th September 2020

From : Chief Financial Officer, Gregory Robertson

Subject : **COAST INITIATIVES FUND**

File ID : A211314

EXECUTIVE SUMMARY

Council will include a brief report on the Coast Initiatives Fund to every Coast Community Board meeting to provide information on the expenditure and balance of the fund.

PURPOSE

To provide a report on actual expenditure and the balance of the Coast Initiatives Fund.

BACKGROUND

Council has provided funds in the Annual Plan for coastal initiatives over a number of years. Regular reports will be made to the Coast Community Board meeting to enable decision-making on any new projects to be funded from the Coast Initiatives Fund.

CRITERIA

The Coast Community Board has adopted the following **criteria in assessing funding** for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
2. Community facilities and sports fields.
3. Pride and beautification projects within the community.
4. Community events.
5. Coastal access excluding private access.

6. Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
7. Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
8. Each application would be considered by the Board on a case by case basis.
9. If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration
10. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
11. Grant applications will only be considered from organisations and not (an) individual(s).
12. Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.
13. In preparing to assess applications to the CIF the Community Board Members shall at all times give due consideration to:
 - (a) the **Coast Community Board Standing Orders** on the matter of financial conflicts of interest:

19.7 Financial conflicts of interests

Every member present at a meeting must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

No member may vote on, or take part in, a discussion about any matter in which they have a direct or indirect financial interest unless an exception set out in s.6 LAMIA applies to them, or the Auditor-General has granted them an exemption or declaration under s.6.

Members with a financial interest should physically withdraw themselves from the table unless the meeting is in public excluded in which case they should leave the room.

Neither the Chairperson nor the meeting may rule on whether a member has a financial interest in the matter being discussed. The minutes must record any declarations of financial interests and the member's abstention from any discussion and voting on the matter.

AND (b) The Ōpōtiki District Council **Code of Conduct** in regard to Conflicts of Interest:

8. Conflicts of Interest

Elected members will maintain a clear separation between their personal interests and their duties as elected members in order to ensure that they are free from bias (whether real or perceived). Members therefore must familiarise themselves with the provisions of the Local Authorities (Members' Interests) Act 1968 (LAMIA).

Members will not participate in any council discussion or vote on any matter in which they have a pecuniary interest, other than an interest in common with the general public. This rule also applies where the member's spouse contracts with the authority or has a pecuniary interest.

Members shall make a declaration of interest as soon as practicable after becoming aware of any such interests.

If a member is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the chief executive *immediately*. Members may also contact the Office of the Auditor General for guidance as to whether they have a pecuniary interest, and if so, may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. The latter must be done before the discussion or vote.

Please note: Failure to observe the requirements of the LAMIA could potentially invalidate the decision made, or the action taken, by the council. Failure to observe these requirements could also leave the elected member open to prosecution (see Appendix A). In the event of a conviction, elected members can be ousted from office.

14. To meet the Council's **transparency and accountability requirements:**

- (i) Grant money shall only be paid on submission of an invoice with bank account and GST number (if GST registered) details on the organisation's invoice.
- (ii) Where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.

Coast Community Board Reserve	
Opening Balance 1 July 2020	150,161
Balance from Activity Statement as at 31 August 2020	50,750
	<hr/>
Closing Reserve Balance 31 August 2020	<u>200,911</u>
Estimated interest on balance	5,121
Estimated closing reserve balance 31 August 2020	<u><u>206,032</u></u>

Community Board Initiative Activity Statement as at 31 August 2020	
	\$
Revenue Received	50,750
Community Development Grant 2020-21	
Less Funding Activities	
Total grants / funding allocated	<hr/> 0
Balance Community Board Initiatives activity as at 31 August 2020	<u><u>50,750</u></u>

Community Board Initiative - Future Approved Funding	
Technology & Research Centre - Pledge (2018/19)	10,000
Te Whānau a Apanui St John Area Committee - 12 February 2019	20,000
Te Whānau a Apanui St John Area Committee - 16 June 2020	20,000

SIGNIFICANCE ASSESSMENT

Assessment of significance

Under Council’s Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of Significance for the Coast Initiatives Fund report is considered to be low as determined by the criteria set out in section 12 of the Significance and Engagement Policy.

Assessment of engagement requirements

As the level of significance for the Coast Initiatives Fund report is considered to be low the level of engagement required is determined to be at the level of inform according to Schedule 2 of the Significance and Engagement Policy.



RECOMMENDATION:

- 1. That the report titled “Coast Initiatives Fund” be received.

Gregory Robertson

CHIEF FINANCIAL OFFICER



**RECORD OF A MEETING OF THE COAST COMMUNITY BOARD & EASTERN BAY
COMMUNITY FOUNDATION & KIWIFRUIT GROWERS FUND REPRESENTATIVES HELD
13 JULY 2020 AT 10.00 AM ŌPOTIKI DISTRICT COUNCIL CHAMBERS**

PRESENT: Councillor Louis Rāpihana (Chairperson)
Mike Collier
Jack Parata
Annette Papuni-McLellan (Executive Officer/Administrator for CCB)

IN ATTENDANCE: Jacqui Hughes – Eastern Bay Community Foundation member
Robyn Woolsey – Eastern Bay Community Foundation member &
Kiwifruit Growers Fund member
Brett Wotton – Kiwifruit Growers Fund member

Meeting opened: 10.10 am.

