



**MINUTES OF AN ORDINARY COUNCIL MEETING DATED, TUESDAY, 9 JUNE 2026 IN THE ŌPŌTIKI
DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 10.00AM**

PRESENT:

Mayor David Moore (Chairperson)
Deputy Mayor Maude Maxwell (Deputy Chairperson)
Councillors:
Shona Browne
Barry Howe
Curley Keno
Steve Nelson
Dean Petersen
Pāpā Wharewera

IN ATTENDANCE:

Stace Lower (Chief Executive Officer)
Nathan Hughes (Group Manager Service Delivery)
Antoinette Campbell (Group Manager Strategy and Development)
Rachael Burgess (Group Manager Business Support)
Billy Kingi (Finance Manager)
Michael Fryer (Strategy and Policy Manager)
Peter Edwards (Building and Planning Manager)
Carol Mio (Manager People and Culture)
Sage Roia (People and Culture Administrator)
Scott James (Strategic Policy Analyst)
Maheesha Silva (Governance Support Officer)
Gae Finlay (Executive Assistant and Governance Lead)

The meeting commenced with a karakia from His Worship the Mayor, David Moore.

Councillor Nelson then opened the meeting with an inspirational verse.

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

Nil.

PUBLIC FORUM

Nil.

1. CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 28 APRIL 2026 p4

RESOLVED

- (1) That the minutes of the Ordinary Council meeting held on 28 April 2026 be confirmed as a true and correct record.**

Maxwell/Moore

Carried

2. CONFIRMATION OF MINUTES – EXTRA ORDINARY COUNCIL MEETING 12 MAY 2026 p12

RESOLVED

- (1) That the minutes of the Extra Ordinary Council meeting held on 12 May 2026 be confirmed as a true and correct record.**

HWTM/Wharewera

Carried

3. DRAFT MINUTES – COAST COMMUNITY BOARD MEETING 19 MAY 2026 p14

RESOLVED

- (1) That the draft minutes of the Coast Community Board meeting held on 19 May 2026 and any recommendations therein, be received.**

Wharewera/HWTM

Carried

4. MINUTES – PERFORMANCE AND DELIVERY COMMITTEE MEETING 14 APRIL 2026 p19

- (1) That the minutes of the Performance and Delivery Committee meeting held on 14 April 2026, and any recommendations therein, be received.**

Petersen/Nelson

Carried

5. DRAFT MINUTES – CHIEF EXECUTIVE’S PERFORMANCE COMMITTEE MEETING 27 MAY 2026 p24

RESOLVED

- (1) That the draft minutes of the Chief Executive’s Performance Committee meeting held on 27 May, and any recommendations therein, be received.**

HWTM/Nelson

Carried

6. MINUTES – BAY OF PLENTY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE MEETING 16 APRIL 2026 p28

- (1) That the minutes of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee meeting held on 16 April 2026 be received.**

HWTM/Maxwell

Carried

7. MAYORAL REPORT 18 APRIL 2026 – 29 MAY 2026 p40

His Worship the Mayor gave special mention to the following from the report:

- Te Whare Wānanga o Awanuiārangi Graduation; appreciated seeing Robert Edwards receive an honorary doctorate.
- Pōhiri Welcome for new Ōpōtiki College principal, Glenn Phipps.
- Malcolm Campbell’s farewell; which was a very sad occasion.

Councillor Keno acknowledged the passing of Malcolm Campbell, noting the presence of Ōpōtiki District Councillors at the funeral.

RESOLVED

- (1) That the port titled “Mayoral Report 18 April 2026-29 May 2026” be received.**

HWTM/Maxwell

Carried

8. LGFA GUARANTOR CONSIDERATION p45

The Finance Manager spoke to the report. He advised that this item was presented to the Risk and Assurance Committee which endorsed the recommendations.

