



Opotiki District Council

**Summary Annual
Report**

For year ended 30 June 2011

ISSN 2253-1424

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Background

This document provides an overview of Councils financial and operational performance for the 2010/11 financial year.

Disclaimer

This summary Annual Report was authorised for issue by the Chief Executive Officer on 31 October 2011. The specific disclosures included in this report have been extracted from the full Annual Report adopted by Council on 31 October 2011. The Summary Annual Report cannot be expected to provide as complete an understanding as provided in the full Annual Report of the financial and service performance, financial position and cash flows of Council. The Summary Annual Report has been audited for consistency with the full Annual Report and a copy of the Summary Unqualified Audit Report is included in this document.

A copy of the Opotiki District Council 2010/2011 Annual Report is available from Council's Office, 108 St John Street, Opotiki or from the Council website www.odc.govt.nz/publications/council-reports

For more information on the Opotiki District Council please visit www.odc.govt.nz

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FROM THE MAYOR AND CHIEF EXECUTIVE



The 2010-11 financial year has been a challenging year for the Opotiki District Council. Extreme weather events have resulted in significant flood damage to both the local roading network and state highways. A number of key staff changes throughout the year including a new Chief Executive, the retirement of a long standing Finance Manager and a general restructure has meant that the Council as an organisation has been going through a period of change.

Further, Council has been successful in securing significant amounts of external funding for key projects such as the Cycle Trail which has added a layer of project management work that has had to be managed by existing staff resources.

In spite of these challenges there is much to celebrate. Council has achieved an Operating Surplus for the year ended 30 June 2011 of \$1,202,000 against a budget of \$607,000. Further to this surplus a revaluation of council's assets has resulted in an increase of asset value of \$9,129,000 whilst Council's public debt has been maintained at planned levels.

Roading

The district experienced more than 3 times the normal annual rainfall last year and this caused the worst roading conditions for the past 25 years. The highest ever storm damage - \$1,035,000 was incurred over and above normal maintenance expenditure to clear and repair the affected roading assets.

Four kilometres of new seal was carried out on Gabriels Gully, Fraser and Warringtons Road. Nearly fifteen kilometres of roads were resealed and the lower end of Buchanan Street and the eastern section of Grey Street were upgraded.

Water Supplies

The Opotiki township source water was renewed with two new 300mm diameter bores established off Clarks Cross Road at a cost of \$933,000. The township's supply had been plagued with sediment, manganese and iron problems and the new supply which came "on tap" on 8 February 2011 is now thankfully free of such problems. Further good news is that continuous testing is indicating that the water source is sufficiently aged to eliminate any potential of protozoa – micro organism contamination. The new consent for the town's supply provides enough water for future growth in both residential and industrial needs.

Cycleway

The Opotiki District Council, the Gisborne District Council, Whakatohea Maori Trust Board and the Department of Conservation are the partner agencies responsible for construction of Motu Trails cycleway, a strategic project largely funded by New Zealand Cycle Trails (Ministry of Economic Development). \$357,000 (approximately 20% of the Ministry of Economic Development contribution to the project) has been invested during the financial year. Expenditure in this period was for the construction of stopbanks, coastal and Pakihi sections of the trail, project management and design. This represents an excellent start on the development of what will be a major asset to the Opotiki community and the Eastern Bay of Plenty. The government's decision to fund the project was made after the annual plan was approved and while the funding was something to celebrate it created unanticipated work and cost and created significant pressure on Council and the community.

Harbour Entrance

Over the last year through the Opotiki Marine Advisory Group (a technical advisory group) Council has produced a publication entitled 38 Degrees - the Opotiki harbour transformation publication. The document is part of the ongoing communications strategy and provides an easy read for those wishing to understand what the project is about. Other aspects of the communications strategy has been visits to key stakeholders, harbour updates, website updates and media stories intended to raise the profile of Opotiki.

Other "back room" work has been carried out such as a Consent Implementation Plan and a landuse planning scoping report. A high level project plan has also been developed that sets out the expected timeframes for both the harbour and aquaculture developments and describes the dependencies between them. With further detailed development this work will inform the Long Term Plan 2012-2022.

Council continues to be supported by a range of partners assisting with funding and in kind support. Community interest and support continue, with the council's community survey in January 2011 showing that 89% of ratepayers consider the harbour development project to be important.

Aquaculture

Council continues to work closely with Whakatohea Maori Trust Board to advocate for and progress aquaculture within the Eastern Bay and therefore enhance the economic and social wellbeing of the district. There has been a steady increase in the level of interest shown regionally and at a national level and valuable support has been provided by some key agencies and organisations who believe the development of an aquaculture industry in the Eastern Bay will benefit the wider Bay of Plenty and national economy. In particular the regional Aquaculture Organisation is now in full swing, implementing the actions of the Bay of Plenty Aquaculture Strategy. The strategy, funded by the Bay of Plenty Regional Council, is a New Zealand first and has actions ranging from infrastructure investigation through to marketing and education.

Three mussel lines are now in the water offshore from Opotiki and trials continue to yield results in excess of expectation. Council continues to support and facilitate further growth and looks forward to a diversification into additional species. Interest from Oriental Oceans, a large Chinese company remains high and in the 2010-11 year they made commitment to a sea cucumber venture with Whakatohea.

