



# NOTICE OF A COAST COMMUNITY BOARD MEETING

**TE RUNANGA O TE WHĀNAU OFFICES**  
**State Highway 35, Te Kaha**  
**Tuesday, 12 February 2017**  
**Commencing at 10.00am**

## ORDER PAPER

**APOLOGIES**

**PUBLIC FORUM**

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**Members:** **Cr Haki McRoberts (Chairperson)**  
**Michael (Spike) Collier**  
**Gail Keepa**  
**Jack Parata**  
**Allen Waenga**

**Committee Secretary:** **Gae Newell**

**Quorum:** **3**

**LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968**

**Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting room.**

**Aileen Lawrie**  
**CHIEF EXECUTIVE OFFICER**



**MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD HELD AT TE WHĀNAU A APANUI  
COMMUNITY HEALTH CENTRE, STATE HIGHWAY 35, TE KAHA ON TUESDAY, 23 OCTOBER 2018  
AT 10.13AM**

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**PRESENT:**

Haki McRoberts (Chairperson)  
Jack Parata  
Allen Waenga

**IN ATTENDANCE:**

Ari Erickson (Engineering and Services Group Manager)  
Gae Newell (PA to CEO and Mayor)

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The Chairperson opened the meeting with a karakia.

**APOLOGIES**

Mike Collier, Gail Keepa.

**RESOLVED**

**(1) That the apologies be sustained.**

Parata/Waenga

**PUBLIC FORUM**

There were no speakers in the Public Forum.

A letter was tabled by the Board Secretary which Mike Collier had forwarded on from Houpoto Te Pua Trust in relation to a Code of Compliance Certificate for a shed on a property recently purchased by the Trust. The Board Secretary advised that she has passed the letter on to Council's Planning and Regulatory Group Manager for his attention.

**1. CONFIRMATION OF MINUTES – COAST COMMUNITY BOARD MEETING  
11 SEPTEMBER 2018**

**p3**

**RESOLVED**

- (1) That the minutes of the Coast Community Board meeting held on 11 September 2018 be confirmed as a true and correct record.**

Waenga/Parata

**Carried**

**2. ACTION SCHEDULE**

**p7**

*Water Supply Extension*

The Engineering and Services Group Manager provided an update on the Te Kaha Water supply southern extension.

*Coast By Nature Signs*

The locations for the Coast by Nature signs at Te Kaha and Ōmaio were discussed. The Chairperson confirmed that the Te Kaha sign is to be placed just past the Police Station and the Ōmaio sign where Mike Collier had suggested, along the straight.

*Maintenance – Waihou Bay*

With regard to the mowing at the Waihou Bay junction and the section next to the Fire Station, the Engineering and Services Group Manager advised that he will arrange for Delta Contracting to undertake the maintenance work until Ike Matchitt is SHE accredited.

*Tōrere Water Supply*

The Engineering and Services Group Manager stated that this item is being held in abeyance until there is a resolution of the Ngaitai Iwi Authority board.

**RESOLVED**

- (1) That the Action Schedule be received.**

Waenga/Parata

**Carried**

**3. COAST INITIATIVES WORKSHOP: RESERVES, FACILITIES AND INFRASTRUCTURE**

**Verbal Item**

The Engineering and Services Group Manager tabled maps of the Coast area. He outlined a proposal to work with the Board towards the next Long Term Plan and discuss where the Board would like to see toilets, new infrastructure and anything which would assist economic growth. Not everything goes through with a Long Term Plan but it is worthwhile thinking about items which could be of benefit to the Coast.

There are other avenues of funding such as the Tourism Infrastructure Fund which could be applied to for funding of toilets, water supply systems, car parking, trees etc. The Eastern Bay Energy Trust could be a source of funding for BBQs.

From a discussion it was identified that Schoolhouse Bay has a lot of use and the amenities need an upgrade, such as a couple of extra toilets and BBQs.

Mention was also made that toilets at Hoani Waititi Reserve, Omaio would be well received.

Allen Waenga mentioned that toilets at Oruaiti are needed. The Board acknowledged that there are some historical issues in relation to the provision of land for toilets at Oruaiti and these would need to be resolved.

**4. COAST INITIATIVES FUND**

**p9**

**RESOLVED**

**(1) That the report titled "Coast Initiatives Fund" be received.**

Parata/Waenga

**Carried**

The Chairperson closed the meeting with a karakia.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.58AM.**

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING  
A TRUE AND CORRECT RECORD AT A SUBSEQUENT  
MEETING OF THE COAST COMMUNITY BOARD HELD  
ON TUESDAY, 4 DECEMBER 2018.**

**HAKI McROBERTS  
CHAIRPERSON  
COAST COMMUNITY BOARD**



**MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD HELD AT TE WHĀNAU A APANUI  
COMMUNITY HEALTH CENTRE, STATE HIGHWAY 35, TE KAHA ON TUESDAY, 4 DECEMBER 2018  
AT 10.20AM**

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**PRESENT:**

Haki McRoberts (Chairperson)  
Gail Keepa  
Allen Waenga

**IN ATTENDANCE:**

Ari Erickson (Engineering and Services Group Manager)  
Gerard McCormack (Planning and Regulatory Group Manager)  
Anna-Marei Kurei (Rapid Numbering and Road Naming Officer)  
Gae Newell (PA to CEO and Mayor)

**PUBLIC:**

Mark Stringfellow

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The Chairperson opened the meeting with a karakia.

