



NOTICE OF AN ORDINARY COUNCIL MEETING

Ōpōtiki District Council Chambers, 108 St John Street, Ōpōtiki
Tuesday, 9 June 2026
Commencing at 10.00am

This meeting will be livestreamed – the link will be available on Council’s website and Facebook page on the morning of the meeting.

ORDER PAPER

OPENING KARAKIA / PRAYER / INSPIRATIONAL READING – COUNCILLOR NELSON

APOLOGIES

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

PUBLIC FORUM

	Page
ITEM 01 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 28 APRIL 2026	4
ITEM 02 CONFIRMATION OF MINUTES – EXTRA ORDINARY COUNCIL MEETING 12 MAY 2026	12
ITEM 03 DRAFT MINUTES – COAST COMMUNITY BOARD MEETING 19 MAY 2026	14
ITEM 04 MINUTES – PERFORMANCE AND DELIVERY COMMITTEE MEETING 14 APRIL 2026	19
ITEM 05 DRAFT MINUTES – CHIEF EXECUTIVE’S PERFORMANCE COMMITTEE MEETING 27 MAY 2026	24
ITEM 06 MINUTES – BAY OF PLENTY CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP JOINT COMMITTEE MEETING 16 APRIL 2026	28
ITEM 07 MAYORAL REPORT 18 APRIL 2026 – 29 MAY 2026	40
ITEM 08 LGFA GUARANTOR CONSIDERATION	45
ITEM 09 UPDATE ON REGIONAL SPATIAL PLAN PROGRAMME – PRE-ENACTMENT PHASE	51
ITEM 10 ADOPTION OF CLIMATE STRATEGY AND ACTION PLAN	63
ITEM 11 DOG CONTROL POLICY	75
ITEM 12 GAMBLING AND TAB VENUES POLICY	97

(continued over page)

ITEM 13	LGNZ CONFERENCE 2026	115
ITEM 14	CHIEF EXECUTIVE OFFICER'S UPDATE	120
ITEM 15	RESOLUTION TO EXCLUDE THE PUBLIC	126

PUBLIC EXCLUDED BUSINESS

ITEM 16	CONFIRMATION OF IN-COMMITTEE MINUTES – ORDINARY COUNCIL MEETING 28 APRIL 2026
ITEM 17	DRAFT IN-COMMITTEE MINUTES – PERFORMANCE AND DELIVERY COMMITTEE MEETING 14 APRIL 2026
ITEM 18	NOTES FROM CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE INFORMAL MEETING 16 FEBRUARY 2026
ITEM 19	DRAFT IN-COMMITTEE MINUTES – CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING 27 MAY 2026
ITEM 20	CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE REPORT: • CHIEF EXECUTIVE'S KPIs 2026-2027 • APPOINTMENT OF ADDITIONAL COMMITTEE MEMBER
ITEM 21	NOTES FROM A COUNCIL WORKSHOP
ITEM 22	RESOLUTION TO RESTATE RESOLUTIONS AND READMIT THE PUBLIC

Chair: His Worship the Mayor – David Moore

Members: Cr Maude Maxwell (Deputy Mayor)

Cr Shona Browne

Cr Barry Howe

Cr Curley Keno

Cr Steve Nelson

Cr Dean Petersen

Cr Pāpā Wharewera

Committee Secretary: Gae Finlay

Quorum: 4

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the Council chamber.

Stace Lewer

CHIEF EXECUTIVE OFFICER



**MINUTES OF AN ORDINARY COUNCIL MEETING DATED, TUESDAY, 28 APRIL 2026 IN THE ŌPŌTIKI
DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 10.00AM**

PRESENT:

Mayor David Moore (Chairperson)
Deputy Mayor Maude Maxwell (Deputy Chairperson)
Councillors:
Shona Browne
Barry Howe
Curley Keno
Steve Nelson
Dean Petersen
Pāpā Wharewera

IN ATTENDANCE:

Stace Lower (Chief Executive Officer)
Nathan Hughes (Group Manager Service Delivery)
Antoinette Campbell (Group Manager Strategy and Development)
Rachael Burgess (Group Manager Business Support)
Michael Fryer (Strategy and Policy Manager)
Joel Hingston (Principal Policy Advisor)
Scott James (Strategic Policy Analyst)
Maheesha Silva (Governance Support Officer)
Ranjini Manoharan (Executive Support Officer)
Gae Finlay (Executive Assistant and Governance Lead)

His Worship the Mayor acknowledged and thanked staff for their impressive response, at little notice, when Cyclone Vaianu came through the district.

Deputy Mayor Maxwell opened the meeting with a karakia and an inspirational piece reflecting on ANZAC Day, honouring those who served, those who sacrificed and those who never returned; the courage, the legacy and the enduring bond between Aotearoa and Australia.

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

Nil.

PUBLIC FORUM

Nil.

1. CONFIRMATION OF MINUTES – EXTRA ORDINARY COUNCIL MEETING 9 MARCH 2026 p4

RESOLVED

- (1) That the minutes of the Extra Ordinary Council meeting held on 9 March 2026 be confirmed as a true and correct record.

HWTM/Maxwell

Carried

2. CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 17 MARCH 2026 p7

RESOLVED

- (1) That the minutes of the Ordinary Council meeting held on 17 March 2026 be confirmed as a true and correct record.

Maxwell/Howe

Carried

3. DRAFT MINUTES – COAST COMMUNITY BOARD MEETING 24 FEBRUARY 2026 p17

RESOLVED

- (1) That the draft minutes of the Coast Community Board meeting held on 7 April 2026 and any recommendations therein, be received.

Wharewera/Maxwell

Carried

4. MINUTES – PERFORMANCE AND DELIVERY COMMITTEE MEETING 16 FEBRUARY 16 FEBRUARY 2026 p23

- (1) That the minutes of the Performance and Delivery Committee meeting held on 16 February 2026, and any recommendations therein, be received.

HWTM/Petersen

Carried

5. MINUTES – BAY OF PLENTY MAYORAL FORUM MEETING 12 MARCH 2026

p28

Councillors discussed the following items from the minutes:

Homelessness

Acknowledged this is a huge issue for all of our communities.

Waste Strategy

It would be advantageous to bring this forward. If waste disposal sites close down then there is a problem.

RESOLVED

- (1) That the minutes of the Bay of Plenty Mayoral Forum meeting held on 12 March 2026 be received.**

HWTM/Maxwell

Carried

6. MAYORAL REPORT 7 MARCH 2026-17 APRIL 2026

p40

Highlighted from the report:

- Meeting with local residents and NZTA representatives re Appleton and Paerata Ridge roads/SH 2 (also attended by Councillor Keno)
- Meeting with Automobile Association
- Opening of TOPP2 Geothermal Power Station in Kawerau
- Meeting with Department of Corrections.

His Worship the Mayor extended thanks to Councillor Wharewera for his hard work during the Cyclone Vaianu civil defence response.

- (1) That the Mayoral Report titled “Mayoral Report 7 March 2026-17 April 2026” be received.**

HWTM/Nelson

Carried

7. 2025 TRIENNIAL ELECTIONS

p44

The Group Manager Business Support noted that Ōpōtiki District Council currently operates under the First Past the Post system. If Council wanted to move to a Single Transferable Voting option a decision needs to be made by September this year. that needs to be done by September this year.

His Worship the Mayor noted that we had Māori Wards for the last elections and it may be that different names for those wards could be looked at.

The Group Manager Business Support confirmed that although no representation review is required until 2030, if changes to ward names were to be considered, there is an option to undertake an earlier representation review in 2027.

Councillor Petersen noted that he would like to see, particularly for Coast voters, more explanation that which ward you can vote in, is dependent on whether voters are on the General Roll or the Māori Roll.

The Chief Executive Officer stated this concern can be communicated to Election Services. Council can also look to see if there is more Council can do to provide more information for the 2028 elections.

Concerns were raised over the impact of the omission of Māori Ward candidate profiles referred to in the report. His Worship the Mayor said this was an unfortunate error and not in any way the fault of Council.

It was noted that Election Services have offered their sincerest apologies multiple times for their error.

RESOLVED

- (1) That the port titled “2025 Triennial Elections” be received.**
- (2) That Council receives Appendix 1: Election Services – Final Report.**

HWTM/Maxwell

Carried

8. RATEPAYER ASSISTANCE SCHEME

p65

In response to a query from His Worship the Mayor, the Group Manager Business Support will bring back information as to whether the Ratepayer Assistance Scheme extends to businesses.

RESOLVED

- (1) That the report titled “Ratepayer Assistance Scheme” be received.**
- (2) That Council receives Appendix 1: Ratepayer Assistance Scheme (RAS).**
- (3) That Council provides in-principle support for further development of the RAS, subject to:**
 - Confirmed participation from central government, the Local Government Funding Agency, and other councils;**
 - Satisfactory completion of detailed design, due diligence, and financial analysis.**

- (4) **Approve notifying the Minister for Local Government that, should the RAS proceed as currently envisaged, Ōpōtiki District Council intends to:**
- **enable access to relevant RAS products for local ratepayers through scheme membership;**
 - **consider entering into associated guarantee and information-sharing arrangements consistent with sector participation;**
 - **consider a future equity investment in the scheme once financial requirements and benefits are clearer.**
- (5) **That Council notes that no financial commitment is being made at this stage and that any equity contribution, guarantee arrangement, or funding obligation will be brought back to Council for formal approval following further development of the scheme.**

HWTM/Petersen

Carried

9. FEES AND CHARGES SCHEDULE 2026/27

p77

RESOLVED

- (1) **That the report titled “Fees and Charges Schedule 2026/27” be received.**
- (2) **That Council adopts the Fees and Charges Schedule 2026/27.**

Wharewera/Petersen

Carried

10. 2026/27 ANNUAL PLAN INFORMATION DOCUMENT

p109

Councillor Howe extended thanks to staff for the work done to get the rates rise down to a reasonable figure. This was reiterated by His Worship the Mayor.

RESOLVED

- (1) **That the report titled “2026/27 Annual Plan Information Document” be received.**
- (2) **That Council approves the Information Document for public release.**

HWTM/Maxwell

Carried

The Strategy and Policy Manager, the Principal Policy Advisor and the Strategic Policy Analyst left the meeting at 10.15am.

11. CHIEF EXECUTIVE OFFICER'S UPDATE

p136

The Chief Executive highlighted the following from the report:

- The Mayoral Forum meeting
- Councillor/CEO catch up meeting held at the Museum

The Chief Executive Officer mentioned that it has been a challenging year in the Civil Defence space and extended thanks to staff, iwi and stakeholders involved in these responses.

RESOLVED

(1) That the report titled "Chief Executive Officer's Update" be received.

HWTM/Keno

Carried

12. RESOLUTION TO EXCLUDE THE PUBLIC

p141

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

- 13. Confirmation of In-Committee Minutes – Extra Ordinary Council Meeting 9 March 2026.**
- 14. In-Committee Minutes – Ordinary Council Meeting 17 March 2026.**
- 15. In-Committee Minutes – Performance and Delivery Committee Meeting 16 February 2026.**
- 16. Notes From Council Workshops.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
13.	Confirmation of In-Committee Minutes – Extra Ordinary Council Meeting 9 March 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
14.	Confirmation of In-Committee Minutes – Ordinary Council Meeting 17 March 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)

15.	In-Committee Minutes – Performance and Delivery Committee Meeting 16 February 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
16.	Notes From Council Workshops.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

13.	Protect information (commercial sensitivity) Carry on negotiations	Section 7(2)(b)(ii) Section 7(2)(i)
14.	Protect the privacy of natural persons Protect information Protection from improper pressure or harassment Prevent disclosure or use of official information Carry out negotiations Maintain legal professional privilege Carry out commercial activities	Section 7(2)(a) Section 7(2)(b)(i) & (ii); (d) & (e) and Section 7(2)(c)(i) & (ii) Section 7(2)(f)(ii) Section 7(2)(j) Section 7(2)(i) Section 7(2)(g) Section 7(2)(h)
15.	Protect information (commercial sensitivity)	Section 7(2)(b)(ii)
16.	Protection from improper pressure or harassment Prevent disclosure or use of official information	Section 7(2)(f)(ii) Section 7(2)(j)

Wharewera/Petersen

Carried

RESOLVED

(1) That the resolutions made while the public was excluded, be confirmed in open meeting.

(2) That the public be readmitted to the meeting.

HWTM/Howe

Carried

RESOLVED

(1) That the in-committee minutes of the Extra Ordinary Council meeting held on 9 March 2026 be confirmed as a true and correct record.

HWTM/Maxwell

Carried

RESOLVED

- (1) That the in-committee minutes of the Ordinary Council meeting held on 17 March 2026 be confirmed as a true and correct record.**

HWTM/Maxwell

Carried

RESOLVED

- (1) That the in-committee minutes of the Performance and Delivery Committee meeting held on 16 February 2026 be received.**

Petersen/Nelson

Carried

RESOLVED

- (1) That the report titled "Notes from Council Workshops" be received.**
(2) That the Council agrees to publicly release the full notes related to the 17 March 2026, 25 March 2026 and 8 April 2026 workshops.

HWTM/Petersen

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.42AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING A
TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COUNCIL HELD ON 9 JUNE 2026**

D G T MOORE

HIS WORSHIP THE MAYOR



**MINUTES OF AN EXTRA ORDINARY COUNCIL MEETING DATE, TUESDAY, 12 MAY 2026 IN THE
ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 09.30 AM.**

PRESENT:

Mayor David Moore (Chairperson)
Councillors:
Barry Howe
Dean Petersen
Steve Nelson
Pāpā Wharewera

IN ATTENDANCE:

Stace Lewer (Chief Executive Officer)
Antoinette Campbel (Group Manager Strategy and Development)
Rachael Burgess (Group Manager Business Support)
Michael Fryer (Strategy and Policy Manager)
Joel Higston (Principal Policy Advisor)
Scott James (Strategic Policy Analyst)
Gae Finlay (Executive Assistant and Governance Lead)
Ranjini Manoharan (Executive Support Officer)
Maheesha Silva (Governance Support Officer)

APOLOGIES

Councillor Shona Browne
Councillor Curley Keno
Deputy Mayor Maude Maxwell for lateness

RESOLVED

(1) That the apologies be sustained.

HWTM/Petersen

Carried

1. NOMINATION OF JOEL HINGSTON FOR ENDORSEMENT AS LOCAL CONTROLLER p3

The Chief Executive officer noted that Antoinette Campbell is staying on as a Controller and thanked her for her contribution as a Controller in numerous events.

In response to the queries raised by Councillors, Joel Hingston confirmed that,

- He is willing to take on the role of Controller.
- Having more than one Controller gives Ōpōtiki some local input into the EOC during an extended event.
- There is a general feeling that it is preferable to have someone with local knowledge.
- Integrating in an inclusive and transparent partnership with the three iwi of the district is fundamental to what we know we need to do going forward.

RESOLVED

- (1) That the report titled “Nomination of Joel Hingston for Endorsement as Local Controller” be received.**
- (2) That Council nominates Joel Hingston as a Local Controller under the Civil Defence Emergency Management Act 2002.**
- (3) That the Bay of Plenty Civil Defence Emergency Group (CEG) be advised that Joel Hingston has been nominated by Ōpōtiki District Council as a Local Controller.**

HWTM/ Nelson

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.36AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COUNCIL HELD ON TUESDAY, 9
JUNE 2026.**

**D G T MOORE
HIS WORSHIP THE MAYOR**

**MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD, HELD IN THE WAIRŪRŪ MARAE,
9860 STATE HIGHWAY 35, RAUKOKORE, COMMENCING AT 10.39AM ON TUESDAY, 19 MAY
2026.**

PRESENT:

Cr Pāpā Wharewera (Chairperson)
Gaylene Dudek (Deputy Chairperson)
Te Ataarangi Parata
Tullulah Ross
Allen Waenga

IN ATTENDANCE:

Antoinette Campbell (Group Manager Strategy and Development)
Michael Fryer (Strategy and Policy Manager)
Billy Kingi (Finance Manager)
Joel Hingston (Principal Policy Advisor)
Scott James (Strategic Policy Analyst)
Maia Calcott (Community Engagement Advisor)
Maheesha Silva (Governance Support Officer)

PUBLIC:

Merle Callaghan
Nancy Keepa
Marijke Warmenhoven
Elvis Shepherd
Several members of the public

The chairperson opened the meeting with a Karakia.