Council and Whakatohea continue to advocate to the New Zealand government for the need to establish supportive policies for the industry and increase research and development funding.

Assistance with Christchurch Earthquake

Shortly after both the September 2010 and February 2011 earthquake events Council sent staff to Christchurch as part of the national effort to meet specific requests for assistance. Stu Chapman, Council's Health and Building Supervisor was in Christchurch after both events and Dan Mitchell, Assets Engineer after the second event. On both occasions staff were involved in inspecting residences and attending to welfare issues.

Professional Advice to Rarotonga

Early in 2011 the New Zealand Ministry of Foreign Affairs and Trade hosted representatives of the Cook Island government in New Zealand who were very interested in how rural settlements here managed their infrastructure.

Opotiki was identified as an ideal example of a relatively isolated community where services could be provided – both economically and fit for purpose.

The Cook Island representatives were very impressed with the way the Opotiki Resource Recovery Centre was operated and as a consequence asked if Council would free up our Works Manager to visit the Cook Islands, view their solid waste problems and prepare a report to solve these problems.

With expenses met by the hosts, the visit took place in April. The report was well received and a new resource centre has been planned. A local Opotiki steel fabricator is waiting to hear if he will be awarded a contract to construct and install a waste compactor as a result of the report findings.

Collaboration

Council and staff continue to collaborate with the wider Bay of Plenty region through initiatives such as the Bay of Plenty Local Authorities Shared Services (BOPLASS), Collaboration Bay of Plenty (CoBOP), Joint Civil Defence Committee and Regional Land Transport committee. The Council continues to enjoy the provision of its IT services from the Regional Council.



John Forbes
Mayor of Opotiki



Aileen Lawrie
Chief Executive Officer

REPORT OF THE AUDITOR GENERAL**Independent Auditor's Report****To the readers of
Opotiki District Council's
summary of the annual report
for the year ended 30 June 2011**

We have audited the summary of the annual report (the summary) as set out on pages 7 to 24, which was derived from the audited statements in the annual report of the Opotiki District Council (the District Council) for the year ended 30 June 2011 on which we expressed an unmodified audit opinion in our report dated 31 October 2011.

The summary comprises:

- the summary statement of financial position as at 30 June 2011, and summaries of the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended and the notes to the summary financial statements that include accounting policies and other explanatory information; and
- the summary of the District Council's activity group information and summaries of other information contained in its annual report.

Opinion

In our opinion, the information reported in the summary complies with FRS-43: Summary Financial Statements and represents, fairly and consistently, the information regarding the major matters dealt with in the annual report.

Basis of opinion

The audit was conducted in accordance with the Auditor-General's Auditing Standards, which incorporate the International Standards on Auditing (New Zealand).

The summary and the audited statements from which they were derived, do not reflect the effects of events that occurred subsequent to our report dated 31 October 2011 on the audited statements.

The summary does not contain all the disclosures required for audited statements under generally accepted accounting practice in New Zealand. Reading the summary, therefore, is not a substitute for reading the audited statements in the annual report of the District Council.

Responsibilities of the Council and the Auditor

The Council is responsible for preparing the summary in accordance with FRS-43: Summary Financial Statements. We are responsible for expressing an opinion on the summary, based on the procedures required by the Auditor-General's auditing standards and the International Standard on Auditing (New Zealand) 810: Engagements to Report on Summary Financial Statements.

Other than in our capacity as auditor we have no relationship with, or interest in, the District Council.



Ben Halford,
Audit New Zealand
On behalf of the Auditor-General
Tauranga, New Zealand
31 October 2011

Matters relating to the electronic presentation of the summary audited financial statements, activity group information and the other requirements

This audit report relates to the summary financial statements, activity group information and the other requirements of Opotiki District Council for the year ended 30 June 2011 included on the Opotiki District Council's website. The Council is responsible for the maintenance and integrity of the Opotiki District Council's website. We have not been engaged to report on the integrity of the Opotiki District Council's website. We accept no responsibility for any changes that may have occurred to the summary financial statements, activity group information and the other requirements since they were initially presented on the website.

The audit report refers only to the summary financial statements, activity group information and the other requirements named above. It does not provide an opinion on any other information which may have been hyperlinked to or from the summary financial statements, activity group information and the other requirements. If readers of this report are concerned with the inherent risks arising from electronic data communication they should refer to the published hard copy of the audited summary financial statements, activity group information and the other requirements as well as the related audit report dated 31 October 2011 to confirm the information included in the audited summary financial statements, activity group information and the other requirements presented on this website.

Legislation in New Zealand governing the preparation and dissemination of financial information may differ from legislation in other jurisdictions.