**APOLOGIES**

No apologies were received.

**PUBLIC FORUM**

Nil.

**1. CONFIRMATION OF MINUTES – COAST COMMUNITY BOARD MEETING  
23 OCTOBER 2018**

**p3**

As there were not enough members present who were also at the last meeting, confirmation of the minutes will be held over until the next meeting.

## 2. ACTION SCHEDULE

p7

### RESOLVED

#### (1) That the Action Schedule be received.

Waenga/Keepa

Carried

## 3. PROGRESS UPDATE – RESERVES

Verbal Item

The Engineering and Services Group Manager noted that Council has employed an intern who is loading data for the Asset Management Plans. A consultant has also been engaged.

## 4. DISCUSSION PAPER ON DOG CONTROL SERVICES AND COMMUNITY ENGAGEMENT

p9

The Rapid Numbering and Road Naming Officer tabled copies of her presentation slides.

The presentation covered the following points:

- Why We Do Animal Control
- Dog Fees
- Opportunities
- Online Dog Safety Education Resources
- Summer Dog Walks and Events
- Dog Education Schools/Businesses/Service Groups
- Ngā Kuri Auau o Kaikohe
- Outcomes of Ngā Kuri Auau o Kaikohe
- Recommendations

The Planning and Regulatory Group Manager advised that a trailer has been purchased and 'pop-up shops' are planned which will provide free microchipping, the opportunity to register dogs, provide information and answer queries from the public. School visits are also planned. He asked the Board members to advise him if they have any further ideas for promoting Dog Control on the Coast.

### RESOLVED

#### (1) That the report titled "Discussion Paper on Dog Control Services and Community Engagement" be received.



- (2) That the Coast Community Board endorses the implementation of an education pilot project in relation to dog safety, dog ownership and registrations on the Coast.**

Waenga/Keepa

**Carried**

**5. COAST INITIATIVES FUND**

**p13**

Allen Waenga passed on the gratitude of Tauramaitawhiti Kapa Haka for the Board's contribution to their costs of attending Te Matatini 2019.

It was noted that Maraenui School purported to have lodged an application for funding for the Maraenui Fishing Competition. The secretary advised she had no record of receiving the application but would check if it had come in via the online system and had not been sent to her.

The Board expressed a desire to assist with funding the fishing competition if, in fact, an application had been received.

Allen Waenga moved that the Board fund the fishing competition in the amount requested, if an online application had been lodged but not passed on to the Board Secretary for inclusion in the agenda. This was seconded by Gail Keepa.

**RESOLVED**

- (1) That the report titled "Coast Initiatives Fund" be received.**
- (2) That the Board agrees to assist with funding the Maraenui Fishing Competition in the amount requested, if an application had been lodged online but not passed to the Secretary for inclusion in the agenda.**

Waenga/Keepa

**Carried**

**6. COAST INITIATIVES FUND – FUNDING APPLICATION: TE WHĀNAU A APANUI WAKA AMA**

**p18**

The Board approved the application from Te Whānau a Apanui Waka Ama to assist with the costs associated with a waka ama challenge event to be held on 30 December 2018. It was agreed that funding be provided in the sum requested of \$5,180.

**RESOLVED**

- (1) That the funding application from Te Whānau a Apanui Waka Ama be received.**

- (2) That the sum of \$5,180 be paid to Te Whānau a Apanui Waka Ama to assist with the costs associated with the Te Whānau a Apanui Waka Ama challenge event to be held on 30 December 2018.

Keepa/Waenga

**Carried**

**General Item Raised**

*Camping – Maraetai Bay*

Gail Keepa advised that the “No Camping” signs at Maraetai Bay Reserve are lying in the grass.

She further advised that people are not camping in the freedom camping area at Maraetai Bay.

The Planning and Regulatory Group Manager stated that Council will be undertaking a higher level of monitoring of freedom camping sites.

The Chairperson closed the meeting with a karakia.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.17AM.**

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING  
A TRUE AND CORRECT RECORD AT A SUBSEQUENT  
MEETING OF THE COAST COMMUNITY BOARD HELD  
ON TUESDAY, 12 FEBRUARY 2019.**

**HAKI McROBERTS**

**CHAIRPERSON**

**COAST COMMUNITY BOARD**



<b>General Items Raised</b>	13 Feb. 2018	<p><i>Coast By Nature Signs</i></p> <p>In response to a query, the Community Facilities Manager will follow up on progress with the installation of Coast by Nature signage on the Coast.</p>	<b>ESGM</b>	<p>The Reserves Manager has submitted requests with NZTA to install the sign in Omaio. The Engineering and Services Group Manager will follow up to see what the delay is with NZTA. The Te Kaha sign should be erected in Schoolhouse Bay if it hasn't already.</p>
<b>General Items Raised</b>	19 June 2018	<p><i>Maintenance</i></p> <p>Mowing of reserves</p>	<b>RM</b>	<p>Ike Matchitt is now SHE qualified and has a regular mowing schedule.</p>