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO MEETING AGENDA ITEMS

Nil.

PUBLIC FORUM

Merle thanked the Board for previous funding support but noted that the urupā grant amount has

remained at \$500 over many years despite increased costs such as petrol. She requested that the Board consider increasing funding levels.

Elvis raised concerns about references in reports stating, “no significant impact to Mana Whenua” and questioned how Mana Whenua is defined and recognised across iwi in the district. He suggested Board members should attend the upcoming local government conference and recommended the development of a dedicated Mana Whenua report to reflect hapū and iwi perspectives, including treaty settlement matters and the impacts of local government reforms.

The Chair acknowledged engagement with iwi leadership is ongoing and noted wider local government reform work underway. He clarified that Māori ward councillors are elected representatives and do not hold iwi mandate, but engagement pathways remain open.

Marijke supported the need for a Mana Whenua report and spoke to the unique position of Te Whānau-a-Apanui. She also reported a damaged streetlight at the Kaumātua flats (Request No. 6824). The Board member Dudek responded by advising that issues should be reported through the Council website or Antenno app for quicker response.

Nancy raised matters relating to reserve land and treaty settlement intentions, along with concerns about footpath maintenance, playground condition, and the need for improved community facilities.

Elvis also raised concerns about water rates, particularly for residents using their own water sources. The Chair explained the rating structure, noting a minimal charge applies for access to services across the district. Elvis reiterated the need for a Mana Whenua report, including recognition of hapū authority over water.

**1. CONFIRMATION OF MINUTES – COAST COMMUNITY BOARD MEETING
7 APRIL 2026**

p3

RESOLVED

- (1) That the minutes of the Coast Community Board meeting held on 7 April 2026 are confirmed as a true and correct record.**

Wharewera/Ross

Carried

2. GROUP MANAGERS' REPORT

p9

Discussion was held regarding the \$65,000.00 allocation for recreation-focused projects at Te Kaha (skate park or basketball court). The project needs to be completed by November/December. The fund needs to be spent before June 2027. The reform has implicated this project.

Ross noted feedback from community brokers preferring small-scale projects or additions to existing facilities (e.g. Flying fox, trampoline) rather than a large-scale project.

The Group Manager Strategy and Development noted a high-level project plan was put together, with community engagement in May/June, finalising consultation in July, bringing back to the board for endorsement, and project delivery commencing in August.

Ross requested a survey link for community feedback and asked that Board members be involved in the process. She expressed that the board has been left out of information and that their role has been mostly about giving away money.

Dudek noted she had advised council of community engagements but no one from council turned up.

RESOLVED

- (1) That the report titled "Group Managers' Report" be received.**

Ross/Waenga

Carried

3. LOCAL GOVERNMENT NEW ZEALAND CONFERENCE 2026

p13

Options for Board attendance were discussed and noted the following:

- The Board preferred option one, encouraging full Board member attendance to improve information-sharing with communities.
- All costs for attendance will be funded through the Coast Initiatives Fund.

RESOLVED

- (1) That the report titled "Local Government New Zealand Conference 2026" be received.**
- (2) That the Board authorises all Board members attend the Local Government New Zealand Conference 2026 in Rotorua.**
- (3) The Board confirms that all costs associated with attending the Local Government New Zealand Conference 2026 will be paid by the Coast Initiatives Fund.**

Dudek/Parata

Carried

4. COAST INITIATIVES FUND REPORT

p18

The Finance manager presented the report, and following points were noted by the Board:

- The Board has an annual fund allocation of \$50,000.00, supported by a small reserve accumulated over many years.
- Recent expenditures slightly exceeded the annual budget but were covered by the reserves.
- There is uncertainty regarding the future funding due to potential impacts from the Local Government Amalgamation Reform.

The Board emphasised the importance of responsible spending and expressed concerns about potential loss of local control and representation following amalgamation.

RESOLVED

- (1) That the report titled "Coast Initiatives Fund Report" be received.**

Waenga/Ross

Carried

5. COAST INITIATIVES FUND – FUNDING APPLICATION: STANDFAST CHARITABLE TRUST – ŌPŌTIKI BARREL SERIES

p25

The Board discussed the application and noted the following:

- Concerns were raised about the relevance to the Coast Community since the application benefits areas outside the Coast.
- The applicant has previously failed to provide necessary organisational steps (Eg: obtaining a GST number) to secure external funding.

The application was declined by the Board due to insufficient community impact and organisational readiness.

RESOLVED

- (1) That the Board receives the report titled "Coast Initiatives Fund – Funding Application: Standfast Charitable Trust – Ōpōtiki Barrel Series".**

- (2) That the Board declines the funding application from Standfast Charitable Trust.**

Ross/Parata

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.39AM WITH A KARAKIA.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COAST COMMUNITY BOARD HELD
ON TUESDAY, 30 JUNE 2026.**

**PĀPĀ WHAREWERA
CHAIRPERSON
COAST COMMUNITY BOARD**

DRAFT

**MINUTES OF AN ŌPŌTIKI DISTRICT COUNCIL PERFORMANCE AND DELIVERY COMMITTEE
MEETING HELD ON MONDAY, 14 APRIL 2026, IN THE ŌPŌTIKI DISTRICT COUNCIL
CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 10.00AM**

PRESENT: Councillor Dean Petersen (Chairperson)
Mayor David Moore Ex Officio

IN ATTENDANCE: Stace Lewer (Chief Executive Officer)
Nathan Hughes (Group Manager Service and Delivery)
Ian McLeod (Programme Lead – Service and Delivery)
Nikki Maurirere-Emberson (Project Lead- Service and Delivery)
Ben Jacques (Project Coordinator- Service and Delivery)
John Kerr (Project Director - Octa Project Management), via Teams
Ranjini Manoharan (Executive Support Officer)
Maheesha Silva (Governance Support Officer)

APOLOGIES

Deputy Mayor Maude Maxwell for lateness
Councillor Steve Nelson

RESOLVED

- (1) That the apologies be sustained.**

Moore/ Petersen

Carried

DECLARATION OF CONFLICTS OF INTERESTS

Nil

- 1. CONFIRMATION OF MINUTES – PERFORMANCE AND DELIVERY COMMITTEE
MEETING 16 FEBRUARY 2026**

p5

RESOLVED

- (2) That the minutes of the Performance and Delivery Committee Meeting held on 16 February
2026 are confirmed as a true and correct record.**

Moore/Petersen

Carried

2. PERFORMANCE AND DELIVERY – OPERATIONAL AND NON-FINANCIAL PERFORMANCE REPORT

p10

The Group Manager Service and Delivery introduced new team members Ian McLeod ((Programme Lead) and Ben Jacques (Project Coordinator). He noted that the delivery team is now nearly fully staffed. The report was presented with the following discussion points noted:

- Most KPIs are tracking well (green). Two red indicators were highlighted:
 1. Line 26 (Stormwater customer satisfaction): Exceeded the target of less than 10 complaints per 1,000 connections, largely due to weather events.
 2. Line 59 (Building consent processing): the 100% statutory timeframe target has not been met, though a 94% achievement rate is still high.
- Building consent processing is transitioning from a contractor model to an in-house team. An overflow agreement with Co-Lab has been established to manage peak volumes.
- Transition to a new Datacom system has experienced initial challenges, resulting in a temporary reversion to the previous system.
- Work is underway to improve response time data capture for wastewater and roads, with an appointment into the vacant role that provides service request oversight starting in April.

The Mayor Moore noted delays can occur when applications are incomplete, while acknowledging customer frustration. The Chief Executive Officer noted the legislative clock is stopped if information is incomplete. Project Director- Octa Project Management provided positive feedback on the building consent team's responsiveness during the Woodlands School upgrade project.

RESOLVED

- (1) That the report titled "Performance and Delivery – Operational and Non-Financial Performance" be received.**

Petersen/Moore

Carried

3. PERFORMANCE AND DELIVERY - DELIVERY PROGRAMME UPDATE

p20

The Group Manager Service and Delivery presented the report noting improved report maturity and noted the milestone of bringing leadership of the team in-house has been achieved. Key discussion points included:

- Forecast delivery against the Long Term Plan (LTP) baseline budget by 30 June 2026 is at 103% and forecast delivery against the revised budget is forecast at 49%. However, a portion of the forecast expenditure has a low confidence rating.
- Confidence rating for forecast expenditure to 30 June 2026:
 1. High ~\$2.5 million
 2. Medium ~\$2.2 million
 3. Low ~\$740K (unlikely to be delivered by June)
- The Chief Executive Officer suggested that the next report consider removing the Low Confidence component from the forecast expenditure, as this would better reflect a more realistic delivery scenario.
- In response to a query from Chair on programme scale, it was noted the programme is large, but visibility has improved. Discussion was held on potentially reducing the programme while balancing community commitments.
- The Chair asked whether the programme is too big and whether projects need to be cut from the programme.
- The Project Director noted a key pressure on the programme has been the delay in the LTP adoption and the range of projects that lacked maturity for delivery at LTP adoption. Continuing to focus on improving the front-end planning is key to managing risks as Council look toward the next LTP. He also noted the roading programme must be completed 54 weeks before winter conditions.
- The Group Manager Service and Delivery committed to extending forecasting through to Year Three for the next Committee meeting. This will provide staff and the Committee with a clearer forecast of three-year programme delivery through to 30 June 2027, enabling more informed decisions on whether to scale back the programme or, at a minimum, reflect potential under-delivery within budgets and assumptions. For example, when reviewing the three-year programme, we want visibility of the proportion with medium to high confidence of delivery (e.g. is it 80%), compared with the proportion assessed as low confidence (e.g. is it 20%).
- At this stage, it is not recommended that specific projects be removed from the programme until greater insight is gained through the forecasting process. However, work can progress on identifying and presenting an indicative percentage and dollar value representing the potential portion of the programme at risk and explore progressively apportioning it to specific projects as Year Three delivery advances.
- The Chief Executive Officer suggested that staff also look to break down the final year's forecast into quarterly periods.
- Regarding the Better Off Funding projects potential delivery risks noted included Jetty Play Equipment, and the Te Kaha pump track and basketball project is relying on Coast Community Board

input. A \$100k placeholder has been included for the wharf-jetty extension project; however, this funding may be released for reallocation as the project progresses, provided risks are not triggered and contingency funds can be safely released. Next meeting will include a high level summary for the Better Off Funding Community Facilities Plan and Implementation projects including swimming pool and netball court resurfacing.

- Regarding the Duke Street Stopbank Project, detailed design is being fast-tracked to enable possible early-procure sheet piling to take advantage of favourable steel pricing. A sheet pile wall design is considered more favourable for mitigating fuel cost risks compared with a traditional earth bund design, which would require greater use of machinery and incur higher diesel-related costs.
- It was noted that there is big cost and supply risk for projects that include bitumen and plastic pipe supply.

RESOLVED

- (1) That the report titled “Performance and Delivery – Delivery Programme Update” be received.**

Petersen/Moore

Carried

4. RESOLUTION TO EXCLUDE THE PUBLIC

p37

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

- 1. THAT the public be excluded from the following parts of the proceedings of this meeting, namely:**

- 5. Confirmation of In-Committee Minutes – Performance and Delivery Committee Meeting 16 February 2026.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
5.	Confirmation of In-Committee Minutes – Performance and Delivery Committee meeting 16 February 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

5.	Protect information (commercial sensitivity)	Section 7(2)(b)(ii)
----	--	---------------------

Petersen/Moore

Carried

RESOLVED

- (1) That the resolutions made while the public was excluded be confirmed in open meeting.**
- (2) That the public be readmitted to the meeting.**

Petersen/Moore

Carried

RESOLVED

- (1) That the minutes of the Performance and Delivery Committee Meeting held on 16 February 2026 are confirmed as a true and correct record.**

Petersen/Moore

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.45AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE PERFORMAMNCE AND DELIVERY
COMMITTEE HELD ON 20 MAY 2026.**

**COUNCILLOR DEAN PETERSEN
CHAIRPERSON**

MINUTES OF A CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING DATED, WEDNESDAY, 27 MAY 2026 IN THE ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, ŌPŌTIKI AT 3.19PM

PRESENT:

Mayor David Moore (Chairperson)
Deputy Mayor Maude Maxwell
Councillor Steve Nelson

Greg Tims (Independent Advisor), via Teams

IN ATTENDANCE:

Councillor Pāpā Wharewera
Stace Lewer (Chief Executive Officer)
Gae Finlay (Executive Assistant and Governance Lead)

The Chairperson opened the meeting and extended a welcome to everyone.

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

Nil.

- 1. MINUTES – CHIEF EXECUTIVE'S PERFORMANCE COMMITTEE MEETING 9 SEPTEMBER 2025** p5

RESOLVED

- (1) That the minutes of the Chief Executive's Performance Committee meeting held on 9 September 2025 be received.**

HWTM/Maxwell

Carried

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

- 3. In-Committee Minutes – Chief Executive’s Performance Committee Meeting 9 September 2025.**
- 4. Confirmation of Notes – Chief Executive’s Performance Committee Informal Meeting 16 February 2026.**
- 5. Chief Executive’s KPIs 2026-2027.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.	In-Committee Minutes – Chief Executive’s Performance Committee Meeting 9 September 2025.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
4.	Confirmation of Notes – Chief Executive’s Performance Committee Informal Meeting 16 February 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
5.	Chief Executive’s KPIs 2026-2027.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

3.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)
4.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)
5.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)

HWTM/Maxwell

Carried

RESOLVED

- (1) That the resolutions made while the public was excluded be confirmed in open meeting.**
- (2) That the public be readmitted to the meeting.**

HWTM/Maxwell

Carried

RESOLVED

- (1) That the in-committee minutes of the Chief Executive's Performance Committee meeting held on 9 September 2025 be received.**

HWTM/Maxwell

Carried

RESOLVED

- (1) That the notes of the Chief Executive's Performance Committee Information meeting held on 16 February 2026 be confirmed as a true and correct record.**

HWTM/Nelson

Carried

RESOLVED

- (1) That the Committee recommends to Council that the proposed 2026/2027 KPIs for the Chief Executive be adopted to take effect from 1 July 2026.**

HWTM/Maxwell

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.52PM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING A
TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE CHIEF EXECUTIVE'S PERFORMANCE
COMMITTEE HELD ON 13 OCTOBER 2026**

D G T MOORE

HIS WORSHIP THE MAYOR, CHAIR

Bay of Plenty Civil Defence Emergency Management Group Joint Committee

Open Minutes

- Commencing:** Thursday 16 April 2026, 2:00pm
- Venue:** Tōtara Room, Whakatāne District Council, Ground floor, Commerce Street, Whakatāne and via Zoom (Audio Visual Meeting)
- Chairperson:** Mayor Faylene Tunui - Kawerau District Council (KDC)
- Deputy Chairperson:** Mayor James Denyer Western Bay of Plenty District Council (WBOPDC) - via Zoom
- Members:**
- KDC:** Deputy Mayor Sela Kingi (Alternate)
 - Ōpōtiki District Council (ODC):** Mayor David Moore, Cr Curley Keno (Alternate) (via Zoom)
 - Tauranga City Council (TCC):** Mayor Mahé Drysdale, Deputy Mayor Jen Scoular (Alternate), Cr Kevin Schuler (Alternate) (all via Zoom)
 - Whakatāne District Council (WDC):** Mayor Nándor Tánczos and Deputy Mayor Julie Jukes (Alternate)
 - Rotorua Lakes Council (RLC):** Mayor Tania Tapsell (via Zoom)
 - Bay of Plenty Regional Council Toi Moana (BOPRC):** Deputy Chair Glenn Dougal (via Zoom), Cr Malcolm Campbell (Alternate)
 - National Emergency Management Agency (NEMA)**
Lily Foulds - Senior Regional Emergency Management Advisor
- In Attendance:**
- Emergency Management Bay of Plenty (EMBOP):**
Mark Crowe - Director; Paul Greenshields - Manager, Planning; Stace Tahere - Manager, Operations; Jono Gracie - Manager, Risk and Engagement; Julian Reweti - Principal Advisor, Recovery; Shell Brandt - Advisor, Planning; Samme Moore - Senior Advisor, Communications and Engagement; Andrea Thompson - Executive Assistant
 - ODC:** Stace Lewer - Chief Executive
 - TCC:** Marty Grenfell - Chief Executive (via Zoom)
 - WDC:** Steven Perdia - Chief Executive
 - BOPRC:** Fiona McTavish, Chair of Coordinating Executive Group (CEG) and Chief Executive (via Zoom); Reuben Fraser - General Manager, Regulatory Services (via Zoom); Hayley

Sheridan – Legal Counsel (via Zoom), Merinda Pansegrouw -
Committee Advisor

Te Puni Kōkiri (TPK): Carl Cowley – Advisor

External Presenters: As listed in the minutes

Apologies:

Mayor James Denyer- for late arrival

Declaration of Public Recording

Committee members were reminded that the meeting was being recorded and that the recording would be made available on the BOPRC website and archived for a period of three years: [Civil Defence Emergency Management Committee Meeting 16 April 2026](#)

Opening Karakia

Provided by: Stace Tahere - Manager, Operations.