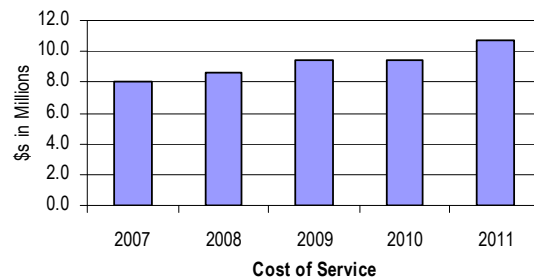
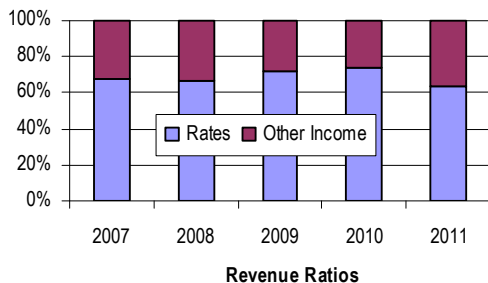
SUMMARY STATEMENT OF COMPREHENSIVE INCOME

For the Year Ended 30 June 2011

	Actual 2011 \$000	Budget 2011 \$000	Actual 2010 \$000
Income			
Rates revenue	7,661	7,560	7,324
Financial Income	76	105	79
Other revenue	4,003	3,069	2,719
Gains/(losses)	261	38	(266)
Total Income	12,001	10,772	9,856
Expenditure			
Personnel costs	2,655	2,786	2,573
Depreciation and amortisation	1,857	1,916	1,874
Finance costs	209	265	224
Other expenses	6,078	5,198	4,801
Total operating expenditure	10,799	10,165	9,472
Surplus / (deficit)	1,202	607	384
Other comprehensive income			
Gain on property revaluation	9,129	13,456	0
Total comprehensive income	10,331	14,063	384

The major variance occurred in

Rate Revenue	
- General rates income	101
Other revenue	
- Increase in NZTA subsidy for emergency works from rainfall events	664
- Other contributions to roading for seal extensions	69
- Cycleway revenue - Unbudgeted	504
Other gains	
- Profit on fair value of investment property	210
Personnel costs	
- Remuneration savings	121
Financial Costs	(56)
Other expenses	
- Emergency roading works from rainfall events	(897)
- Environmental Management overheads & recoveries	(68)

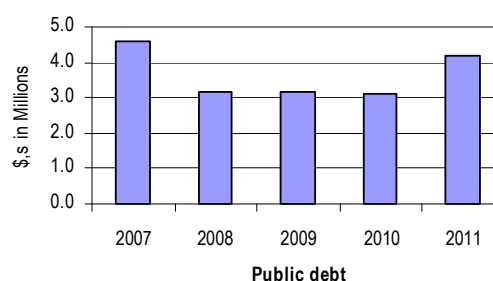


SUMMARY STATEMENT OF FINANCIAL POSITION As at 30 June 2011

	Actual 2011 \$000	Budget 2011 \$000	Actual 2010 \$000
Assets			
Total current assets	5,400	4,740	4,806
Total non-current assets	179,833	183,559	168,667
Total Assets	185,233	188,299	173,473
Liabilities			
Total current liabilities	4,459	2,933	4,731
Total non-current liabilities	3,060	3,595	1,359
Total liabilities	7,519	6,528	6,090
Net Assets	177,714	181,771	167,383

Major variations arise from:

Increase in Cash & Cash equivalents	262
Debtors and other receivables	
- Rate debtors	361
- Other debtors - including cycleway revenue	400
Other Financial Assets	
- Term investment withdrawn	(400)
Property, plant and equipment	
- Revaluation less than anticipated	(4,560)
- WIP cycleway project - unbudgeted	491
- WIP on depot property	253
Creditors including cycleway and depot development	(575)
Investment Property	
- Revaluation of property	210
Borrowing	
- Increase in loan for new water source	(745)
- Property loan not fully uplifted	136
- Carry forward loan balance	150



SUMMARY STATEMENT OF CHANGES IN EQUITY For the Year Ended 30 June 2011

	Actual 2011 \$000	Budget 2011 \$000	Actual 2010 \$000
Balance at 1 July	167,383	167,708	166,999
Surplus / (deficit)	1,202	607	384
Total comprehensive income previously reported	9,129	13,456	0
Total recognised revenue and expenditure for the year	10,331	14,063	384
Balance at 30 June	177,714	181,771	167,383

SUMMARY STATEMENT OF CASH FLOWS
For the Year Ended 30 June 2011

	Actual	Budget	Actual
	2011	2011	2010
	\$000	\$000	\$000
Cash flows from operating activities			
Total operating cash provided	11,368	10,664	9,927
Total operating cash applied	(8,761)	(8,256)	(7,636)
Net cash from operating activities	<u>2,607</u>	<u>2,408</u>	<u>2,291</u>
Cash flows from investing activities			
Total investing cash provided	457	28	90
Total investing cash applied	(3,456)	(3,462)	(2,347)
Net cash from investing activities	<u>(2,999)</u>	<u>(3,434)</u>	<u>(2,257)</u>
Cash flows from financing activities			
Total financing cash provided	2,910	2,302	0
Total financing cash applied	(1,865)	(1,865)	0
Net cash from financing activities	<u>1,045</u>	<u>437</u>	<u>0</u>
Net increase / (decrease) in cash, cash equivalents and bank overdrafts	<u>653</u>	<u>(589)</u>	<u>34</u>
Cash, cash equivalents and bank overdrafts at the beginning of the year	1,854	2,834	1,820
Cash, cash equivalents and bank overdrafts at the end of the year	<u>2,507</u>	<u>2,245</u>	<u>1,854</u>