## REPORT

Date : 7 February 2019

To : Coast Community Board Meeting, 12 February 2019

From : Chief Executive Officer, Aileen Lawrie

Subject : **GENERAL MANAGERS' UPDATE**

File ID : A157351

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### **PROVINCIAL GROWTH FUND ALLOCATION FOR MAORI LAND DEVELOPMENT**

On 3 February the Government announced that \$100m from the Provincial Growth fund would be allocated for the development of Māori land. It is hope that this will provide for significant outcomes in the Eastern Bay of Plenty. It is intended to allow access to capital for investment ready projects, via loans and some grants and will be handled through the current Provincial Growth Fund processes. Further information can be found at: <https://www.beehive.govt.nz/release/100-million-investment-support-m%C4%81ori-landowners-and-drive-regional-growth>

Staff from the Provincial Development Unit and Te Puni Kokiri are tasked with supporting and advising potential applicants.

### **EASTERN BAY OF PLENTY PROGRAMME MANAGER**

One of the December announcements in the Eastern Bay of Plenty was the funding of an Eastern Bay Programme Manager. This role is intended to help the Eastern Bay of Plenty Councils and the Economic Development Agency lift its capacity and capability to ensure a coherent picture of funded projects and potential applications is maintained, and constraints identified. It builds on previous work carried out in the region that identified the very significant outcomes that can be achieved from Government investment and a range of constraints that need to be dealt with because of the cumulative impacts of the projects. Matters such as roading, work force, capacity and housing, in particular, were identified.

Recruitment for the position was commenced at the end of December and the outcome should be able to be reported shortly.

### **TE ARA MAHI (PATHWAYS TO WORK)**

On 4 February the Prime Minister announced a new regional skills and employment initiative. \$60m of the \$82m will be invested in the "surge regions", that include the Eastern BOP.

A further \$2m was announced to assist marae to connect to the internet: <https://www.nzherald.co.nz/index.cfm?objectid=12200506&ref=twitter>

### **RESERVE MOWING**

Ike Matchitt has attained his SHE qualification before the break and was able to get around to our reserves at Ōmaio , Te Kaha and Waihau Bay and get the mowing done.

### **FREEDOM CAMPING**

The Reserves Manager has been monitoring freedom camping sites along the Coast over the break. Initial observations to date have noted that camping numbers have generally been down on previous years with no behavioral problems being reported. Monitoring of these sites and continued provision of two portaloos at Hoani Waititi and Ōmaio Reserve will continue through the rest of the summer season. Funding for this has been provided by MBIE.

### **TE KAHA WATER SUPPLY SOUTHERN EXTENSION**

Investigation of water supply source alternatives are ongoing for Te Kaha with review of data from other exploratory bores in the area. In the interim staff are assembling a report to Council for March seeking resolution of compensation for affected parties. All going well a Maori Land Court special hearing will follow shortly after formalising easement agreements so that construction of the Southern Extension can proceed.

### **TE KAHA MAUNGAROA BLOCK 1 SEC 27**

A report was taken to Council before the break seeking resolution for budget to extend a rider main through Maungaroa Blk1Sec27. Budget was approved and Waiotahi Contractors are currently being organised to undertake construction in February/March.

### **SEAL EXTENSION COPENHAGEN LOOP RD**

Staff are currently investigating potential options for seal extension / seal alternatives to reduce dust on Copenhagen Loop Rd. Under Council's current seal extension policy a contribution from owners of 60% is required to undertake seal extension. Unfortunately initial quotes for sealing this piece of road

were't particularly affordable. The good news is there are seal alternatives which bind metal roads and reduce dust at much less cost. An estimate is currently being assembled.

**ANIMAL CONTROL WEEKLY POP UP SHOP IN TE KAHA**

Since the start of the year Animal Control Officers have been holding a pop-up shop at Maraetai Bay every Thursday from 10.00 – 13.00. Free micro-chipping and reduced registration is being offered to residents as well as some treats for their dogs. The pop-up shops will continue until 14 March 2019 and if it proves to be successful will become a regular feature.

**SIGNIFICANCE ASSESSMENT**

**Assessment of significance**

Under Council's Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of Significance for the General Managers' Update is considered to be low as determined by the criteria set out in section 12 of the Significance and Engagement Policy.

**Assessment of engagement requirements**

As the level of significance for the General Managers' Update is considered to be of low the level of engagement required is determined to be at the level of inform according to Schedule 2 of the Significance and Engagement Policy.



**RECOMMENDATION:**

- 1. That the report titled "General Managers' Update" be received.

Aileen Lawrie

**CHIEF EXECUTIVE OFFICER**

## **REPORT**

Date : 31 January 2019

To : Coast Community Board Meeting, 12 February 2019

From : Chief Financial Officer, Billy Kingi

Subject : **COAST INITIATIVES FUND REPORT**

File ID : A155974

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### **EXECUTIVE SUMMARY**

**Council will include a brief report on the Coast Initiatives Fund to every Coast Community Board meeting to provide information on the expenditure and balance of the fund.**

### **PURPOSE**

To provide a report on actual expenditure and the balance of the Coast Initiatives Fund.