Introductory comments

Ex-Tropical Low 05F (January 2026) / Cyclone Vaianu (4 April 2026)

- Members collectively acknowledged and thanked Civil Defence staff, Emergency Operations Centre teams, emergency services, and community volunteers across the Bay of Plenty for their significant efforts before and during recent weather events, noting the high level of preparedness, coordination, communication, and the substantial hours worked, often over consecutive days
- Acknowledged effective inter-council and agency support, appropriate consideration of local conditions when assessing emergency declarations, and engagement and support from central government.

1. Apologies

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Accepts the apologies from Mayor James Denyer for late arrival, as tendered at the meeting.**

**Tunui/Dougal
CARRIED**

2:08pm – Mayor Denyer **entered** the meeting.

2. Public Forum

2.1 Fire Emergency New Zealand (FENZ) - Bay of Plenty Local Advisory Committee

Presentation - Bay of Plenty LAC - April 2026 [🔗](#)

Presented by: Clinton Naude, member of the Bay of Plenty Local Advisory Committee (LAC), supported by the following committee members: Soifua Pearson (Chair), Te Rika Temara-Benfell (Deputy Chair) and Mike Chapman (all via Zoom). Apologies received from members Jay Bocock and Sam Fellows.

Key Points:

- Purpose of the presentation was to inform the Joint Committee of the mandate, scope and functions of the Bay of Plenty LAC
- LAC's principal objectives were: (1) reducing the incidence of unwanted fire and the associated risk to life and property and (2) protecting and preserving life, and preventing or limiting injury, damage to property, land and the environment
- Summarised strategic direction and Strategic Implementation Programme for 2025-2030
- LACs were described as board-appointed community representatives that operated in an advisory capacity to FENZ
- LACs provided a strong community voice, advise on local needs, risks, and opportunities, and helped influence the FENZ strategy
- Also played a key role in strengthening community relationships and ensuring diverse local perspectives were represented
- Introduced Bay of Plenty LAC members
- More information about LACs were available on the FENZ website: [Local Advisory Committees | Fire and Emergency New Zealand](#).

Key Points - Members:

- Recognised the role of local volunteer brigades as first responders in isolated communities during weather events, the resilience of smaller stations, and how links were maintained with Civil Defence and Emergency Management when communities were cut off or required additional resources
- Acknowledged the critical role of volunteer brigades in isolated communities, noted existing coordination, support, and escalation arrangements and the importance of ongoing local relationships.

3. Items not on the Agenda

3.1 Appointment process of EMBOP Regional Manager – verbal update

Presented by: Chair, Mayor Faylene Tunui

Key Points:

- Requested that an item current not on the agenda, Agenda Item 9.3 “Appointment Process of the Regional Manager, Emergency Management Bay of Plenty” be added to Section, 9 Public Excluded Section
- The matter could not be delayed as it required the consideration of the Joint Committee prior to the next meeting.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Accepts the verbal update “Appointment Process of the Regional Manager, Emergency Management Bay of Plenty” as an Item not on the Agenda to be considered under Section 9, Public Excluded Section; and**
- 2. Notes that the item was not included on the Agenda as the matter came to the attention of members after the agenda closing date, and that it cannot**

be deferred as it requires consideration by the Joint Committee prior to the next meeting.

**Tapsell/Moore
CARRIED**

4. Order of Business

The additional item, item 9.3 "Appointment Process of the Regional Manager, Emergency Management Bay of Plenty" will be considered after item 9.2, as part of the Public Excluded Section.

5. Declaration of Conflicts of Interest

None

6. Minutes

Minutes to be Confirmed

6.1 Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 12 December 2025

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Confirms the Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 12 December 2025 as a true and correct record.**

**Moore/Denyer
CARRIED**

7. Reports

Decisions Required

7.1 Bay of Plenty CDEM Group Statutory Appointments

Presented by: EMBOP Director, Mark Crowe.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Bay of Plenty CDEM Group Statutory Appointments;**
- 2. Approves the rescindment of Richard Horne and Suzanne Craig, Rotorua Lakes Council as Local Controllers for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002; and**
- 3. Approves the rescindment of Nelita Bryne, Tauranga City Council as Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group as defined under s30(1) of the CDEM Act 2002.**

**Tánczos/Dougal
CARRIED**

7.2 Draft BOPCDEM Group Annual Plan 2026-2027

Presented by: Paul Greenshields, EMBOP Manager, Planning.

Item for Staff Follow Up:

- Page 40 of the Agenda – Draft Bay of Plenty CDEM Group Annual Plan 2026-2027: consideration of the re-prioritisation of the full review of the Bay of Plenty CDEM Group Fuel Plan, in light of current global developments.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Draft BOPCDEM Group Annual Plan 2026-2027 ;**
- 2. Discusses the draft Group Annual Plan 2026-2027 in line with the discussion points in section 2.3; and**
- 3. Supports the finalisation of the draft Annual Plan 2026-2027.**

**Moore/Tánczos
CARRIED**

7.3 Western Bay of Plenty Recovery Framework - Addendum to: the BOP CDEM Group Recovery Framework 2025

Presented by: Julian Reweti – EMBOP Principal Advisor, Recovery.

Key Points:

- The Western Bay of Plenty Recovery Addendum was a procedural document intended to sit beneath the previously approved Bay of Plenty CDEM Group Recovery Framework; it did not require re-approval of the framework itself
- Confirmed that the draft addendum had been tested during several recent emergency events and has been used to support early recovery arrangements and interim recovery planning, with positive outcomes
- Addendum had been shared with all councils for their own consideration
- Further addendums would be developed and formalised over time as required.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Western Bay of Plenty Recovery Framework - Addendum to: the BOP CDEM Group Recovery Framework 2025; and**

2. **Approves the Western Bay of Plenty District Council Recovery Framework as an “Addendum” to the BOP CDEM Group Recovery Framework 2025.**

**Denyer/Tánczos
CARRIED**

Information Only

7.4 Eastern Bay of Plenty Response Model: Future Direction

Presented by: EMBOP Director, Mark Crowe.

Key Points:

- Report was for the awareness of the Joint Committee and addressed emergency management response arrangements in the eastern Bay of Plenty, including recent reviews of response models, resourcing scalability, and coordination, as event size and duration had increased
- Further collaborative work between Emergency Management Bay of Plenty and councils was underway to refine options and develop consensus before reporting back to the Committee
- Requested Joint Committee members to note these challenges and support the proposed way forward within their respective Councils.

Key Points - Members:

- Highlighted the need to consider impacts beyond the eastern Bay, including prolonged or region-wide emergencies, resource fatigue, and access to external and national surge capacity in large-scale or catastrophic events.

In Response to Questions:

- Confirmed that options for regional, out-of-region, and national support were outlined in the report, and that a separate catastrophic planning workstream under the Annual Plan was well advanced and would be reported to the Joint Committee in due course.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

1. **Receives the report, Eastern Bay of Plenty Response Model: Future Direction.**

**Tunui/Tánczos
CARRIED**

7.5 Bay of Plenty CDEM Group Tropical Depression 05F Recovery Update

Presentation Tropical Depression 05F Recovery Update to Joint Committee 16 April 2026 ➡

Presented by: Julian Reweti - Principal Advisor, Recovery, EMBOP.

Key Points:

- Tropical Depression 05F had caused severe impacts across the Bay of Plenty on 21–22 January 2026, resulting in nine fatalities, widespread landslides, significant infrastructure damage, and community displacement: *Acknowledged the loss of life and the significant trauma and impact for families resulting from the impacts of this weather event*
- Provided a regional overview of active and transitioning recovery activity across the Bay of Plenty
- Recovery leadership remained with individual councils rather than a regional activation
- Highlighted the scale and diversity of impacts across districts, including ongoing landslide risk, housing damage, transport and roading repairs, business and community impacts, and the financial implications of prolonged recovery
- Noted that interim recovery plans had been developed by affected councils using a consistent framework and that some districts have transitioned out of active recovery while continuing to seek further central government support
- Emphasised close coordination between councils, Emergency Management Bay of Plenty, and central government agencies to present a collective picture of recovery needs, funding pressures, and outstanding infrastructure and community issues.

Key Points - Members:

- Thanked staff for the comprehensive regional recovery overview
- Noted the value of the visual material in providing a clear picture of impacts and recovery activity across the Bay of Plenty
- Acknowledged the importance of clear and consistent public messaging, particularly in how changes reflected in planning tables, including updates to tsunami safe locations, were intended to be understood by the public
- Emphasised the benefit of regional collaboration and information-sharing through elected member and staff networks.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Bay of Plenty CDEM Group Tropical Depression 05F Recovery Update.**

**Tánczos/Denyer
CARRIED**

7.6 Change to the Bay of Plenty CDEM Group Training KPI Measurement Approach

Presented by: Stace Tahere, Manager, Operations

Key Points:

- Bay of Plenty CDEM Group training KPI had historically measured preparedness through the number of personnel trained to fulfil Emergency Operations Centre and Emergency Coordination Centre roles: this approach had improved participation, clarified expectations, and supported workforce capacity planning across councils

- However, the Coordinating Executive Group (CEG) had endorsed an enhancement to this approach to better reflect operational readiness
- The proposed updated approach retained staffing benchmarks as best practice guidance, while placing greater emphasis on demonstrated Emergency Operations Centre capability
- Capability would be assessed through annual Tier 1 Emergency Operations Centre exercises, providing a more meaningful measure of readiness by linking training and staffing investment to operational performance.

Key Points - Members:

- Noted the shift from a focus on personnel numbers and roster capacity to a greater emphasis on training capability and readiness
- Agreed that the revised KPI approach, as outlined in the report, would provide a more comprehensive view of local authority response capability
- Expressed support for the approach.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report and supports the change to the Bay of Plenty CDEM Group Training KPI Measurement Approach.**

**Tánczos/Tunui
CARRIED**

7.7 Bay of Plenty CDEM Group Training KPI Reporting

Presented by: Stace Tahere, Manager, Operations.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Bay of Plenty CDEM Group Training KPI Reporting.**

**Tunui/Denyer
CARRIED**

7.8 Bay of Plenty CDEM Group Office Annual Plan Performance Monitoring Quarterly (Q2) Report 2025-2026

Presented by: Paul Greenshields, Manager, Planning.

Key Points:

- Acknowledged that forthcoming legislative changes later in the year would inform and influence the framework
- Confirmed that feedback from the recent technical review and alignment to the Government Action Plan had been being incorporated
- Recent activations had provided practical testing of the framework with valuable lessons drawn from recent events.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Bay of Plenty CDEM Group Office Annual Plan Performance Monitoring Quarterly (Q2) Report 2025-2026.**

**Tapsell/Tunui
CARRIED**

7.9 National Emergency Management Agency (NEMA) Update Bay of Plenty CDEM Group Joint Committee - April 2026

Presented by: Lily Foulds, Senior Regional Emergency Management Advisor.

Key Point - Members:

- Members noted earlier acknowledgements of support from the National Emergency Management Agency (NEMA) and appreciation to the Minister for Emergency Management for direct engagement with affected regions.

Key Points - NEMA:

- Provided an update on national recovery arrangements, including the establishment and ongoing role of the National Recovery Office following the January events and subsequent activations
- Outlined current national response and recovery settings, including the status of the Emergency Management Bill, which remained on track for consideration later in the year
- Approximately \$500 million in recovery funding had been requested nationally across 16 affected districts; councils were working collaboratively with NEMA and central government to provide a consolidated picture of recovery needs
- Central government agencies were working to determine appropriate support mechanisms
- Noted the scale and severity of recovery requirements across regions and the importance of continued support to councils, including consideration of wider economic, employment, and infrastructure impacts.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, National Emergency Management Agency (NEMA) Update Bay of Plenty CDEM Group Joint Committee - April 2026.**

**Tunui/Moore
CARRIED**

7.10 Verbal Update: Director, Emergency Management Bay of Plenty

Presented by: Mark Crowe - Director, EMBOP

Key Points:

- Event Reviews/Inquiries
 - Multiple reviews were underway/planned in response to recent emergency events
 - Whakaari-White Island Eruption Coronial Inquiry was progressing into Phase 2
 - A suite of significant reviews relating to the January Tropical Depression (TD-05F) event were underway due to the scale, duration, impacts, and tragic loss of life. These included:
 - An internal operational review by the Group Emergency Coordination Centre (completed in draft and due for governance reporting)
 - Tauranga City Council inquiry into site-specific decisions and impacts
 - WorkSafe investigations under statutory health and safety responsibilities
 - Coronial inquiries at multiple locations, and
 - A central government inquiry into system-wide performance
 - It was noted that the CDEM Group had been identified as a relevant agency within the central government inquiry, and that responding to multiple overlapping reviews would require significant resourcing and may impact staff capability
 - Some future updates may need to be considered in public-excluded session once terms of reference had been confirmed.
- Tsunami Evacuation Mapping/Public Campaign
 - Update on the completion of revised tsunami evacuation zones and maps, which have been previously briefed to the Committee
 - Coordinated, region-wide public information campaign would commence from Monday 20 April, developed in partnership with coastal territorial authorities
 - Campaign would include extensive public messaging through radio advertising, billboards, public transport signage, social media, and other channels.
- Tsunami “Playbook” (Decision-Support Tool)
 - An update was provided on the development of an internal tsunami decision-support “playbook” designed to assist with rapid assessment and early decision-making in limited warning-time scenarios
 - The tool was developed in partnership with Earth Sciences New Zealand (formerly GNS Science) to help reduce delays in risk assessment following offshore earthquakes that may generate tsunami hazards
 - Provided an internal, office-based assessment framework capable of delivering indicative risk signals within minutes, supporting earlier situational awareness while not replacing formal national warnings
 - The playbook had been finalised following feedback and was currently being tested and integrated into standard operating procedures and duty management processes.