RECONCILIATION OF NET SURPLUS / (DEFICIT) TO NET CASH FLOW FROM OPERATING ACTIVITY

	Actual	Actual
	2011	2010
	\$000	\$000
Surplus / (deficit)	1,202	384
Add / (less) non-cash items:		
Depreciation and amortisation	1,857	1,874
Impairment charges	0	(14)
Vested assets	(2)	(2)
Add / (less) items classified as investing or financing activities		
(Gains) / losses on disposal of property, plant and equipment	(13)	6
(Gains) / losses on revaluation of Investment Property	(248)	260
(Gains) / losses on fair value adjustment to other financial assets	(18)	(8)
(Gains) / losses Derivative financial instruments	24	0
Add / (less) movements in working capital items		
Accounts receivable	(408)	(238)
Accounts payable	179	(8)
Provisions	53	(5)
Employee benefits	(19)	42
Net cash inflow / (outflow) from operating activities	<u>2,607</u>	<u>2,291</u>

SUMMARY COST OF SERVICE

	Actual 2011 \$000	Budget 2011 \$000	Actual 2010 \$000
Income			
Representation	933	993	823
Tangata Whenua relationships	12	16	14
Community sponsorship	232	299	257
Parks & recreation	1,450	943	978
Library	230	250	197
Property	570	755	584
Solid waste	1,209	1,180	1120
Water supplies	1,006	999	972
Sanitary services	434	434	460
Stormwater	231	123	122
Transport services	3,907	3,164	2937
Emergency management	156	205	158
Animal control	188	185	182
Regulatory	525	539	564
Environmental management	266	195	214
Tourism & promotion	231	292	322
Harbour development	173	248	246
Total activity income	11,753	10,820	10,150
Other income	316	48	(223)
Less internal income	(68)	(96)	(71)
Total income	12,001	10,772	9,856
Expenditure			
Representation	933	993	823
Tangata Whenua relationships	12	16	14
Community sponsorship	232	299	257
Parks & recreation	924	931	978
Library	228	250	194
Property	443	421	321
Solid waste	1,218	1,172	1,037
Water supplies	965	981	922
Sanitary services	414	432	421
Stormwater	167	96	88
Transport services	3,792	3,006	2,802
Emergency management	156	205	158
Animal control	188	185	182
Regulatory	525	539	564
Environmental management	266	195	214
Tourism & promotion	231	292	322
Harbour development	173	248	246
Total activity expenditure	10,867	10,261	9,543
Less internal expenditure	(68)	(96)	(71)
Total expenditure	10,799	10,165	9,472

Each significant activity is stated gross of internal costs and revenues, and includes targeted rates attributable to activities (refer to note 3). In order to reflect the total external operations for Council in the Statement of Financial Performance, these transactions are eliminated as shown above.

Other income not allocated to activities represents profit on sale of vehicles, revaluation of investment property, business unit profit and interest.

SUMMARY STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 30 JUNE 2011**REPORTING ENTITY**

Opotiki District Council (ODC) is a territorial local authority governed by the Local Government Act 2002 and is domiciled in New Zealand.

The primary objective of ODC is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, ODC has designated itself as a public benefit entity for the purposes of New Zealand equivalents to International Financial Reporting Standards (NZ IFRS).

The financial statements of ODC are for the year ended 30 June 2011. The financial statements were authorised for issue by Council.

BASIS OF PREPARATION**Statement of compliance**

The financial statements of ODC have been prepared in accordance with the requirements of the Local Government Act 2002, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

These summary Financial Statements have been prepared in accordance with Financial Reporting Standard 43: Summary Financial Reports.

Measurement base

The financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment property and financial instruments.

Functional and presentation currency

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$'000). The functional currency of ODC is New Zealand dollars.

Changes in accounting policies

There have been no changes in accounting policies during the financial year.

EVENTS AFTER BALANCE SHEET DATE

The Council owned depot building on Bridge Street included as Assets held for sale (note 12) was sold subsequent to balance date for \$41,200 plus GST. The sale was concluded on 28 July 2011.

CAPITAL COMMITMENTS AND OPERATING LEASES

	Actual 2011 \$000	Actual 2010 \$000
Capital commitments		
Capital expenditure contracted for at balance date but not yet incurred for property, plant and equipment	0	0
Refer to note 15 for capital commitments for investment properties.	299	0
Operating commitments		
Operating expenditure for future years contracted on non-cancellable contracts at balance date but not yet incurred	2,280	4,149

Operating leases as lessor

ODC has several endowment property leases. All but one of these leases are leases in perpetuity. The one exception has a non-cancellable term of 3 years. The future aggregate minimum lease payments to be collected under non-cancellable operating leases are as follows:

	Actual 2011 \$000	Actual 2010 \$000
Non-cancellable operating leases as lessor		
Not later than one year	2	3
Later than one year and not later than five years	0	1
Later than five years	0	0
Total non-cancellable operating leases	2	4

No contingent rents have been recognised in the statement of financial performance during the period.

