

# APPLICATION TO REGISTER DOG(S)

For the year 1 July 2021 to 30 June 2022

**Address all correspondence to:**

Animal Control  
Ōpōtiki District Council  
108 St John Street / PO Box 44  
Ōpōtiki 3162

**Dog registration fees (on or before/after 1 August)**

Entire dog: \$110.00/\$165.00  
Neutered dog: \$55.00/\$82.50  
Working dog: \$40.00/\$60.00  
Certified disability assist dog: \$15.00/\$15.00  
Microchipping: \$25.00

## OWNER DETAILS

Owner's full name			
Date of birth	<i>Required under the Dog Control Act 1996</i>		
Address where dog normally kept	<i>Include rural delivery (RD) number, if applicable</i>		
Postal address (if different)			
Home phone		Work phone	
Mobile		Email	

## DOG DETAILS

Details	Dog 1	Dog 2	Dog 3
Dog's name			
Age			
Breed			
Colour			
Distinguishing marks			
Microchip number (vet certificate required)			
Sex	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> Female <input type="checkbox"/> Male
Desexed (vet certificate required)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Purpose	<input type="checkbox"/> Pet <input type="checkbox"/> Working (includes hunting*) <input type="checkbox"/> Certified disability assist dog	<input type="checkbox"/> Pet <input type="checkbox"/> Working (includes hunting*) <input type="checkbox"/> Certified disability assist dog	<input type="checkbox"/> Pet <input type="checkbox"/> Working (includes hunting*) <input type="checkbox"/> Certified disability assist dog
Dangerous dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Menacing dog?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

\* At the Ordinary Council meeting on 23 April 2019, Council resolved that hunting dogs that are kept solely or principally for the purposes of hunting game by a person undertaking legal hunting activities, and that have completed avian awareness and aversion training, be declared to be working dogs for the purposes of the Dog Control Act 1996. Owners must complete a 'declaration of hunting dog' or 'declaration of working dog' form.

**Note:** Part 9.10 of the Ōpōtiki District Council Consolidated Bylaws 2020 places a limit on the number of dogs on a premises. If you live in a Residential Zone, Mixed Activity Zone, Ōhiwa Harbour Zone, or Coastal Settlement Zone and want to keep more than two dogs older than three months, complete an 'application for licence to keep more than two dogs' form. There are no limits in the Rural Zone or Coastal Zone.

<b>Owner's signature</b>	
<b>Date</b>	

*By entering your name here you certify that the information on this form is true and correct*

## NOTES ON REGISTRATION

### Dog Control Act 1996

All dog owners with dogs ordinarily kept in the Ōpōtiki District must register their dogs with Ōpōtiki District Council.

All dogs must be registered before the dog attains the age of three months. It is an offence to keep a dog older than three months which is unregistered. On conviction, a court may impose a fine of up to \$3,000 or an infringement of \$300 may be issued.

On completing the form properly, a dog owner may post or deliver it, together with the appropriate fees payable, to the Dog Registrar, Ōpōtiki District Council, PO Box 44, Ōpōtiki 3162 or Ōpōtiki District Council's office at 108 St John Street, Ōpōtiki.

It is an offence, when applying for the registration of a dog, to make any written statement knowing that statement to be false. On conviction, a court may impose a fine of up to \$3,000.

Replacement tags may be obtained from the Ōpōtiki District Council offices at a cost of \$5.00 per tag if the current tag has been lost or stolen.

Any dog not wearing a collar having a current registration tag attached will, until the contrary is proved, be treated as unregistered, and as such, may be seized and impounded by an animal control officer or dog ranger.

On change of ownership of any registered dog, both the previous owner and the new owner must, within 14 days, give written notice to Ōpōtiki District Council of the change of ownership and the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

If the owner's address is changed within the district, the owner must, within 14 days, give written notice of the change to Ōpōtiki District Council.

If any dog is transferred to and kept in another territorial authority's district other than the one in which it has been kept, for one month or more, the owner must, within six weeks of the transfer, give written notice of the transfer to both territorial authorities, setting out the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.

If the fee for the registration of a dog is paid and that dog dies, a refund will be made on request as follows:

- If a dog dies before the commencement of the year, the full fee will be refunded;
- If the dog dies during the year, 1/12<sup>th</sup> of the annual fee for each complete month remaining in the registration year AFTER THE DATE OF APPLICATION for a refund, will be refunded.

If any dog is first required to be registered after 1 August in any registration year, the fee shall be 1/12<sup>th</sup> of the annual fee for each complete month remaining in the registration year after the GST.

**Owners wishing to claim a reduced fee for neutered dogs** must produce a certificate from a registered veterinarian certifying that the dog has been neutered.

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#### CONTROL OF DOGS

*Section 52, 53,54A and 65, Dog Control Act 1996*

The owner of a dog must keep the dog under control at all times and, when in a public place, must use or carry a leash at all times.

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A dog will be treated as not being under control –

- If it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or the premises; or
- If it is found at large in any public place or in any private way in contravention of any regulations or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3,000 or an infringement fee of \$200 if you fail to comply with this provision.

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#### OBLIGATIONS OF DOG OWNER

*Section 54, Dog Control Act 1996*

The owner of a dog must ensure that the dog receives:

- Proper care and attention and is supplied with proper and sufficient food, water and shelter; and
- Adequate exercise.

Failure to comply with this provision may result in the dog(s) being seized and impounded by an animal control officer or dog ranger. You will also commit an offence and be liable on conviction to imprisonment for up to three months or to a fine not exceeding \$5,000.

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#### CONTROL OF DOG ON OWNER'S PROPERTY

*Sections 52A and 65, Dog Control Act 1996*

The owner of a dog must ensure, when the dog is on land or premises occupied by the owner, that –

- The dog is under the direct control of a person; or
- The dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3,000 or an infringement fee of \$200, if you fail to comply with this provision. In addition, an animal control officer or dog ranger may seize and impound the dog.

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#### OWNER'S DATE OF BIRTH

*Section 34(2)(a), Dog Control Act 1996*

Your date of birth is required to enable you to be distinguished from other persons with the same name. Certainty of identification is required in the enforcement of the provisions of the Dog Control Act 1996.

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#### SUPPLY OF REGISTER INFORMATION

*Section 35, Dog Control Act 1996*

The information supplied will be kept by Ōpōtiki District Council but may only be used for lawful official purposes and will not be generally available to the public. However, section 35 of the Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. Ōpōtiki District Council must be satisfied of the identity of that applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

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