Key Points – members

- Acknowledged the scale of work involved and noted appreciation for staff efforts in maintaining progress on the work programme alongside response and recovery demands

- Expressed interest in receiving a future briefing on the Tsunami “playbook” once implementation was complete.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1. Receives the report, Verbal Update: Director, Emergency Management Bay of Plenty.**

**Tapsell/Tunui
CARRIED**

8. Public Excluded Section

Resolved

Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
8.1	Public Excluded Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 12 December 2025	As noted in the relevant Minutes.	As noted in the relevant Minutes.	To remain in public excluded.
8.2	Bay of Plenty CDEM Whakaari/White Island Coronial Inquiry Update 16 April 2026	Withholding the information is necessary to maintain legal professional privilege.	48(1)(a)(i) Section 7 (2)(g).	On CDEMG Chair and the Regional Manager EMBOP's approval.
9.3	Appointment process of EMBOP Regional Manager	Withholding the information is necessary to protect the privacy of	48(1)(a)(i) Section 7 (2)(a).	On CDEMG Chair and the Regional Manager EMBOP's approval.

		natural persons, including that of deceased natural persons.		
--	--	--	--	--

**Moore/Tapsell
CARRIED**

9. Consideration of General Business

9.1 Mark Crowe - Director, Emergency Management Bay of Plenty: Farewell

Presented by: Chair, Mayor Faylene Tunui.

Key Points:

- Recognised that EMBOP Director, Mark Crowe would be leaving Emergency Management Bay of Plenty on 17 April 2026 to take up the role of National Operations Manager at NEMA
- Thanked him for his significant contribution to emergency management across the Bay of Plenty, demonstrating strong operational leadership and supporting councils, partners, and communities
- Acknowledged Mark's commitment and professionalism, noted that he leaves EMBOP in a strong position; extended their best wishes for his new national role
- Noted that the region would continue to benefit from the capability and systems established under Mark's leadership.

Closing Karakia

Provided by: Stace Tahere - Manager, Operations.

4:40pm - the meeting closed.

CONFIRMED

Mayor Faylene Tunui
Chairperson, Bay of Plenty Civil Defence
Emergency Management Group Joint Committee

COUNCIL REPORT

Date : 29 May 2026
To : Ordinary Council Meeting, 9 June 2026
From : His Worship the Mayor, David Moore
Subject : **MAYORAL REPORT 18 APRIL 2026 – 29 MAY 2026**
File ID : A1393730

EXECUTIVE SUMMARY

- This report provides an update to Council on meetings and events attended by His Worship the Mayor for the period 18 April 2026 to 29 May 2026.

RECOMMENDATION

- 1) **That the report titled “Mayoral Report 18 April 2026–29 May 2026” be received.**

PURPOSE

1. To provide an update to Council on meetings and events attended by His Worship the Mayor.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☒ Community Priority One: Strong relationships and partners
 - ☐ Community Priority Two: Investment in our district
 - ☐ Community Priority Three: Wellbeing is valued
 - ☐ Community Priority Four: Our communities are resilient
 - ☐ Community Priority Five: Growth is sustained over time

DISCUSSION

3. Since 18 April 2026 I have attended or met with the following:

19 April 2026

Ōpōtiki RSA ANZAC dinner

20 April 2026

Pōhiri for new Ōpōtiki College Principal, Glenn Phipps

21 April 2026

Water Services Working Group meeting, Rotorua

22 April 2026

Property Advisory Group meeting

LGNZ briefing: Infometrics' Brad Olsen on the fuel crisis, via Zoom

Te Maruata monthly Whānui Wānanga, via Zoom

23 April 2026

Met with Glenn Phipps (Principal) and Danny Paruru (BOT) Ōpōtiki College

Mayors Online Forum – Homelessness and Housing

Meeting with Toi Rawhiti Local Leadership Group

28 April 2026

Ordinary Council meeting

29 April 2026

Councillor/CEO catch up meeting

30 April 2026

Meeting with Prime Minister Christopher Luxon and MP Dana Kirkpatrick, Whakatāne

1 May 2026

Te Whare Wānanga o Awanuiārangi Graduation Ceremony, Whakatāne

4 May 2026

Essity Kawerau Tissue Mill – tour and presentation, Kawerau

5 May 2026

Spoke to Friendship Club of Ōpōtiki

6 May 2026

Stakeholder Debrief - Cyclone Vaianu

Eastern Bay of Plenty Mayoral catch up meeting, Whakatāne

Bay of Plenty Mayoral meeting, via Teams

8 May 2026

Regional Land Transport Plan Workshop, Tauranga

LGNZ briefing: DIA on the Government's Head Start process, via Zoom

12 May 2026

Extra Ordinary Council meeting

Councillor/CEO catch up meeting

14-15 May 2026

LGNZ Rural Provincial Sector meeting, Wellington

18 May 2026

LGNZ briefing: How do unitary councils work? Via Zoom

Eastern Bay of Plenty Mayors and CEs meeting, Whakatāne

19 May 2026

Water Services Group workshop, Whakatāne

20 May 2026

Performance and Delivery Committee meeting

Property Advisory Group meeting

21 May 2026

Council workshop

Bay of Plenty Mayoral Forum, Rotorua

25 May 2026

Citizenship Ceremony

Meeting with Audit NZ – planning for 2026 annual audit

26 May 2026

Councillor/CEO catch up meeting

27 May 2026

Attended funeral for Malcolm Campbell, Kawerau

Chief Executive's Performance Committee meeting

Te Maruata Monthly Whānui Wānanga, via Zoom

Financial/budget considerations

4. There are no financial/budget considerations associated with this report.

Risks

5. There are no risks associated with this report.

Community wellbeing considerations

6. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
7. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report.
8. There are no known social, economic, environmental, or cultural considerations associated with this matter.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

9. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
10. The level of significance related to the decision in this report is considered to be **low**. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **Inform**.

Assessment of engagement

11. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

12. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

David Moore

HIS WORSHIP THE MAYOR

COUNCIL REPORT

Date : 22 May 2026
To : Ordinary Council Meeting, 9 June 2026
From : Finance Manager, Billy Kingi
Subject : **LGFA GUARANTOR CONSIDERATION**
File ID : A1393892

EXECUTIVE SUMMARY

- Council joined the New Zealand Local Government Funding Agency (LGFA) borrowing scheme as a borrower on 7 December 2011, as a non-guarantor.
- To continue investment in capital programme delivery, ODC must increase the amount it can borrow through becoming a guarantor of LGFA. Council would also need to become a guarantor with LGFA prior to joining a CCO in the future.
- This report seeks Council approval for ODC to become an LGFA guarantor and authorisation for the Chief Executive to execute the documentation required to complete the accession process.

RECOMMENDATIONS

- 1) **That the report titled “LGFA Guarantor Consideration” be received.**
- 2) **That Council approves Ōpōtiki District Council becoming a guarantor of the New Zealand Local Government Funding Agency (LGFA).**
- 3) **That Council authorises the Chief Executive to execute all documentation required to give effect to Council becoming an LGFA guarantor.**
- 4) **That Council notes becoming an LGFA guarantor will remove the current borrowing limitations applicable to non-guarantor members and support the delivery of Council’s approved Long-Term Plan and Annual Plan capital investment programmes.**
- 5) **That Council notes the financial risks associated with becoming an LGFA guarantor are considered low and are mitigated by LGFA’s governance framework, security arrangements, liquidity facilities, and AAA credit rating.**

PURPOSE

1. To seek Council approval for becoming a LGFA guarantor following endorsement from the Risk and Assurance Committee at their meeting on 9 March 2026.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
- ☐ Community Priority One: Strong relationships and partners
 - ☒ Community Priority Two: Investment in our district
 - ☒ Community Priority Three: Wellbeing is valued
 - ☒ Community Priority Four: Our communities are resilient
 - ☒ Community Priority Five: Growth is sustained over time

BACKGROUND

3. The Annual Plan 2025-26 has forecast the Ōpōtiki District Council (ODC) to require borrowings of \$23m by year's end. This is consistent with year three of the LTP 2024-34 that was adopted in October 2024.
4. Council is currently a non-guarantor with LGFA with current borrowings of \$16.5m.
5. To enable to borrow more than \$20m, and in order to join a Council Controlled Organisation (CCO) (in the future), the Council needs to become a guarantor with the Local Government Funding Agency (LGFA). A \$20m cap is placed on non-guarantors.
6. The process requires that:
- ODC accede to the Guarantee & Indemnity and the Equity Commitment Deed; and
 - ODC issue Security Stock and Security Stock Certificates in respect of its obligations under the Guarantee and the Equity Commitment Deed;
 - An Officer's Certificate and Chief Executive Certificate will also be required. An opinion from Council's legal advisors as Security Trustee's counsel will also be required.
7. When Council previously joined LGFA it consulted with the community. A decision to join the LGFA as a guarantor does not require further community consultation but requires the authorisation from members of Council and the Chief Executive.
8. In addition to enabling Council to borrow more than \$20 million and continue to progress its infrastructure investments (capital projects), becoming a guarantor will also typically provide the advantage of receiving lower interest margins when compared with non-guarantors, of 0.1% on any new borrowings or refinancing of existing borrowings.
- Other benefits include the ability to access a wider range of funding terms and access to specialised lending (e.g. Climate Action Loans).

DISCUSSION

9. Council could borrow amounts over \$20m through a bank, however interest rates available through LGFA are significantly lower than rates available through banks.
10. There are financial risks of becoming a guarantor with LGFA. These include:
 - **Joint and Several Liability:** As a guarantor, a Council could technically be called upon to pay **all** the outstanding debt of the LGFA if the agency cannot meet its obligations, not just a portion based on their size;
 - **Pro Rata Allocation:** any call on the guarantee is allocated across all guarantors based on each local authorities rates revenue as a percentage of all the guaranteeing local authority rates revenue;
 - **Financial Impact on Rates:** If the guarantee is called, it would directly impact the local authorities financial position, potentially requiring higher rates to cover the debt;
 - **Exposure to Other Councils' Performance:** The guarantee is for the LGFA's obligations but not for the obligations of any other local authority. However, LGFA's loan book is to local authorities. Should any local authority default, a call on the guarantee is possible if LGFA were not able to recover any obligations from that local authority. In the event of a default by a local authority, LGFA could appoint a receiver. Section 115(2) of the Local Government Act states that the receiver can assess and collect in each financial year a rate under this section to recover sufficient funds to meet the payment of the local authority's commitments in respect of the loan or financial obligation during that year, and the reasonable costs of administering, assessing, and collecting the rate;
 - **Contagion Risk:** If the LGFA were to default, it would likely signal a severe financial crisis, affecting the ability of the Government and other public-sector entities to secure financing
11. The mitigating factors of the financial risks and advantages of becoming a guarantor are:
 - **Low Risk of a Call:** The likelihood of the guarantee being called is considered extremely low, as the LGFA is prudently managed, has high-quality borrowers (Councils), and has never needed to call on guarantors. It has a "AAA" credit rating from Standard & Poors which is the same as the New Zealand sovereign rating;
 - **Risk Management:** LGFA manages interest rate and counterparty risks through robust policies, including daily margining on derivatives. In addition to its own \$4 billion liquid assets portfolio, LGFA also has a \$3 billion liquidity facility from the Crown (which has never been drawn upon);
 - **Government Support:** The LGFA is seen as having a strong public policy mandate, with 20% ownership by the New Zealand Government, and in the view of Standard & Poors, there is a high expectation of extraordinary support in a stress scenario;

- **Asset Security:** Lending is secured over the rates revenue of the local authority borrowers.
12. As at 31 December 2025, 74 Councils were guarantors with the LGFA.
 13. As at June 2025, Ōpōtiki District Council would have had 0.16% of the guarantee. This means for every \$100 million called under the guarantee, Ōpōtiki would have been required to contribute \$160,000.
 14. As at December 2025, LGFA had \$138 million of equity, \$20 million of uncalled capital and \$739 million of borrower notes that could be converted into equity.

Financial/budget considerations

15. While there are no immediate budget impacts arising from this decision, becoming an LGFA guarantor will provide Council with increased access to debt funding required to deliver its approved capital programme and future infrastructure investments.
16. Council is forecast to require borrowings in excess of the \$20 million borrowing limit applicable to non-guarantor members. Becoming a guarantor will enable Council to continue accessing LGFA lending facilities beyond this threshold and may result in reduced borrowing costs through lower lending margins compared with non-guarantor borrowing rates or alternative bank funding arrangements.
17. Should a guarantee ever be called, Council could incur financial obligations in accordance with the LGFA Guarantee and Indemnity arrangements. However, the likelihood of such an event occurring is considered extremely low based on LGFA's financial position, governance arrangements, security framework, and credit rating.

Policy and planning implications

18. The proposal is consistent with Council's Long-Term Plan 2024-2034 and Annual Plan 2025-26, which anticipate ongoing borrowing to fund approved infrastructure and capital investment programmes.
19. Becoming an LGFA guarantor supports Council's Treasury Management Policy objective of securing debt funding on competitive terms while maintaining prudent financial management practices.
20. The decision is made pursuant to Council's powers under the Local Government Act 2002, including Council's authority to enter into borrowing, financing, and guarantee arrangements. The proposal does not require amendment to any Council policy and does not trigger consultation requirements under the Local Government Act, as Council previously consulted on joining LGFA and the decision to become a guarantor is considered an implementation of Council's existing financing arrangements.
21. The proposal also positions Council to meet future participation requirements should Council elect to become a member of a Council Controlled Organisation borrowing through LGFA.

Risks

22. The principal risks associated with this recommendation relate to Council assuming joint and several liability under the LGFA Guarantee and Indemnity arrangements. While any call on the guarantee would be allocated across guarantor councils on a pro-rata basis according to rates revenue, Council could be exposed to financial obligations in the event of an LGFA default or significant borrower failure.
23. These risks are considered low due to:
- LGFA's strong governance and risk management framework;
 - The security arrangements supporting all LGFA lending, including security over local authority rates revenue;
 - LGFA's AAA credit rating, equivalent to the New Zealand sovereign credit rating;
 - LGFA's significant liquidity reserves and Crown liquidity facility;
 - The absence of any historical guarantee calls since LGFA's establishment; and
 - The broad participation of local authorities, with the majority of councils already acting as guarantors.
24. Conversely, not becoming a guarantor presents a strategic risk to Council by limiting future access to LGFA borrowing above the current \$20 million threshold, potentially constraining the delivery of Council's approved infrastructure and capital investment programme and increasing future borrowing costs.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

25. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
26. The level of significance related to the decision in this report is considered to be **low**. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **inform**.

Assessment of engagement

27. As the level of significance has been determined to be **low**, the level of engagement required is **inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

28. The tools that council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONCLUSION

29. Council's Long-Term Plan and Annual Plan anticipate borrowings that will exceed the current \$20 million limit available to non-guarantor LGFA members. Becoming an LGFA guarantor will ensure Council retains access to competitively priced debt funding necessary to deliver its approved capital investment programme and future infrastructure requirements.
30. While becoming a guarantor introduces contingent financial obligations, these risks are considered low and are mitigated by LGFA's robust financial position, security arrangements, governance framework, and strong credit rating. The majority of New Zealand councils are already guarantor members, reflecting the sector's confidence in the LGFA model.
31. Approval of this recommendation will enable Council to complete the required accession process and maintain access to the full range of LGFA funding products and borrowing capacity into the future.

Billy Kingi

FINANCE MANAGER

COUNCIL REPORT

Date : 26 May 2026
To : Ordinary Council Meeting, 9 June 2026
From : Group Manager Strategy and Development, Antoinette Campbell
Subject : **UPDATE ON REGIONAL SPATIAL PLAN PROGRAMME – PRE-ENACTMENT PHASE**
File ID : A1392436

EXECUTIVE SUMMARY

- This report provides an update on the Bay of Plenty Regional Spatial Plan programme and reflects the proposed future process, whereby progress is reported to councils and joint committees prior to consideration by the Mayoral Forum. This update is provided ahead of the next Mayoral Forum meeting on 11 June 2026. A similar report was received at the Eastern Bay of Plenty Joint Committee meeting on 2 June 2026.
- The programme emphasises the importance of sub-regional spatial planning within a wider regional framework to meet the requirements of the resource management system reform. The focus of the pre-enactment phase (now to September 2026) is to set a strong foundation for post-enactment requirements.