Operating leases as lessee

ODC leases property plant and equipment in the normal course of business. These leases have a non-cancellable term of 36 to 60 months. The future aggregate minimum lease payment under non-cancellable operating leases are as follows:

	Actual 2011 \$000	Actual 2010 \$000
Non-cancellable operating leases as lessee		
Not later than one year	10	16
Later than one year and not later than five years	8	11
Total non-cancellable operating leases	18	27

CONTINGENCIES

Contingent liabilities

As disclosed in note 18, a provision of \$27,000 (2010 \$Nil) has been recognised for a weathertightness claim, whereby Council is aware of a specific potential future claim. Council may also be exposed to potential future claims which may not have yet been lodged, up until the statutory limitation period expires. The amount of potential future claims is not able to be reliably measured and is therefore unquantifiable. Claims must be made within 10 years of construction or alteration of the dwelling in order for the claims to be eligible under the Act, but other statutory limitation period could also affect claims.

Contingent assets

Club room buildings on reserves

ODC operates a scheme whereby sports clubs are able to construct facilities (eg club rooms) on reserve land. The clubs control the use of these facilities and ODC will only gain control of the asset if the club vacates the facility. Until this event occurs these assets are not recognised as assets in the Statement of Financial Position. As at 30 June 2011 there are 2 facilities having an approximate value of \$330,000 (2010: 2 facilities – \$330,000). This estimate has been based on valuations of similar facilities in the area.

Waihau Bay toilet advance

ODC advance the funding required for the construction of a toilet facility at Waihau Bay by Tamatari Enterprises. The toilet is to be operated by Tamatari Enterprises and open to the public for a term of twenty five years. Should this arrangement continue for the complete term then no repayment of the advance is required. In the event of Tamatari Enterprises withdrawing from the arrangement then the advance is repayable on a prorata basis of the unexpired portion of the term. At 30 June 2011 this amounted to \$33,829 (2010- \$35,418)



RELATED PARTY TRANSACTIONS

Key management personnel

During the year Councillors and key management, as part of a normal customer relationship, were involved in minor transactions with ODC (such as payment of rates, purchase of rubbish bags etc).

During the year ODC contracted with Waiotahi Contractors Ltd, in which Councillor Petersen is a shareholder and Company Director. The value of the contract works totaled \$1,169,542 (2010 \$696,651) and was negotiated on normal commercial terms. There is a balance of \$52,810 (2010 \$33,908) outstanding for retentions at year-end.

During the year ODC contracted with Tracks Concrete Ltd in which Jim Finlay, Council's Engineering and Services Manager is the Brother-in-law to the company's owner. The value of the contracts totaled \$87,407 (2010 \$16,015) and was negotiated on normal commercial terms.

During the year ODC contracted with Trade Education Ltd, in which His Worship the Mayors' sister and brother-in-law are shareholders and directors. The value of the contracts totaled \$77,921 (2010: \$Nil) and was negotiated on normal commercial terms.

No provision has been required, nor any expense recognised for impairment of receivables for any loans or other receivables to related parties (2010: \$Nil).

Key management personnel compensation

	Actual 2011 \$000	Actual 2010 \$000
Salaries and other short term employee benefits	805	726
Post employment benefits	0	0
Other long term benefits	0	0
Termination benefits	27	0

Key management personnel include the Mayor, Councillor's, Chief Executive and other senior management personnel.

Related Party transactions with subsidiaries, associates or joint ventures

Council has an interest in a Council Controlled Organisation, holding a one eighth shareholding in Bay of Plenty Local Authority Shared Services Ltd (BOPLASS). Council also has an interest in Toi EDA the Eastern Bay of Plenty Development Agency set up by the three local authorities (Kawerau, Opotiki and Whakatane District Councils) working together with local Iwi. This organisation has been exempted as a Council Controlled Organisation under Section 7 of the Local Government Act 2002.

	Actual 2011 \$000	Actual 2010 \$000
<u>BOPLASS</u>		
Annual contribution	2	3
Services provided	19	6
<u>Toi EDA</u>		
Annual contribution	15	15
Services provided	25	0

HOW COUNCIL PERFORMED IN 2010-2011

This section explains the Council's significant activities and how they contribute to the future of the district and community outcomes. Information shows how the Council has performed in meeting targets and goals and provides a financial summary for the year 2010-2011.

Council services have been banded together into groups of activities. An example of this is Transport, Solid Waste and Parks and Recreation all come under the group Facilities and Services. There are four groups with a total of 17 activities.

The 2010-11 financial year has been a challenging year for the Opotiki District Council. Extreme weather events have resulted in significant flood damage to both the local roading network and state highways. A number of key staff changes throughout the year including the appointment of a new Chief Executive, the retirement of a long standing Finance Manager and a general restructure has meant that the Council as an organisation has been going through a period of change.

Further, Council has been successful in securing significant amounts of external funding for key projects such as the Cycle Trail which has added a layer of project management work that has had to be managed by existing staff resources.