The Chairperson opened the meeting with a karakia and extended a welcome to all present.

APOLOGISES

Gail Keepa.

Eastern Bay Community Foundation brochure distributed to Board members for perusal.

Introduction of Eastern Bay Community Foundation and Kiwifruit Growers Fund provided by Jacqui.

EBCF receive funds from people and invest and allocate/distribute to the community on interest received.

Kiwifruit Growers Fund represents growers from Eastpack, OPAC, and Riverloch. Established to allocate funds to community to contribute towards the betterment of the Ōpōtiki District. Generous growers either contribute 1 cent or 2 cents per tray to the fund for allocation.

PURPOSE

To meet with the Coast Community Board and discuss possible options for the Trustees to consider in the distribution of funds. Where are the needs of the Coast and money could be best spent?

DISCUSSION POINTS

- Acknowledgement that growers from the Coast have also contributed to this fund.
- Natural environment, heritage and taonga, help to preserve what we have.
- Educate schools on monitoring of waterways and sustainability. (Environment BOP support some of this kaupapa). Ōmaio group that the Coast Initiatives Fund declined seeking funding, school students and DOC involved in this project.
- Mobile library funding – connectivity for the Coast community.
- Rebuilding of Te Kaha school – challenge is how do you get the students who have left to come back to the school? Hope to have 100- 130 pupils once reopened.
- Kiwifruit & forestry training. There are some training schemes available on the Coast, work ethic is crucial. Most workers come down and go back to Ōpōtiki.
- Social services & health. School holiday programmes no funding received by the Coast all comes into Ōpōtiki. 100 children sometimes on the holiday programme and from between Hāwai and Whangaparaoa. The geographical and rural location is a challenge with transportation costs.
- TVC Sports club based at the marae at Whangaparaoa,
- Trustees have been at the Whangaparaoa with another fund they administer, and also Whakaari Fund which was established to assist those affected by Whakaari eruption.
- Redevelopment of marae – application with Provincial Growth Fund to restore the War Memorial Hall at Te Kaha currently.
- What happens to the old school buildings? Could be turned into a hub to connect and educate elderly people, or establish a mentoring format, student and older person.
- Raukōkore School is an example of using old buildings – café in place now.
- Tourist attraction – would like to bring bus route back to State Highway 35, Air Bnb at marae concept.
- Post Covid lockdown and effects there is a need for more facilities for tourist group accommodation facilities around the Coast. Example: Classic car groups, 20 cars with 40 people with nowhere that can accommodate them. Marae would be a solution.
- Marae could then also provide an authentic marae experience.
- Waihau Bay St Johns Ambulance currently in the process of seeking funding, may not be able to assist in the building but could consider equipment.
- EBCF & KGF will consider anything that may not qualify for the Mayoral Fund. Ideas such as Outward Bound.
- Community library in schools? Adult section in each library?
- Marae and Papakāinga development occurring along the Coast in a variety of ways.

ACTION POINTS

- Louis to contact applicants for the Ōmaio Māori Marae Committee and ask them to contact Jacquie directly or if approval given for Coast Community Board to pass on their application that was submitted to the Coast Community Board. Funds of \$2700 was requested, declined by the Coast Initiatives Fund as did not meet criteria and Environment BOP have also declined to support the application. Funds of \$2700 requested. Louis to follow up with Marae committee and advise accordingly.
- Jacqui given contact phone number for Addie Waititi to contact re: Whakaari Fund. Jacqui will follow up directly with Christine.
- Jacqui given the contact name of Christine Elmiger for the St Johns Ambulance Waihou Bay. Jacqui will follow up directly with Christine.

There being no further business the meeting closed at 10.54 am with a karakia.



Opotiki District Council

STRONG COMMUNITY STRONG FUTURE

OVERVIEW OF MEETING OF THE COAST COMMUNITY BOARD HELD AT ŌPOTIKI DISTRICT COUNCIL CHAMBERS 13 AUGUST 2020

PRESENT:	Councillor Louis Rapihana Jack Parata-Coast Community Board member
IN ATTENDANCE:	Jennifer Pearson – Project Manager Annette Papuni-McLellan – Executive Support Gerard McCormack- Planning & Regulatory Group Manager
ZOOM ATTENDEES:	Bevan Gray – Finance & Corporate Services Group Manager Ari Erickson – Engineering & Services Group Manager Greg Robertson – Chief Financial Officer Mike Collier – Coast Community Board member

Meeting opened 9.00 am.

APOLOGISES

Allen Waenga.
Jo Hunt

AGENDA

- Jennifer Pearson – Mobile library.
- Building consent. Gerard McCormack.
- Rates – Bevan Gray & Greg Robertson.