RECOMMENDATIONS

- 1) **That the report titled "Update on Regional Spatial Plan Programme – Pre-Enactment Phase " be received.**

PURPOSE

1. The purpose of this report is to provide Council with an update on the work being progressed on the Bay of Plenty Regional Spatial Plan (RSP), prior to the enactment of the Planning Bill. This will include an update on the scope of work being progressed sub-regionally and regionally, the interim governance approach, and the anticipated milestones for the rest of 2026.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☑ Community Priority One: Strong relationships and partners
 - ☑ Community Priority Two: Investment in our district

- ☒ Community Priority Three: Well-being is valued
- ☒ Community Priority Four: Our communities are resilient
- ☒ Community Priority Five: Growth is sustained over time.

BACKGROUND

Resource management reform

3. Legislation to replace the RMA was introduced to Parliament in December 2025 in the form of the Planning Bill (PB) and the Natural Environment Bill (NEB). These have been referred to the select committee and submissions have closed. The Environment Select Committee report is due by 26 June 2026 and enactment expected by September. The period of time from now until the Bills are enacted is referred to as the 'pre-enactment phase'. Preparatory work is underway on developing the Spatial Plan programme during this pre-enactment phase, as there is a significant risk the deadlines in the Bills will not be met once enacted.
4. A substantial package of National Instruments (secondary legislation) are currently being drafted that are intended to guide effective and efficient transition and implementation of the new system, however the majority of these are likely to be finalised by the next Government in mid-2027 onwards.

Regional spatial plans

5. Under the new planning system, each region will be required to prepare a Regional Spatial Plan (RSP) which will provide a long-term strategic framework (30+ years) to guide urban development, infrastructure investment, and land-use decisions across the region. The Planning Bill sets out the RSP's purpose, legal weight, and mandatory content, along with detailed process requirements. The process requirements include the establishment of a 'Joint Process Agreement' that must be developed and agreed by all local authorities in the region that outlines key issues, roles and ways of working to prepare the RSP.
6. The statutory timeframes to transition from the RMA to the new planning system proposed are very tight. These provide only 15 months from enactment of the Planning and Natural Environment Bills until public notification of the draft RSP, and a further six months from notification until final decisions on the RSP (Figure 1). National Instruments will also be important in providing direction on key matters that the RSP must address, and these are anticipated to be released by government in late 2026 and 2027.

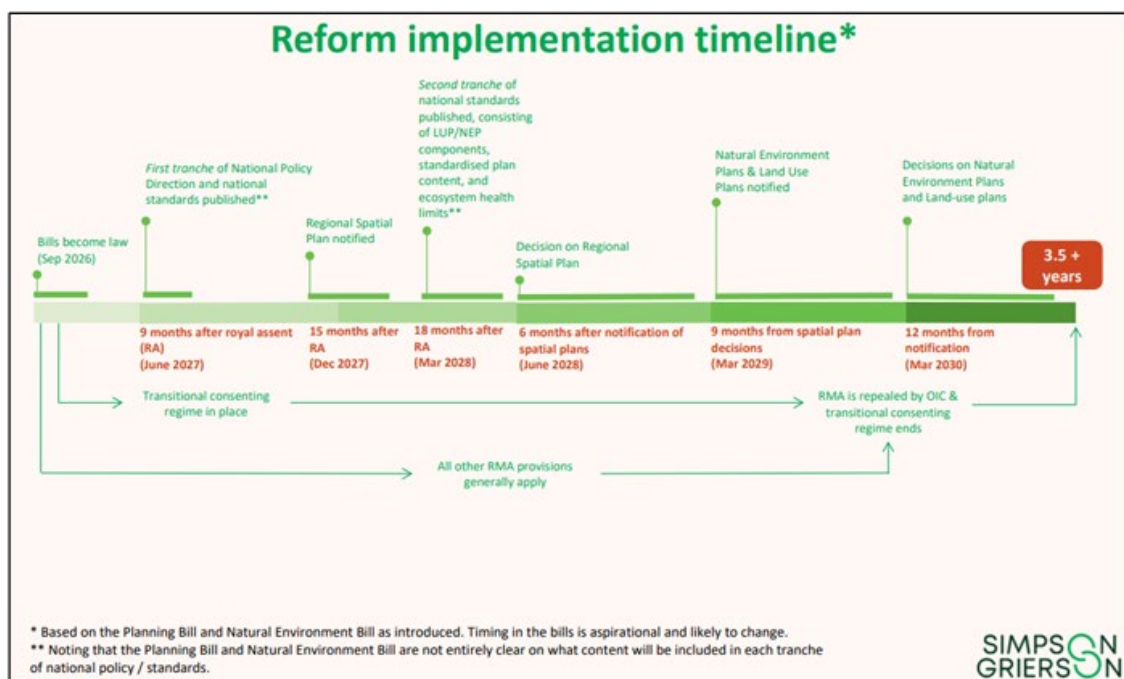


Figure 1. Reform implementation timeline (source: Simpson Grierson).

7. As a result of the risks and uncertainties, the RSP work programme is designed to be adaptable. Timeframes, scope, processes, and governance arrangements will be refined over the next few months, then finalised and adopted once the Bills become law.

DISCUSSION

Regional and sub-regional considerations

8. As a region, the Bay of Plenty is uniquely positioned for the development of a regional spatial plan, given the existing sub-regional growth planning partnerships and previously developed spatial plans, that are critical foundations of a future regional spatial plan. The Eastern Bay Spatial Plan, the Rotorua Future Development Strategy, and the SmartGrowth Strategy were all adopted within the last three years. The sub-regional partnerships involved in each of the plans used robust community, governance and technical processes. The final adopted plans reflect the priorities of each part of our region, including the delivery of housing, industrial land, providing for tourism, improving resilience and caring for the environment. There are existing partnerships between territorial authorities, the regional council, central government and iwi / hapū.
9. The Bay of Plenty region can leverage the time and resources that our communities have invested into these sub-regional processes within the Regional Spatial Plan, rather than starting from a blank page. This was a critical submission point on the Planning Bill made by various councils and growth partnerships in our region. We also intend to reflect the outcomes of key actions in these existing sub-regional spatial plans that have been progressed in the period between plan adoption and notification of the Regional Spatial Plan.

Proposed Regional Spatial Plan programme approach

10. The Spatial Plan programme emphasises the importance of sub-regional spatial planning within a wider regional framework to meet the requirements of the resource management system reform. The focus of the pre-enactment phase (now to September 2026) is to set a strong foundation for post-enactment requirements.
11. The development of the first RSP is proposed to occur in a series of phased stages, from early project setup through to adoption and implementation. The Bay of Plenty councils are working collaboratively on early technical and preparatory phases, with the intent to reduce future risk and time pressures.

Phases 1 – 2: Preparation and technical analysis

Timeframe: Feb – Aug 2026 (assumes Bills become law in Sep 2026)

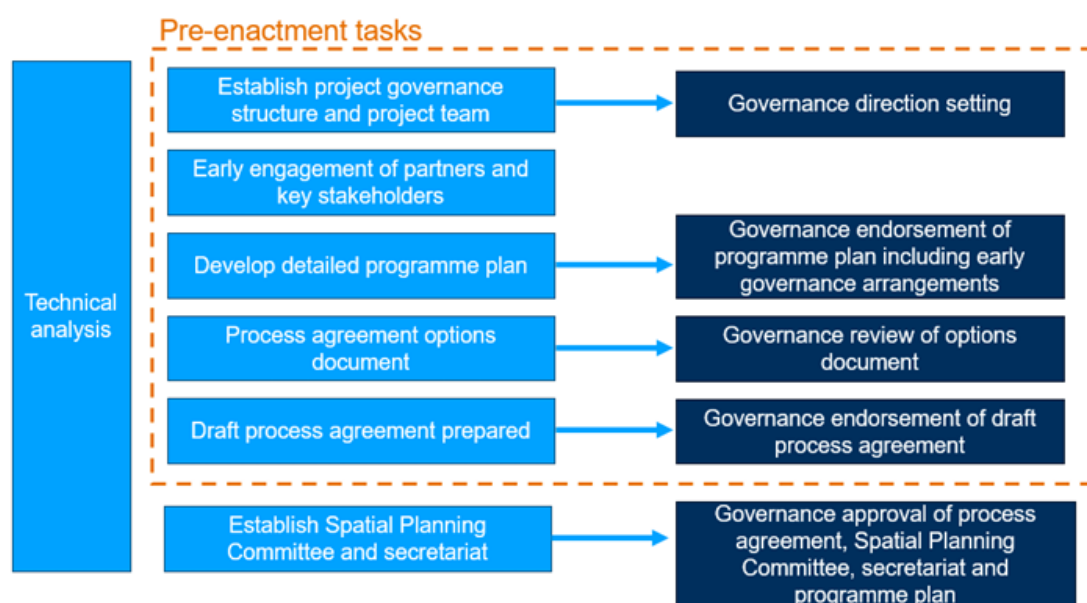


Figure 2. The five workstreams that make up the pre-enactment tasks.

12. Ahead of the Planning Bill being enacted, a collaborative approach to working with partners is proposed, as follows (refer Figure 3 below):
 - a) A working group model approach to Regional Spatial Plan work, with a coordinating Programme Sponsor Group. This would be a regional working group at the regional level, with Eastern Bay of Plenty and Rotorua Joint Committees, and SmartGrowth, at the sub-regional level.
 - b) A feedback and direction setting loop through existing sub-regional and regional governance arrangements, being Eastern Bay of Plenty Joint Committee for the Eastern Bay, Rotorua Development Joint Committee for Rotorua District, SmartGrowth for the Western Bay, and Mayoral Forum at a regional level. This will provide guidance and

confirmation of work underway prior to enactment of the Bills and establishment of the spatial plan committee.

- c) Council reporting and resolutions to provide clarity and mandate during the transition period. This is consistent with the local authority's role that will endure through the new system.

13. The above aligns with current Terms of Reference (ToR) for all sub-regional committees. It also recognises the Mayoral Forum ToR which provides for "preparing for a Regional Spatial Plan – linked with the Eastern Bay of Plenty Joint Committee, Rotorua Development Joint Committee and SmartGrowth Leadership Group.

Pre-enactment working structure diagram (endorsed by Mayoral Forum)

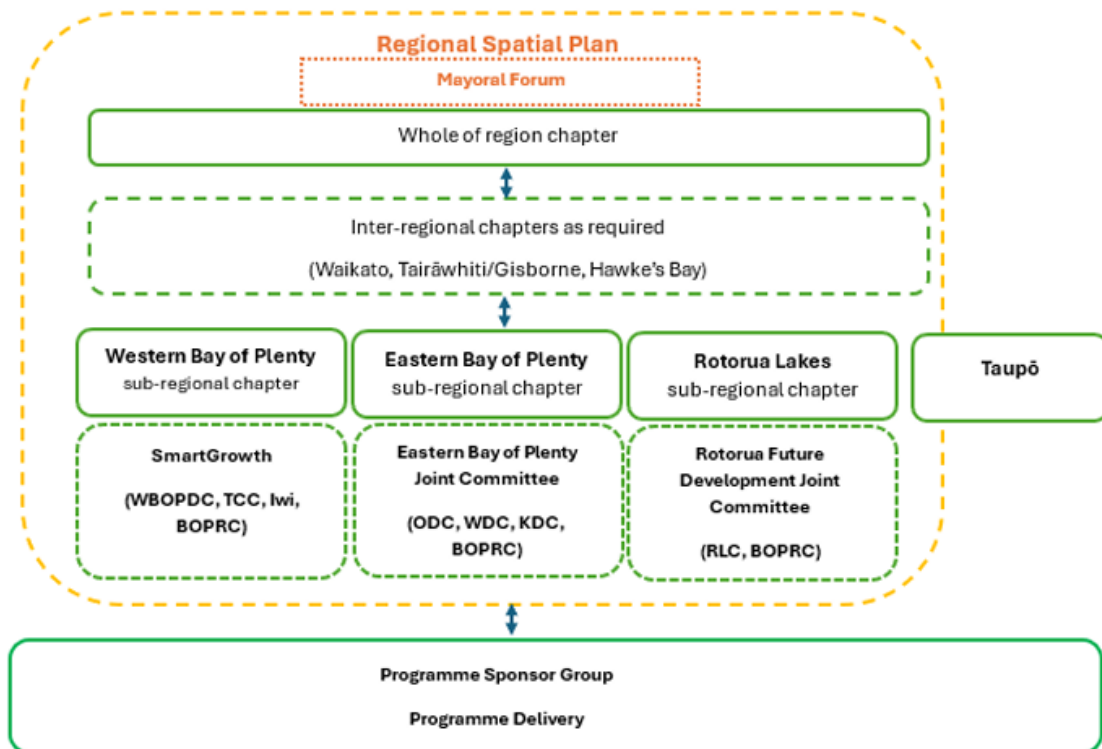


Figure 3. Pre-enactment working structure diagram.

Phases 3 – 9: Plan development

14. The following phases are drafted with the proposed approach outlined in the Planning Bill.

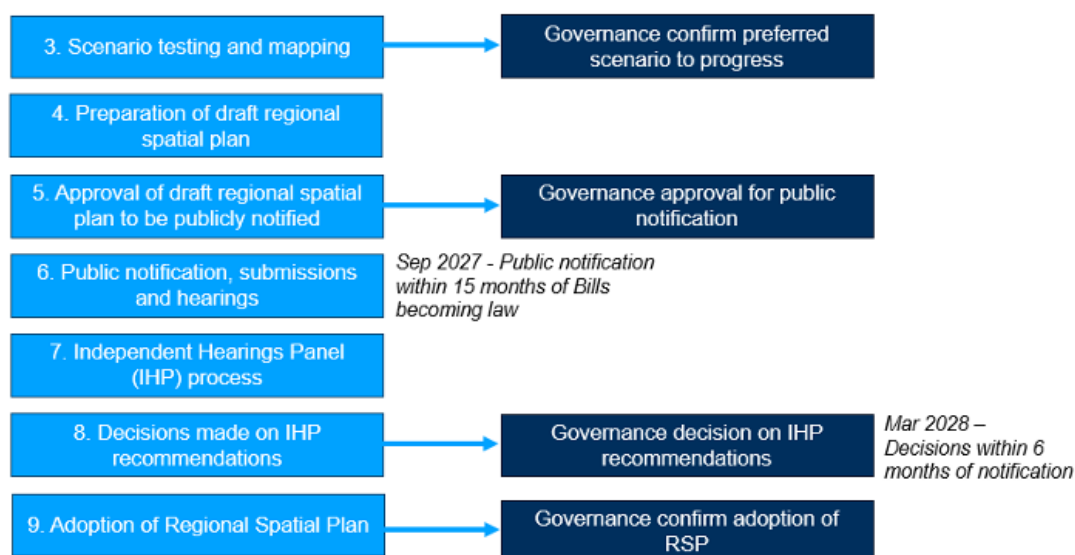


Figure 4. Plan development.

15. In Phases 3-9, 'Governance' as outlined in the Planning Bill will be the Spatial Plan Committee, as well as decision-making by the local authorities of the region as determined by the process agreement and statutory requirements. On some matters, the Minister and Designating Authorities have decision-making powers.
16. For cross-boundary content we will work with the spatial plan committees of adjoining regions.

Phases 10 – 12: Plan Implementation



Figure 5. Plan Implementation.

Update On BOP RSP Programme Pre-Enactment Phase

Recent Mayoral Forum Meetings

17. To date, the Bay of Plenty Mayoral Forum has received several papers on the RSP. At the informal Mayoral Forum on 12 December 2025, an action was agreed for BOPRC to lead the development of an RSP programme plan, with initial programme costs to be met by BOPRC.
18. On 12 March 2026 the Mayoral Forum received a presentation from BOPRC and made the following resolutions:

- a) Notes the importance of the foundational 'no regrets' work in 2026, to prepare for short Regional Spatial Plan statutory times.
 - b) Endorses the proposed high level RSP programme, noting further work is being undertaken with staff across councils to develop a more detailed programme.
 - c) Endorses the approach of including the role of sub-regional planning within the wider regional framework.
19. Work has progressed since the 12 March Mayoral Forum including two action points from the Mayoral Forum meeting:
- a) Draft a letter to Minister Bishop seeking direction on and endorsement for the region's current proposed approach which emphasised the importance of sub-regional spatial planning within a wider regional framework. This letter was sent on 21 April 2026. No response had been received at the time of preparing this paper.
 - b) Ensure the first-generation BOP RSP includes the holistic lens that was a feature of the sub-regional spatial plans, e.g. demographic trends, social and community infrastructure. This will be considered in the process agreement options report to be presented to the Mayoral Forum on 10 September 2026.