Despite the challenging environment Council was able to complete or make substantial projects on key projects throughout the year. Of the forty nine performance indicators established to measure performance Council achieved thirty four (69.4%). Twelve (24.5%) of the performance indicators were not achieved and three (6.9%) were not applicable to the 2010-11 financial year.

A GUIDE TO THE GROUPS OF ACTIVITIES



Democracy

What we do

The democracy group:

- Maintains a system of democratic representation for the district community including three-yearly elections
- Maintains relationships with Tangata Whenua
- Provides financial support to community groups and services

Why we do it

It is essential that the Opotiki community has strong leadership.

Strategic Goal

To ensure effective and fair community representation and support.

Significant negative effects

On balance there are no significant negative effects from this group of activities.

Activity 1: Representation

How did we do?

Measured	Target	Result	Level of Achievement
Council will hold at least 8 meetings throughout the year.	8	Achieved	10 ordinary and 4 extra-ordinary Council Meetings were held throughout the year.
The number of occasions that Opotiki issues are represented in regional and national forums.	8	Achieved	The Mayor and Councillors represented Opotiki at 44 Regional or National forums throughout the year. These included the LGNZ conference, zone meetings, Rural Sector and National Sector as well as deputations to Central Government on various issues.
Improvement in community satisfaction with Council representation. (Community survey measured every three years.)	Due 2011/12	Achieved	65% of respondents to the 3 yearly survey rated the Mayor and Councils performance as Very/Fairly Good compared with 62% in the 2008 survey. Completed ahead of schedule.

Activity 2: Tangata Whenua

How did we do?

Measured	Target	Result	Level of Achievement
An annual meeting at governance level with the three iwi authorities	3	Achieved	Meetings were held around the 2011/12 Annual Plan (2) as well as attendance at Trust Board meetings (1). Monthly meetings are scheduled with representatives of the Whakatohea Maori Trust Board and are attended when possible (2)
Contribute to the upkeep of hapu marae urupa/cemeteries	22	Achieved	Urupa Grants of \$460 each were made to the 22 Marae Committees on 23 June 2011

Activity 3: Community Sponsorship

How did we do?

Measured	Target	Result	Level of Achievement
Number of memorandum of understanding maintained for all ongoing grants	8	Not Achieved	External project funding is received from various agencies i.e. SPARC (Sports Co-ordinator and Rural Travel Fund), Ministry for Culture and Heritage (Creative Communities Scheme), BayTrust (Aquaculture publication 38°), Ministry of Economic Development (Cycle Trail). Funds are administered by Council in accordance with terms of MOU.
The tri-annual Community Contributions Awards will be organised	Due 2010/11	N/A	Council has resolved to hold the awards once every three years rather than two as established by the LTP. Not due until 2011/12.



Facilities and Services

What we do

Facilities and Services are delivered by Council's Asset Management Division and provide the essential services to the Opotiki community. The eight significant activities within the group enhance the health, safety and wellbeing of the district.

Why we do it

Facilities and Services are provided for the following reasons:

- Statute Law requires our involvement and sets the standards of operation for the service
- Historically we have delivered the service
- The lack of a competitive alternative, for example recycling and residual waste management

Strategic goal

To provide and maintain affordable high quality facilities and services that meet statutory obligations, industry standards and the social, economic, environmental and cultural expectations of the community.

Activity management plans

All assets in the Facilities and Services Group have activity management plans. These are available from the Opotiki District Council for detailed information.

Negative effects

The significant negative effects that activities may have on the social, economic, environmental and cultural well-being of communities are:

- Financial cost of maintaining and enhancing assets in particular the library, parks and reserves, property, water, stormwater, sewerage and roads.
- Potential odour emissions from resource recovery centres and sewerage treatment plant.
- Potential loss if markets for recyclable material in the solid waste activity.
- Health and safety risks associated with open stormwater drains.
- Carbon emissions and safety associated with using the transport network.

Activity 4: Parks and Recreation

How did we do?

Measured	Target	Result	Level of Achievement
The number of day's principal sport and events venues are available	350	Achieved	< 5 Sportsfield closures due to rain. Data as to how many days the venues were available has not been collected. System to be reviewed for next year
No more than 20 complaints regarding the sports fields on reserves or gardens	< 20	Not Achieved	Total of 26 complaints. 70% regarding deliberate damage, graffiti and litter
To maintain and enhance the amenity gardens and facilities in the district to the work plan	100%	Achieved	Gardens and facilities were maintained and enhanced to the work plan through regular maintenance, planting and pruning.

Activity 5: Library

How did we do?

Measure	Target	Result	Level of Achievement
The door count of visitors to the library will increase	1%	Achieved	Visitors to the library increased by 3,784 or by 5.7%
There is an increase in the number of issues per head of population	6,840	Not Achieved	Total issues (55,849) decreased by approximately 12% compared to 63,447 last year.
An increase in the usage of library computer services	1%	Achieved	Computer usage for 2011 – 9,037 plus wifi 1,065 an increase of 33% compared to 5,780 and 1,795 in 2010.

Activity 6: Property

How did we do?