RESOLVED

- (1) That the report titled “LGFA Guarantor Consideration” be received.**
- (2) That Council approves Ōpōtiki District Council becoming a guarantor of the New Zealand Local Government Funding Agency (LGFA).**
- (3) That Council authorises the Chief Executive to execute all documentation required to give effect to Council becoming an LGFA guarantor.**
- (4) That Council notes becoming an LGFA guarantor will remove the current borrowing limitations applicable to non-guarantor members and support the delivery of Council’s approved Long Term Plan and Annual Plan capital investment programmes.**
- (5) That Council notes the financial risks associated with becoming an LGFA guarantor are considered low and are mitigated by LGFA’s governance framework, security arrangements, liquidity facilities, and AAA credit rating.**

HWTM/Keno

Carried

9. UPDATE ON REGIONAL SPATIAL PLAN PROGRAMME – PRE-ENACTMENT PHASE p51

The Group Manager Strategy and Development advised that since the report was written a response had been received from the Minister (ref. page 57 of the agenda). Although the response was brief, it noted the importance of spatial plans being prepared under the new legislation and national instruments, as the scope and goals of the new system will differ from those under the Resource Management Act.

Referring to the timeline on page 53 of the agenda, the Chief Executive Officer asked Councillors to be mindful of:

- The wider reform agenda which is in front of Council and the sector
- The challenge going forward for staff to manage BAU as well as the reforms work
- Need to ensure there is not too much pressure on staff, while still engaging in the work

Updates will be provided to Councillors and they will be advised of any risks that arise.

RESOLVED

- (1) That the report titled “Update on Regional Spatial Plan Programme – Pre-Enactment Phase” be received.**

HWTM/Wharewera

Carried

10. ADOPTION OF CLIMATE STRATEGY AND ACTION PLAN

p63

RESOLVED

- (1) That the report titled "Adoption of Climate Strategy and Action Plan" be received.**
- (2) That Council adopts the Climate Strategy and Action Plan.**

HWTM/Petersen

Carried

The Building and Planning Manager left the meeting at 10.30am.

11. DOG CONTROL POLICY

p75

Acknowledgement of the Animal Control staff:

- Councillor Petersen commended the team for their quick responses to two incidents in his local area recently, resulting in the offending dogs being removed
- Councillor Browne noted the pleasant manner of the staff member who called reminding her of the upcoming dog registration renewal.

In response to a query from His Worship the Mayor, the Strategic Policy Analyst advised that the policy is in alignment with Whakatāne and Kawerau District Councils' policies.

RESOLVED

- (1) That the report titled "Dog Control Policy" be received.**
- (2) That Council approves the Statement of Proposal and draft Dog Control Policy (attached to the report as Appendix 1).**
- (3) That Council notes the community consultation will be undertaken from 18 June 2026 to 23 July 2026.**

HWTM/Maxwell

Carried

12. GAMBLING AND TAB VENUES POLICY

p97

Following questions from Councillors and a discussion around ATM machines being located within gambling venues and being able to be seen from venues, the Strategic Policy Analyst advised this is something he could come back to Councillors on.

RESOLVED

- (1) That the report titled "Gambling and TAB Venues Policy" be received.**

- (2) That Council adopts the Statement of Proposal and draft Gambling and TAB Venues Policy (attached to the report as Appendix 1).
- (3) That Council notes the community consultation will be undertaken from 18 June 2026 to 23 July 2026.

HWTM/Browne

Carried

The Strategy and Policy Manager and the Strategic Policy Analyst left the meeting at 10.51am.

13. LGNZ CONFERENCE 2026

p115

Councillor Browne advised she is unable to attend the conference. Deputy Mayor Maxwell is next in rotation and is available to attend.

RESOLVED

- (1) That the report titled "LGNZ Conference 2026" be received.
- (2) That His Worship the Mayor together with Councillors Howe and Keno and Deputy Mayor Maxwell are authorised to attend the LGNZ Conference 2026 in Rotorua.
- (3) That Council authorises the Chief Executive Officer to attend the LGNZ Conference 2026.

Wharewera/Nelson

Carried

14. CHIEF EXECUTIVE OFFICER'S UPDATE

p120

The Chief Executive Officer noted the following from the report:

- Pōhiri for new Ōpōtiki College principal, Glenn Phipps
- Malcolm Campbell's funeral – this highlighted the important role that leadership and influence plays in small communities.