### **BACKGROUND**

Council has provided funds in the Annual Plan for coastal initiatives over a number of years. Regular reports will be made to the Coast Community Board meeting to enable decision-making on any new projects to be funded from the Coast Initiatives Fund.

### **CRITERIA**

The Coast Community Board has adopted the following criteria in assessing funding for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
2. Community facilities and sports fields.
3. Pride and beautification projects within the community.
4. Community events.
5. Coastal access excluding private access.



6. Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
7. Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
8. Each application would be considered by the Board on a case by case basis.
9. If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration.
10. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
11. Grant applications will only be considered from organisations and not (an) individual(s).
12. Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.
13. In preparing to assess applications to the CIF the Community Board Members shall at all times give due consideration to:
  - (a) The Coast Community Board Standing Orders on the matter of financial conflicts of interest:

#### **19.7 Financial Conflicts of Interests**

Every member present at a meeting must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

No member may vote on, or take part in, a discussion about any matter in which they have a direct or indirect financial interest unless an exception set out in s.6 LAMIA applies to them, or the Auditor-General has granted them an exemption or declaration under s.6.

Members with a financial interest should physically withdraw themselves from the table unless the meeting is in public excluded in which case they should leave the room.

Neither the Chairperson nor the meeting may rule on whether a member has a financial interest in the matter being discussed. The minutes must record any declarations of financial interests and the member's abstention from any discussion and voting on the matter.

AND (b) The Ōpōtiki District Council Code of Conduct in regard to Conflicts of Interest:

## **19.8 Conflicts of Interest**

Elected Members will maintain a clear separation between their personal interests and their duties as elected members in order to ensure that they are free from bias (whether real or perceived). Members therefore must familiarise themselves with the provisions of the Local Authorities (Members' Interests) Act 1968 (LAMIA).

Members will not participate in any Council discussion or vote on any matter in which they have a pecuniary interest, other than an interest in common with the general public. This rule also applies where the member's spouse contracts with the authority or has a pecuniary interest.

Members shall make a declaration of interest as soon as practicable after becoming aware of any such interests.

If a Member is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the Chief Executive immediately. Members may also contact the Office of the Auditor General for guidance as to whether they have a pecuniary interest, and if so, may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. The latter must be done before the discussion or vote.

**Please note:** Failure to observe the requirements of the LAMIA could potentially invalidate the decision made, or the action taken, by the Council. Failure to observe these requirements could also leave the Elected Member open to prosecution (see Appendix A). In the event of a conviction, Elected Members can be ousted from office.

### **14. To meet the Council's Transparency and Accountability Requirements:**

- (i) Grant money shall only be paid on submission of an invoice with bank account and GST number (if GST registered) details on the organisation's invoice.
- (ii) Where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.

<b>Coast Community Board Reserve</b>	
<b>Opening Balance 31 July 2018</b>	<b>107,784</b>
Balance from Activity Statement as at 31 January 2019	24,820
<b>Closing Reserve Balance 31 January 2019</b>	<b>132,604</b>
Estimated interest on balance	2,103
<b>Estimated closing reserve balance 31 January 2019</b>	<b>134,708</b>

<b>Community Board Initiative Activity Statement as at 31 January 2019</b>		
<b>Revenue Received</b>	Community Development Grant 2018-19	<b>\$ 50,000</b>
<b>Less Funding Activities</b>		
Te Kapa Haka O Te Whānau a Apanui - provision of kapa haka teaching & funding		10,000
Taurira Mai Tawhiti - kapa haka funding		10,000
Te Whānau a Apanui Waka Ama Inc. - waka ama challenge 30 Dec		5,180
<b>Total grants / funding allocated</b>		<b>25,180</b>
<b>Balance Community Board Initiatives activity as at 31 January 2019</b>		<b>24,820</b>

<b>Community Board Initiative - Future Approved Funding</b>	
Technology & Research Centre - Pledge (2018/19)	10,000

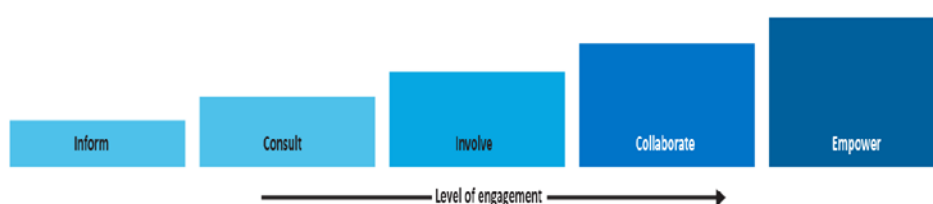
## SIGNIFICANCE ASSESSMENT

### Assessment of Significance

Under Council's Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of Significance for the Coast Initiatives Fund report is considered to be low as determined by the criteria set out in Section 12 of the Significance and Engagement Policy.

### Assessment of Engagement Requirements

As the level of significance for the Coast Initiatives Fund Report is considered to be low the level of engagement required is determined to be at the level of inform according to Schedule 2 of the Significance and Engagement Policy.