JENNIFER PEARSON – MOBILE LIBRARY

KEY POINTS FROM DISCUSSION:

- Include Civil Defence, digital training and events within the scope of the mobile van.
- Van would become a digital hub.
- Will be a mobile service, but could be based at Te Kaha for some of the time or be on a rotation basis.
- Cash service if offered would be a risk for security reasons.
- Rates – would be an opportunity to send an ODC representative to discuss rates, remissions etc.
- \$10K offered already by Coast Community Board for the library as a contribution.
- All agreed to get it up and running and then review, monitor and improve as we progress.
- Service is required now.

TIMEFRAME

Coast Community Board members present all agreed to this concept and acknowledged that this is a service that is urgently required and provide a starting for a service with a view to expansion.

GERARD MCCORMACK – BUILDING & RESOURCE CONSENTS

KEY POINTS FROM DISCUSSION:

- Overview of number of unconsented building up the Coast that have been discovered by his team or reported from the general public.
- Overview of current process in dealing with non-compliance owners/occupiers, warning, infringement notice (\$300).
- Developing on Māori land challenge with process and occupational titles granted by Māori Land Court. Covering a lot of bad practice, gas pipes vs water pipes.
- Challenge for unqualified builders doing the work and not being compliant.
- \$2500 for a dwelling normal charge plus consultants for a building consent. Customer looks at the cost for a building consent and react by way of that's my roof payment?
- It's the long term ongoing problems and complexities.
- Payment – options fully pay, if they can't pay then have discussion regarding a payment plan.
- Discussion regarding Livingstone Builders currently building the new school and will build the library and pound.
- Utilise local people and focus on the non-licensed building practitioners.
- Mobile library service could be an avenue to promote this.
- Encourage consultants to come into district to provide assistance to help apply for permits and walk through the process.
- Train up whānau, train one person on the Coast to assist whānau in this process.
- Could we provide consent process for Māori Land for free? Not a preferred option.
- Coast Community Board members agreed that the Board needed to play a more proactive role in this topic.
- Coast Community Board already have divided the rohe up between the Coast ward and each are active participating in this. They play an integral part not only in this matter but others.
- Approach could be made to the allocated Coast Community Board and they direct to appropriate person/organisations.
- 200 unconsented buildings currently in the Coast ward currently and there will be more.
- An opportunity possibly to pay someone to act at arm's length to ODC this person could assist in the process and be paid a fee. Could be a one off project to have a few consultants in town that have a fixed rate and charge. Could operate for months in partnership.
- Escalate the unconsented buildings up to- national/government level and push a case of the seriousness of overcrowding, unsafe and non-compliance buildings.
- To ensure continuity investigate Maori MLC partition with houses on get the MLC information and LIMs and put onto the mapping service and go over the maps and see and identify them and follow through.
- CCB members act as liaison/connection to ODC.
- Reminder to consumers that the consent process is not to make money but to keep them safe and protect their investment.

OPTIONS

- Provide options to the non-compliant, fix the known ones and then move on progressively.
- CCB could consider collating a scoping document to capture the issues and consider what government fund they could apply to.
- ODC consider running a pilot of say 10 applications and work with a consultant to assist. This would be a pilot only, where we demonstrate how it could work and rationale why. Offer a fixed price and all is done with that price. Finance could collate solid information on the 200 non-compliant homes. (What are their circumstances etc.)? Need data and consider amnesty?

- Explore options re: consultants to get an indicative price and approach a couple of specific non-compliant homes.
- Can CCB utilise funds they hold to support this?
- PGF2 funding up and coming, consideration this could be a funded option?
- CCB goal is to have all whanau living in compliant housing.

Jennifer & Gerard left meeting at 10.45 am.

BEVAN GRAY – FINANCE & CORPORATE MANAGER

Power Point presentation as attached.

KEY POINTS FROM DISCUSSION

- Rates revenue from Māori Land \$1.4 million, deduct \$500K remissions balance of \$900K revenue from Māori Land.
- 130 debts letters have been sent to banks because there is a mortgage, the Banks will have to pay up.
- 100 debts to the debt collector to go through the legal system.
- 325 debts on Māori Land which consideration is been given as to what to do with?
- Consideration taken into account of personal circumstances but if ODC are not aware of any extenuating circumstances then this can't be taken into consideration.
- Utilise Māori Land Court to build a database alongside CCB members input for their local knowledge. MLC issued occupational order, house built and ODC has no knowledge of a house been built, could use overlay of mapping system etc. to locate these homes.
- Another scenario – 5 hectare block of land (secondary) pay full rates on the primary one next door paying rates of \$500 and then discover that there is a home built on the land, rates increase to \$2500. To then speak with landowner and advice of the increase causes issues.
- CCB need to lobby hard for the Coast community, need to be the voice. Lobby hard about affordability
- CCB affordability & lobby harder for the Coast community, not just say we are not going to pay rates. If we don't come in and contribute it is the wealthier ones who don't.
- Is a rates amnesty an option? Sit down and talk with people and focus on the pathway forward? It could be a possibility.