Measured	Target	Result	Level of Achievement
Capital development as set out in the annual plan is carried out on time and within budget	100%	Not Achieved 50%	New building development at depot 40% complete Council admin building upgrade deferred to 2011/12 Library investigation only 10% completed Payment by the 30 June for 19 line items in the capital development budget amounted to 45% of the budget. Further work carried out to end of the financial year in particular on the new depot development, brought the value of work completed up to the 50% level of the budget
The maintenance programme is to be developed for existing buildings	50%	Achieved	Five year programme 100% developed
Percentage of properties to be maintained under the life cycle maintenance programme	30%	Not Achieved	Only urgent works undertaken due to budget constraint and 0% of life cycle maintenance programme carried out this year.

Activity 7: Solid Waste

How did we do?

Measured	Target	Result	Level of Achievement
The closed landfill is monitored to the requirements of Consent with no non-compliances issued	100%	Achieved	No non-compliances issued.
“Fly tipping” reports are responded to within 5 working days	100%	Achieved 92.3%	13 reports registered and 12 responded to in target time
Number of public educational activities undertaken to encourage residual waste reduction and good recycling practice	3	Achieved	7 schools in the district taught the zero waste programme and one community waste reduction incentive arranged through Woodlands School subsidised
Residual waste per year is less than 1400 tonnes	<1,400 tonnes	Achieved	990.4 tonnes of residual waste sent to landfill

Activity 8: Water

How did we do?

Measured	Target	Result	Level of Achievement
% of time water available to consumers	100%	Achieved 100%	No unplanned trunk main supply outages
Compliance with NZ water quality standards. Bacterial compliance	100%	100% for 3 and 98% for 1	Water quality 100% for Opotiki, Hikutaia/Woodlands, Ohiwa and 98% for Te Kaha supply
Protozoal compliance	50%	Not Achieved	Working towards compliance via capital works upgrade
All service main repairs are completed within four hours of receiving service request	100%	Achieved 100%	11 repairs, maximum time of repair 3 hrs, average less than 2 hrs

Activity 9: Sanitary

How did we do?

Measured	Target	Result	Level of Achievement
% of time the wastewater scheme operates to the requirements of resource consent conditions with no non-compliance notices issued	100%	Achieved 100%	No non-compliance notices issued
% of service requests that are resolved within one day	100%	Achieved	All serviceman operations met target
At least 3 km of Opotiki sewer is investigated for upgrading per year	>3	Achieved	West sector of town investigated for upgrade approved in 2011/12 budget

Activity 10: Storm Water

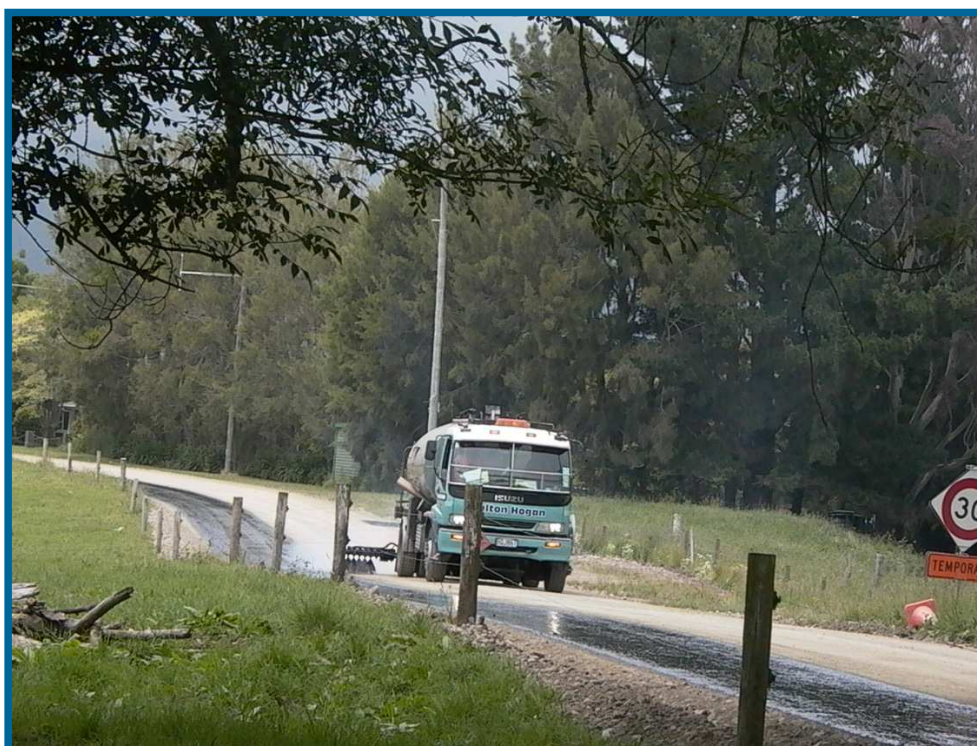
How did we do?

Measured	Target	Result	Level of Achievement
At least 50 meters of open drains are piped per annum	>50	Achieved	260m of open drains on Grey Street and Buchanan Street and at Bryans Beach piped
All urban flooding reports are investigated and appropriate action taken that ensures a resolution within 7 days	100%	Achieved 100%	Five reports received and all completed within target
All 7 pump stations available for emergencies	7	Achieved 100%	No outages recorded and bi-monthly pump inspection logs show no unavailability

Activity 11: Transport

How did we do?