**RECOMMENDATION:**

- 1. That the report titled "Coast Initiatives Fund" be received.**

Billy Kingi

**CHIEF FINANCIAL OFFICER**

# PART 1: APPLICANT DETAILS

## Name and contact details

Full name of organisation: ST JOHN TE WHANAU A ARAU AREA COMMITTEE  
Contact person: CHRISTINE ELMIGER  
Relationship to organisation: SECRETARY  
Street address/PO Box: WAIHAU BAY PDC  
Suburb: WAIHAU BAY Town/City: OPOTIKI  
Postcode: 3199 Country: New Zealand  
Email: waihau10356@gmail.com  
Telephone (day): 021 1088817

All correspondence will be sent to the above email or postal address

Name on bank account: The order of St John - opotiki TWAA GST number: 055-224-625  
Bank account number: 020388 0062194 02

If you are successful your grant will be deposited into this account

## Application requirements:

1. Deliberations on grant money applications will be conducted by the Coast Community Board and must meet criteria approved by the Board, see part 3 Application Criteria.
2. Applications must be received in a timely fashion to allow a grant decision to be made prior to the anticipated date of expenditure for which funding is requested.
3. Grant applications will only be considered from organisations and not (an) individual(s).
4. Applications will only be accepted from those organisations that are established within the Coast ward. If such an organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.
5. Grant money shall only be paid on submission of an invoice with bank account and GST number (if GST registered) details on the organisation's invoice.

# PART 2: PROJECT DETAILS

Event/ Project name:

Brief description of event/project:

Event/Project location, timing and numbers

Venue and suburb or town:

Date of event:

Date grant

## Event/Project details

1. The idea/Te kaupapa: What do you want to do?

2. The process/Te whakatutuki: How will the project happen?

3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

#### 4. The budget/Ngā pūtea

Are you GST registered? Yes  Do NOT include GST in your budget  
No  Include GST in your budget

<b>Project costs</b>		Write down all the costs of your project and include details of items this covers.
<b>Item eg hall hire</b>	<b>Detail eg 3 days' hire at \$100 per day</b>	<b>Amount eg \$300</b>
	As per attached QES.	
<b>Total Costs</b>		<b>\$ 486.433</b>
<b>Amount you are requesting from the Coast Initiative Fund</b>		<b>\$ 20.000</b>

# PART 4: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
- I/We agree to the application requirements stated in application details on page one.

If this application is successful, I/we agree to:

- complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project)
- utilise funding within two years from the date of approval (failure will require applicant to reapply)
- return a project report within two months after the project is completed (failure may lead to further funding applications being declined)
- return any unspent funds
- where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.
- acknowledge Coast Initiative Funding at event openings, presentations or performances
- I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.  
This consent is given in accordance with the Privacy Act 1993

Name

CHRISTINE ELMIGER

(Print name of contact person/applicant)

(Print name of parent/guardian for applicants under 16 years of age)

Signed:



(Applicant or organisation's contact person)

Signed:

(Parent/guardians signature for applicants under 16 years of age)

Date:

03/12/2018

Date:



St John Te Whanau-a-Apanui Area Committee  
Waihau Bay PDC  
OPOTIKI 3199

021 1088817  
waihau10356@gmail.com

3/12/2018

Coast Community Board  
Coast Initiatives Fund  
Opotiki District Council

The Chairman

Please find enclosed our application to your trust for funds to assist with building a new ambulance station here at Waihau Bay.

The lease of the land beside the Fire Station has been signed by Opotiki District Council and the proposal has been approved by St John Assn national body as required.

The present facility is very inadequate. It was built onto the existing Fire Station about 30 years ago when the First Response unit was just a station wagon vehicle and consists of a space only just large enough to house the ambulance vehicle and a very narrow administration area. This was never intended to be a permanent home for the St John service here.

Our firemen are very keen to have the extra space in their building which will become available when this project is completed.

Our St John people here are all volunteers who go out for a minimum of two hours per call and up to four hours and more. This is due to our remote location and the large geographical area our service covers. The ongoing development of forestry, kiwifruit and honey industries all along the coast has increased the demand for all emergency services.

We feel that more people out of our community will be encouraged to volunteer for this essential service if they have a good building to work out of.

The building includes a double vehicle bay to allow for the planned health shuttle vehicle which is going to be available to coast residents to help with transport to appointments and generally anything wellness related.

The vehicle bays will be carpeted suitably and used for training of First Responders. We also envisage the Station being used for St John Youth programmes, First Aid courses for the general public, a base for Coast Guard SAR and where needed by Civil Defence.

Thank you for considering our application and please contact us if you require any further information.

Christine Elmiger      Secretary



Attached:  
Application Form, Photo, Letters of support, Quantity Survey, Concept plan, Funding Plan

## **Te Whanau-a-Apanui Community Health**

6680 State Highway 35,

Te Kaha

RD 3, OPOTIKI 3199

Phone: 073252803

Fax: 073252703

To whom it may concern,

Kei te tautoko te Roopu Hauora o Te Whanau a Apanui (Te Whanau a Apanui Community Health), te whanau kei Waihou Bay mo tetahi teihana hou mo nga waka turoro me te waka patu ahi me nga kaimahi o enei roopu.

As services that promote, provide and support crucial services for the wider community of Te Whanau a Apanui, we are pleased to be able to support fundraising efforts to secure funding towards the construction of new, improved and bigger station accommodation for the housing of machines and staff to meet expanding demands on services.