Meeting closed at 11.36 am and thanks to all who attended.



Ōpōtiki District Council

STRONG COMMUNITY STRONG FUTURE

Rating on the Coast

Agenda

Rates on Māori Land

- What are the rates on Māori Land?

Arrears

- What rates are unpaid

Proposed legislative changes

- Brief explanation of proposed changes

Key issues

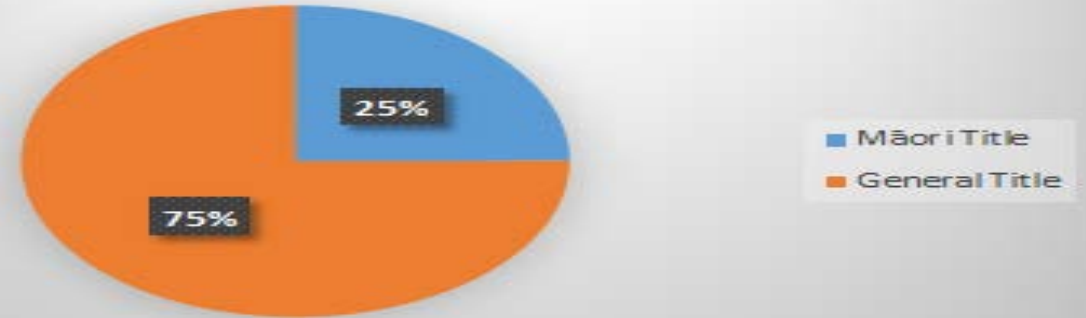
- What are some of the issues that we are trying to deal with
- Where to next?

Rates on Māori Land

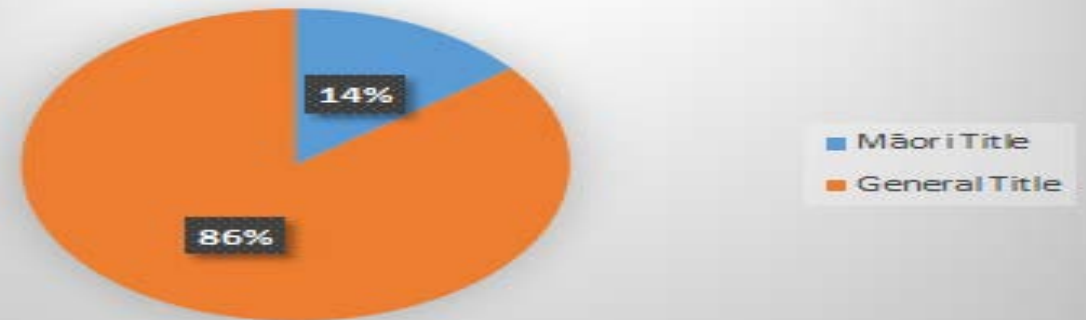
Rates

- Total rates sought \$11.4m
- \$1.4m from ML
- Average rates on GT \$2,371
- Average rates on ML \$1,035

