



NOTICE OF A PERFORMANCE AND DELIVERY COMMITTEE MEETING

**Ōpōtiki District Council Chambers, 108 St John Street, Ōpōtiki
Tuesday, 18 August 2026
Commencing at 10.00am**

ORDER PAPER

APOLOGIES

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

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Chairperson:	Councillor Dean Petersen
Members:	Deputy Mayor Maude Maxwell
	Councillor Steve Nelson
Ex-Officio:	Mayor David Moore
Committee Secretary:	Maheesha Silva
Quorum:	2

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Members are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the Council chamber.

Stace Lewer

CHIEF EXECUTIVE OFFICER

Performance and Delivery Committee Terms of Reference

Purpose

To oversee the operations and delivery of Councils service delivery and works programmes

The primary areas of responsibility of the Committee are

- | | |
|----|--|
| A. | To monitor and provide recommendations to Council regarding the implementation of Council Infrastructure strategy, capital works programme and operational service delivery. |
| B. | To monitor and provide recommendations to Council regarding the financial and non-financial performance of council and organisational development. |
| C. | To monitor and provide recommendations on the overall organisational performance of Council. |

Responsibilities include:

- Animal control services
- Building consents
- Environmental health
- Resource consents
- Liquor licensing, campgrounds
- Earthquake prone buildings
- Compliance related activities (e.g notices to fix, breaches of RMA), registration of food premises, parking infringements
- Parks and recreation - assets and facilities
- Capital Works programmes
- Council owned property including leases
- Community facilities
- Roads, walkways and cycleways
- 3 Water delivery
- RRC
- Operation of ports, wharves coastal structures
- Workforce – MTFJ
- Te Tāhuhu o Te Rangi
- isite/Event Delivery
- Tenders and Procurement Sub-Committee

Delegations

- Make recommendations to Council
- All necessary powers to meet its responsibilities.

Membership

Chair: Councillor Dean Petersen

Members: Deputy Mayor Maude Maxwell

Councillor Steve Nelson

Mayor David Moore Ex Officio

Quorum

Two elected members

Meeting Frequency

- Six weekly
- Extraordinary meetings as required

Terms of Reference approved: 20 December 2023 Review date: mid-triennium



MINUTES OF A PERFORMANCE AND DELIVERY COMMITTEE MEETING DATED, MONDAY, 6 JULY 2026, IN THE ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 1.00PM.

PRESENT:

Councillor Dean Petersen (Chairperson)
His Worship the Mayor David Moore
Councillor Steve Nelson

IN ATTENDANCE:

Stace Lewer (Chief Executive Officer)
Rachael Burgess (Group Manager Business Support)
Nathan Hughes (Group Manager Service Delivery)
Nikki Maurirere-Emberson (Project Lead- Service & Delivery)
Ben Jacques (Project Coordinator- Service & Delivery)
Ranjini Manoharan (Executive Support Officer)
Maheesha Silva (Governance Support Officer)

APOLOGY

Nil.

DECLARATION OF CONFLICTS OF INTERESTS

Nil.

1. CONFIRMATION OF MINUTES – PERFORMANCE AND DELIVERY COMMITTEE MEETING 20 MAY 2026

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RESOLVED

- (1) That the minutes of the Performance and Delivery Committee Meeting held on 20 May 2026 are confirmed as a true and correct record.**

Nelson/HWTM

Carried

The Group Manager Service and Delivery presented the report on behalf of the Programme Lead.

- A forecast has been developed for the full programme of work using a low-confidence grading approach.
- The total programme, including carryovers, is approximately \$24m.
- Projects with a high likelihood of delivery next year total approximately \$16.5m, which is about double this year's delivery programme.
- While there is a clear pathway to delivery, significant risks remain.
- There is limited time, with only one summer construction season remaining. Delays will impact project delivery.
- Some projects still require design completion and consents.
- Funding is generally sufficient although some projects may face budget pressures.
- Significant effort is being focused on coordination between assets, planning and delivery teams as well as securing appropriate internal and external resources.
- Additional project status reporting is being developed and will continue to be improved throughout the year.

As a response to a query raised by Cr Nelson regarding the forecasting scenarios and their impact on rates, the Group Manager Service and Delivery advised that the programme was already rated for, with some funding included in previous years. The Chief Executive Officer explained that any changes would be reforecast through the LTP, with rate impacts dependent on the timing of loan funding and project delivery.

Staff noted that several projects had recently been added to the programme, including externally funded projects. For example, Motu Slip clearance.

In response to a question raised by the Chairperson regarding contractor availability and programme delivery, the Group Manager Service and Delivery advised that a supplier briefing is planned for the end of this month. Staff also discussed managing NZTA funding risks and identifying alternative projects if required.

The Group Manager Service and Delivery reported that three years of resealing funding had been delivered within two years and that an additional \$1.1 million of NZTA funding had been approved. He noted that a Council contribution was still required and sought views from the committee on the use of using unallocated seal extension funding if staff haven't already identified funding to cover that contribution.

The Chairperson queried reseal lifespans and future renewal requirements. The Group Manager Service and Delivery advised reseals generally lasted around 15-20 years however programmes are informed by condition assessments rather than age-based assumptions.

The Committee discussed the seal extension policy and the low uptake in recent years. The Group Manager Service and Delivery supported retaining the policy. The Chairperson questioned whether funding reserves should continue to be held. The Chairperson requested further information regarding seal extensions and associated budgets at a future meeting, which staff agreed to provide.

The Chief Executive Officer requested regular updates on Better Off funding projects, noting the importance of meeting funding deadlines. The Project Lead – Service and Delivery advised that reimbursement claims could take several months to process. Staff agreed that more detailed reporting would be provided to assist Committee oversight.

RESOLVED

- (1) That the report titled “Performance and Delivery – Delivery Programme Update” be received.**

Nelson/Petersen

Carried

3. PERFORMANCE AND DELIVERY – TENDER AND PROCUREMENT SUB-COMMITTEE p31 UPDATE

The Group Manager Service and Delivery presented the report highlighting:

- It was noted the report only included infrastructure related procurement. Future reports will include other items presented to the TPSC.
- Recent operational contract, including cleaning, toilet cleaning, toilet cleaning and rubbish collection services were not included in the report.
- Cleaning contract tenders attracted a good number of submissions, with pricing varying significantly but successful tenders remaining within budget.
- Facility maintenance budgets were increased slightly through the Annual Plan to account for inflation.
- The Procurement Policy is currently being reviewed and updated.
- It was noted an increase in procurement activity is progressing through the committee, supporting delivery of the work programme.
- Wastewater improvement works include desludging, installation of a baffle curtain, aerator relocation and broader treatment plant improvements.

- An Expression of Interest process for a wastewater project manager received 31 responses.
- Key upcoming procurement activities include wastewater projects, roading projects, the Duke Street stockpile shed, and the Ta kaha Water Treatment Plant works.
- Strong procurement oversight is required to balance value for money with timely project delivery.

The Chairperson asked whether any recent tenders had exceeded budget estimates. The Group Manager Service and Delivery confirmed none of the reported procurements had exceeded available budget, while the Chief Executive Officer noted that although some tender prices varied significantly, successful tenders remained within budget.

The Chief Executive Officer suggested future reports include operational procurement activities as well as capital works contracts. The Group Manager Service and Delivery acknowledged recent cleaning, toilet cleaning and rubbish collection contracts had not been included.

Mayor Moore asked about the wastewater desludging works and whether they were occurring earlier than expected. The Group Manager Service and Delivery explained the work forms part of the staged wastewater improvement programme and is required to enable installation of a baffle curtain and improve pond performance.

Members discussed sludge management, pond operations and the condition of existing wastewater infrastructure. The Chairperson raised concerns about potential impacts on pond liners during future sludge removal, The Group Manager Service and Delivery advised that moving to a multiple pond system will help manage risks associated with sludge management in the future.

The Chairperson asked about key procurement risks over the next six months. The Group Manager Service and Delivery identified wastewater programme works, major roading projects, procurement timing and design completion as the main risks. The Chairperson also asked whether land acquisition may be required for the detour route project. The Group Manager Service and Delivery advised he was unable to confirm this at the current stage.

RESOLVED

- (1) That the report titled "Performance and Delivery – Tender and Procurement Sub-Committee Update" be received.**

Petersen/Nelson

Carried

4. COMMUNITY SATISFACTION SURVEY RESULTS 2025/26

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The Group Manager Business Support presented the report highlighting following key points:

- The Community Satisfaction Survey is undertaken quarterly by an independent provider and reported annually.
 - The survey measures satisfaction across 27 council services using a mix of telephone, postal social media and online responses.
 - Four services achieved a “good performance” rating:
 1. Library services -89% (up from 86%)
 2. Recovery centre – 78%
 3. Recreation facilities – 74%
 4. Parks and reserves – 71% (up significantly from 53%)
 - Several services scored above the New Zealand benchmark.
 - Dog Control remained one of the lowest-scoring services, decreasing from 24% to 20%.
 - Overall satisfaction decreased by 3% while:
 - Overall communication increased to 47% (+2%)
 - Overall leadership increased to 52% (+3%)
 - Overall management increased to 47% (+5%)
 - Survey results are shared with managers and used to inform service planning and future KPI reviews.
- Mayor Moore commented that the Dog Control results may not accurately reflect staff performance, as community concerns about roaming horses and governance decisions can influence responses. He noted there were positive outcomes achieved by the team that were not reflected in the survey results.

The Chairperson asked whether survey results were available by location. Staff advised that results can be broken down by area and used to help inform future planning and investment decisions.

Members discussed how survey results are used to improve services. The Chief Executive Officer noted that work is already underway in some lower-performing areas, including public toilets and building consent services, and that improvements in some areas may require additional investment.

Mayor Moore suggested a workshop to review lower-performing services in more detail. Staff agreed this could be incorporated into upcoming LTP discussions.

Cr Nelson asked whether recreation facilities included the harbour. Staff advised the harbour is not currently included in the survey measures but could be considered in future.

Members noted improvements in several survey measures, including leadership, management and communication.

RESOLVED

(1) That the report titled "Community Satisfaction Survey Results 2025/26" be received.

Nelson/HWTM

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 2.12PM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE PERFORMAMNCE AND DELIVERY
COMMITTEE HELD ON 18 AUGUST 2026.**

COUNCILLOR DEAN PETERSEN

CHAIRPERSON

COMMITTEE REPORT

Date: 11 August 2026

To: Performance & Delivery Committee Meeting, 18 August 2026

From: Programme Lead, Ian McLeod

Subject: **PERFORMANCE AND DELIVERY – DELIVERY PROGRAMME UPDATE**

File ID: A1413153

EXECUTIVE SUMMARY

- The purpose of this report is to provide an update on delivery of the 3-Year Delivery Programme.
- The Delivery Programme encompasses the first three years of the LTP as well as new projects since the adoption of the current LTP.
- This report provides updates on key projects to increase visibility and provide guidance.
- Recent reporting has focused on programme visibility and forecasting. A first-iteration dashboard has been generated as a milestone in this improvement process.
- Team focus has shifted to taking action to reduce delivery risk and maximising delivery. A programmatic update will be provided at the next P&D Committee meeting.
- A recruitment process for a further ŌDC Project Lead was run and was unsuccessful. Focus has shifted to engaging increased external project and contract management support. Further projects were allocated to existing external project managers and new project managers are being engaged, including dedicated project management support for the Wastewater Treatment Upgrade Programme.
- Project managers have been allocated to projects that are still in the scoping phase to help to fast-track the process and identify any delivery-side risks and opportunities during scoping.

AUTHORITY

1. This report is for noting purposes and no decision is required to be made by the Performance and Delivery Committee.

RECOMMENDATIONS

- 1) **That the report titled “Performance and Delivery – Delivery Programme Update” be received.**

PURPOSE

2. The purpose of this report is to update the Performance and Delivery Committee on the status of the Delivery Programme.

PROGRAMME STRATEGIC ALIGNMENT

3. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☒ Community Priority One: Strong relationships and partners
 - ☒ Community Priority Two: Investment in our district
 - ☒ Community Priority Three: Wellbeing is valued
 - ☒ Community Priority Four: Our communities are resilient
 - ☒ Community Priority Five: Growth is sustained over time

BACKGROUND

4. The programme is considered through the lens of a three-year cycle.
5. As we have progressed through the LTP period, significant developments have occurred.
6. Ongoing review and refinement of the programme is essential to support effective delivery and outcomes.
7. This report provides updates and transparency to the Committee on the status of the programme and proposed changes.
8. The primary focus of the Programme is on Capital (Capex) delivery; however, the report also includes reference to key operational expenditure (Opex) projects. As part of the ongoing reporting improvements, focus will extend to the effective tracking and reporting of these Opex projects, aligning them with the recent improvements made in the Capex space.