Pre-enactment phase work being progressed regionally

20. All councils across the region are now working collaboratively to prepare foundational work during this pre-enactment phase. The focus is on establishing a strong foundation for the RSP that builds on existing sub-regional work. This includes:
- a) Developing a programme plan to support delivery of a robust first generation regional spatial plan within legislative timeframes
 - b) Exploring governance options to enable timely adoption of a process agreement
 - c) Reviewing technical evidence and system preparedness to ensure critical data is fit for purpose. A draft data stocktake and gap analysis has been shared with partner councils for review.
21. The intention is that the process agreement will be approved first by the individual councils, then confirmed by the sub-regional joint committees, prior to it going to the Mayoral Forum in September 2026.
22. The Project Control Group (PCG) is also engaging with other regions undertaking similar preparatory work, with active collaboration across the sector to improve alignment and efficiency.
23. In April 2026, commercial law firm Simpson Grierson independently issued general guidance titled "Getting started with regional spatial planning: a practical roadmap". We have assessed both the focus of our work and progress against Simpson Grierson's suggested pre-enactment "do now" areas. Overall, there is a high alignment between the Simpson Grierson "do now" areas and the

no-regret focus areas of the pre-enactment programme endorsed at the 12 March 2026 Mayoral Forum.

Work Programme Task	Status update and next steps for pre-enactment work in BOP region
Establish pre-enactment programme structure.	Established • The governance structure proposed, based on existing council and sub-regional joint committees, the Eastern Bay Joint Committee, the Rotorua Future Development Joint Committee, and the SmartGrowth Leadership Group are now all receiving papers and updates. • All partner councils are now represented on a Project Control Group and technical working groups.
Early engagement of iwi, key partners, and stakeholders.	Underway • A draft communications and engagement framework is being developed. It will highlight partners and key stakeholders in terms of levels of interest and influence, detail early engagement actions, and outline key messages to be shared during this pre-enactment period. Any discussion pre-enactment will focus on high interest, high influence partners and stakeholders. • The BOPRC programme team is coordinating discussions with council Māori policy / relationships teams / leads across the region to determine the best approach to early engagement with iwi.
Develop process agreement options.	Underway This will include: • Considering make-up and draft terms of reference (TOR) for the spatial plan committee. • Agreeing on the key regional issues and priorities that should shape the content and focus of the first RSP. • Agreeing on key geographical areas, roles of each local authority in the process, how local authorities will work with central government, how local authorities will work with other local authorities in adjacent areas.

Work Programme Task	Status update and next steps for pre-enactment work in BOP region
	• Considering options to take a holistic lens to regional spatial planning. • Identification of relevant Treaty settlement legislation and implications for the spatial plan. • Identification of relevant iwi authorities, Coastal Marine Title groups and potential designating authorities in advance of consultation. • Options will be presented in the Process Agreement Options Report to the Mayoral Forum in September 2026.
Develop Bay of Plenty Regional Spatial Plan Programme Plan.	Underway • A plan on a page has been produced for the pre-enactment phase, focussed on the items in this update report. • A draft programme plan for post-enactment activity will be developed by all partner councils.
Technical preparation.	Underway • Data Stocktake and Gap Analysis Report drafted and circulated to partner councils staff for feedback. This work will assist with data alignment to reduce duplication and highlight gaps. • In addition, assessing the three sub-regional spatial plans to highlight areas of alignment, gaps and to recommending potential technical workstreams to resolve these where necessary. • The next step is assessing the three sub-regional spatial plans to highlight areas of alignment or gaps with each other and with the legislative direction and recommending potential technical workstreams to resolve these where necessary.

Financial/budget considerations

24. The secretariat and associated funding of a programme manager for this programme of work sits with BOPRC.

Policy and planning implications

25. No inconsistencies with any of the councils' policies or plans have been identified in relation to this report.

Impact on mana whenua

26. No impact identified as this report is for information purposes only.

Climate impact considerations

27. There are no significant or notable impacts associated with the matters of this report.

Risks

Risk	Description and/or Mitigation
Timing and final form of legislation and national instruments and related changes.	Monitor possible amendments to the Planning Bill through the upcoming parliamentary stage of 2 nd Reading (Committee of the Whole House) in particular. Note the high level of support for regional spatial planning in submissions to the Bills. Process agreement options and programme plan will be reviewed and finalised with a decision sought from partner councils after enactment.
Time needed to reach alignment across Councils and partners.	Preparation discussions across councils and partners underway.
Capacity and resourcing constraints.	Resourcing to coordinate pre-enactment activities provided by BOPRC. Pre-enactment programme plan will highlight timeframes and effort required allowing for resource planning in councils. PCG to manage programme scope.
Managing stakeholder and community expectations.	Stakeholders to be identified. Communications and engagement plan to be developed, noting limited focus during pre-enactment phase.
How will pre-enactment governance work across eight councils (including Taupō)?	Governance structure now in place with any items to be presented to councils, joint committees and the BOP Mayoral Forum.
Managing Elected Member expectations.	Regular updates to councils on pre-enactment programme. Ensure relevant staff from all partner councils are involved in the pre-enactment programme.
Broader operating environment - Central Government elections, other related reforms.	Maintaining situational awareness of our strategic and operating environment.

Risk	Description and/or Mitigation
Gaps identified in technical analysis.	Identify if gaps are critical to delivery. Make transparent decisions on gaps, to close, not to close, and why.

Community well-being considerations

28. The purpose of Local Government now includes promotion of social, economic, environmental and cultural well-being of communities in the present and for the future ('the four well-beings').
29. The subject matter of this report considers all four well-beings in the pre-enactment phase planning for a Regional Spatial Plan.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

30. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
31. The level of significance related to the decision in this report is considered to be **low**. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **Inform**.

Assessment of engagement

32. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

33. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

NEXT STEPS

- Work is to continue across the five workstreams outlined above in Figure 2 as part of the collaborative regional approach.
- A watching brief is to be kept on upcoming national direction, guidance information and final legislation. We will continue to adapt our approach as further information becomes available.

- A process agreement options report is to be developed for endorsement by all councils, and to be received by the Eastern Bay of Plenty Joint Committee, prior to the Mayoral Forum in September 2026.

Antoinette Campbell

GROUP MANAGER STRATEGY AND DEVELOPMENT

COUNCIL REPORT

Date : 8 May 2026
To : Ordinary Council Meeting, 9 June 2026
From : Building & Planning Manager, Peter Edwards
Subject : **ADOPTION OF CLIMATE STRATEGY AND ACTION PLAN**
File ID : A1390300

EXECUTIVE SUMMARY

- A Climate Strategy is required as a part of Council's 2024-2034 Long Term Plan
- Public consultation on the draft strategy was carried out from 17 December 2025 until 26 February 2026.
- The Climate Strategy and Action Plan has now been updated to reflect the feedback received and responses to submissions (by theme) are set out in Appendix 1 and is ready for Council adoption.

RECOMMENDATIONS

- 1) **That the report titled "Adoption of Climate Strategy and Action Plan" be received.**
- 2) **That Council adopt the Climate Strategy and Action Plan.**

PURPOSE

1. The purpose of this report is to feedback on the consultation responses received and seek adoption of the Climate Strategy and Action Plan.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☑ Community Priority One: Strong relationships and partners
 - ☑ Community Priority Two: Investment in our district
 - ☑ Community Priority Three: Well-being is valued
 - ☑ Community Priority Four: Our communities are resilient
 - ☑ Community Priority Five: Growth is sustained over time.

BACKGROUND

3. Council's 2024-34 Long Term Plan (LTP) includes Community Priority Four: Our communities are resilient, raises awareness of climate change impacts and will undertake work to better understand the risks in order to be prepared, respond, and recover to climate-related impacts.
4. In 2019, Council resolved to declare a climate change emergency. Since that time, a Climate Change Adaptation and Resilience Overview was prepared, which undertook a high-level review of Council's current progress towards responding to climate change. Following this, in early 2025, staff developed a draft Climate Strategy that sets out a clear, achievable direction for Council to strategically consider the impacts of climate change and develop tools that ensure the district can adapt and be resilient to the impacts.
5. Public consultation on the draft strategy was carried out from 17 December 2025 until 26 February 2026.

Climate Strategy and Action Plan

6. The following proposed objectives set out a clear, achievable direction for Council to respond to climate change impacts:
 - a. Council incorporates culture, connection, and Mātauranga Māori into climate response planning, supporting enduring and resilient partnerships with iwi and hapū.
 - b. Council future proofs its core services, infrastructure planning, and asset management for long term resilience
 - c. Council supports and enables a well-informed community
 - d. Council builds resilience in its district through targeted action and partnerships.
7. Council has been kept informed of progress made to date, with a series of workshops held with Council to incorporate ideas and early feedback into the development of the draft Strategy and Action Plan. In particular, the draft reflects the following feedback:
 - Ensure a focus on resilience and adaptation
 - The need for ŌDC to work with NZTA and BOPRC to undertake a risk assessment and resilience assessment for the Waioweka Bridge and Otara Bridge.
8. This draft was put out for public consultation. A total of eight responses were received. These have been summarised by themes with an associated response to the matters raised set out in Appendix
9. No specific comments were/weren't received from mana whenua.
10. In response to feedback, the strategy has been updated to include an additional action under strategy 4.1 which relates to EV charging infrastructure in the district. A copy of the final strategy and action plan is set out in Appendix 2.

11. Most of the responses received raised matters that are more related to detailed implementation considerations. In particular, the feedback received highlighted that there is a lack of a clear implementation plan, KPIs, funding commitments and prioritisation of actions set out in the strategy. This has been noted and is something that ŌDC staff will be working on as part of the implementation of the strategy following adoption by Council. It is the intention that project managers and activity owners will have regard to this strategy in the development of their own plans thereby giving effect to its implementation.
12. Following adoption of the Climate Strategy and Action Plan, ŌDC planning and communications staff will work on how this document best gets presented on the website.

OPTIONS

13. The options available to Council are to either:
 - a) Adopt the Climate Strategy and Action Plan; or
 - b) Not adopt the Climate Strategy and Action Plan.

OPTION 1: ADOPT THE STRATEGY AND ACTION PLAN (RECOMMENDED OPTION)	
Description	<i>Council adopts the strategy and action plan.</i>
Advantages	<i>This will finalise the high-level plan and enable staff to work on the action plan items which implement the strategy.</i>
Disadvantages	<i>None identified.</i>
Impact on mana whenua	<i>Iwi are a key stakeholder and will be directly engaged as Council works on implementation of the action items.</i>
Strategic alignment	<i>Approving the strategy and action plan aligns with Community Priority Four: Our communities are resilient in that it outlines actions to enhance community resilience and adaptation.</i>
Associated risks	<i>None identified.</i>

OPTION 2: NOT ADOPT THE STRATEGY AND ACTION PLAN	
Description	<i>Council does not approve the strategy and action plan.</i>
Advantages	<i>Council staff will continue working on the draft strategy and action plan.</i>
Disadvantages	<i>This would delay adoption of the strategy and actions which are planned as per the current LTP.</i>
Impact on mana whenua	<i>This would delay ŌDC beginning work on the actions to implement the strategy which seeks to support, and work alongside iwi in the work they are already doing to prepare for the impacts of climate change.</i>

OPTION 2: NOT ADOPT THE STRATEGY AND ACTION PLAN

Strategic alignment

If further work on the draft strategy and action plan continues, this would still align with Community Priority Four: Our communities are resilient in that it outlines actions to enhance community resilience and adaptation.

Associated risks

Further delays may require re-work and further public consultation in the future. This may also delay access to funding from other sources available to ŌDC.

DISCUSSION

14. The Climate Strategy and Action Plan that has been prepared has now been consulted on and updated to reflect that feedback. This action plan will be able to inform how the budget in the LTP allocated to this topic is spent and will allow for this more detailed work to implement the strategy and action plan to get underway.
15. Adoption of the strategy and action plan will support ŌDC to engage with other agencies on these matters and to also gain access to other funds to support implementation.
16. It is important to note that the strategy and action plan can be updated over time as needed, to reflect community priorities and progress on implementation of the current action plan.

Financial/budget considerations

17. There are no financial costs associated with adopting the strategy and action plan.
18. Council funded \$115,000 per annum in the 2024-34 Long Term Plan for climate strategy implementation.

Policy and planning implications

19. The Climate Strategy and Action Plan is a non-statutory document.
20. Adoption of the Climate Strategy and Action Plan aligns with Council's LTP and Community Priority Four: Our communities are resilient in that it outlines actions to enhance community resilience and adaptation.

Impact on mana whenua

21. Mana whenua are a key Council stakeholder and ŌDC staff will continue to engage on this work as the action plan begins to be implemented.

Climate impact considerations

22. Adoption of the Climate Strategy and Action Plan supports ŌDC in delivering on its obligations to plan ahead and support the community to be more resilient in the face of a changing climate.

Risks

23. There are no risks associated with this paper.

Community well-being considerations

24. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four well-beings').
25. The subject matter of this report has been evaluated in terms of the four well-beings during the process of developing this report as outlined below.
26. Adoption of the Climate Strategy and Action Plan aligns with all four of these well-beings. The actions set out in the plan will create social, community, environmental and cultural benefits. This is a first step in helping to shape the important actions that ŌDC takes to support its community to prepare, and be resilient, to a changing climate.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

27. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
28. The level of significance related to the decision in this report is considered to be **low** as it has already been subject to public consultation. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **Inform**.

Assessment of engagement

29. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

30. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONCLUSION

31. It is recommended that Council adopts the Climate Strategy and Action Plan so that more detailed work on implementation can get underway. Updates on implementation progress can be provided to Council in due course.

Peter Edwards

BUILDING & PLANNING MANAGER

Appendix 1

Summary of feedback by theme with Council's response

Consultation – December 2025-February 2026

Summary of feedback	Council's response to the feedback
▪ ŌDC should be considering more nature-based solutions for climate change mitigation.	▪ Nature based-solutions will be able to be considered as more detailed work gets underway to deliver on the actions associated with Objective 2 and Strategy 2.2.
▪ More attention should be paid to longer term environmental impacts, erosion risks, infrastructure resilience and the effects of climate change.	▪ This strategy and action plan is going to provide a framework for ensuring that ŌDC plans ahead to support communities to become resilient and adapt to the effects of climate change. These identified matters are covered by Objective 2 and Objective 4.
▪ The strategy and action plan needs to be supported by an implementation timeframe, priority rankings and delivery sequencing. KPIs should be included and these should include explicit KPIs for co-design and reporting on Te Tiriti partnership arrangements and cultural accountability.	▪ This strategy and action plan is a high-level document. The next level of detail will be developed by ŌDC staff which will inform the operational work programmes. This will include appropriate measurements of progress. ▪ A prioritisation exercise will have to be undertaken by Council in terms of existing budget availability to deliver on the various actions identified in the action plan.
▪ Council should investigate renewable energy use for buildings and increasing the availability of EV charging infrastructure in the district.	▪ A new action has been added to the actions for strategy 4.1 which is: "Explore getting increased EV charging infrastructure in the district". ▪ Council will be exploring use of renewable energy sources as set out in Strategy 2.2.
▪ The strategy should place more emphasis on actions that citizens can take.	▪ The strategy identifies that options for partnering with others and supporting the community with initiatives are important opportunities. Strategy 3.2 will involve ŌDC sharing information to support citizens to take their own action to prepare.