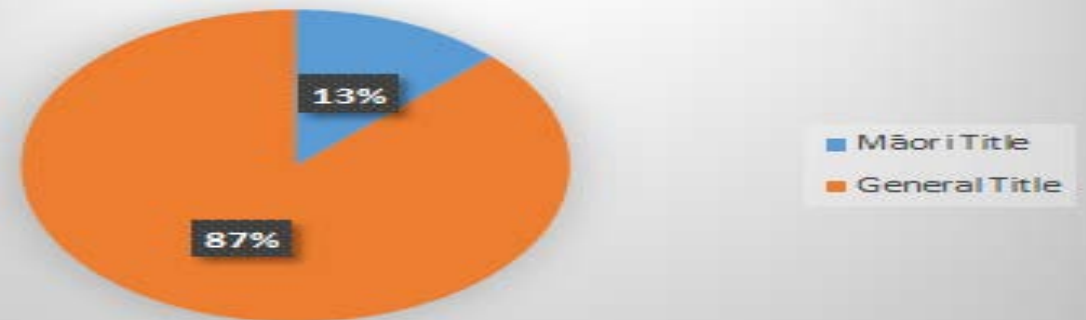
of properties



Value of properties



Rates levied

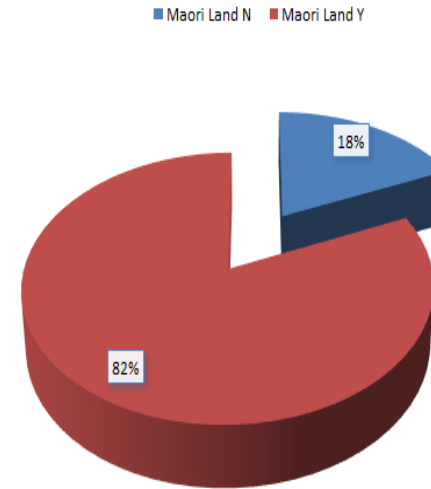


Arrears on Māori Land

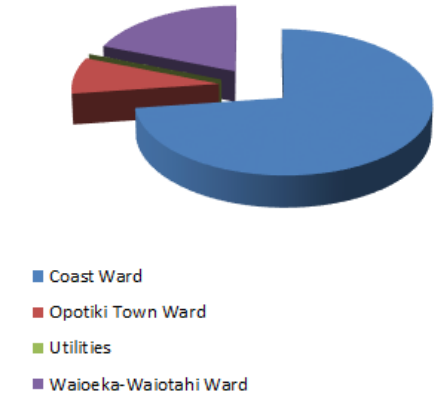
The situation

- \$3.6m unpaid rates
- \$3m on ML
- \$2m between TK and Cape
- 60% on property less than 2ha

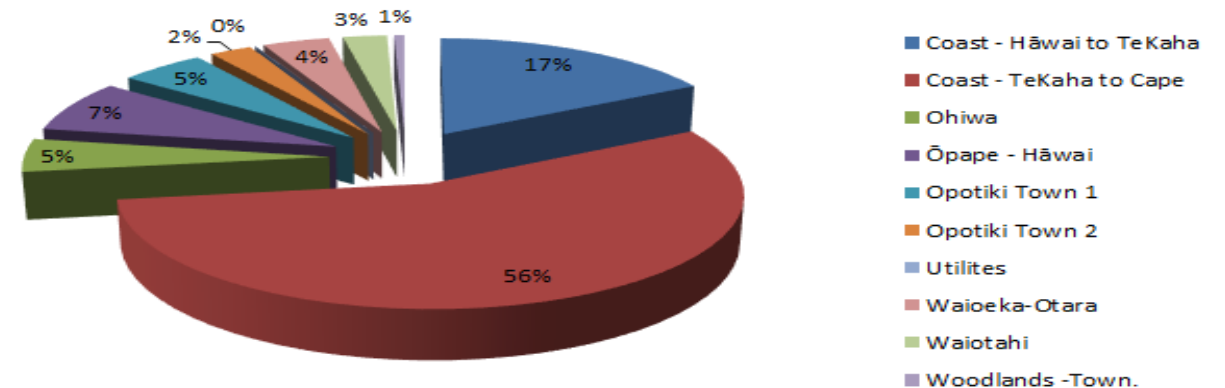
Arrears by Land Type %



Arrears by Ward %



Roll Area %





Proposed changes

- to enable two or more blocks of Māori land to be rated as one. A person using multiple blocks of land as a single economic unit may make an application to have them treated as one for the purposes of a rates assessment.
- presumption that a common block name in the legal description of a group of titles is sufficient evidence for a local authority to be satisfied of a block's origin
- prevent the District Court from authorising the sale or lease of abandoned land unless it is satisfied that the land is not land that was once Māori freehold land that was converted to general land under the Māori Affairs Amendment Act 1967 and that is still beneficially owned by the same owners (or their descendants).
- empower the chief executive of a local authority, or their delegate, to write off rates that cannot be recovered.
- separate rating areas on Māori freehold land that is currently rated as a whole. The purpose of the provision is to enable occupants of homes to access the rates rebate scheme and to generally simplify the administration of rates. These processes are currently complex when several homes exist on the same block.
- be able to determine part of a block of Māori land to be a separate rating area if it comprises a dwelling and is used separately from the other land in the rating unit
- establish a statutory process for remitting rates on Māori land that is under development.
- registration of Māori land in the Emissions Trading Scheme (ETS) does not constitute a use of that land
- a new user of land is only liable for the current rates once they started using the land, not the arrears.

Issues

Land is not of usable size
Cannot borrow against it
Cannot sell it
Many owners
Disenfranchised owners
Unknown owners
Difficult decision making process
Differing aspirations for the land amongst owners
Valued on the same basis as General Title Land to begin with

Where to next?

Council wants Māori Land owners to be able to achieve their aspirations, be able to live off their land, and to create jobs for whānau living away to come home.

Council wants to hear from owners planning to develop their land, aspirations and housing plans. Council will look to support these developments through Remissions.

Council supports the proposed legislative changes to allow owners more options with their land. The reason why we know we support this? Because we are already doing a lot of this ourselves without govt direction



Ōpōtiki District Council

STRONG COMMUNITY STRONG FUTURE

Coastal Community Board

Community Library Hub

Purpose of this presentation

- Background
- Preferred coastal mobile library option
- Case study
- Explore community needs a mobile service could fulfil
- Best way to get feedback from coastal community

Background

- Te Tāhuhu o Te Rangi build is about to start
- Modern mobile library service
- Provincial Growth Fund for Te Tāhuhu o Te Rangi development - digital hub
- Hub Kaupapa - mobile digital equipment for modern library service
- Coastal community - innovative service

What gaps could an increased service fill?