DISCUSSION

3-YEAR DELIVERY PERFORMANCE

9. The Otara Road Water Main project was brought forward from future years of the LTP to the current financial year due to its critical importance to increase the resilience of water supply to Ōpōtiki Township. A ‘Challenge Workshop’ to bring the key people from the assets, delivery and operations and fast track the planning process was held on the 30 July 2026. The proposed external

- project manager was present and is intended to be contracted to complete planning and deliver this project over the upcoming summer construction season. The timeframe is tight but possible.
10. Land transport represents \$7m (31%) of planned Yr3 expenditure. Much of this is externally funded through NZTA. There have been delays in project scoping and there is very little time contingency available. There is a risk that not all funding will be utilised. To help mitigate this risk (1) project leads are being assigned early to fast track the handover from assets to delivery and (2) staff are investigating backup roading projects to utilize available external funding. The Assets and Programme Delivery team are actively working towards solutions to fast track this scope development and handover.
 11. The Jetty Extension project has progressed towards completion of the jetty structure despite challenges including more rock being found than expected, increasing the time and cost of piling. All piles are in, and the project has moved into the bearer, joist, decking and concrete beam construction phase. Some design elements for the reno mattress are being finalised. It's likely that most if not all the contingency funding allocated will be required to complete this project.
 12. The Duke Street Stopbank project is in Phase 2: Consenting and Approvals. Stormwater modelling, detailed design, and planning are close to being completed. There is little time contingency in this project to have construction completed during the summer construction period. The consenting and tendering processes are now intended to be run in parallel where practicable to help to speed up the process. The project manager is sourcing some more information about the pros and cons of early and/or direct procurement of sheet piling for a decision to be made about this.
 13. The Portable Pumps and Permanent Sumps project has progressed with pumps, supporting equipment and trailers being purchased. Focus has now shifted to working with operations to refine the placement and improvements to access to the sumps and planning for construction.
 14. The reticulation rehab project remains largely in the scoping stage and handover has been delayed. Some highly impacted manholes have been renewed. The Programme Delivery and Assets Teams are working together to develop a plan about how to fast-track the delivery of this project and get it back on schedule for completion this financial year.
 15. The Public Toilets Upgrade & Refurb Project is progressing through phase 2, with the Waiōtahe Surf Club and Hukuwai Beach toilets scheduled for refurbishment before this summer. The main challenge has been with getting key scheduling and timing information necessary to commence contracting. A deadline will be set and if this information isn't provided then another contractor may need to be sourced.
 16. The Wastewater Treatment Upgrade Programme has \$5.6m in planned expenditure in Yr3 as part of an overall \$30 million budget. The progress of three key projects within this programme is described in the Overview of Key Capital Projects (Appendix 1). An external contract management

organization with direct experience in this area has been selected from 32 expressions of interest to support delivery of this programme. Contracting is underway with the hope of them starting work by 20th August 2026. A dedicated report about the WWTP will be presented at the next P&D Committee meeting.

17. Four projects have been increased from being rated as unlikely to be delivered in Yr3 to active scoping for possible inclusion in the Yr3 programme (1) Waihou Bay Toilet Upgrade, (2) Waiotaha Drifts New Playground, (3) Caravan Waste Dump Station and (4) Waihou Bay Resource Recovery Centre Upgrades. Of these the Caravan Wastewater Dump Station and the Waihou Bay Resource Recovery Centre Upgrades are the most advanced and likely to be completed this financial year. The P&D Committee will be kept up to date with the progress of these projects.

PROCUREMENT INCLUDING PROJECT MANAGEMENT SUPPORT

18. A Suppliers Briefing for contractors was held on the 30th of July 2026. An overview of 2026/27 delivery programme was presented, along with planned dates for procurement and construction, and information about working with Council. Close to 50 people attended, including some traveling from Rotorua, Tauranga and Gisborne. The presentation was followed by a Q&A session and a chance to network with Council staff. Staff received positive feedback about the event from contractors, and it is seen as a key step to increase interest in tendering for work and building trust.
19. A recruitment process for another ŌDC Project Lead was run. Three applicants were interviewed and one was considered suitable for the role. Unfortunately, the preferred candidate pulled out during referee checks as they had been made another offer. The advertisement will be kept open, but the focus has now moved to appointing external project managers this year.
20. The Tender and Procurement Sub-Committee were presented with a report on the intent to develop a preferred supplier process for contract and project management. The intent is to develop a robust, fit for purpose process to establish a panel of approved professionals that can be assigned to projects when they are ready.
21. In the interim the Group Manager Service Delivery was delegated authority to approve external project managers to projects (up to \$100,000 per project) until a preferred supplier panel is established. A new external roading project manager has been lined up for projects and a meeting to allow for pricing the work has been scheduled for 13 August 2026.

APPENDICIES

22. Appendix 1 'Overview of Key Projects' offers high-level summaries of key projects.
23. Appendix 2 'ODC 3-Year Delivery Report 2024-2027 (P&D)' provides an overview of projects and associated budgets.

FINANCIAL/BUDGET CONSIDERATIONS

24. Projects have been reallocated across the three financial years to support a more achievable implementation rate, without changing the allocated budgets.
25. This report is based off actual figures in our systems to date. Accuracy will continue to be refined as we implement new processes and procedures across the Programme Delivery Team.

POLICY AND PLANNING IMPLICATIONS

26. There were no Policy or Planning implications identified

IMPACT ON MANA WHENUA

27. It is believed that by adopting a staged (planning, communicating, then actioning) approach to all major projects ŌDC will be best able to meet its obligations to and expectation of mana whenua.

CLIMATE IMPACT CONSIDERATIONS

28. It is believed that by adopting a staged (planning, communicating, then actioning) approach with major projects, ŌDC will be best able to locate and adopt opportunities to minimise the climate impact of its proposed project works.

RISKS

29. A clear three-year programme and commitment to improvement actions will be required to catchup on Year 1 over Year's 2 and 3.
30. The reliability of project delivery at ŌDC remains a critical area for improvement. Staff and external resourcing is a key risk area that is being mitigated through current recruitment and contracting arrangements. Resourcing at the front-end of the project scoping remains a key risk.
31. A key focus to continue improvements to systems and processes to achieve alignment with ŌDC systems so that accurate and verifiable information is achievable at all stages of the project lifecycle.
32. There is little to no time contingency for many projects and any further delays in scoping will lead to high risk of non-delivery in Yr3.
33. External factors including geopolitical factors influencing supply chains and pricing, extreme weather, and local government.
34. Delivery of the programme will be sensitive to changes in the work programme, in particular any uncertainty around decisions to add or remove projects.

COMMUNITY WELLBEING CONSIDERATIONS

35. Council's capital and operational projects are designed with clearly defined benefits that support the social, economic, environmental, and cultural wellbeing of communities, both now and into

the future. To ensure these outcomes are achieved, it is essential that the benefits from these projects are effectively delivered. By continuing to implement actions to improve delivery, ŌDC will strengthen its ability to enhance community wellbeing, fulfilling its commitments and delivering on expectations.

CONCLUSION

36. The report provides an update to the Performance and Delivery Committee on the status of the Delivery Programme.

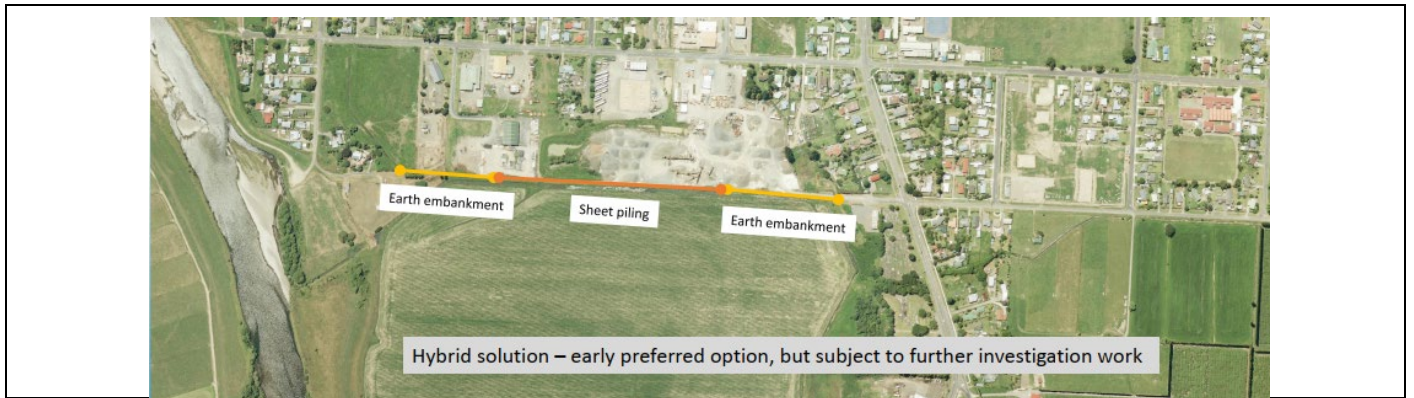
Ian McLeod

PROGRAMME LEAD

Appendix 1 - Overview of Key Projects

TOWN BASIN & STOPBANK CONSTRUCTION			
3-Year Programme Financials	Budget \$2,629,046	Spend \$187,595	Balance \$2,438,451
Current Phase	Phase 1: Investigations & Design Phase 2: Consent & Approvals - Key project deliverables are tracking well with the following progress updates: - SW modelling: 95% complete - Detailed design: 80% - Construction drawings: 55% - Planning and consenting: 80% - Engagement has starting with Whakatōhea as part of the consent application. - All construction phases are still planned for 2026/27 (summer construction window).		
Next Phase	Phase 3: Construction Due to start in October 2026		
Programme Highlights	- Regional Infrastructure Fund (RIF) external funding of \$1.38M has been offered to support the project. Funding agreement signed Feb 2026. - There is \$744,000 Better off Funding (BoF) available for this project. - Report to Council 16 Dec 2025 confirmed funding arrangements. - Between RIF, BoF & allocated loan funding in LTP there is sufficient budget to deliver the project.		
Risks	Opportunities		Issues
- Stakeholder management. - Possible land acquisition / easements depending on final design. - Suspensory loan arrangement to access loan funding (low risk).	- At this stage, a sheetpiled wall for the large majority will be the most cost-effective, with the added benefits of reducing construction risk, small footprint and works well with the private property interface. - Duke Street Stopbank will protect SH2/35 and reduce inflow to WW system, WWTP, and discharges. - Possible future trail can be considered on Stopbank. - Combined delivery with Wellington St Basin Project.		- The cost of sheetpiling is cost-sensitive to international steel prices. - Impacts on landowners. - Interface between ODC responsibilities and BOPRC responsibilities and the Duke St PS project. - Possible impact on layout of Opotiki Town RRC.