Summary of feedback	Council's response to the feedback
▪ The strategy and action plan needs firmer language i.e. all references to "explore" should be changed to a firm commitment to action and clearer details.	▪ This strategy is ŌDC's first climate strategy document and is presented as a realistic and achievable first plan to get important climate change preparation work underway. ▪ Greater details regarding actions will be developed by ŌDC staff as they prepare the more detailed work planning as part of day-to-day operations and delivery.
▪ Objective 1 should be co-developed with iwi and hapū and not written for them. The language should shift to reflect a co-design arrangement. Mātauranga Māori should shape the framework rather than be an input.	▪ ŌDC is committed to working closely with iwi and hapū and the intention is to partner together as set out in Objective 1. The working relationship will be able to be developed together as part of the next steps of implementation.
▪ The action plan lacks details of timelines, measurable indicators of progress, prioritisation, budget estimates and resourcing.	▪ This strategy and action plan is a high-level document to support the development of more detailed work programmes. This level of detail will be developed by ŌDC staff as the projects to deliver on the actions get underway.
▪ The climate strategy doesn't summarise the climate risks that ŌDC are facing. It is suggested that the document should be updated to explain what the risks are as a climate risk profile which draws on regional data.	▪ This is acknowledged and ŌDC staff will consider this type of supporting information that can be pulled together to sit alongside this document on the ŌDC website.

Appendix 2

ŌPŌTIKI DISTRICT COUNCIL – CLIMATE STRATEGY & ACTION PLAN

Purpose: To set out a clear, achievable direction for Ōpōtiki District Council to respond to climate change in partnership with its communities, mana whenua, and regional partners, within available resources and statutory responsibilities. The focus of the direction is on resilience and adaptation.

OBJECTIVE 1:

Council incorporates culture, connection, and Mātauranga Māori into climate response planning, supporting enduring and resilient partnerships with iwi and hapū.

Strategy 1.1: Partner with iwi and hapū to embed Mātauranga Māori in climate response.

Actions:

- Support iwi-led climate initiatives and environmental monitoring, in partnership with BOPRC.
- Explore funding opportunities to support Council–iwi conservation fund to support restoration projects.
- Facilitate wānanga and hui to strengthen shared understanding of adaptation and resilience.
- Support iwi to incorporate climate planning into Iwi Management Plans where desired.

Strategy 1.2: Reflect te Tiriti and te Ao Māori in Council decision-making processes.

Actions:

- Explore providing cultural competency and mātauranga māori training for relevant Council staff.
- Consider a cross-Council Māori advisory group to strengthen input and co-development of climate adaption and resilience work.

OBJECTIVE 2:

Council future proofs its core services, infrastructure planning, and asset management and emergency management response for long term resilience.

Strategy 2.1: Plan for long-term resilience in infrastructure.

Actions:

- Conduct a climate risk assessment for Council facilities and assets, identifying vulnerabilities and adaptation needs.
- Factor climate vulnerability into asset renewals, District Plan reviews, and infrastructure strategies.
- Use Dynamic Adaptive Policy Pathways (DAPP) principles to maintain flexibility in infrastructure investments.
- Work with BOPRC to integrate regional climate risk assessments into asset planning.
- Prioritise resilient upgrades in roading, water, and wastewater where risks are known.
- Work with NZTA and BOPRC to undertake a risk assessment and resilience assessment for the Waioweka Bridge and Otara Bridge. This needs to give due consideration to alternative methods of transport i.e. coastal shipping and barging.

Strategy 2.2: Improve the sustainability of Council operations.

Actions:

- Explore resource opportunities to calculate and report Council's emissions footprint.
- Explore emissions reduction targets for Council activities.
- Explore procurement processes that enable consideration of low-carbon options.
- Investigate renewable energy use in Council operations where feasible (e.g., street lighting).
- Explore whether activities that fall within the Emissions Trading Scheme (ETS) are registered and dealt with in accordance with ETS requirements.

Strategy 2.3: Coordinate spatial planning and hazard management.

Actions:

- Support the Eastern Bay Spatial Plan to reflect future hazards and infrastructure needs.
- Ensure the District Plan integrates updated climate data and adaptation requirements.
- Collaborate with BOPRC on hazard overlays and freshwater planning to ensure alignment.

- Collaborate with BOPRC to determine an appropriate climate change scenario to inform climate resilience and adaption decisions.

Strategy 2.4: Develop Council's resilience to respond effectively to increasing frequency of climate-related emergencies.

Actions:

- Investigate and implement measures that improve the effectiveness of the Emergency Operations Centre (EOC) to respond to climate-related emergencies.
- Develop alternative EOC options to mitigate the risk of the primary EOC not being available in an emergency such as inundation.

OBJECTIVE 3:

Council supports and enables a well-informed community.

Strategy 3.1: Deliver targeted education and engagement on climate adaptation and resilience.

Actions:

- Work with BOPRC to develop a joint climate communications plan tailored to local communities.
- Align with existing waste minimisation education programmes where possible (e.g., school engagement).
- Consider the establishment of community resilience forums to share adaptation ideas across generations.

Strategy 3.2: Strengthen transparency and data sharing.

Actions:

- Work with BOPRC to share accessible information about climate risks, opportunities, and Council actions.
- Improve internal systems to capture and report on risk and adaptation work.
- Prepare to respond to requests under s5ZW of the Climate Change Response Act by identifying governance, risk, and adaptation information pathways.

OBJECTIVE 4:

Council builds climate resilience in its district through targeted action and partnerships.

Strategy 4.1: Support low-emissions transport and land use.

Actions:

- Advocate for improved regional public and active transport links.
- Explore aligning land use planning with low-carbon development patterns.
- Identify suitable areas for renewable energy development in the District Plan.
- Explore getting increased EV charging infrastructure in the district.

Strategy 4.2: Partner with others for innovation and community resilience.

Actions:

- Explore opportunities to work with iwi, business, and NGOs to test innovative adaptation ideas.
- Promote emergency preparedness that incorporates climate risks and builds community capacity.
- Monitor development of the Emergency Management Bill and clarify Council responsibilities for critical infrastructure and hazard planning.
- Explore use of the Contaminated Sites and Vulnerable Landfills Fund for legacy issues.

Notes: Considerations for implementation and monitoring:

- **Resourcing:** Actions will need to be scoped based on existing capacity and partnerships. Where new resources are needed, Council will need to seek external funding or integrate delivery into aligned work programmes.
- **Review:** Progress will need to be monitored annually, with a formal review in 2030.
- **Responsibility:** The Climate Strategy will need to align with Council's Infrastructure Strategy, Long-Term Plan, and WMMP, with technical support from BOPRC and engagement through iwi and community partnerships.
- **National and Regional Alignment:** Council will need to monitor and respond to updates from the National Adaptation Plan, the National Planning Framework, and any revised national direction or regional risk assessments to ensure this strategy remains compliant and up to date.

COUNCIL REPORT

Date : 2 June 2026
To : Ordinary Council Meeting, 9 June 2026
From : Strategic Policy Analyst, Scott James
Subject : **DOG CONTROL POLICY**
File ID : A1393923

EXECUTIVE SUMMARY

- A review of the Dog Control Policy is required.
- A renewal of the policy is recommended as required every three years to ensure relevancy.
- A Special Consultative Procedure with the community will seek community feedback and inform the Dog Control Policy.

RECOMMENDATIONS

- 1) **That the report titled "Dog Control Policy" be received.**
- 2) **That Council approves the Statement of Proposal and draft Dog Control Policy (attached to the report as Appendix 1).**
- 3) **That Council notes the community consultation will be undertaken from 18 June 2026 to 23 July 2026.**

PURPOSE

1. To outline the options for updating the Dog Control Policy "the policy" for Ōpōtiki District Council. The policy sets out Council's approach to dog control, including guidance on rehoming, euthanasia, and an expanded framework that promotes responsible dog ownership and an education-first approach.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☐ Community Priority One: Strong relationships and partners
 - ☐ Community Priority Two: Investment in our district

- ☒ Community Priority Three: Well-being is valued
- ☐ Community Priority Four: Our communities are resilient
- ☐ Community Priority Five: Growth is sustained over time.

BACKGROUND

3. Section 10 of the Dog Control Act 1996 requires Council to adopt a dog control policy for the district.
4. The policy seeks to:
 - Ensure council is compliant with the requirements of the Dog Control Act
 - Reduce nuisance and issues caused by dogs
 - Keep the community safe through education and enforcement
 - Promote and recognise responsible dog ownership and animal care; and
 - Identify public places where dogs are permitted or prohibited.
5. While the existing policy remains in effect, it requires new drafting and guidance updates to remain relevant. Council has the opportunity to update the policy to provide clearer guidance to the community and complete the required Special Consultative Procedure (SCP).
6. The Local Government Act 2002 sets a clear process for councils who review policies that require an SCP, being to:
 - Prepare a Statement of Proposal for adoption
 - Undertake a four-week consultation period
 - Set aside a date for public hearings to be undertaken
 - Council deliberations and decisions made.
7. Despite the tight timeframes, Council should be able to adopt the updated policy on 15 September 2026.

OPTIONS

8. There are two options available for Council:
 - Option 1: Approve the Statement of Proposal and Draft Dog Control Policy for consultation, or
 - Option 2: Not renew the Draft Dog Control Policy.
9. Should Council agree with Option 1, the engagement period will begin on 18 June 2026 and conclude by 23 July 2026. Should submitters wish to be heard, an extra-ordinary hearing will be held. Council will then deliberate to either renew the policy or not.

10. Should Council agree to Option 2, the policy review will not progress. Council will no longer be compliant with the requirements of the legislation, and the public will have no clear guidance on the policy.

OPTION 1: Approve Statement of Proposal and draft Dog Control Policy for consultation	
Description	<i>Approve the Statement of Proposal and draft policy for public consultation using the Special Consultative Procedure.</i>
Advantages	○ <i>Carrying out a Special Consultative Procedure on the Statement of Proposal and Draft Policy will give the community the opportunity to provide input and feedback on Council's new position on dog control within the district.</i>
Disadvantages	○ <i>None identified</i>
Impact on mana whenua	○ <i>None identified</i>
Strategic alignment	○ <i>Community Priority Three – Well-being is valued: allowing the community to have a say in Council's approach to dog control will inform Council's decision on the final policy renewal.</i>
Associated risks	○ <i>None identified</i>

OPTION 2: Not approve the Statement of Proposal and draft Dog Control Policy	
Description	<i>Council will not meet its statutory obligations, and the public will have no clear guidance on Council's approach to rehoming, euthanasia, and the specific owner obligations that apply to all dog owners.</i>
Advantages	○ <i>A Special Consultative Procedure would not be required.</i>
Disadvantages	○ <i>The community would not be able to have any influence on whether they agree with Council's position.</i>
Impact on mana whenua	○ <i>None identified</i>
Strategic alignment	○ <i>Does not align with any Community Priorities</i>
Associated risks	○ <i>The public would have little guidance on Council's approach to dog control.</i>

Financial/budget considerations

11. The Special Consultative Procedure will be funded from existing budgets.

Policy and planning implications

12. Should this policy be renewed, this will enter into Council's Policy Review Cycle.

Impact on mana whenua

13. No identified impacts on mana whenua.

Climate impact considerations

14. No identified climate impacts.

Risks

15. Lack of engagement with the community – this will be mitigated through the Special Consultative Procedure.

Community well-being considerations

16. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four well-beings').
17. The subject matter of this report has been evaluated in terms of the four well-beings during the process of developing this report as outlined below.

Social

18. Having clear guidance on Council's approach to dog control improves compliance and community safety.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

19. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
20. The level of significance related to the decision in this report is considered to be low but under the Dog Control Act 1996, there is a requirement for Council to engage using a Special Consultative Procedure under section 83 of the Local Government Act 2002.

Assessment of engagement

21. As the level of significance requires a Special Consultative Procedure, the level of engagement required is Consult according to the Engagement Framework of the Significance and Engagement Policy:

CONSULT

To obtain public feedback about ideas on rationale, alternatives, and proposals to inform decision making.

22. Pursuant to s83(1)(c) of the LGA 2002, Council is required to make the proposal as widely distributed as possible. Clause 6.1 of Council's Significance and Engagement Policy prescribes the following principles that Council will undertake when engaging with the community namely:
- Seek out and encourage contributions from people who may be affected by or interested in a decision.
 - Provide accurate, relevant, timely and balanced information so people can contribute in a meaningful way.
 - Provide a variety of appropriate ways for people to have their say.
 - Tell the community what the Council decision is and the reasons for that decision.
 - Refer to the best practice protocols as outlined in the Engagement Framework document.
23. The following mechanisms and activities will be carried out in the consultation process.

Name of Theme	Activities
Online	Social Media – an announcement of the statement proposal and a link for the public to provide a submission online. Online Media Release – An online public notification advising readers of the proposal, the policy, the reasoning behind this and ways to provide a submission Hono Mai – notification of the Statement of Proposal and providing ways for the reader to submit their views.
Newspapers	Ōpōtiki News – An advert inserted into the paper stating the proposal and notes how the reader can provide a submission.
In person	Front of House staff – Staff to be advised of the consultation round and provided with FAQs that provide any initial responses to queries. Submission forms will be provided.
	isite staff- Staff to be advised of the consultation round and provided with FAQs that provide any initial responses to queries. Submission forms will be provided. Library staff- Staff to be advised of the consultation round and provided with FAQs that provide any initial responses to queries. Submission forms will be provided.

24. A submission form has been developed for submitters to provide their feedback for consideration. The submission will ask whether the submitter agrees or disagrees with the proposal and an option for them to provide an oral submission to Council.
25. Once this period has concluded, Council staff will review the responses and summarise the submissions for Council deliberations. Staff will also prepare proceedings for oral submissions to take place, should this step be required, and communicate with the affected submitters on this.

CONCLUSION

26. Council's Dog Control Policy was due for renewal in 2025 but has not yet been updated. This paper outlines two options: either undertake a Special Consultative Procedure to renew the policy or defer renewal at this time. If Council chooses to renew the policy, it will involve community consultation followed by a hearings process. If not renewed, there will be limited guidance for the public on Council's approach to dog control across the district.

Scott James

STRATEGIC POLICY ANALYST

APPENDIX 1
STATEMENT OF PROPOSAL
DRAFT DOG CONTROL POLICY

Introduction

Ōpōtiki District Council's (Council) is responsible for managing dog control within the district in accordance with the Dog Control Act 1996. The current Dog Control Policy provides the framework for how Council promotes responsible dog ownership, manages dog-related issues, and ensures public safety.

The Act requires that Council review its Dog Control Policy every three years using a Special Consultative Procedure (SCP). The current policy was last adopted in 2022 and is now due for review. While the existing policy remains valid, it requires updating to ensure it reflects current practices, community expectations, and legislative requirements.

Reasons for the proposal

The proposal is necessary to:

- Meet Council's statutory obligation under the Dog Control Act 196 to review the policy every three years.
- Ensure the policy reflects current best practice and provides clear guidance to the community.
- Promote safe interactions between dogs, owners, and the wider public.
- Support the wellbeing of the community through effective and transparent dog control measures.

Without updating the policy, Council risks operating without clear, current guidance for staff and residents.

Purpose of the Policy

The purpose of the draft Dog Control Policy is to provide up-to-date information and guidance on Council's dog control practices.

Options considered by Council

Council considered two options on this matter:

Option 1 – Approve the draft Dog Control Policy

This option will renew Council's previous policy with updated legislation and guidance on new relevant matters.

Advantages

- The draft policy provides more detailed explanations about dog ownership responsibilities, dog control rules, and enforcement. This makes it easier for residents to understand their obligations.
- Emphasis on educating dog owner and working with the community to prevent issues before they arise, rather than relying only on enforcement action.
- Clearer expectations around care, neutering, and responsible ownership support better outcomes for dogs across the district.
- More transparent decision-making surrounding how Council manages matters such as:
 - Rehoming unclaimed dogs
 - When euthanasia may occur
 - How nuisance and dangerous behaviour is handled.