- Making on-line world accessible for coastal community
- Access to assistance and training in using on-line facilities, eg. online banking, electronic forms, email, social media
- More te reo resources
- Book lending and book groups
- Access to training programmes, eg. Stepping Up digital skills programme
- Access to design software and hardware
- Opportunity for other council/central government departments to have a base to work from occasionally

As part of our community engagement with the Coast community, it would be good to find out what other gaps, this service could assist with.

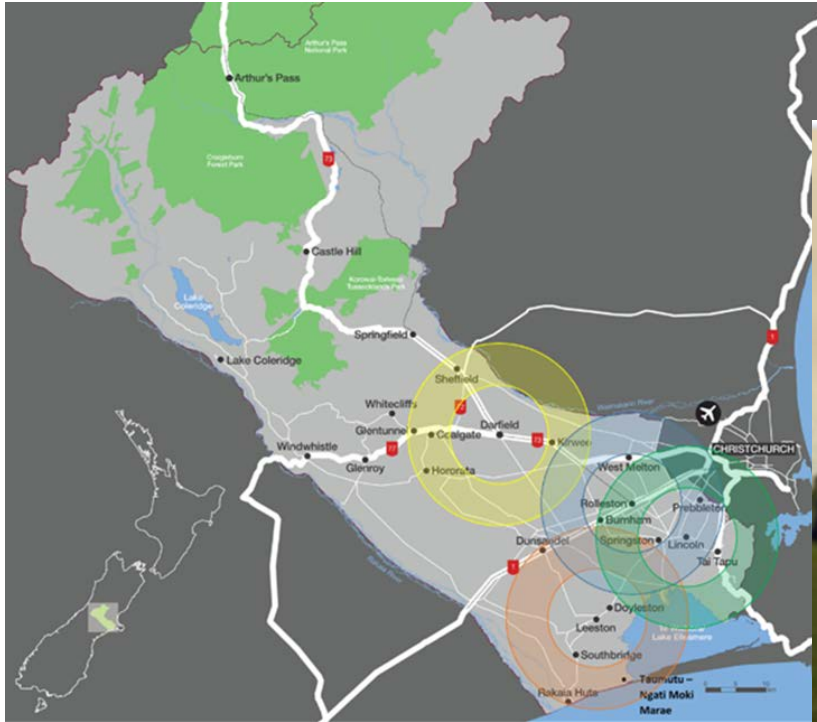
Mobile service - Benefits

- Get books and other services to people who cannot reach a permanent library.
- Access to public library service points
- A professional library service with qualified Librarians
- Promoting literacy and engagement for adults and children
- Support lifelong learning as well as learning for early years and school age
- Provide space and support for people to work, study, and research and leisure time
- Promote digital access to everyone
- Tackle social isolation by providing quality and welcoming mobile facilities and connecting people

Preferred Option

- Modern mobile service with a van size vehicle
- Accessible services to a larger proportion of the Coast's residents
- Opportunities for a static library facility in a specific location or locations
- Possibilities for community hub:
 - school
 - marae
 - Te Kaha Resort

Case Study - Selwyn District Council Edge Connector Service



Cost

FUNDING IMPLICATIONS Mobile Library Van

Detail	2015/16	2016/17	Proposed full year costs 2017/18
Mobile Library Cleaning	\$1,793.45	\$1,897.94	\$1,333.17
Mobile Library - General Expenses	\$1,820.45	\$0.00	\$629.55
Insurance - Library Bus & Car	\$761.06	\$569.62	\$773.20
Mobile Library Expenses	\$25,235.70	\$21,431.17	\$17,652.62
Total Mobile Library Costs	\$76,085.77	\$63,773.26	\$60,972.54

Detail	2015/2016	2016/2017	2017/2018
Cost of Staff	\$46,475.11	\$39,874.53	\$40,584.00

The Table above provides the Mobile Libraries staffing costs for the previous two years and the expenditure anticipated in 2018.

What other gaps could an increased service fill?

Next Steps

- Will a community survey will be beneficial?
- Which community Hui(s) is coming up that we can attend?
- Which existing Rununga newsletters can we communicate through?

END

Below are extra slides if you want to use them

Preferred Option - Possibilities

- Bring library resources and activities to communities, schools and institutions
- Service for individuals, communities, schools and institutions outside a 15km drive from a library.
- Deliver items to browse and borrow: Books; DVDS; magazines; tech kits (such as microscopes, telescopes, robotic kits and entry level VR equipment).
- Online services: Catalogue, eBooks, online videos, and resources such as family history or other specialist databases
- Dedicated children's activities: Story times, 3D printing, design and sewing, use of VR and readers advisory

Coast Initiatives Fund Application

Reference Number: APP200808331
Submitted On: 06/08/2020 04:42
Submitted By: ANONYMOUS