Appendix 1 - Overview of Key Projects



Appendix 1 - Overview of Key Projects

TE KAHA WATER TREATMENT PLANT RELOCATION			
3-Year Programme Financials	Budget \$1,649,471	Spend \$67,385	Balance \$1,582,086
Current Project Phase	Phase 1: New Water Source - COMPLETED Phase 2: Design Develop a scheme masterplan that would outline the upgrade pathways and funding requirements (leading into the next LTP). It's clear that in the long-term storage will be necessary but it's also clear that from the flow data, there is scope for improved demand management/leak management to reduce pressure on the bore and storage. Following the Tender and Procurement Sub-Committee the approval has now been given to go to the market via Request to Quote to select suppliers (for the bore and design of the new WTP), as separate pieces.		
Next Project Phase	Phase 3: Construction –The treatment plant is due for construction over the 2026/27 summer construction period.		
Programme Highlights	- Successful external stakeholder engagement with Te Kaha community including mana whenua Te Whānau a Te Ehotu. - Procurement underway for the new bore and for the design of the new WTP.		
Risks		Opportunities	Issues
- Insufficient water is found in the bore and no other viable alternatives are identified. - Need to secure new WTP location when new water source is identified.		- Working with Te Whānau a Apanui to support landowner, hapū and whānau Māori, and Te Kaha community engagements. - Working alongside Te Whānau a Apanui projects team to ensure maximum wider benefit to the community.	Need to resolve what happens with current assets on privately owned land.
 Figure 1: The existing booster station on Copenhagen Rd with Kakanui Hill in the background			

Appendix 1 - Overview of Key Projects

WW STRATEGY STAGE 1A: WASTEWATER PUMP STATION 01 & RISING MAIN - UPGRADE (Opotiki Town)			
3-Year Programme Financials	Budget \$1,926,605	Spend \$53,545	Balance \$1,873,060
Current Project Phase	- Consent requirements have been confirmed; awaiting quote for preparing the PS01 consent application - Scope draft in final review stages - Preliminary design for PS01 complete - Procurement for detailed design complete and design is underway - Procurement for FRP chamber approved, ordering in process - Procurement for PS01 building underway – this is a critical item for delivery - Geotech design underway		
Next Project Phase	- External project manager engagement - Project Delivery Plan creation - Procurement for civil works (PS01 - construction expected to start March 2027)		
Programme Highlights	- Wastewater Strategy Peer Review confirmed the strategy is solid - This project is now increased in priority due to criticality. It is now part of Stage 1 of the WWTP Strategy (immediate and no regrets investment) - Utilisation of the Whakatāne District Council Procurement process to avoid unnecessary duplication of procurement activity while leveraging an existing, robust market evaluation to achieve value for money of critical items (e.g. FRP procurement)		
Risks	Opportunities	Issues	
- Rising main alignment, easements and land Access - WWPS01 building delivery and construction sequencing - Geotechnical Investigations and Design Outcomes	- Upgrading PS01 to increase peak pumping capacity will significantly reduce wet weather overflow - The existing rising main is currently exposed to active riverbank erosion. Relocating and renewing this asset in a safer alignment will remove an identified near-term risk and improve long-term resilience - Providing opportunities to realise programme efficiencies through shared investigations, consenting processes, geotechnical services, specialist suppliers, and procurement activities across multiple wastewater projects	As per the risks section along with: Procurement and delivery sequencing associated with the new electrical/control building, which must be operational before critical equipment can be transferred from the existing WWPS01 facility and major upgrade works can commence	

Appendix 1 - Overview of Key Projects

WW STRATEGY STAGE 1B: WASTEWATER TREATMENT PLANT ENABLING WORKS (Opotiki Town Wastewater Treatment Plant, Snell Rd)			
3-Year Programme Financials	Budget \$1,703,725	Spend \$212,973	Balance \$1,490,752
Current Project Phase	▪ Delivery commenced ▪ Aerators relocated for improved performance ▪ Existing emergency overflow changes completed (overflow-related environmental and compliance risks). ▪ Desludging underway ▪ Baffle curtain supplier selected		
Next Project Phase	▪ Baffle curtain installation - to improve pond performance ▪ Existing liner repairs		
Programme Highlights	▪ This project forms a key component of Stage 1 within the three-stage wastewater upgrade programme. ▪ Stage 1 focuses on early, ready-to-deliver works that address critical operational issues, reduce non-compliance risks, and restore the wastewater treatment plant (WWTP) to its original operating intent. ▪ These works are intentionally scoped to support the long-term upgrade pathway and avoid any no-regrets or throwaway investment		
Risks	Opportunities	Issues	
▪ Liner damage during desludging ▪ Work not completed in time for the 2027 summer construction season	▪ Maintain full WWTP operational capability throughout preparation and construction of the remaining stages of the Wastewater Strategy (new ponds and associated infrastructure) ▪ This preserves treatment continuity and supports the success outcome of maintaining stable operations during the multi-stage upgrade process ▪ Implement no regrets enabling works that improve treatment stability and compliance performance ahead of major upgrades, reducing risk exposure while larger capital projects are developed	▪ There are some minor issues associated with hand over phase between Assets to Project Delivery Team, this was the first project initiated with the new structure – good lessons learned opportunity and improvements will be implemented	



Appendix 1 - Overview of Key Projects

WW STRATEGY STAGE 1D: WASTEWATER TREATMENT PLANT POND PUMPSTATION And STAGE 1E: WWTP DISPOSAL FIELD EARLY RAPID INFILTRATION BASIN (Opotiki Town Wastewater Treatment Plant, Snell Rd)			
3-Year Programme Financials	Budget (same as above)	Spend (same as above)	Balance
	\$1,703,725	\$212,973	\$1,490,752
Current Project Phase	- Consent requirements have been identified; awaiting quote for strategic plan to address all consent work - Iwi/hapū engagement and consultation – Working Group TOR sent to hapū. - Scope being developed - Preliminary design complete - Detailed design underway - Geotech investigation/design underway - Early procurement items identified		
Next Project Phase	- Geotech investigation/design - Project Delivery Plan - Procurement for civil works (PS01) – work expected to start March 2027		
Programme Highlights	- This project forms a key component of Stage 1 within the three-stage wastewater upgrade programme - Wastewater Strategy Peer Review confirmed the strategy is solid and fit for purpose - Stage 1 focuses on early, ready-to-deliver works that address critical operational issues, reduce non-compliance risks, and restore the wastewater treatment plant (WWTP) to its original operating intent - These works are intentionally scoped to support the long-term upgrade pathway and avoid any no-regrets or throwaway investment		
Risk	Opportunities	Issues	
- Schedule/timing with respect to alignment with other WWTP stages - Environmental/H&S - Consultation - Financial – future budget forecast may need to be brought forward - Geotech requirements	- Bundling civil, electrical, and pumping works to reduce cost - Designing infrastructure compatible with future basins and pond upgrades	- Complexities to determine future UV needs and power requirements depending on technology options - Contaminated soils at site will be highlighted during planning phase - Tight construction sequencing across multiple programmes - Long-lead procurement items	

Appendix 1 - Overview of Key Projects

ŌPŌTIKI NETBALL COURTS RESURFACING (BOF)			
3-Year Programme Financials	Budget	Spend	Balance
	\$700,000 (BOF)	\$27,000	\$673,000
Current Project Phase	▪ Procurement: Tender documents have been uploaded to GETS. ▪ Drainage works: Improvements to the storm water system has improved court drainage. Further minor earth works are needed to help guide water away and out from the court.		
Next Project Phase	▪ Construction: Asphalt to be laid in November. Rebound cushioned surface to be laid in January 2027.		
Programme Highlights	▪ Positive early external engagement with Ōpōtiki Junior Netball Association and Ōpōtiki Sports Club who are the main Netball users of these facilities which has informed some of the project design, incl. the Memorial Park Lighting upgrade project. ▪ Project team and Parks & Reserves team working together to resolve out of scope issues that is impacting current court use and would negatively impact any new surface if not addressed.		
Risk		Opportunities	Issues
▪ Drainage works don't address flooding/drainage issues. ▪ There is little room for delays in construction due to BOF close dates.		▪ Working with 2x ŌDC Operations teams to identify best solutions for current issues.	▪ There are a few out of scope issues like the eroding bank and fencing and security issues.



Ōpōtiki District Council
STRONG COMMUNITY STRONG FUTURE

Appendix 1 - Overview of Key Projects

WHARF JETTY EXTENSION		
3-Year Budget \$450,000 (LTP) \$100,000 (BoF contingency)	Spend \$232,382.50	Balance \$317,617.50
Current Project Phase	Construction: - All piles have now been installed. - All rock / rip rap has been placed back into the river and ‘aligned’ to grade. - Bearer installation is well advanced. - Pricing is being obtained around options to mitigate safety risks associated with the reno mattress design.	
Next Project Phase	Review & Close Out.	
Programme Highlights	- Construction broke ground 9 June 2026. - Getting all the piles installed - Works now being ‘out of the water’	
Risks	Opportunities	Issues
- Budget with unforeseen changes and issues when removing rock and putting piles in. - Reno mattress redesign.	Supplying alternative recreation locations from original wharf.	More rock was found underwater increasing effort for piling.

Ōpōtiki Wharf Masterplan
August 2013

Ōpōtiki District Council
STRONG COMMUNITY STRONG FUTURE

Appendix 1 - Overview of Key Projects

PUBLIC TOILETS UPGRADE & REFURB BUNDLE Toilet 1: CBD Toilet Refurbish & Renew Toilet 2: Upgrade - Surf Club Toilet 3: Upgrade - Hukuwai Beach			
3-Year Programme Financials	Budget \$715,030	Spend \$357,257	Balance \$357,773
Current Project Phase	Toilet 1: CBD Toilets. Complete. Toilet 2 & 3: Preliminaries - Onsite condition assessment of both toilet blocks with contractor and ODC occurred to fully relay ODC expectations and requirements, Timeframes and critical aspects of the rejuvenation process. Full breakdown of Contractor envisagement and elaboration as part of the solution concept design requested by ODC prior to commencement. - Submission requires additional assessment of intended programme of works depicting staging and specific site requirements to cater to the public during planned closures.		
Next Project Phase	- Discussions with contractor for submission of ŌDC progress gate requirements. - Aim to have both toilets completed before summer 2026.		
Programme Highlights	Toilet 1 was completed on time and within the contracted budget.		
Risks		Opportunities	Issues
- Contractor is confident that physical works will be completed before summer 2026 pivoting off accepted programme of works. - If a programme of works is not provided within an acceptable timeframe, we may need to find a new contractor. This will lead to delays.		- Opportunity to run 2 of the 3 toilet projects under one project with Separable Portions. - Due to 3-Year Programme set-up, ŌDC can attribute costs that benefits the Public Toilet bundle as a whole across all 3 projects accordingly.	



Appendix 1 - Overview of Key Projects

HARBOUR ACCESS ROAD (SNELL ROAD) UPGRADE Project 1: Stage 2: Snell Road Stage 2 Upgrade Carpark/3500m – 600m Project 2: Stage 3: Snell Road Stage 3 Widening & Overlay SH35/0m – 600m Project 3: Additional Safety Improvement Works			
3-Year Programme Financials	Budget \$2,737,630.29	Spend \$2,148,591.61	Balance \$589,038.48
	Project Completed		
Programme Highlights	All works are completed within the expected budgets. Stage 2: Project is now completed and closed out. Stage 3: Road widening for 0-600 physical works have been completed. Safety improvement works almost completed		



Appendix 2 - ODC 3-Year Delivery Report 2024-2027 (P&D)



