



Opotiki District Council
STRONG COMMUNITY STRONG FUTURE

APPLICATION FOR TEMPORARY ROAD / STREET CLOSURE

This application form needs to be submitted to Opotiki District Council at **least 56 days prior to your event** being held. This allows for the correct procedures to be carried out, eg. advertising, allowing for objections to be received and heard by Council

Name of Organisation				
Name of Event to be Held				
Name of Road / Street to be Closed				
	From:			To:
Date for Road/Street to be Closed	Day:	Date:	Month:	20
Times for Road/Street to be Closed	From:			To:

Signature of Applicant	
Name of Applicant	
Postal Address of Applicant or Organisation	
Day Time Phone Contact Number	

IMPORTANT POINTS TO NOTE

1. As part of Council's road closure procedure it is the responsibility of your organisation, as applicant, to advise the affected parties of the road/street closure, in person.
2. If traffic control devises/signage is required it is the responsibility of the applicant to arrange and carry out the works.
3. Two advertisements for the temporary road/street closure will be placed in the Opotiki News on behalf of your organisation:
 - 3a. 1st advertisement 56 days prior to the event. This allows 28 days for objects to be received. Date for closing of objections is to be 28 days before the road closure.
 - 3b. 2nd advertisement Week in which the event is to take place.
4. These adverts will be placed in the Opotiki News by the Opotiki District Council and charged to your organisation for payment.

Processing Fee	\$110.00 inclusive of GST	Cashier Code	62 86 84 4240
Date Paid		Receipt Number	

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