Complete form

Full name of organisation:	Central North Island Kindergarten Trust for Central Kids ptiki Kindergarten
Contact person:	Sandy Porter
Relationship to organisation:	Head Teacher of ptiki Kindergarten
Your address:	108 Ford Street ptiki 3122
Your daytime phone:	07 3156827 022 128 9323
Your email:	opotiki@centralkids.org.nz or ht.opotiki@centralkids.org.nz
Name on bank account:	Central North Island Kindergarten Trust trading as Central Kids Kindertartens
Bank account number:	03-0418-0085558-02
CNIKT Deposit Slip.pdf	Download file
Would you like to speak in support of your application at the Coast Community Board meeting?	No
Event / Project name:	Sun Safe Play - New Shade Sail
Brief description of event / project:	ptiki Kindergarten are hoping for assistance with the replacement of the old and torn shade sail over our sandpit area. We believe our request meets your funding criteria as you are helping to support our valued community service bringing early childhood education to a rural community and supporting the growing educational needs of the ptiki community and the surrounding coastal area in the ptiki district.
The venue or place where the event / project will take place:	ptiki Kindergarten - 108 Ford Street, ptiki
Date of event:	07/09/2020
Date grant requested:	06/08/2020

The sunshade over the swing area at our kindergarten has been up for over 7 years and during this time it has been weathered and aged. We have been mending it when required in order to protect its longevity. This shade sail is now ripped/torn and when seeking a repair our provider, Shade n Style, they have advised us that a repair is not possible this time and that a full replacement is required. We are hoping for assistance from the ptiki District Council via your Coastal Initiatives Fund towards the replacement of the torn sail as a new shade sail will allow our tamariki to safely play, under cover, in all kinds of weather and protected from the elements. This will allow continuous outdoor opportunities for learning while maintaining the safety of our tamariki. We operate a Sun Smart Policy providing sun hats for our children and applying sun screen in summer but being able to provide a good area of shade while they play is imperative to our children's health and safety. While our kindergarten is not located in the Coastal Ward we can provide the following links to that ward to support our grant request to you and for your consideration: •Central Kids ptiki Kindergarten has no zoning. We accept children from all over of the ptiki DC district •We have children with connections/whnau in the coast ward in particular with the Ngitai Iwi •We participate regularly in the communities of ALL wards of the council. We regularly interact with the Te Kura o Torere, taking our tamariki to support and participate in shows, Matariki celebrations etc. We have a reciprocal support of each other's services – whakawhanaungatanga. •Central Kids pay rates to the ptiki District Council contributing to the income of the council in the ptiki district – we would therefore love to receive your support of our service for the tamariki and whnau in the communities of our district OUR SWING AREA: The swing area is always a hive of activity at Kindergarten and is a great learning tool as our tamariki develop their independence and large motor skills as they engage in many ways to challenge themselves on a range of different swing types for all ages and stages. It's also a great opportunity for tuakana teina play experiences as our tamariki are able to share and demonstrate their learning to their friends which encourages our tamariki to grow. Our tamariki start by lying on the swings, pulling and pushing them, and then next sitting on them to begin their first movements towards being able to swing independently. The most exciting achievement at Kindergarten is for our tamariki to swing so high that they are able to touch the sunshade. So much of our centre krero is based around the sunshade and our celebrations for when each of our tamariki reach this awesome milestone. BENEFIT TO OUR COMMUNITY: •By providing a safe sun protected outdoor swing area for the tamariki of our community to use we are recognising the importance of their physical well-being, while at the same time meeting their educational needs by being able to provide/utilise sun safe outdoor activities for more methods of play/learning. •For parents and whnau this aids in the trust that they place in our centre to look after their tamariki •A new shade sail will benefit not only our tamariki and the teachers at our kindergarten but will provide sun protection to our whnau and community members who support and visit our kindergarten, during sessions as well as community events held here. •As a community Kindergarten, we are proud to allow our community in ptiki to share in the use of this facility outside of our operational hours. This brings our community together and is an extension of whakawhanaungatanga •We will become a stronger community service as we will be able to offer a larger range of services and opportunities for our children during all types of weather. This will have a positive influence on the wider community as children will be kept safe from the sun, keeping healthy in the process.

1. The idea / Te kaupapa - What do you want to do?

2. The process / Te whakatutuki - How will the project happen?

Our provider Shade n Style will make a replacement shade sail for over our swing area. They will then come and remove the aged torn sail and install the new sail. Because of our isolation we have only obtained one quote for this replacement sail. In addition, Shade n Style have supported our kindergarten previously with work on our shade sails