Project Title		Current Project Owner	Current Project Stage	Funding Source	% \$	Baseline LTP Total	YEAR ONE Actual	YEAR TWO Actual	YEAR THREE			CAPEX FORECAST			Project Commentary	
									Planned (revised)	Actual	Balance	Forecast	Forecast + Actual	Balance		
1	Three Waters (Water Supply/Stormwater/Wastewater)					CAPEX	\$ 12,298,582.40	\$ 675,488.42	\$ 1,406,643.22	\$ 11,774,634.07	\$ -	\$ 11,774,634.07	\$ -	\$ -	\$ 11,774,634.07	
2						OPEX	\$ 454,627.64	\$ -	\$ 20,000.00	\$ 434,627.64	\$ -	\$ 434,627.64	\$ -	\$ -		
3	Cleaning, Leak Detection & Condition Assessments	Strategy & Development - Assets	Scoping - Drafting			\$ 253,983.04	\$ -	\$ 20,000.00	\$ 233,983.04	\$ -	\$ 233,983.04	\$ -	\$ -	\$ 233,983.04	OPEX no carry forward Structure & MEICA to be undertaken and/or reviewed, routine condition assessments ongoing. Note projects currently underway which would change outcome of assessments.	
4	CCTV - WW - 2000m per year including associated manhole inspections	Strategy & Development - Assets	Scoping - Drafting			\$ 30,700.00	\$ -		\$ 30,700.00	\$ -	\$ 30,700.00	\$ -	\$ -	\$ 30,700.00		
5	Condition Assessments - Structures and MEICA	Strategy & Development - Assets	Scoping - Drafting			\$ 20,420.00	\$ -		\$ 20,420.00	\$ -	\$ 20,420.00	\$ -	\$ -	\$ 20,420.00		
6	Opōtiki Town Water - Condition & Performance Assessment	Strategy & Development - Assets	Scoping - Drafting			\$ 18,521.04	\$ -		\$ 18,521.04	\$ -	\$ 18,521.04	\$ -	\$ -	\$ 18,521.04		
7	Stormwater - Channel Cleaning	Strategy & Development - Assets	Scoping - Drafting			\$ 15,434.20	\$ -		\$ 15,434.20	\$ -	\$ 15,434.20	\$ -	\$ -	\$ 15,434.20		
8	Stormwater - Condition assessments - CCTV and Flushing	Strategy & Development - Assets	Scoping - Drafting			\$ 61,765.20	\$ -		\$ 61,765.20	\$ -	\$ 61,765.20	\$ -	\$ -	\$ 61,765.20		
9	Stormwater - Condition Assessments - Structures and MEICA	Strategy & Development - Assets	Scoping - Drafting			\$ 20,420.00	\$ -		\$ 20,420.00	\$ -	\$ 20,420.00	\$ -	\$ -	\$ 20,420.00		
10	Stormwater - Flushing Programme	Strategy & Development - Assets	Scoping - Drafting			\$ 46,302.60	\$ -		\$ 46,302.60	\$ -	\$ 46,302.60	\$ -	\$ -	\$ 46,302.60		
11	Water Supply - Condition Assessments - Structures and MEICA	Strategy & Development - Assets	Scoping - Drafting			\$ 20,420.00	\$ -		\$ 20,420.00	\$ -	\$ 20,420.00	\$ -	\$ -	\$ 20,420.00		
12	Water Supply - Opotiki Town - Leak Detection	Service Delivery - Operations	Delivery - Investigations			\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
13	Water Supply - Te Kaha - Leak Detection	Service Delivery - Operations	Delivery - Investigations			\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Project Scoping underway, due April 2026 then delivery can start	
14																
15	Model Updates	Strategy & Development - Assets	Scoping - Drafting			\$ 200,644.60	\$ -	\$ -	\$ 200,644.60	\$ -	\$ 200,644.60	\$ -	\$ -	\$ 200,644.60	OPEX no carry forward Project Scoping underway then delivery can start	
16	Stormwater - Model Maintenance and Development Assessments					\$ 30,868.40	\$ -		\$ 30,868.40	\$ -	\$ 30,868.40	\$ -	\$ -	\$ 30,868.40		
17	Stormwater - Model Update					\$ 46,302.60	\$ -		\$ 46,302.60	\$ -	\$ 46,302.60	\$ -	\$ -	\$ 46,302.60		
18	Wastewater - Model Maintenance and Development Assessments					\$ 30,868.40	\$ -		\$ 30,868.40	\$ -	\$ 30,868.40	\$ -	\$ -	\$ 30,868.40		
19	Wastewater - Model Update					\$ 30,868.40	\$ -		\$ 30,868.40	\$ -	\$ 30,868.40	\$ -	\$ -	\$ 30,868.40		
20	Water Supply - Model Maintenance and Development Assessments					\$ 30,868.40	\$ -		\$ 30,868.40	\$ -	\$ 30,868.40	\$ -	\$ -	\$ 30,868.40		
21	Water Supply - Model Update					\$ 30,868.40	\$ -		\$ 30,868.40	\$ -	\$ 30,868.40	\$ -	\$ -	\$ 30,868.40		
22																
23	Minor Capital Reticulation Renewals	Service Delivery - Operations	Delivery - BAU			\$ 1,255,750.60	\$ 218,605.66	\$ 345,299.10	\$ 691,845.84	\$ -	\$ 691,845.84	\$ -	\$ -	\$ 691,845.84		Some works underway, most awaiting scope/planning
24	Hukutaia - Reticulation Renewals					\$ 233,737.50	\$ 2,310.00	\$ 104,380.22	\$ 127,047.28	\$ -	\$ 127,047.28	\$ -	\$ -	\$ 127,047.28		
25	Te Kaha - Water Reticulation Renewals					\$ 95,059.60	\$ 3,183.72	\$ 2,200.75	\$ 89,675.13	\$ -	\$ 89,675.13	\$ -	\$ -	\$ 89,675.13		
26	Ōpōtiki Town - Water Reticulation Renewals					\$ 276,066.10	\$ 47,625.50	\$ 58,020.66	\$ 170,419.94	\$ -	\$ 170,419.94	\$ -	\$ -	\$ 170,419.94		
27	Ōhiwa - Water Reticulation Renewals					\$ 6,469.80	\$ -	\$ -	\$ 6,469.80	\$ -	\$ 6,469.80	\$ -	\$ -	\$ 6,469.80		
28	Ōpōtiki Town - Stormwater Reticulation Renewals					\$ 233,737.50	\$ 23,315.18	\$ 475.00	\$ 209,947.32	\$ -	\$ 209,947.32	\$ -	\$ -	\$ 209,947.32		
29	Ōpōtiki Town - Stormwater Drainage Renewals					\$ 45,722.60	\$ -	\$ -	\$ 45,722.60	\$ -	\$ 45,722.60	\$ -	\$ -	\$ 45,722.60		
30	Opotiki Town - Stormwater Pump Stations - Renewals					\$ 61,566.00	\$ 660.00	-\$ 660.00	\$ 61,566.00	\$ -	\$ 61,566.00	\$ -	\$ -	\$ 61,566.00		
31	Waihou Bay - Wastewater Reticulation Renewals					\$ 18,699.00	\$ 110.00	\$ 19,779.22	-\$ 1,190.22	\$ -	-\$ 1,190.22	\$ -	\$ -	-\$ 1,190.22		
32	Ōpōtiki Town - Wastewater Reticulation Renewals					\$ 284,692.50	\$ 141,401.26	\$ 161,103.25	-\$ 17,812.01	\$ -	-\$ 17,812.01	\$ -	\$ -	-\$ 17,812.01		
33																
34	Minor Capital Treatment Renewals	Service Delivery - Operations	Delivery - BAU			\$ 548,962.90	\$ 63,291.96	\$ 146,505.51	\$ 339,165.43	\$ -	\$ 339,165.43	\$ -	\$ -	\$ 339,165.43	This project is complete with large remaining budget. Staff are planning to bring a proposal to reallocate these funds to other necessary but unfunded works at the Ōhiwa	
35	Ōhiwa - Water Treatment Renewals					\$ 6,233.00	\$ -	\$ 4,308.93	\$ 1,924.07	\$ -	\$ 1,924.07	\$ -	\$ -	\$ 1,924.07		
36	Ōpōtiki Town - Water Treatment Renewals					\$ 195,620.20	\$ 60,767.00	\$ -	\$ 134,853.20	\$ -	\$ 134,853.20	\$ -	\$ -	\$ 134,853.20		
37	Ōpōtiki Town - Water Treatment UV Renewals					\$ 22,840.40	\$ 990.00	\$ 982.50	\$ 20,867.90	\$ -	\$ 20,867.90	\$ -	\$ -	\$ 20,867.90		
38	Te Kaha - Water Treatment Renewals					\$ 92,903.00	\$ 330.00	\$ 6,325.00	\$ 86,248.00	\$ -	\$ 86,248.00	\$ -	\$ -	\$ 86,248.00		
39	Hukutaia - Booster Station Electrical Control Renewal					\$ 15,000.00	\$ -	\$ 49,127.69	-\$ 34,127.69	\$ -	-\$ 34,127.69	\$ -	\$ -	-\$ 34,127.69		
40	Opotiki Town - Otara Booster Station Renewals and Pumps					\$ 11,861.30	\$ -	\$ 1,330.00	\$ 10,531.30	\$ -	\$ 10,531.30	\$ -	\$ -	\$ 10,531.30		
41	Waihou Bay - Wastewater Treatment Renewals					\$ 3,116.50	\$ 110.00	\$ -	\$ 3,006.50	\$ -	\$ 3,006.50	\$ -	\$ -	\$ 3,006.50		
42	Ōpōtiki Town - Wastewater Treatment Renewals					\$ 201,388.50	\$ 1,094.96	\$ 84,431.39	\$ 115,862.15	\$ -	\$ 115,862.15	\$ -	\$ -	\$ 115,862.15		
43																
44	Water Telemetry Upgrade - Ōhiwa	N/A	Project Completed			\$ 50,000.00	\$ 880.00	\$ 190.00	\$ 48,930.00	\$ -	\$ 48,930.00	\$ -	\$ -	\$ 48,930.00	This project is complete with large remaining budget. Staff are planning to bring a proposal to reallocate these funds to other necessary but unfunded works at the Ōhiwa	
45	Ōhiwa - Water Telemetry Upgrade					\$ 50,000.00	\$ 880.00	\$ 190.00	\$ 48,930.00	\$ -	\$ 48,930.00	\$ -	\$ -	\$ 48,930.00		
46																
47	Minor Capital Renewals of Valves, Hydrants & Metres	Service Delivery - Operations	Delivery - BAU			\$ 58,139.20	\$ 1,320.00	\$ 22,332.58	\$ 34,486.62	\$ -	\$ 34,486.62	\$ -	\$ -	\$ 34,486.62		
48	Hukutaia - Valves and Hydrants Renewals					\$ 17,649.40		\$ 3,855.00	\$ 13,794.40	\$ -	\$ 13,794.40	\$ -	\$ -	\$ 13,794.40		
49	Ōpōtiki Town - Valves, Hydrants and Meters Renewals					\$ 22,840.40	\$ 1,320.00	\$ 18,477.58	\$ 3,042.82	\$ -	\$ 3,042.82	\$ -	\$ -	\$ 3,042.82		
50	Te Kaha - Valves, Hydrants, Meters, Pumps Renewals					\$ 17,649.40	\$ -	\$ -	\$ 17,649.40	\$ -	\$ 17,649.40	\$ -	\$ -	\$ 17,649.40		

Appendix 2 - ODC 3-Year Delivery Report 2024-2027 (P&D)

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Appendix 2 - ODC 3-Year Delivery Report 2024-2027 (P&D)