RESOLVED

- (1) That the report titled "Chief Executive Officer's Update" be received.

HWTM/Maxwell

Carried

The Manager People and Culture and the People and Culture Administrator left the meeting at 10.55am.

15. RESOLUTION TO EXCLUDE THE PUBLIC

p126

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

16. Confirmation of In-Committee Minutes – Ordinary Council Meeting 28 April 2026.

17. **Draft In-Committee Minutes – Performance and Delivery Committee Meeting 14 April 2026.**
18. **Notes From Chief Executive’s Performance Committee Informal Meeting 16 February 2026.**
19. **Draft In-Committee Minutes – Chief Executive’s Performance Committee Meeting 27 May 2026.**
20. **Chief Executive’s Performance Committee Report:**
 - **Chief Executive’s KPIs 2026-2027**
 - **Appointment of Additional Committee Member.**
21. **Notes from a Council Workshop.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16.	Confirmation of In-Committee Minutes – Ordinary Council Meeting 28 April 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
17.	Draft In-Committee Minutes – Performance and Delivery Committee Meeting 14 April 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
18.	Notes From Chief Executive’s Performance Committee Informal Meeting 16 February 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
19.	Draft In-Committee Minutes – Chief Executive’s Performance Committee Meeting 27 May 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
20.	Chief Executive’s Performance Committee Report: • Chief Executive’s KPIs 2026-2027. • Appointment of Additional Committee Member.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)

21.	Notes from a Council Workshop.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

16.	Protect the privacy of natural persons Protect information Protection from improper pressure or harassment Prevent disclosure or use of official information Carry out negotiations Maintain legal professional privilege Carry out commercial activities	Section 7(2)(a) Section 7(2)(b)(i) & (ii); (d) & (e) and Section 7(2)(c)(i) & (ii) Section 7(2)(f)(ii) Section 7(2)(j) Section 7(2)(i) Section 7(2)(g) Section 7(2)(h)
17.	Protect information (commercial sensitivity)	Section 7(2)(b)(ii)
18.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)
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20.	Protect the privacy of natural persons	Section 7(2)(a)
21.	Protection from improper pressure or harassment Prevent disclosure or use of official information	Section 7(2)(f)(ii) Section 7(2)(j)

HWTM/Nelson

Carried

The meeting adjourned at 10.56am and reconvened in-committee at 11.08am.

RESOLVED

- (1) That the resolutions made while the public was excluded, be confirmed in open meeting.**
- (2) That the public be readmitted to the meeting.**

Wharewera/Petersen

Carried

RESOLVED

- (1) That the in-committee minutes of the Ordinary Council meeting held on 28 April 2026 be confirmed as a true and correct record.**

HWTM/Browne

Carried

RESOLVED

- (1) **That the draft in-committee minutes of the Performance and Delivery Committee meeting held on 14 April 2026 be received.**

Petersen/Maxwell

Carried

RESOLVED

- (1) **That the notes from the Chief Executive's Performance Committee informal meeting held on 16 February 2026 be received.**

HWTM/Nelson

Carried

RESOLVED

- (1) **That the report draft In-Committee minutes of the Chief Executive's Performance Committee meeting held on 27 May 2026 be received.**

HWTM/Maxwell

Carried

RESOLVED

- (1) **That the report titled "Chief Executive's Performance Committee Report: Chief Executive's KPIs 2026-2027; Appointment of Additional Committee Member" be received.**
- (2) **That Council adopts the Chief Executive's KPIs for 2026-2027, attached to the report as Appendix 1.**
- (3) **That Councillor Browne be appointed as a member of the Chief Executive's Performance Committee.**

HWTM/Maxwell

Carried

RESOLVED

- (1) **That the report titled "Notes From a Council Workshop" be received.**
- (2) **That the Council agrees to publicly release the notes related to the 21 May 2026 workshop except Ohiwa Holiday Park Update.**

HWTM/Wharewera

Carried

His Worship the Mayor closed the meeting with a karakia.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.21AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING A
TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COUNCIL HELD ON 4 AUGUST 2026**

**D G T MOORE
HIS WORSHIP THE MAYOR**