Measured	Target	Result	Level of Achievement
% of residents satisfied with the standard and safety of streets, roads and footpaths - surveyed 3 yearly	80%	Not Achieved 74%	The target of 80% set in the 2009-19 LTP was not achieved, due to the series of heavy rain/storm events throughout the year which damaged roads and footpaths
No more than two serious accidents per year on the district's roads (state highways excluded)	< 3	Achieved	No fatalities – serious accidents on local roading network
The road maintenance programme is approved by NZTA	100%	Achieved 100%	The road maintenance programme was approved by NZTA
200m of urban street upgraded	200m	Achieved	210m of Buchanan Street and 120m of Grey Street upgraded
1 km of metal road sealed	1km	Achieved	New sealing applied to Gabriels Gully (2.4km) Fraser Road (1.5km) and Warrington Road (0.15km)



Environment

What we do

The Environment Group

- Prepares District Plan and Plan changes so that growth can be provided for without environmental qualities being destroyed
- Makes representation on a wide range of environmental issues at regional and national levels on behalf of the community
- Processes resource consents
- Processes building consents and inspects building work
- Inspects and licenses liquor and food premises
- Enforces dog and animal control requirements
- Enforces noise provisions in the District Plan
- Regulates hazardous substances
- Prepares the community for emergencies

Why do we do it

Council is required by law to regulate a number of activities in the district. The preparation of the District Plan provides for growth and maintaining or protecting environmental qualities valued by the community.

Strategic goal

To continue to deliver a level of customer service that satisfies all statutory requirements and timelines.

Activity 12: Emergency Management

How did we do?

Measured	Target	Result	Level of Achievement
A current rural fire plan and civil defence plan are in operation	100%	Achieved 100%	Fire Plan in second year of two year life. Civil Defence Plan current to legislation
Number of public educational activities undertaken to raise awareness of emergency management procedures	2	Achieved 3	Urban information leaflet drop Maraenui Community meeting at local marae Council Panui newsletter article

Activity 13: Animal Control

How did we do?

Measured	Target	Result	Level of Achievement
An increase in the number of registered dogs in the District	1,455	Not Achieved	The number of Dogs registered was 1,320
% of animal control complaints that are resolved within one day	>95%	Achieved	99% of animal control complaints were resolved within one day
% of Residents satisfied with animal control - surveyed 3 yearly	48%	Achieved	Community survey undertaken in 2011/12 with 60% satisfaction level. Completed ahead of schedule.

Activity 14: Regulatory

How did we do?

Measured	Target	Result	Level of Achievement
% of time building consents are issued within the statutory timeframes	>95%	Achieved	100% of building consents were issued within the statutory time frames
% of time resource consents are issued within the statutory timeframes	>90%	Achieved	97% of resource consents were issued within statutory time frames

Activity 15: Environmental and Development Management

How did we do?

Measured	Target	Result	Level of Achievement
Evaluate on an annual basis, district plan rules that cause non-complying resource consent applications. Evaluate whether the granting of non complying resource consent applications compromises environmental sustainability and whether rules need amending. Develop plan changes as appropriate	Nil Plan Changes	Achieved	There were 12 non-complying applications. None of the non-complying activities compromised environmental sustainability and the rules infringed do not require a plan change. 6 were for land use subdivision consents and 6 were for land use consents
% of Growth Strategy developed	80%	Not Achieved	An assessed 50% of the growth strategy developed – mainly background work. Little progress made in 2010/11 as a structure plan concept for the harbour is being looked at by consultants and will feed into the Growth Strategy.



Economic Development

What we do

Council contributes to economic development by:

- Providing infrastructure
- District planning
- Promoting the District to encourage visitors and residents
- Involvement in specific projects such as the harbour development and aquaculture
- Seeking to grow existing events
- Contributing to local and regional economic development agencies.

Why we do it

Council provides these services to create a sustainable economic future for the District.

Strategic goal

To create a sustainable economic future by broadening the District's economic and employment base.

Significant negative effects

- Increasing visitor numbers will increase pressure on resources, particularly during the peak summer.
- Financial cost of constructing and maintaining groynes

Activity 16 - Tourism and Promotion

How did we do?

Measure	Target	Result	Level of Achievement
Increased visitors to the Information Centre	5%	Not Achieved	Visitors to the Visitor information centre reduced by 6%. This is consistent with the national trend.
Increase the number of people attending events	5%	Achieved	Two events monitored in the past 12 months showed an increase. More comprehensive monitoring will be undertaken in the future.

Activity 17 - Opotiki Harbour Development

How did we do?

Measured	Target	Result	Level of Achievement
Resource consent for the groynes will be granted	Granted 2010/11	Achieved	Granted in 2009 without appeal
Groynes will be constructed	2012/13	N/A	More detailed planning has been undertaken in conjunction with Whakatohea Maori Trust Board and based on current plans for the marine farm construction needs to be completed by mid 2018
Port business case and strategic development plan will be adopted by Council	2011/12	N/A	On target

Map of the Opotiki District