110	Recreation enhancement - Memorial Park Lighting Upgrade	Service Delivery - Delivery	Delivery - Physical Works		\$ 20,414.00	\$ 700.00	\$ 20,101.00	-\$ 387.00	\$ -	-\$ 387.00	\$ -	\$ -	-\$ 387.00	2x sports field lights have been upgraded. The Netball Court lighting was completed end of May 2026 with the rest of the Sports Field lighting due to be completed by end of September due to a 12 week wait for new 2x 15m columns
111	Parks asset management plans		Delivery - BAU		\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	Nearing completion
112	Parks & reserves - Planned Renewals		Delivery - BAU		\$ 153,195.00	\$ 6,541.88	\$ 25,339.10	\$ 121,314.02	\$ -	\$ 121,314.02	\$ -	\$ -	\$ 121,314.02	Work underway will continue through 2027
113														
114	Waioatahe Drifts (New) Playground	Service Delivery - Operations	Not Started		\$ 260,800.00	\$ -	\$ -	\$ 260,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	Year 3
115	Harbour Play Equipment & Jetty (Extension)	Service Delivery - Delivery	Delivery - Physical Works		\$ 450,000.00	\$ 772.50	\$ 230,837.53	\$ 217,617.47	\$ -	\$ 217,617.47	\$ -	\$ -	\$ 217,617.47	Jetty construction completion aimed for end of August, discussion and design change around safety improvements regarding the reno mattress egress
116	Playground Equipment Replacement	Service Delivery - Operations	Delivery - BAU		\$ 76,597.50	\$ 9,165.13	\$ 8,887.76	\$ 58,544.61	\$ -	\$ 58,544.61	\$ -	\$ -	\$ 58,544.61	Work underway and will continue through to 2027
117													\$ -	
118	Project: Public Toilets Upgrade & Refurb bundle	Service Delivery - Delivery			\$ 562,960.00	\$ 29,393.75	\$ 327,863.20	\$ 290,088.00	\$ -	\$ 290,088.00	\$ -	\$ -	\$ 290,088.00	
119	CBD Toilet Refurbish & Renew		Project Completed		\$ 250,000.00	\$ 29,393.75	\$ 304,991.20							CBD toilet refurb completed December 2025
120	Toilet Upgrade – Surf Club (Waioatahe Public Toilets)		Scoping - Drafting		\$ 156,480.00	\$ -	\$ 11,808.50	\$ 144,671.50	\$ -	\$ 144,671.50	\$ -	\$ -	\$ 144,671.50	Contract being finalised to include both Surf club/Hukuwai toilets Extra \$25,000 non-LTP CAPEX + \$52,035 from terminated LTP project (Waioatahe Drifts - New Toilet)
121	Toilet Upgrade – Hukuwai Beach		Scoping - Drafting		\$ 156,480.00	\$ -	\$ 11,063.50	\$ 145,416.50	\$ -	\$ 145,416.50	\$ -	\$ -	\$ 145,416.50	Extra \$25,000 non-LTP CAPEX + \$52,035 from terminated LTP project (Waioatahe Drifts - New Toilet)
122														
123	New Toilet at Harbour Entrance	Service Delivery - Delivery	Delivery - Design		\$ 356,210.00	\$ -	\$ 5,729.18	\$ 350,480.82	\$ -	\$ 350,480.82	\$ -	\$ -	\$ 350,480.82	Elaboration over further design detail with design challenges raised around the options to advance the Harbour Toilet block installation instead of waiting for the WWTP plant upgrades for integration. Contention around the ongoing costs associated with a collection and removal system.
124	Waihau Bay Toilets (New)	Service Delivery - Operations	Under Internal Review		\$ 455,175.00	\$ -	\$ 190.00	\$ 454,985.00	\$ -	\$ 454,985.00	\$ -	\$ -	\$ 454,985.00	This project has been added back into Year 3 programme after being removed earlier in the year due to external factors that have now been resolved
125	District Wide Toilet Refurbishment	Service Delivery - Operations	Scoping - Yet to Start		\$ 25,517.50	\$ -	\$ 1,125.00	\$ 24,392.50	\$ -	\$ 24,392.50	\$ -	\$ -	\$ 24,392.50	Work underway will continue through to 2027
126														
127	PROPERTY				\$ 1,000,000.00	\$ 17,169.00	\$ 47,868.10	\$ 934,962.90	\$ -	\$ 934,962.90	\$ -	\$ -	\$ 934,962.90	
128	Admin Building Renewal	Business Support	Delivery - Procurement		\$ 1,000,000.00	\$ 17,169.00	\$ 47,868.10	\$ 934,962.90	\$ -	\$ 934,962.90	\$ -	\$ -	\$ 934,962.90	The project has been released to tender through GETS, with submissions closing on 26 August. We are now progressing the building consent application, which is scheduled to be submitted during the week commencing 17 August. The project is on track for delivery this financial year.
129	RESOURCE RECOVERY CENTRES (RRC)				\$ 1,482,180.00	\$ 47,933.79	\$ 311,783.41	\$ 1,122,462.80	\$ -	\$ 1,122,462.80	\$ -	\$ -	\$ 1,122,462.80	
130														
131	Fencing Replacement - All locations	Service Delivery - Operations	Delivery - BAU		\$ 77,383.50		\$ 16,624.01	\$ 60,759.49	\$ -	\$ 60,759.49	\$ -	\$ -	\$ 60,759.49	Minor changes only, not full replacement for Ōpōtiki Fence Waihau Bay fence dependant on Resource Consent lodgement
132	Ōpōtiki Town - RRC fencing replacement				\$ 30,636.00	\$ -	\$ 16,244.01	\$ 14,391.99	\$ -	\$ 14,391.99	\$ -	\$ -	\$ 14,391.99	
133	Waihau Bay - RRC fencing replacement				\$ 46,747.50	\$ -	\$ 380.00	\$ 46,367.50	\$ -	\$ 46,367.50	\$ -	\$ -	\$ 46,367.50	
134														
135	Resource Consent - All locations	Service Delivery - Delivery	Delivery - Consenting		\$ 305,724.50	\$ 9,493.75	\$ 115,921.65	\$ 180,309.10	\$ -	\$ 180,309.10	\$ -	\$ -	\$ 180,309.10	Coastal RRC Sites RC - SFA with T&T signed. We are forecasting to submit Coastal Sites RC - September 2026
136	Opotiki Town - Resource Consent				\$ 165,310.50	\$ 7,381.25	\$ 109,509.15	\$ 48,420.10	\$ -	\$ 48,420.10	\$ -	\$ -	\$ 48,420.10	
137	Te Kaha - Resource Consent				\$ 70,207.00	\$ 891.25	\$ 2,766.25	\$ 66,549.50	\$ -	\$ 66,549.50	\$ -	\$ -	\$ 66,549.50	
138	Waihau Bay - Resource Consent				\$ 70,207.00	\$ 1,221.25	\$ 3,646.25	\$ 65,339.50	\$ -	\$ 65,339.50	\$ -	\$ -	\$ 65,339.50	
139														
140	Bays (Existing) - All locations	Service Delivery - Operations	Delivery - BAU		\$ 198,489.00	\$ 990.00	\$ 24,579.00	\$ 172,920.00	\$ -	\$ 172,920.00	\$ -	\$ -	\$ 172,920.00	There is reliance on Resource Consents and other projects like Duke St Stopbank
141	Ōpōtiki Town - RRC bays (existing)				\$ 91,908.00	\$ 385.00	\$ 22,679.00	\$ 68,844.00	\$ -	\$ 68,844.00	\$ -	\$ -	\$ 68,844.00	
142	Te Kaha - RRC bays (existing)				\$ 60,627.00	\$ 385.00	\$ 380.00	\$ 59,862.00	\$ -	\$ 59,862.00	\$ -	\$ -	\$ 59,862.00	
143	Waihau Bay - RRC bays (existing)				\$ 45,954.00	\$ 220.00	\$ 1,520.00	\$ 44,214.00	\$ -	\$ 44,214.00	\$ -	\$ -	\$ 44,214.00	
144														
145	Hardstand - Pavement for Existing Bays	Service Delivery - Operations	Delivery - BAU		\$ 137,878.50		\$ 9,523.00	\$ 128,355.50	\$ -	\$ 128,355.50	\$ -	\$ -	\$ 128,355.50	Work is complete with invoicing due in April, overspend may be covered by reduction at other sites Carry forward into Year 3 likely
146	Ōpōtiki Town - RRC hardstand (pavement for existing bays)				\$ 30,636.00		\$ 9,523.00	\$ 21,113.00	\$ -	\$ 21,113.00	\$ -	\$ -	\$ 21,113.00	
147	Te Kaha - RRC hardstand (pavement for existing bays)				\$ 30,636.00		\$ -	\$ 30,636.00	\$ -	\$ 30,636.00	\$ -	\$ -	\$ 30,636.00	
148	Waihau Bay - RRC hardstand (pavement for existing bays)				\$ 76,606.50		\$ -	\$ 76,606.50	\$ -	\$ 76,606.50	\$ -	\$ -	\$ 76,606.50	
149														
150	RRC Upgrades for RC Compliance	Service Delivery - Operations	Delivery - BAU		\$ 165,088.00		\$ 8,998.24	\$ 156,089.76	\$ -	\$ 156,089.76	\$ -	\$ -	\$ 156,089.76	Most work to be completed post Resource Consent, with some irrigation works to be done as advised in Consent.
151	Ōpōtiki Town - RRC upgrades for resource consent compliance				\$ 103,180.00		\$ 8,323.24	\$ 94,856.76	\$ -	\$ 94,856.76	\$ -	\$ -	\$ 94,856.76	
152	Te Kaha - RRC upgrades for resource consent compliance				\$ 30,954.00		\$ 147.50	\$ 30,806.50	\$ -	\$ 30,806.50	\$ -	\$ -	\$ 30,806.50	
153	Waihau Bay - RRC upgrades for resource consent compliance				\$ 30,954.00		\$ 527.50	\$ 30,426.50	\$ -	\$ 30,426.50	\$ -	\$ -	\$ 30,426.50	
154														
155	Bundle 3: Opotiki Town	Service Delivery - Operations	Delivery - BAU		\$ 250,307.00	\$ 30,230.04	\$ 89,264.01	\$ 130,812.95	\$ -	\$ 130,812.95	\$ -	\$ -	\$ 130,812.95	Hoist is purchased but in storage as using current hoist until end of life. There are some works reliant on Duke St Stopbank project
156	Ōpōtiki Town - RRC hoist (glass)				\$ 30,621.00		\$ 27,578.00	\$ 3,043.00	\$ -	\$ 3,043.00	\$ -	\$ -	\$ 3,043.00	
157	Ōpōtiki Town - RRC improved workstation flow				\$ 81,813.50	\$ 220.00	\$ 9,891.01	\$ 71,702.49	\$ -	\$ 71,702.49	\$ -	\$ -	\$ 71,702.49	
158	Ōpōtiki Town - RRC renewals				\$ 107,236.50	\$ 30,010.04	\$ 30,185.00	\$ 47,041.46	\$ -	\$ 47,041.46	\$ -	\$ -	\$ 47,041.46	
159	Ōpōtiki Town - RRC layout upgrade (existing green waste gravel pavement)				\$ 30,636.00	\$ -	\$ 21,610.00	\$ 9,026.00	\$ -	\$ 9,026.00	\$ -	\$ -	\$ 9,026.00	Completed with a minor overspend
160														

Appendix 2 - ODC 3-Year Delivery Report 2024-2027 (P&D)