We take this opportunity to thank these groups for their commitment and continued support of community and of our health service clinicians.

We look forward to working alongside them in the future and along with the wider community, wish them/us well in all fundraising efforts.

Nga mihi mai te Tima Hauora o Te Whanau a Apanui Community Health.

Naku noaiho

Phillipa Callaghan

Practice Manager

Te Whanau a Apanui Community Health



Waihou Bay Volunteer Coastguard  
Waihou Bay PDC  
OPOTIKI 3199

1/10/2018

To Whom it May Concern

The Waihou Bay Volunteer Coastguard fully support the Te Whanau a Apanui branch of St Johns Ambulance in their ambition to build a new ambulance station here at Waihou Bay.

This has been a long held aim to have more room for the volunteers enabling visiting First Responders and Paramedics to stay at the station and provide some relief for the local volunteers.

The present facility is very inadequate just being a small area added to the side of the Fire Station which was never intended to be permanent.

I believe the building will be useful to the Coastguard in the case of emergencies on the sea when a Search and Rescue may be necessary. The building could also provide short term accommodation in the case of a natural disaster.

Yours faithfully

A handwritten signature in black ink, appearing to read "Clyde Fraser".

Clyde Fraser  
President  
021 02939515

### **New St John Ambulance Station at Waihou Bay**

We plan to fund the project through grant funding and community fundraising. We are just beginning on the fundraising and won't be able to get much completed until the New Year. We are working with the St John Funding Administrator who will be doing the larger applications. The project does not go to tender until we have 80% of the funds.

### **Below is a breakdown of our fundraising plan**

JN Williams Memorial Trust	\$100,000
Eastern Bay Energy Trust (after tender)	\$60,000
Grassroots	\$100,000
Bay Trust Building Fund	\$200,000
St John Area Committees	\$20,000
Waihou Bay Coastguard	\$20,000
Trillian Trust – they don't fund buildings but will contribute to furnishings and equipment	
Opotiki Community Health Trust	\$20,000
Opotiki Community Board Bay Trust Building Fund	\$20,000

5 October 2018

our ref: J001439

St Johns Waihou Bay  
C: / APG Architects  
P O Box 286  
**Hamilton**

**Attention Mr Harmen Van Weerden**

Dear Harmen

**Re: New St John Station in Waihou Bay**

As requested we have completed an elemental estimate based on the concept design emailed 30 May 2017 and updated drawings received 1 October 2018, prepared by APG Architects.

We advise a total estimated cost to carry out the proposed works of **\$486,433 + GST**.

Our estimate includes a Contingency provision of \$44,222 (10% of total value).

A copy of these estimate summaries and marked up drawings are attached for your information.

As discussed the estimates are based on a commercially procured contractor to carry out the work. However, should the local community be able to donate time and materials this cost can be brought back considerably. Which we estimate could be in the vicinity of 20 to 30%.

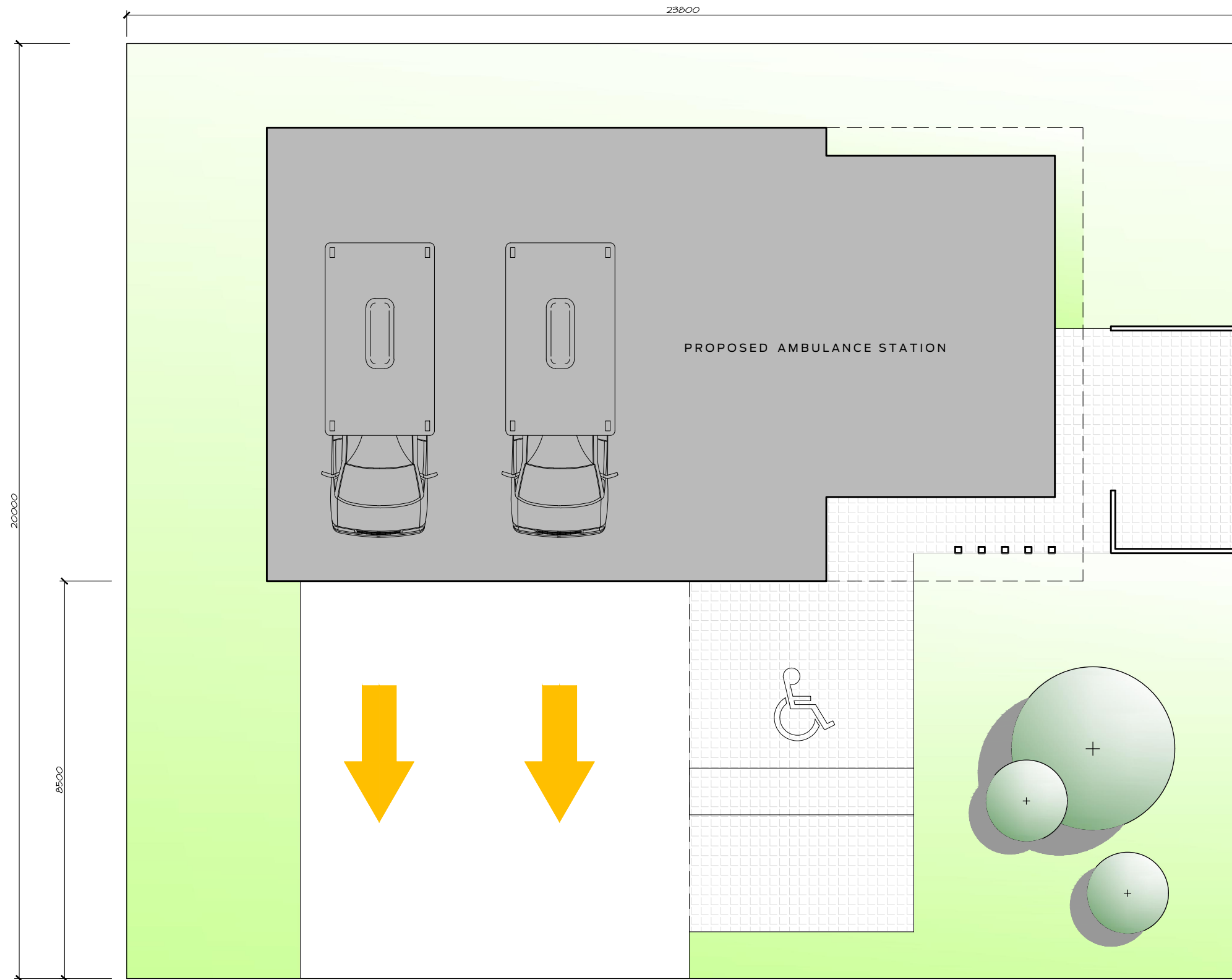
Please note the following exclusions from our estimate:

