



**MINUTES OF AN ŌPŌTIKI DISTRICT COUNCIL RISK AND ASSURANCE COMMITTEE MEETING HELD ON MONDAY, 7 DECEMBER 2020 IN THE ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 10.00AM**

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**PRESENT:**

Arihia Tuoro (Committee Chairperson), via Zoom  
Councillor Debi Hocart  
Councillor Steve Nelson  
Mayor Lyn Riesterer (Acting Chairperson for this meeting)

**IN ATTENDANCE:**

Aileen Lawrie (Chief Executive Officer)  
Bevan Gray (Finance and Corporate Services Group Manager)  
Greg Robertson (Chief Financial Officer)  
Peter Bridgwater (Accountant)  
Gae Finlay (Executive Assistant and Governance Support Officer)

**GUEST:**

Ian Morton (Toi-EDA)

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The Chairperson attended the meeting via Zoom. She handed the Chair to Her Worship the Mayor for the duration of the meeting.

**APOLOGIES**

Nil.

**DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS**

Nil.

The Chief Executive Officer noted that there will be an additional item in the in-committee section of the meeting – Evolution Networks Update.

**PUBLIC FORUM**

Nil.

**1. MINUTES – RISK AND ASSURANCE COMMITTEE MEETING 7 SEPTEMBER 2020 p5**

Arihia Tuoro extended her congratulations to Council for the good work done in relation to the Annual Report.

**RESOLVED**

- (1) That the minutes of the Risk and Assurance Committee meeting held on 7 September 2020 be received.**

Tuoro/Hocart

**Carried**

**2. RISK AND ASSURANCE ACTION SHEET p12**

The Finance and Corporate Services Group Manager spoke to the Action Sheet.

*ANZ Banking Review*

The Finance and Corporate Services Group Manager advised that transactional banking is procured through BOPLASS. There is a big push to digital non-cash banking. If Council decided to move banks at this time it would probably be moving to a bank which is in a state of flux.

In response to a query regarding moving to Kiwibank, the Finance and Corporate Services Group Manager advised that this could be tested with BOPLASS but that would be doing something outside of the other Councils.

The Finance and Corporate Services Group Manager responded to a query as to the benefit of going through BOPLASS, stating that AOG agreed pricing is the main benefit.

The Chief Financial Officer advised that Kiwibank have limitations for business customers.

The Acting Chairperson said she was not personally satisfied with leaving this matter as it is. Banking has been talked about for quite some time and she asked if, at least, the capabilities of Westpac and Kiwibank could be looked at and worked through. These two banks are the only banks with a physical presence in Ōpōtiki.

The Chief Executive Officer questioned the benefit of looking at changing banks. This would involve staff resources, a summary of impacts being prepared and the cost of making the shift be identified. The question for Council is whether the benefits and the cost of changing banks can be justified.

The Finance and Corporate Services Group Manager noted that BOPLASS has not undertaken the transactional banking review it was to do.

Arihia Tuoro supported the Chief Executive Officer's comments around a cost/benefit analysis.

*Financial Strategy in the Long Term Plan*

The Finance and Corporate Services Group Manager advised that Council has workshopped the Financial Strategy and it is now included in the draft Long Term Plan.

**RESOLVED**

**(1) That the Risk and Assurance Action Sheet be received.**

HWTM/Hocart

**Carried**

**3. QUARTERLY REPORT TO 30 SEPTEMBER 2020**

**p14**

The Accountant spoke to the report.

**RESOLVED**

**(1) That the report titled "Quarterly Report to 30 September 2020" be received.**

Nelson/HWTM

**Carried**

*Ian Morton left the meeting at 10.56am and returned at 10.58am.*

*The Chief Executive Officer left the meeting at 10.58am and 11.04am.*

**4. KOHA REPORT**

**p23**

**RESOLVED**

**(1) That the report titled "Koha Report" be received.**

Tuoro/HWTM

**Carried**

*Staff and Ian Morton, left the meeting at 11.05am. The Chief Executive Officer remained in the meeting.*

The Extra Item, Evolution Networks Update, will be added to the Resolution to Exclude the Public.

**5. RESOLUTION TO EXCLUDE THE PUBLIC**

**p25**

**SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987**

**THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

**6. Confirmation of In-Committee Minutes – Risk and Assurance Committee Meeting 7 September 2020.**

**Extra Item – Evolution Networks Update.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No</b>	<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<b>6.</b>	<b>Confirmation of In-Committee Minutes – Risk and Assurance Committee Meeting 7 September 2020</b>	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
<b>Extra Item</b>	<b>Evolution Networks Update</b>	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:**

6.	Protect the privacy of natural persons Protect information (commercial sensitivity) Protection from improper pressure or harassment	Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(f)(ii)
Extra Item	Protect the privacy of natural persons Protect information (commercial sensitivity)	Section 7(2)(a) Section 7(2)(b)(ii)

HWTM/Hocart

**Carried**

**RESOLVED**

- (1) That the resolutions made while the public was excluded, be confirmed in open meeting.**
- (2) That the public be readmitted to the meeting.**

Tuoro/HWTM

**Carried**

**RESOLVED**

- (1) That the in-committee minutes of the Risk and Assurance Committee meeting held on 7 September 2020 be confirmed as a true and correct record.

Tuoro/HWTM

**Carried**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.41AM.**

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING A  
TRUE AND CORRECT RECORD AT A SUBSEQUENT  
MEETING OF THE RISK AND ASSURANCE COMMITTEE  
HELD ON 10 FEBRUARY 2021**

**ARIHIA TUORO  
CHAIRPERSON**