161	Bundle 4: Te Kaha	Service Delivery - Operations	Delivery - BAU			\$ 148,175.50	\$ 3,610.00	\$ 19,512.00	\$ 125,053.50	\$ -	\$ 125,053.50	\$ -	\$ -	\$ 125,053.50	Some works have now been completed but others awaiting Consent lodgement. Carry forward into Year 3 likely
162	Te Kaha - RRC additional glass bins					\$ 15,313.50		\$ 13,198.00	\$ 2,115.50	\$ -	\$ 2,115.50	\$ -	\$ -	\$ 2,115.50	
163	Te Kaha - RRC improved workstation flow					\$ 10,318.00		\$ -	\$ 10,318.00	\$ -	\$ 10,318.00	\$ -	\$ -	\$ 10,318.00	
164	Te Kaha - RRC renewals					\$ 122,544.00	\$ 3,610.00	\$ 6,314.00	\$ 112,620.00	\$ -	\$ 112,620.00	\$ -	\$ -	\$ 112,620.00	
165															Renewals to be done, local contractor engaged but due to priorities shifting to flood damage in area - works will be pushed out to Year 3
166	Bundle 5: Waihau Bay	Service Delivery - Operations	Delivery - BAU			\$ 199,134.00	\$ 3,610.00	\$ 27,361.50	\$ 168,162.50	\$ -	\$ 168,162.50	\$ -	\$ -	\$ 168,162.50	
167	Waihau Bay - RRC renewals					\$ 45,954.00	\$ 3,610.00	\$ 6,884.00	\$ 35,460.00	\$ -	\$ 35,460.00		\$ -	\$ 35,460.00	
168	Waihau Bay - Hardstand and building expansion					\$ 153,180.00	\$ -	\$ 20,477.50	\$ 132,702.50	\$ -	\$ 132,702.50	\$ -	\$ -	\$ 132,702.50	
169															
170	LAND TRANSPORT					CAPEX	\$ 9,573,167.72	\$ 2,755,062.24	\$ 2,644,850.45	\$ 3,583,030.62	\$ -	\$ 3,583,030.62	\$ -	\$ -	\$ 3,583,030.62
171						OPEX	\$ 6,498,216.52	\$ 2,217,110.93	\$ 1,628,772.20	\$ 2,842,426.08	\$ -	\$ 2,842,426.08	\$ -	\$ -	\$ 2,842,426.08
172															
173	Existing Contract	Service Delivery - Operations	Delivery - BAU			\$ 6,498,216.52	\$ 2,217,110.93	\$ 1,628,772.20	\$ 2,842,426.08	\$ -	\$ 2,842,426.08	\$ -	\$ -	\$ 2,842,426.08	OPEX - no carry forward
174	Sealed pavement maintenance			NZTA	75%	\$ 1,873,598.00	\$ 452,009.07	\$ 424,744.11	\$ 996,844.82	\$ -	\$ 996,844.82	\$ -	\$ -	\$ 996,844.82	
175	Unsealed pavement maintenance			NZTA	75%	\$ 875,439.94	\$ 170,598.20	\$ 179,139.28	\$ 525,702.46	\$ -	\$ 525,702.46	\$ -	\$ -	\$ 525,702.46	
176	Routine drainage maintenance			NZTA	75%	\$ 1,476,340.42	\$ 637,093.97	\$ 462,957.11	\$ 376,289.34	\$ -	\$ 376,289.34	\$ -	\$ -	\$ 376,289.34	
177	Structures maintenance			NZTA	75%	\$ 198,933.17	\$ 40,617.00	\$ 43,946.84	\$ 114,369.33	\$ -	\$ 114,369.33	\$ -	\$ -	\$ 114,369.33	CAPEX spend for Unsealed Road Metalling shown as \$ is Operationalised at the end of each financial year
178	Environmental maintenance			NZTA	75%	\$ 1,146,967.25	\$ 499,344.99	\$ 247,004.36	\$ 400,617.90	\$ -	\$ 400,617.90	\$ -	\$ -	\$ 400,617.90	
179	Traffic services maintenance			NZTA	75%	\$ 926,937.74	\$ 227,355.00	\$ 270,980.50	\$ 428,602.24	\$ -	\$ 428,602.24	\$ -	\$ -	\$ 428,602.24	
180															
181	Maintenance Contract	Service Delivery - Operations	Delivery - BAU			\$ 1,293,962.10	\$ 307,308.63	\$ 366,829.12	\$ 619,824.35	\$ -	\$ 619,824.35	\$ -	\$ -	\$ 619,824.35	Culvert condition assessments are complete and will inform a programme of works to be delivered
182	Unsealed Road Metalling			NZTA	75%	\$ 581,386.18	\$ 214,864.00	\$ 189,692.65	\$ 176,829.53	\$ -	\$ 176,829.53	\$ -	\$ -	\$ 176,829.53	
183	Drainage Renewals			NZTA	75%	\$ 401,886.46	\$ 20,024.32	\$ 86,129.19	\$ 295,732.95	\$ -	\$ 295,732.95	\$ -	\$ -	\$ 295,732.95	
184	Structures Components Replacement			NZTA	75%	\$ 163,622.24	\$ 33,417.50	\$ 54,940.15	\$ 75,264.59	\$ -	\$ 75,264.59	\$ -	\$ -	\$ 75,264.59	
185	Traffic Services Renewal			NZTA	75%	\$ 147,067.22	\$ 39,002.81	\$ 36,067.13	\$ 71,997.28	\$ -	\$ 71,997.28	\$ -	\$ -	\$ 71,997.28	Bridge maintenance programme is managed by WSP and based on the Annual Bridge Inspection Report. Speed Management for Schools and Signs identified for replacement in the Quarterly Night Audit.
186															
187	Sealed Road Resurfacing	Service Delivery - Delivery	Delivery - Close out	NZTA	75%	\$ 2,321,509.24	\$ 826,590.66	\$ 1,450,909.49	\$ 44,009.09	\$ -	\$ 44,009.09	\$ -	\$ -	\$ 44,009.09	
188															
189	Sealed Road Pavement Rehabilitation	Strategy & Development - Assets	Delivery - Design	NZTA	75%	\$ 1,950,067.46	\$ -	\$ 8,317.50	\$ 1,941,749.96	\$ -	\$ 1,941,749.96	\$ -	\$ -	\$ 1,941,749.96	Additional \$1.1M for FY27 this is captured in non-LTP section
190															
191	Structures Renewals - Tirohanga Rd Culvert replacement	Strategy & Development - Assets	Delivery - Design	NZTA	75%	\$ 300,000.00	\$ 8,445.00	\$ 54,940.15	\$ 236,614.85	\$ -	\$ 236,614.85	\$ -	\$ -	\$ 236,614.85	
192															
193	CBD Kerb & Channel	Service Delivery - Delivery	Delivery - Procurement			\$ 98,934.40	\$ 11,350.00	\$ 3,050.00	\$ 84,534.40	\$ -	\$ 84,534.40	\$ -	\$ -	\$ 84,534.40	Two sites - Otara Road & Ōhiwa Beach Rd (part of resilience project) as listed will go to design shortly for construction over summer of 2026/27.
194															
195	Footpaths Renewals	Service Delivery - Delivery	Delivery - Procurement			\$ 90,354.52	\$ 687.50	\$ 15,640.65	\$ 74,026.37	\$ -	\$ 74,026.37	\$ -	\$ -	\$ 74,026.37	
196															
197	Seal Extensions	Unallocated	Under Internal Review			\$ 618,340.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This project has been rescopeed from replacement to repair as replacement costs significantly higher than expected. Design is underway for construction over summer of 2026/27. Carry forward balance to yr 3
198															
199	Harbour Access Road Project	Service Delivery - Delivery	Project Completed	NZTA	75%	\$ 2,900,000.00	\$ 1,600,680.45	\$ 727,435.14							
200	Harbour Access Road (Carpark to 600m) (non-BoF)			BoF	\$400,000	\$ 2,500,000.00	\$ 1,549,331.39	\$ 271,276.68							
201	Harbour Access Road (SH 35 - 0m to 600m)					\$ -	\$ 13,597.81	\$ 276,634.46							Scope and PDP signed off, Procurement Plan approved by T&PSC May 2026, contract is being set up for external project manager
202	Marine Precinct & Wharf Redev : BoF					\$ 400,000.00	\$ 37,751.25	\$ 179,524.00							
203	Improve Comm Access to Harbour-Snell Rd upgrade														
204	Ohiwa Beach Road Resilience	Strategy & Development - Assets	Scoping - Drafting	NZTA (CRP)	88%			\$ -	\$ 480,000.00		\$ 480,000.00	\$ -	\$ -	\$ 480,000.00	
205															Scope and PDP signed off, Procurement Plan approved by T&PSC May 2026, contract is being set up for external project manager
206	Papamoa Stream Crossing - Motu Road	Service Delivery - Operations	Delivery - Physical Works	NZTA (CRP)	88%			\$ 17,728.40	\$ 102,271.60	\$ -	\$ 102,271.60	\$ -	\$ -	\$ 102,271.60	
207															
208	POST-LTP PROJECTS						\$ 440,276.27	\$ 899,426.48	\$ 5,199,051.84	\$ -	\$ 5,199,051.84	\$ -	\$ -	\$ 5,185,145.84	
209															
210	BETTER OFF FUNDING FUNDED PROJECTS														Retrospective consent or possible variation for culvert/causeway rock from 2017. To be delivered in conjunction with Ohiwa Beach Pavement Rehabilitation Line 31. Need to appoint a designer. Construction for summer 2026/27. Carry forward balance to Y3.
211	Enhance Community Resilience (Rugby Stadium)		Project Completed	BoF	\$250,000		\$ 349,116.91	\$ -							
212															
213	Caravan Wastewater Dumpstation (BoF 1 - Planning & Design)	Service Delivery - Delivery	Scoping - Drafting	BoF	\$20,000		\$ -	\$ -	\$ 13,906.00	\$ -	\$ 13,906.00				
214															This budget will be used to develop a final design with cost estimates
215	Improve Waihau Bay Infrastructure	Strategy & Development - Policy	Delivery - Planning	BoF	\$200,000		\$ -	\$ 25,876.25	\$ 174,123.75	\$ -	\$ 174,123.75	\$ -	\$ -	\$ 174,123.75	
216															
217	Community Facilities Plan & Implementation			BoF	\$985,000		\$ -	\$ 25,372.50	\$ 959,627.50	\$ -	\$ 959,627.50	\$ -	\$ -	\$ 959,627.50	

Appendix 2 - ODC 3-Year Delivery Report 2024-2027 (P&D)

218	Netball Courts Resurfacing	Service Delivery - Delivery	Delivery - Procurement	BoF	\$700,000			\$ 23,030.00	\$ 676,970.00	\$ -	\$ 676,970.00	\$ -	\$ 676,970.00	Procurement activity underway. Stormwater works have been completed to resolve flooding and drainage issues. Further minor earthworks and repair to eroding bank to take place over the next couple months.
219	Ohui Domain Fencing	Service Delivery - Operations	Delivery - Procurement	BoF	\$50,000			\$ 2,342.50	\$ 47,657.50	\$ -	\$ 47,657.50	\$ -	\$ 47,657.50	RFQ activity has been completed and a Preferred Supplier identified. Awaiting them to submit H&S application with the deadline being COB 12/08. Will move to second Preferred Supplier if not submitted on time
220	Te Kaha Park Upgrade	Strategy & Development	Scoping - Drafting	BoF	\$65,000			\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00	External engagement activities underway/planned
221	Jetty Extension (construction only contingency)	Service Delivery - Delivery	Delivery - Physical Works	BoF	\$100,000			\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ 100,000.00	Construction is underway, it is likely this construction contingency budget will be used
222	Waiotaha & Hukuwai Showers - Upgrade	Service Delivery - Delivery	Delivery - Design	BoF	\$20,000			\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	Showers have been purchased and will be installed under Public Toilet Bundle project
223	Campervan waste disposal sites (BoF 2 - Construction)	Service Delivery - Delivery	Delivery - Planning	BoF	\$50,000			\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	PDP has been drafted and reviewed by Assets. Project Manager has met with two New Zealand Motor Caravan Association representatives and identified a preferred design (same as Ohope dumpstation). Request has been sent out to WDC for that project information. Work needed to confirm the budget before PDP can be finalised (in progress)
224														
225														
226	Harbour Wharf Redevelopment		Project Completed	BoF	\$377,109		\$ 83,388.42	\$ 293,800.97						Project completed in FY2026
227														
228	PARKS&REC													
229	Memorial Park Lighting Upgrade - physical works only	Service Delivery - Delivery	Delivery - Physical Works	Horizon	\$143,130			\$ 136,789.15	\$ 6,341.59	\$ -	\$ 6,341.59	\$ -	\$ -	2x sports field lights and Netball courts light have been upgraded, with the rest of the Sports Field lighting due to be completed by end of September due to a 12 week wait for new 2x 15m columns
230														
231	Emergency Works - Te Mapara Footbridge		Project Completed	MBIE	\$80,000		\$ 7,770.94	\$ 117,622.86						Project was completed in September 2025
232														
233	LAND TRANSPORT													
234	Major Emergency Reinstatement - Opape Beach Rd Erosion		Project Completed	NZTA				\$ 279,911.75						Project was completed in March 2026
235	Minor Improvements - Waiotaha Bluffs Detour	Strategy & Development - Assets	Scoping - Drafting	NZTA				\$ -	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	\$ -	\$ -	
236	Major Emergency Reinstatement - Motu Road Slip	Strategy & Development - Assets	Scoping - Approval	NZTA				\$ 20,053.00	\$ 1,445,053.00	\$ -	\$ 1,445,053.00	\$ -	\$ -	
237	Sealed Road Resurfacing Year 4 extension								\$ 1,100,000.00	\$ -	\$ 1,100,000.00	\$ -	\$ -	Additional \$1.1M for year 4 extension for FY27
238														
239					OPEX LTP: \$ 6,952,844.16	\$ 2,217,110.93	\$ 1,648,772.20	\$ 3,277,053.72	\$ -	\$ 3,277,053.72	\$ -	\$ -	\$ 19,495,158.70	
240					CAPEX LTP : \$ 27,050,839.42	\$ 3,558,324.30	\$ 5,048,927.77	\$ 19,495,158.70	\$ -	\$ 19,495,158.70	\$ -	\$ -	\$ 5,185,145.84	
241					CAPEX (NON-LTP): \$ 440,276.27	\$ 899,426.48	\$ 899,426.48	\$ 5,199,051.84	\$ -	\$ 5,199,051.84	\$ -	\$ -	\$ 24,680,304.54	
242					TOTAL \$ 34,003,683.58	\$ 6,215,711.50	\$ 7,597,126.45	\$ 27,971,264.26	\$ -	\$ 27,971,264.26	\$ -	\$ -		
243					LTP vs Revised (LTP only)	Year 1 Revised	Year 2 Revised	Year 3 Revised						
244					Y1+Y2									
245					CAPEX 22%	55%	34%	CAPEX 0%			CAPEX Forecast Total Forecast \$ - 0%			
246					TOTAL 27%	66%	38%	TOTAL 0%						

COMMITTEE REPORT

Date : 12 August 2026
To : Performance & Delivery Committee Meeting, 18 August 2026
From : Programme Lead, Ian McLeod
Subject : **PERFORMANCE AND DELIVERY – BETTER OFF FUNDING UPDATE**
File ID : A1413152

EXECUTIVE SUMMARY

1. The purpose of this report is to provide an update on the status of Better off Funding.
2. In 2023, ŌDC was allocated \$4,680,000 of Better off Funding across 12 projects.
3. As of 30 June 2026, the total spend is \$2,530,242, with a balance of \$2,149,758.
4. All remaining funds are to be spent by 31 January 2027, allowing ŌDC sufficient time to process all invoices in February 2027 and submit final claims in March 2027. This is due to the fund end date of 1 June 2027.

AUTHORITY

1. This report is for noting purposes and no decision is required to be made by the Performance and Delivery Committee.

RECOMMENDATIONS

- 1) **That the report titled “Performance and Delivery -Better Off Funding Update” be received.**

PURPOSE

2. The purpose of this report is to update the Performance and Delivery Committee on the status of the Better off Funding fund.