CENTRAL KIDS PTIKI KINDERGARTEN Central Kids ptiki Kindergarten provides education and care for tamariki aged two to six years old during daily six hour sessions from 8.30am-2.30pm. We operate under the umbrella organisation of Central Kids Kindergarten Trust - a charitable trust and community benefit organisation. Our centre is licenced for 50 tamariki, and at present we are currently operating at full capacity. We also have a waiting list of 29 tamariki which reflects the ongoing demand for our centre. At present we provide early childhood education for 53 tamariki, including full and part-time enrolments. The majority of our tamariki are Mori (98%), and whakapapa to Te Whakathea and Te Whnau--Apanui and Ngitai Iwi Our centre boasts five fully qualified and highly experienced teachers who support our tamariki through four overarching aspirations that reflect the importance of our tamariki and their whnau; our philosophy of play; the role of natural resources and our environment: and our connectedness to our hap, iwi and wider community. We regularly connect with whnau and the wider community and district. For example, we have regular visits and combine activities with Te Kura o Torere, taking our tamariki to support and participate in shows, Matariki celebrations etc. Central Kids ptiki Kindergarten are proud members of the Enviro-schools programme, as we aim to embed sustainable practices across all that we do. Through exploration, discovery and making connections with the environment, our tamariki, whnau and staff are always experiencing and innovating to take action towards improving the physical and social environment of our centre.

3. The people / Ng tngata - Tell us about the key people and/or the groups involved:

4. Timeframe / Taima - Tell us what the expected timeframe for completion of your project is:

We would like to replace the shade sail as soon as we are able. The harsh summer sun will be here again before we know it! The timeframe to replace the shade sail will be determined by our ability to fund the costs of this unplanned expense. We have raised \$600.00 via two raffles towards the total cost of the sunshade project so far.

Are you GST registered?

Yes

GST number:

109-699-101

Project costs

Item (e.g. hall hire):

To manufacture, supply and install a custom made shade sail for over the existing swing structure

Detail (e.g. 3 days hire at \$100 per day)

Measurements and fabric as per quote document attached

Amount (e.g. \$300)

4343.00

Total costs:

4343.00

Amount requesting from the Coast Initiative Fund:

3743.00

Quote - Shae n Style.pdf

[Download file](#)

Have you applied to any other organization for funding for the same purpose as this application?

No

I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

Yes

I/We agree to the application requirements stated in application details on page one.

Yes

complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project).

Yes

utilise funding within two years from the date of approval (failure will require applicant to reapply).

Yes

return a project report within one months after the project is completed (failure may lead to further funding applications being declined).

Yes

return any unspent funds.

Yes

where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.	Yes
acknowledge Coast Initiative Funding at event openings, presentations or performances and provide photos.	Yes
I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987.	Yes
I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.	Yes
I/we undertake that I/we have obtained the consent of all people involved to provide these details.	Yes
I/we understand that I/we have the right to have access to this information. This consent is given in accordance with the Privacy Act 1993.	Yes
To sign your agreement print name of contact person/applicant here:	Sandy Porter
(If applicant is under 16 years of age parent/guardian to print name here to show agreement):	
Date:	06/08/2020
Resolution.pdf	Download file
Cover Letter.pdf	Download file
CC48506_CharitySummary - Officers CNIKT.pdf	Download file

INVOICE

Pete's Contracting
2203A State Highway 30
Whakatane 3192
New Zealand
IRD No.: 80906714
GST No.: 80906714

Rangitane Harawira
0274272972
rangitaneharawira@icloud.com

BILL TO

Te Pae Tawhiti Community Trust C/- Paora
O'Brien

Invoice No.: **061**
Issue date: **23/07/2020**
Due date: **6/08/2020**

Payment method: **Transfer**

Te Pae Tawhiti Trust C/- Paora O'Brien
6606 State Highway 35
Opotiki 3199

Shipping container delivery

CODE	DESCRIPTION	QTY.	UNIT PRICE (\$)	AMOUNT (\$)
6/08/20	Purchase and deliver 20ft shipping container to Te Kaha	1 -	4,347	4,347.00
SUBTOTAL				\$4,347.00
GST 15.00 % from 4,347.00				\$652.05
TOTAL (NZD):				\$4,999.05
TOTAL DUE (NZD)				\$4,999.05

PAYMENT DETAILS:

Account holder: R M Harawira and K E Burke Bank: ASB Account No.: 12-3253-0110033-00

**EXCERPT FROM DECEMBER 2019 COAST COMMUNITY BOARD MEETING – TE PAE TAWHITI
COMMUNITY TRUST APPROVAL FOR FUNDING**

NB: General Manager Regulatory & Planning advises nil consents have been applied for by Trust.

9. COAST INITIATIVES FUND – FUNDING APPLICATION – TE PAE TAWHITI COMMUNITY TRUST **p35**

It was noted that a consent would be required to place a container on a specified area at Maraetai Bay. The Board asked staff to assist the Trust with obtaining this consent.

As no quotes for items to be purchased were provided with the application, the Board agreed that it would provide funding, in the amount requested of \$8,800, upon receipt of an invoice for each of the items purchased.

RESOLVED

- (1) That the Board receives the funding application from Te Pae Tawhiti Community Trust.**
- (2) That the Board request staff to assist the applicant with obtaining consent to place a container on a specified area at Maraetai Bay.**
- (3) That the Board agrees to provide funding to Te Pae Tawhiti Community Trust in the amount requested of \$8,800.00 upon receipt of an invoice for each of the items purchased.**

Rāpihana/Waenga

Carried