- Upgrading Council site services.
- Work to upgrade services if required by legislation.
- Special services, security, CCTV, MATV.
- Transformer, Standby Generator.
- Telephone services.
- FF&E.
- Curtains and track.
- Artwork and Carvings.
- Signage
- Client supply item.
- Finance and holding costs.
- Legal costs.
- Professional fees
- Future Escalation.
- Goods and Services Tax.
- Additional Costs due to changes in Government legislation.
- loose furniture and fittings.
- Security Alarm or Access Systems.
- Specialist substructure.

# CONCEPT PROPOSED AMBULANCE STATION

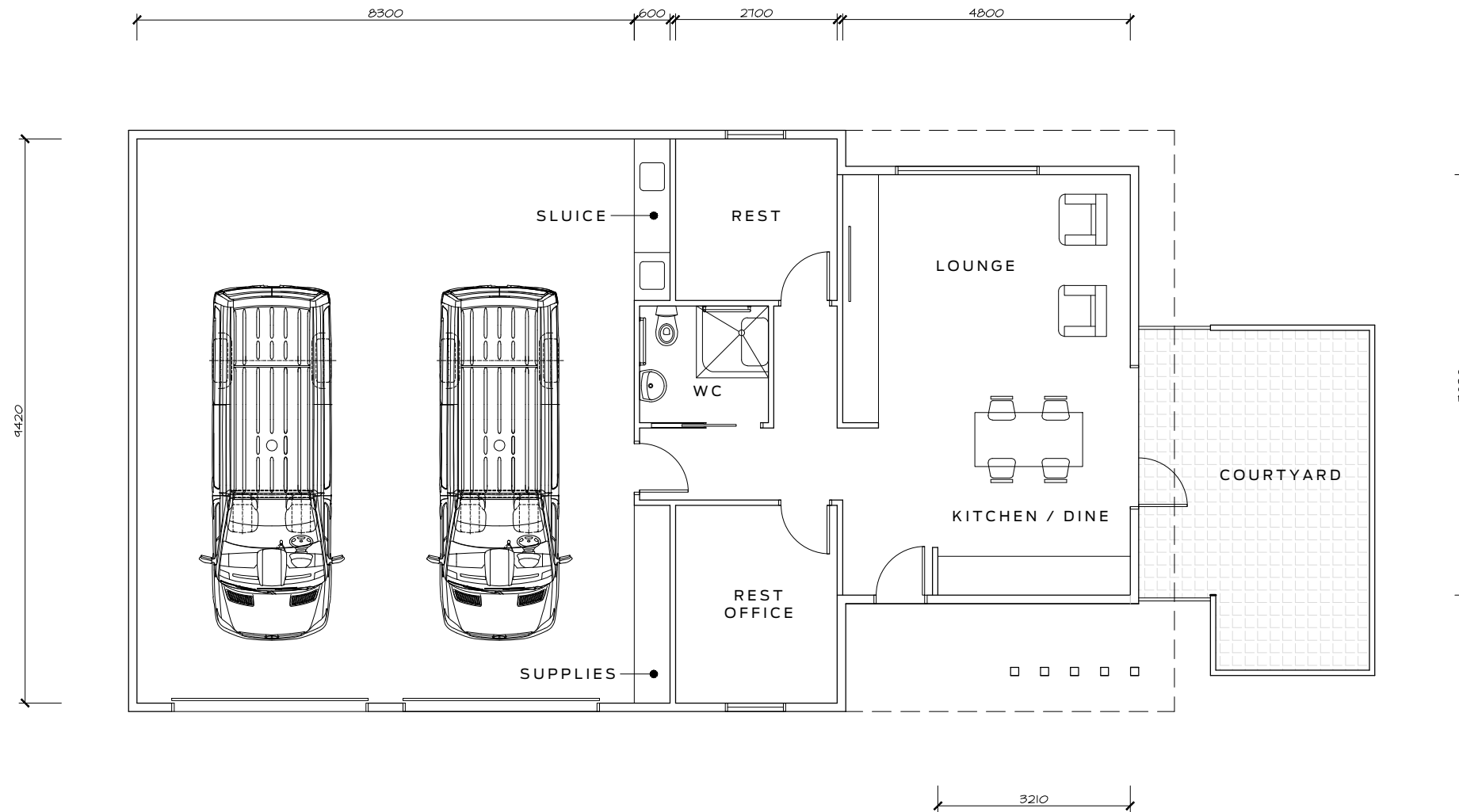
OTUTEHAPARI ROAD  
WAIHAU BAY





SP SITE LAYOUT  
Scale - 1:50 (A1), 1:100 (A3)

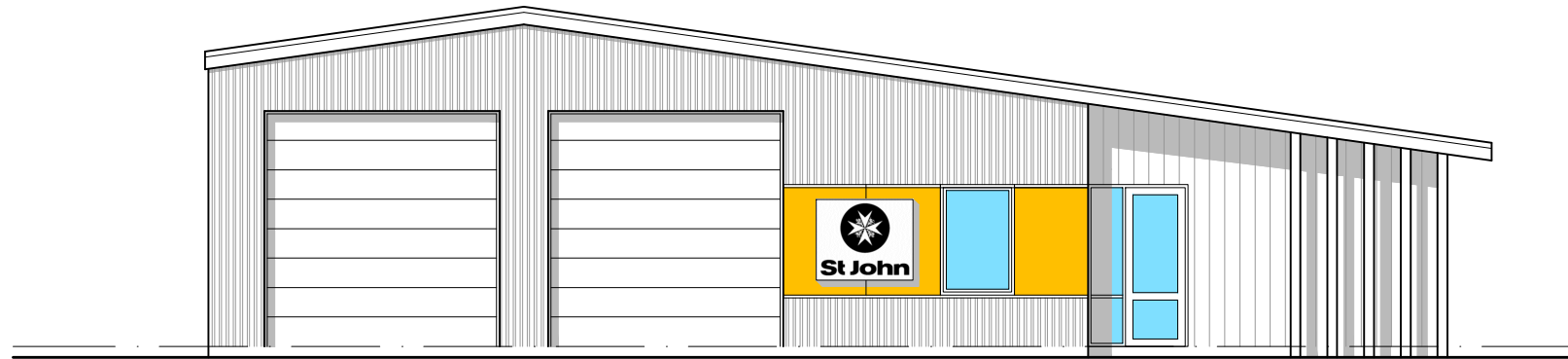
Concept Design  
Proposed Site Plan SK0.01  
28 September 2018



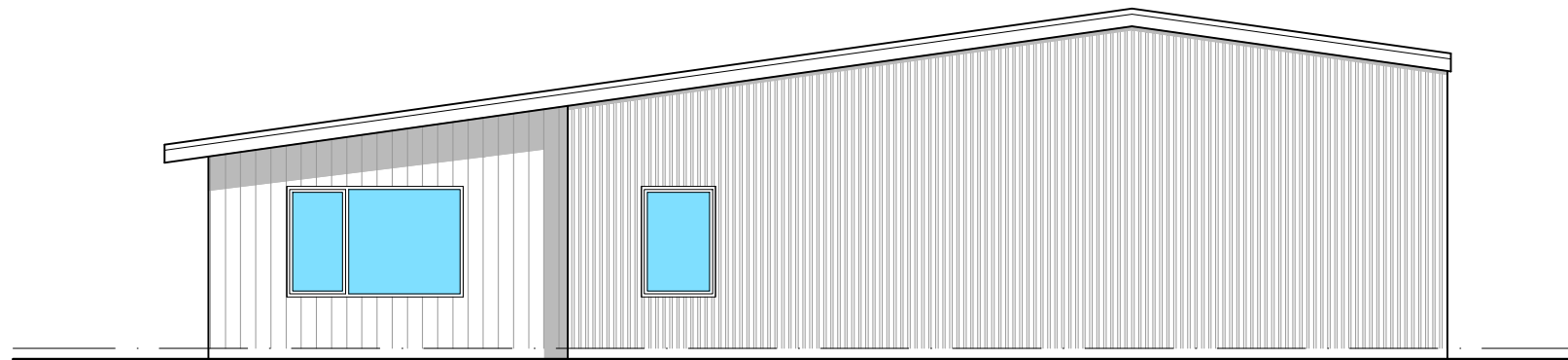
**FP** PROPOSED FLOOR PLAN  
o Scale - 1:50 (A1), 1:100 (A3), Area 152 sqm







**E** ELEVATION: SOUTH-EAST  
Scale - 1:50 (A1), 1:100 (A3)



**E** ELEVATION: NORTH-WEST  
Scale - 1:50 (A1), 1:100 (A3)