STRATEGIC ALIGNMENT

3. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:

- ☐ Community Priority One: Strong relationships and partners
- ☒ Community Priority Two: Investment in our district
- ☐ Community Priority Three: Wellbeing is valued
- ☒ Community Priority Four: Our communities are resilient
- ☒ Community Priority Five: Growth is sustained over time

BACKGROUND

5. In January 2023, the Department of Internal Affairs (DIA) approved a Better off Funding package of \$4,680,000 which was initially allocated across 12 different projects:

#	Project	Budget	Outcome/s
1	Improve Access to the Harbour	\$1,000,000	Harbour and Wharf development Snell Road / Harbour Access Road construction
2	Enhance Community Resilience	\$240,000	Earthquake strengthening of the Grandstand
3	Improve & Upgrade Ōpōtiki Recycling Infrastructure	\$150,000	Installation of a weighbridge at Ōpōtiki town RRC
4	Mobile Services Van	\$50,000	<i>Project was cancelled before initiation</i>
5	New Playground by Skatepark	\$250,000	Whitikau Playground
6	Enhanced Council Facilities	\$50,000	War Memorial carpark
7	Wellbeing Initiatives Fund	\$300,000	<i>Project was cancelled before initiation</i>
8	Active Community Walkway	\$550,000	Construction of various footpath across the district
9	Campervan Waste Disposal Sites	\$20,000	Completion of feasibility study and proposed design
10	Improve Waihou Bay Infrastructure	\$200,000	Implementation and development of Waihou Bay Masterplan
11	Pathways To Work	\$450,000	\$60,000 was used for a study, the rest of the project was cancelled
12	Community Facilities Plan & Implementation	\$1,420,000	Planning and implementation of various community facilities projects.

DISCUSSION – FUND UPDATE

4. As of 30 June 2026, six projects have been completed, with a total spend to date of \$2,530,242, leaving a balance of \$2,149,758.

5. All remaining funds are to be spent by 31 January 2027, allowing ŌDC sufficient time to process all invoices in February 2027 and submit final claims in March 2027.
6. This is due to the fund End Date of 1 June 2027.
7. In May 2024, Council approved the recommendation to cancel projects 4, 7 and 11, so that the total of unspent funds across all 3 projects \$740,000 could be reallocated to Duke St West Stopbank.

Project	Status	Budget	Spend	Balance	Claims Paid
Improve Access to Harbour	Active	\$1,000,000	\$1,000,000	\$0	\$820,476
Enhance Community Resilience	Complete	\$240,000	\$240,000	\$0	\$240,000
Improve & Upgrade Ōpōtiki Recycling Infrastructure	Complete	\$150,000	\$150,000	\$0	\$150,000
Mobile Services Van	Cancelled	\$50,000	\$0	\$0	n/a
New Playground By Skatepark	Complete	\$250,000	\$250,000	\$0	\$250,000
Enhanced Council Facilities	Complete	\$50,000	\$45,225	\$4,775	\$50,000
Wellbeing Initiatives Fund	Cancelled	\$300,000	\$0	\$0	n/a
Active Community Walkway	Complete	\$550,000	\$550,000	\$0	\$550,000
Campervan Waste Disposal Sites	Active	\$20,000	\$6,089	\$13,911	\$6,089
Improve Waihou Bay Infrastructure	Active	\$200,000	\$25,876	\$174,124	\$10,000
Pathways To Work	Cancelled	\$450,000 \$60,000*	\$60,000	\$0	\$60,000
Community Facilities Plan & Implementation	Active	\$1,470,000	\$203,776	\$1,266,224	\$50,000
Duke St West Stopbank	Active	\$740,000	\$0	\$740,000	\$0
Total		\$4,680,000	\$2,530,242	2,149,758	\$2,186,565

DISCUSSION – REMAINING PROJECTS UPDATE

8. Project 9 the Campervan Waste Disposal Sites project is currently in the planning and design phase. The remainder of this budget will be spent on finalising the design and cost estimates.
9. Project 10 the Waihou Bay Masterplan is currently working through consents and design stage. It is expected that the remaining funds under this project will be spent by 31 October 2026 for project management services for this project.
10. Project 12 the Community Facilities Plan and Implementation had \$1,370,000 allocated out to different community facilities related projects during a Council Workshop in December 2025;

Project	Status	Budget	Spend	Balance	Commentary
Ōpōtiki Netball Courts Upgrade	Active	\$700,000	\$23,030	\$676,969	Stormwater improvements and project management
Ōhui Domain Fencing Replacement	Active	\$50,000	\$6,365	\$43,635	Awaiting process of Preferred Supplier's H&S Pre-Qual before awarding contract.
Te Kaha Park Upgrade	Active	\$65,000	\$0	\$65,000	Consultation feedback is being analysed, with a report and recommended next steps to be presented to the CCB on 22 September 2026.
Jetty Extension (construction only)	Active	\$100,000	\$0	\$100,000	Construction contingency available to be drawn upon if project budget for construction is exhausted.
Waiotape / Hukuwai Showers Upgrade	Active	\$20,000	\$16,592	\$3,408	Balance to be spent on installation costs that will be delivered under the Toilet Upgrade contract.
Caravan Wastewater Dump Station	Active	\$50,000	\$0	\$50,000	Project in planning phase.
Ōpōtiki College Pool	Active	\$390,000	\$113,330	\$276,670	Deposit for pool plant replacement.
Total		\$1.37m	\$203,776	\$1,221,223	

FINANCIAL/BUDGET CONSIDERATIONS

11. No financial decision is being made is receiving this report.

POLICY AND PLANNING IMPLICATIONS

12. There are no identified Policy or Planning implications associated with receiving this report.

IMPACT ON MANA WHENUA

13. There are no identified Mana Whenua impacts associated with receiving this report.

CLIMATE IMPACT CONSIDERATIONS

14. There were no identified climate impact considerations associated with receiving this report.

RISKS

15. There are no identified risks associated with receiving this report.

COMMUNITY WELLBEING CONSIDERATIONS

16. There are no identified social, economic, environmental, or cultural considerations associated with receiving this report.

CONCLUSION

17. The purpose of this report is to provide an update of the Better off Funding fund and the Better off Funding projects.

Ian McLeod

PROGRAMME LEAD

Project	Status	Budget	Spend	Balance	Claims paid	Commentary
Improve Access to Harbour (Harbour & Snell Road)	Active	\$1,000,000	\$1,000,000	\$0	\$820,476	Remaining \$179,524 to be claimed for Stage 3 Upgrade (0m – 600m) Widening & Overlay which was completed June 2026.
Enhance Community Resilience	Complete	\$240,000	\$240,000	\$0	\$240,000	Completed FY2025 with the earthquake strengthening of the Grandstand
Improve and upgrade Ōpōtiki recycling infrastructure	Complete	\$150,000	\$150,000	\$0	\$150,000	Completed FY2023 with the installation of the weighbridge
Mobile services van to improve accessibility to council services	Cancelled	\$50,000	\$0	\$0	n/a	\$50,000 allocated to Duke St West Stopbank
New Playground by Skatepark	Complete	\$250,000	\$250,000	\$0	\$250,000	Completed FY2023 with the completion of Whitikau Playground
Enhanced Council Facilities (War Memorial Carpark)	Complete	\$50,000	\$45,225	\$4,775	\$50,000	Completed FY2025, balance of \$4,775 was allocated for 2 nd coat seal which has not been completed. Need to confirm where this money is, 2 nd coat will cost \$50K+
Funding for public driven well-being initiatives	Cancelled	\$300,000	\$0	\$0	n/a	\$300,000 allocated to Duke St West Stopbank
Active community walkway for a healthy community	Complete	\$550,000	\$550,000	\$0	\$550,000	Completed FY2024 with the completion of various footpaths around the district.
Campervan waste disposal sites	Active	\$20,000	\$6,089	\$13,911	\$6,089	Remaining funds to be spent in FY2027 on final design.
Improve Waihou Bay infrastructure	Active	\$200,000	\$25,876	\$174,124	\$10,000	\$10,000 was paid as a 10% advance
Pathways to Work	Cancelled	\$450,000 \$60,000*	\$60,000	\$0	\$60,000	*\$60,000 was spent on contract before project was cancelled. \$390,000 balance allocated to Duke St West Stopbank

Community facilities plan and implementation	Active	\$1,420,000	203,776		\$50,000	\$50,000 was paid as 10% advance – no claims made yet. Multiple projects to be funded from this bucket of funding decided at Council Workshop 15 Dec 2025.
Duke St West Stopbank	Active	\$740,000	\$0		\$0	*New Project Request approved in June 2026
Total		\$4,680,000	\$2,530,242	2,149,758	\$2,186,565	

COMMITTEE REPORT

Date : 10 August 2026
To : Performance and Delivery Committee Meeting, 18 August 2026
From : Group Manager Service Delivery, Nathan Hughes
Subject : **PERFORMANCE AND DELIVERY – OPERATIONAL AND NON-FINANCIAL PERFORMANCE REPORT**
File ID : A1411991

EXECUTIVE SUMMARY

- The purpose of this report is to provide an update on the operational and non-financial performance for the 2026/27 financial year.
- These are interim results which will be updated progressively through the financial year and confirmed through the end of financial year annual report process.
- This report provides data up to 10 August 2026.

AUTHORITY

1. This report is for noting purposes and no decision is required to be made by Performance and Delivery Committee.

RECOMMENDATIONS

- 1) **That the report titled "Performance and Delivery – Operational and Non-Financial Performance Report" be received.**

PURPOSE

2. The purpose of this report is to provide an update on the operational and non-financial performance for the 2026/27 financial year.

STRATEGIC ALIGNMENT

3. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☒ Community Priority One: Strong relationships and partners

- ☒ Community Priority Two: Investment in our district
- ☒ Community Priority Three: Wellbeing is valued
- ☒ Community Priority Four: Our communities are resilient
- ☒ Community Priority Five: Growth is sustained over time

BACKGROUND

4. At the 27 February 2023 Performance and Delivery Committee meeting a report titled, Reporting Proposal, was presented to the Committee. The report proposed that staff will work toward providing an Operational and Non-Financial Performance Report to each Committee meeting.
5. As part of the 27 February 2023 Reporting Proposal a number of principles for reporting were considered. They included, but were not limited to:
 - Where information is not currently reported, utilize an iterative approach with the Committee to strike a balance between what is required for the Committee and what can be resourced by staff.
 - Report in a manner consistent with other reporting requirements in the organisation to ensure information across multiple reporting streams is consistent and efficient. For example, we report annually on non-financial KPI's in our Annual Report. It would be appropriate to report those KPI's in the same way, although more frequently to the Performance and Delivery Committee.
 - It is proposed that the Operational and Non-Financial Performance Report be provided at each Committee meeting. However, some of the KPI's in the report may only be updated quarterly or every six months. These details can be agreed in the iterative process as we work towards an agreed minimum level of reporting.
6. Staff welcome feedback on the content of these reports.

DISCUSSION

7. Refer to the Appendix 01 for the interim update on the operational and non-financial performance.
8. These are interim results which will be updated progressively through the financial year and confirmed through the end of financial year annual report process.

Financial/budget considerations

9. No financial decision is being made in the receiving of this report.

Policy and planning implications

10. There are no identified policy and planning implications.

Impact on mana whenua

11. There are no identified mana whenua impact considerations.

Climate impact considerations

12. There are no identified climate impact considerations.

Risks

13. There are no identified risks associated with receiving this report.

Community wellbeing considerations

14. There are no identified social, economic, environmental, or cultural considerations associated with the receiving of this report.

CONCLUSION

15. The purpose of this report is to provide an update on the operational and non-financial performance for the 2026/27 financial year.
16. These are interim results which will be updated progressively through the financial year and confirmed through the end of financial year annual report process.
17. This report provides data up to the 10 August 2026.

Nathan Hughes

GROUP MANAGER SERVICE DELIVERY

Appendix 1 - Performance & Delivery KPI Report 2026-27

	Key Performance Indicator	Measure of success	Target 2026-27	Result tracking 2026-27	Commentary 2026-27	Tracking 2026-27
1	WATER SUPPLY					
2	Drinking Water – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about drinking water clarity expressed per 1000 connections to Council's networked reticulation system.	<5/1000 connections	0/1000 connections	Currently on target. No completed requests received in the 1 July 2026 to 3 August 2026 period.	●
3	Drinking Water – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about drinking water taste expressed per 1000 connections to Council's networked reticulation system.	<5/1000 connections	0/1000 connections	Currently on target. No completed requests received in the 1 July 2026 to 3 August 2026 period.	●
4	Drinking Water – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about drinking water odour expressed per 1000 connections to Council's networked reticulation system.	<5/1000 connections	0/1000 connections	Currently on target. No completed requests received in the 1 July 2026 to 3 August 2026 period.	●
5	Drinking Water – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about drinking water pressure or flow expressed per 1000 connections to Council's networked reticulation system.	<5/1000 connections	0/1000 connections	Currently on target. No completed requests received in the 1 July 2026 to 3 August 2026 period.	●
6	Drinking Water – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about drinking water continuity of supply expressed per 1000 connections to Council's networked reticulation system.	<5/1000 connections	0/1000 connections	Currently on target. No completed requests received in the 1 July 2026 to 3 August 2026 period.	●
7	Drinking Water – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about Council's response to any of these issues expressed per 1000 connections to Council's networked reticulation system.	<3/1000 connections	0/1000 connections	Currently on target. No completed requests received in the 1 July 2026 to 3 August 2026 period.	●
8	Drinking Water – Fault Response Times (Mandatory DIA KPI #3)	Fault response times: a)Median response time to attend urgent call-outs. The DIA refers to an urgent call-out as one that leads to a complete loss of supply of drinking water.	<4 hrs	0	Currently on target. No completed urgent requests received in the 1 July 2026 to 3 August 2026 period.	●
9	Drinking Water – Fault Response Times (Mandatory DIA KPI #3)	Fault response times: b)Median response time to resolve urgent call-outs. The DIA refers to an urgent call-out as one that leads to a complete loss of supply of drinking water.	<1 day	0	Currently on target. No completed urgent requests received in the 1 July 2026 to 3 August 2026 period.	●
10	Drinking Water – Fault Response Times (Mandatory DIA KPI #3)	Fault response times: c)Median response time to attend non-urgent call-outs	<1 working day	39 minutes	Currently on target. 6 Completed non-urgent requests received in the 1 July 2026 to 3 August 2026 period and the median response time was 39 minutes.	●

	Key Performance Indicator	Measure of success	Target 2026-27	Result tracking 2026-27	Commentary 2026-27	Tracking 2026-27
11	Drinking Water – Fault Response Times (Mandatory DIA KPI #3)	Fault response times: d)Median response time to resolve non-urgent call-outs	<3 working days	4hrs 10 mins	Currently on target. 6 Completed non-urgent requests received in the 1 July 2026 to 3 August 2026 period and the median completion time was 4hrs and 10 minutes.	
12	WASTEWATER					
13	Wastewater – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about sewerage odour expressed per 1000 connections to Council's sewerage system.	<5/1000 connections	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
14	Wastewater – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about sewerage system faults expressed per 1000 connections to Council's sewerage system.	<10/1000 connections	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
15	Wastewater – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about sewerage system blockages expressed per 1000 connections to Council's sewerage system.	<10/1000 connections	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
16	Wastewater – Customer Satisfaction (Mandatory DIA KPI #4)	The total number of complaints received by Council about Council's response to issues with its sewerage system expressed per 1000 connections to Council's sewerage system.	<2/1000 connections	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
17	Wastewater – Fault Response Time (Mandatory DIA KPI #3)	Median response time to attend to sewerage overflows resulting from a blockage or other fault in the Council's sewerage system.	<4 hours	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
18	Wastewater – Fault Response Time (Mandatory DIA KPI #3)	Median response time to resolve a sewerage overflow resulting from a blockage or other fault in the Council's sewerage system.	<1 days	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
19	Wastewater – System Adequacy (Mandatory DIA KPI #1)	Number of sewage overflows into habitable buildings due to faults in the wastewater system.	0	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
20	Wastewater – System Adequacy (Mandatory DIA KPI #1)	The number of dry weather overflows from Council's sewerage system expressed per 1000 sewerage connections to that sewerage system.	<3	0	Current on target. No completed Wastewater requests recorded for the 1 July to 3 August period.	
21	STORMWATER					
22	Stormwater – System Adequacy (Mandatory DIA KPI #1)	The number of flooding events that occur in the District. N.B. The Department of Internal Affairs describes a flooding event as an overflow of stormwater from a territorial authority's stormwater system that enters a habitable floor.	0	0	Current on target. No completed requests received for overflows affecting habitable floors in the 1 July 2026 to 3 August 2026 period.	

	Key Performance Indicator	Measure of success	Target 2026-27	Result tracking 2026-27	Commentary 2026-27	Tracking 2026-27
23	Stormwater – System Adequacy (Mandatory DIA KPI #1)	For each flooding event, the number of habitable floors affected (expressed per 1000 properties connected to Council's stormwater system).	0/1000 connections	0	Current on target. No completed requests received for overflows affecting habitable floors in the 1 July 2026 to 3 August 2026 period.	
24	Stormwater – Response times (Mandatory DIA KPI #3)	Median response time to attend a flooding event, from notification to personnel on site. N.B. The Department of Internal Affairs describes a flooding event as an overflow of stormwater from a territorial authority's stormwater system that enters a habitable floor.	<4 hrs	0	Current on target. No completed requests received for overflows affecting habitable floors in the 1 July 2026 to 3 August 2026 period.	
25	Stormwater – Customer Satisfaction (Mandatory DIA KPI #4)	Number of complaints received about the performance of the stormwater system per 1000 connections to the Council's stormwater system.	<10/1000 connections	0/1000 connections	Currently on target. No completed requests received for issues with Council network for the 1 July 2026 to 3 August 2026 period.	
26	LAND TRANSPORT					
27	Land Transport – Response to Service Requests (Mandatory DIA KPI #5)	Percentage of requests relating to roads and footpaths that are responded to within timeframes set in Long Term Plan:- Urgent requests within 1 day	95%	100%	Currently on target. 1 completed urgent request received in the 1 July 2026 to 3 August 2026 period and responded to within 1 day.	
28	Land Transport – Response to Service Requests (Mandatory DIA KPI #5)	Percentage of requests relating to roads and footpaths that are responded to within timeframes set in Long Term Plan:- Non-urgent requests within 4 working days	90%	100%	Currently on target. 6 completed non-urgent requests received in the 1 July 2026 to 3 August 2026 period and all responded to within 4 days.	
29	SOLID WASTE					
30	Solid Waste facilities and services that meet current and future needs.	Number of justified complaints received about kerbside refuse and recycling collection service. (Note: service conditions outlined on brochure delivered annually)	<20	1	Currently on target. 1 completed complaint received in the 1 July 2026 to 3 August 2026 period.	
31	CORPORATE SERVICES					
32	Customer Satisfaction - Public	Number of complaints received, as per Complaints Policy (as a percent of all recorded enquiries)	<3%	<1%	Currently on target.	
33	MONITORING AND COMPLIANCE					
34	Community safety	Number of patrols undertaken in the Ōpōtiki urban area by Animal Control team.	2 per day	2 per day	Currently on target.	
35	Community safety	All dog complaints of an aggressive or threatening nature are responded to within 2 hours from receipt of complaint.	90%	75%	Currently not on target. 12 completed requests received in the 1 July 2026 to 3 August 2026 period with 9 responded to within 2 hours.	
36	ENFORCEMENT					
37	Monitoring of bylaws	Vehicles on beaches – respond to enquiry and update customer within 2 working days.	90%	100%	Currently on target. No complaints received in the 1 July 2026 to 3 August 2026 period.	

COMMITTEE REPORT

Date : 12 August 2026
To : Performance & Delivery Committee Meeting, 18 August 2026
From : Programme Lead, Ian McLeod
Subject : **PERFORMANCE AND DELIVERY – TENDER AND PROCUREMENT SUB-COMMITTEE UPDATE**
File ID : A1413149

EXECUTIVE SUMMARY

- The purpose of this report is to provide an update on the Tender and Procurement Sub-Committee resolutions and outcomes in relation to the Capital Works Delivery Programme.
- This report captures resolutions from the Tender and Procurement Sub-Committee in the period since the previous Performance and Delivery Committee meeting dated Monday 6 July 2026.
- There has been one Tender and Procurement Sub-Committee meetings held within this period; Thursday 23 July 2026.

AUTHORITY

1. This report is for noting purposes and no decision is required to be made by the Performance and Delivery Committee.

RECOMMENDATIONS

- 1) **That the report titled “Performance and Delivery – Tender and Procurement Sub-Committee Update” be received.**

PURPOSE

2. The purpose of this report is to update the Performance and Delivery Committee on the Tender and Procurement Sub-Committee resolutions and outcomes in relation to the Capital Works Delivery Programme.

STRATEGIC ALIGNMENT

3. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
- ☒ Community Priority One: Strong relationships and partners
 - ☐ Community Priority Two: Investment in our district
 - ☐ Community Priority Three: Wellbeing is valued
 - ☐ Community Priority Four: Our communities are resilient
 - ☐ Community Priority Five: Growth is sustained over time

BACKGROUND

4. As requested by the Performance and Deliver committee this report is to highlight the recent resolutions from the Tender and Procurement Sub-Committee in relation to the Capital Works Delivery Programme.
- This report captures resolutions from the Tender and Procurement Sub-Committee in the period since the previous Performance and Delivery Committee meeting dated Wednesday 20 May 2026.

DISCUSSION

5. Refer to the Appendix 01 for the Table of Resolutions from the Tender and Procurement Sub-committee.
6. Staff welcome feedback on the content and display of this report.

FINANCIAL/BUDGET CONSIDERATIONS

7. No financial decision is being made in receiving this report.

POLICY AND PLANNING IMPLICATIONS

8. There are no identified Policy or Planning implications associated with receiving this report.

IMPACT ON MANA WHENUA

9. There are no identified Mana Whenua impacts associated with receiving this report.

CLIMATE IMPACT CONSIDERATIONS

10. There were no identified climate impact considerations associated with receiving this report.

RISKS

11. There are no identified risks associated with receiving this report.

COMMUNITY WELLBEING CONSIDERATIONS

12. There are no identified social, economic, environmental, or cultural considerations associated with receiving this report.

CONCLUSION

13. The purpose of this report is to provide an update of the resolutions from the Tender and Procurement Sub-Committee in the period since the previous Performance and Delivery Committee meeting dated Monday 6 July 2026.

Ian McLeod

PROGRAMME LEAD

Tender and Procurement Sub-Committee Agenda Items

Item	Agenda Report	Resolutions	Date
2	TE KAHA WATER TREATMENT PLANT UPGRADE 2026	1. That the Procurement Plan for the Te Kaha Water Treatment Plant Upgrade be received. 2. That the Tender and Procurement Sub-Committee approve the plan to undertake Closed Competitive RFQ for <i>The Design of the Proposed New Water Treatment Plant</i> [Contract 285_1] 3. That the Tender and Procurement Sub-Committee approve the plan to undertake Closed Competitive RFQ for the <i>Drilling of the Second Bore</i> [Contract 285_2] 4. That the Lowest Price Conforming, using an RFQ process, is used to identify the preferred Suppliers for both Contracts.	23 July 2026
3	Ōpōtiki Netball Courts Upgrade 2026 [Contract 286]	1. That the Procurement Plan for Contract 286 be received. 2. That the tender Sub-Committee approve the adding <i>Asphalt Resurfacing</i> works needed for this project to the FY2027 Resurfacing Programme under the Resurfacing Contract with Fulton Hogan. 3. That the Tender Sub-Committee approve advertising of Contract 286 for a <i>High Rebound Cushioned Court Surface Installation</i> works needed for this project. 4. That the Weighted Attributes Tender Evaluation Methodology is used to identify the preferred Supplier for Contract 286.	23 July 2026
6	CONSULTANT PROJECT MANAGEMENT SUPPORT TABLED ITEM]	1. That the Business Case for Direct Appointments of External Project Management Support be received. 2. That the Tender and Procurement Sub-Committee delegate authority to the Group Manager Service Delivery to appoint external Project and Contract Managements up to \$100,000 per project. 3. That the Tender and Procurement Sub-Committee require regular reports outlining: a. Projects utilising external Project and Contract Management support; and	23 July 2026

		b. Actual and forecast expenditure on external Project and Contract Management support for each project. 4. That the Programme delivery team provide a Business Case to set up a Project and Contract Management Support Preferred Suppliers Process, to the next Tender and Procurement Sub-Committee.	
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