Disadvantages

- The draft policy may place clearer and sometimes stricter expectations on dog owners which some may find more demanding.
- Some dog owners may need time to understand and adjust to updated guidance, particularly around public places, nuisance control, and responsibilities.

Option 2 – Status Quo, Do not approve the draft Dog Control Policy

This option would mean the draft policy would not be renewed, and Council's current Dog Control Policy would remain in effect.

Advantages:

- No immediate change for the community meaning dog owners and residents can continue operating under familiar rules and expectations.

Disadvantages:

- The current policy may not reflect best practice, updated legislation, or evolving community expectations.
- The existing policy provides less detailed guidance on matters such as rehoming, euthanasia, and responsible ownership compared to the proposed draft policy.
- There are potential risks to community wellbeing as without updated guidance and clearer expectations, there may be increased uncertainty in managing nuisance, safety, and animal welfare issues.

Summary of Proposal

Under the Dog Control Act 1996, Council is required to adopt a Dog Control Policy and with every review, undergo a Special Consultative Procedure along with it. This then influences Council on how

dogs are managed within the district, including the responsibilities of dog owners and the rules that apply in public places.

The policy must balance enabling responsible dog ownership while minimising risks to public safety, nuisance, and harm to the community. In doing so, Council must consider its statutory obligations, animal welfare, and the wellbeing of residents.

Having regard to the above, Council is proposing to renew the Draft Dog Control Policy that sets out the following:

- Promotes responsible dog ownership, including registration, microchipping, and proper care of dogs.
- Clarifies rules for dog access to public places, including where dogs are permitted, prohibited, or must be on a leash.
- Strengthens the management of dog-related nuisance and risks, including roaming, barking, and dog behaviour.
- Provides clearer guidance on rehoming and euthanasia of dogs, ensuring humane and consistent decision-making.
- Emphasis an education-first approach, supporting dog owners to comply before enforcement action is taken.
- Retains and clarifies provisions relating to dangerous and menacing dogs, including owner obligations.

The Policy also sets out that it does not:

- Allow dogs to be managed outside the requirements of the Dog Control Act 1996.
- Override other relevant legislation, including the Animal Welfare Act 1999.

Have Your Say On This Policy

Council is seeking community feedback on the Draft Dog Control Policy. Any individual or organisation is welcome to make a submission.

The consultation period will run from 18 June 2026 to 23 July 2026.

All submissions will be considered by Council before making a final decision on whether to adopt the draft policy.

There are many ways you can have your say as outlined below. Submission forms, the draft policy and the Statement of Proposal are also available online or at Council office.

Submissions can be made:

Online: connect.odc.govt.nz

Emailed to: info@odc.govt.nz

Posted to: Ōpōtiki District Council
 PO Box 44
 Ōpōtiki 3162

Key Dates:

Submissions Open	18 June 2026
Submissions Close	23 July 2026
Proposed Submissions Hearing	4 August 2026
Council Deliberates and adoption (or not) of Proposed Policy	15 September 2026

Ōpōtiki District Council must receive written submissions by **4.00pm on Thursday 23 July 2026**.

As part of the consultation process your submissions will be copied and made available to the public after the submission period closes.

You will have an opportunity to have your submission heard in person, during the hearing of submissions scheduled to be held on 4 August 2026. When you complete the submission form, please tell us if you would like to be heard.

Council will contact all submitters who wish to be heard, to confirm time, date and venue of the hearing.

Council will then deliberate on any changes required and choose whether or not to adopt the Draft Dog Control Policy during a Council meeting on 15 September 2026.

POLICY	STATUS	AT	DATE	DOC ID
DOG CONTROL POLICY	Draft		14/05/2026	



OPOTIKI DISTRICT COUNCIL

DOG CONTROL POLICY

AMENDMENTS/REVIEW

No:	Amendment(s)/Review	Date	Carried out by / Authority
0.1	Created	2022	
0.2	Renewed	14/05/2026	Scott J

TABLE OF CONTENTS

1. INTRODUCTION	3
2. PURPOSE AND SCOPE	3
3. DEFINITIONS	3
POLICY STATEMENTS	4
4. DOG OWNERSHIP OBLIGATIONS	4
4.1. Registration and fees	4
4.2. Microchipping	5
4.3. Dog welfare	5
5. PUBLIC PLACES AND DOG CONTROL	5
5.1. Exercise areas	6
5.2. Prohibited areas	6
5.3. Leash rules	6
5.4. Access restrictions under other legislation	6
6. MANAGING RISK AND NUISANCE	7
6.1. Roaming dogs	7
6.2. Barking dogs	7
6.3. Dog faeces	7
6.4. Limit of number of dogs	7
6.5. Bitches in season	7
6.6. Diseased dogs	7
7. DOG OWNER CLASSIFICATION	8
7.1. Probationary owners	8
7.2. Disqualification of dog owners	8
8. DOG CLASSIFICATIONS	8
8.1. Dangerous dogs	8
8.2. Menacing dogs	9
9. EDUCATION AND PREVENTION	9
9.1. Owner education	9
9.2. Dog training	9
10. ENFORCEMENT	10
10.1. Infringement notices	10
10.2. Prosecution thresholds	10
11. FEES AND CHARGES	10
12. RELEVANT LEGISLATION	10
13. REVIEW	11

1. INTRODUCTION

This policy is made under section 10 of the Dog Control Act 1996, which requires the Council to adopt a dog control policy for the Ōpōtiki District.

The Consolidated Bylaws 2021, Part 9 Dog Control, supports this policy by regulating dogs to prevent danger, distress, and nuisance. This policy sets the direction for dog control in the District and is implemented through those bylaws.

Council is responsible for administering and enforcing the Act, including maintaining a register of all dogs.

In developing this policy, the Act requires Council to consider:

- Minimising danger, distress, and nuisance to the community;
- Preventing uncontrolled dog access to areas frequented by children;
- Ensuring people can safely use public places without fear of attack or intimidation;
- Meeting the exercise and recreational needs of dogs and their owners.

2. PURPOSE AND SCOPE

The purpose of this policy is to:

- Meet the requirements of the Dog Control Act 1996;
- Reduce nuisance and issues caused by dogs;
- Keep the community safe through education and enforcement;
- Promote and recognise responsible dog ownership and animal care;
- Identify public places where dogs are permitted or prohibited.

This policy and the accompanying Bylaw have effect in all areas of the Ōpōtiki District and should be read alongside this policy.

3. DEFINITIONS

In this policy, unless the context otherwise requires, -

Act – Dog Control Act 1996.

Bylaw(s) – Ōpōtiki District Council Dog Control Bylaw 2021

Council – Ōpōtiki District Council.

District – The area administered by Ōpōtiki District Council.

Disability Assist Dog – a dog certified by an organisation listed in Schedule 5 of the Act as being trained, or in training, to assist a person with a disability.

DOC – Department of Conservation.

Dog Control Officer/Officer – someone appointed under section 11 of the Act and includes a warranted officer exercising powers under section 17 of the Act.

Dangerous Dog – a dog that has been classified as a dangerous dog under section 31 of the Act.

Domestic Animal – includes:

- Any animal (including a bird or reptile) kept as a domestic pet;
- Any working dog;
- Any other animal kept by any person for recreational purposes or for that person's occupation or employment.

Neutered Dog – given its meaning by section 2 of the Act.

Owner – given its meaning by section 2 of the Act.

Public Place – given its meaning by section 2 of the Act.

Menacing Dog – a dog that has been classified as a dangerous dog under section 33A of the Act.

POLICY STATEMENTS

4. DOG OWNERSHIP OBLIGATIONS

4.1. Registration and fees

Maintaining an effective dog registration system is a statutory requirement and essential for the efficient management of dog control.

All dogs over three months of age must be registered with Council annually. Registration runs from 1 July, and owners must complete the required registration forms or online declarations. An exception applies to puppies that reach three months of age during the registration year, for which the registration fee will be pro-rated.

Dog owners must notify Council of any change in ownership or address. Where a dog is transferred to a new owner, both parties are responsible for ensuring the transfer is recorded. Dogs moving into the District from another council must be re-registered, and existing registration tags must be surrendered. Where registration is current, a new Council-issued tag will be provided for a replacement fee as per Councils fees and charges schedule.

Owners must notify Council if a dog dies. A refund for the remainder of the registration year may be issued upon written notification.

Registration fees are set annually in Councils Fees and Charges and reflect the costs of registering and managing dogs. A late payment penalty of 50% applies after 1 August. Council may take enforcement action where dogs are not registered or ownership details are not updated, including the issuing of infringement notices.

Fees apply to the following categories:

- Entire dogs – full fee;
- Neutered dogs – reduced fee;
- Working dogs – reduced fee;
- Certified disability assists dogs – free

Council provides reduced registration fees to promote responsible ownership, reduce roaming and unwanted dogs, and support positive animal welfare outcomes. Eligibility for reduced fees may require supporting evidence, such as veterinary certification or signed declarations.

Owners seeking a reduced fee for working dogs must complete a declaration form. Working dogs include those primarily used for lawful hunting activities and that have completed avian awareness and aversion training.

4.2. Microchipping

All dogs registered for the first time from 1 July 2006 must be microchipped, except for working dogs kept solely or principally for herding or driving stock.

Owners must provide Council with proof of microchipping. If a dog is not microchipped, Council may:

- Issue a warning or infringement notice;
- Prosecute the owner;
- Microchip the dog if it is impounded and recover the cost from the owner or person reclaiming the dog.

4.3. Dog welfare

Dogs have specific physical and behavioural needs. Owners are responsible for ensuring their dog's welfare by providing:

- Proper care and attention;
- Adequate food and water;
- Suitable shelter;
- Enough exercise.

To support dog welfare, Council provides:

- Access to public places and appropriate spaces where dogs can be exercised safely;
- Offer education and information to help owners understand their responsibilities;
- Action when dogs are not properly cared for. This could include:
 - Investigating complaints about lack of food, water, or shelter;
 - Providing urgent care (food, water, shelter) if needed;
 - Referring welfare concerns to the SPCA or other relevant agencies.

To address breaches of dog welfare and control laws, Council may:

- Refer cases to the SPCA or other agencies;
- Issue warnings;
- Issue infringement notices.

All dog owners and persons in charge of dogs must meet their obligations under the Animal Welfare Act 1999 and comply with the minimum standards in the Code of Welfare: Dogs.¹

5. PUBLIC PLACES AND DOG CONTROL

The Act allows Council to designate public places where dogs are prohibited, must be on a leash, or may be off leash. In the Ōpōtiki District, these areas are classified as:

- Dog exercise areas – dogs may be exercised off leash.
- Dog prohibited areas – dogs are not allowed, either at all times or at specified times.

Dog exercise areas and dog prohibited areas are detailed in Schedule 1, Part 9 of the Bylaws.

¹ <https://www.mpi.govt.nz/dmsdocument/46030-Code-of-Welfare-Dog>

5.1. Exercise areas

Dog exercise areas are:

- Beaches (except designated prohibited areas);
- Ōpōtiki Township stopbanks;
- Volkner island

5.2. Prohibited areas

Dogs are prohibited at all times in:

- Public playgrounds (within 10 metres of plays equipment);
- Church Street (Kelly Street to Richard Street);
- Hukutaia Domain;
- Rose Garden Pre-School and playground;
- Effluent ponds (Snell Road);
- Upton Park;
- Waioweka Spit (east end);
- Waiaua Spits (both sides of river mouth);
- Waithe Spit (dotterel breeding area).

Dogs are prohibited during organised sports events at:

- Rugby Park / Princess Street Reserve;
- Ōhiwa Domain (corner of Ōtara Road and Gault Road);
- Memorial Park.

5.3. Leash rules

Leash requirements:

- Dogs must be on a leash in all urban public places (Residential, Industrial, Town Centre, and Mixed Activity under the District Plan), unless in a designated exercise and prohibited area.
- In all other public places, dogs must be under control, and owners must carry a leash at all times.

5.4. Access restrictions under other legislation

The Act requires this policy to identify land within the district that is subject to dog access restrictions under the:

- Conservation Act 1987 (controlled or open dog areas);
- National Parks Act 1980;
- Te Urewera Act 2014.

Only permitted hunting dogs, guide dogs, and dogs used for authorised purposes (such as conservation management) may be taken onto conservation land. All other dogs are prohibited.

Within Department of Conservation (DOC) land east of Ōhiwa Harbour (East Coast Hawke's Bay Conservancy), dogs are not permitted in:

- Scenic reserves;
- Conservation areas;
- Forest parks (including Raukumara, Kaweka, and Ruahine Forest Parks).

This includes named areas such as the Urutawa and Waioweka Conservation Areas, unless a permit is obtained from DOC.

Dog access to Te Urewera is restricted to permitted hunting dogs. All other dogs are prohibited.

6. MANAGING RISK AND NUISANCE

6.1. Roaming dogs

Roaming dogs can cause nuisance and pose risks to people, animals, and wildlife. Council responds to complaints and undertakes patrols in urban areas to identify roaming dogs.

- If a registered dog is found roaming for the first time, it may be returned to its owner, and an infringement notice may be issued.
- Dogs found roaming may be impounded, with owners liable for impounding, daily care, and infringement fees.
- Repeat roaming offences may result in Council requiring the dog to be neutered.

6.2. Barking dogs

Complaints about barking dogs will be investigated by a Dog Control Officer.

If a dog is creating a nuisance through persistent or loud barking or howling, the officer may:

- Inspect the property, and
- Issue a written notice requiring the owner to take reasonable steps to stop the nuisance.

6.3. Dog faeces

Owners must immediately remove and hygienically dispose of any faeces left by their dog in a public place or on private property.

6.4. Limit of number of dogs

A maximum of two dogs over three months of age may be kept on a property in the following zones, unless Council permit is obtained:

- Residential Zone;
- Mixed Activity Zone;
- Ōhiwa Harbour Zone;
- Coastal Settlement Zone.

This limit does not apply to:

- Boarding kennels;
- Veterinary clinics;
- The Duke Street Pound.

There is no limit on the number of dogs in the Rural Zone or Coastal Zone.

6.5. Bitches in season

Owners of bitches in season must keep them securely confined while ensuring they receive proper care, including adequate food, water, and exercise.

6.6. Diseased dogs

Dogs with infectious diseases must not be taken into public places. They must remain on the owner's property, except when being transported to a veterinary clinic for treatment.

7. DOG OWNER CLASSIFICATION

7.1. Probationary owners

Section 21 of the Act allows for classification as a probationary owner. An owner may be classified as a probationary owner for up to 24 months if they are convicted of an offence under the Act (or other specified legislation) or commit three or more infringement offences within a 24-month period.

A probationary owner:

- May not own any dogs other than those already owned and registered at the time of classification;
- Must dispose of any unregistered dogs within 14 days in a lawful manner;
- May be required to complete an approved dog owner education or obedience course at their own expense.

7.2. Disqualification of dog owners

A person may be disqualified from owning dogs for up to five years if they are convicted of a serious offence under the Act (or any other Act specified in section 25 of the Act) or commit three or more infringement offences within a 24-month period. Council may instead apply probationary status where appropriate.

A disqualified person:

- Must dispose of all dogs they own within 14 days in a lawful manner;
- Must not transfer ownership to anyone living at the same address;
- Must not own or keep a dog for the duration of the disqualification.

8. DOG CLASSIFICATIONS

8.1. Dangerous dogs

Adhering to section 31 of the Act, Council must classify a dog dangerous if:

- The owner of the dog has been convicted of a specified offence under the Act;
- Council has reasonable grounds to believe the dog constitutes a threat to the safety of any person, stock, poultry, domestic animal, or protected wildlife based on sworn evidence that the dog has shown aggressive behaviour on one or more occasions.
- The owner admits in writing that the dog constitutes a threat to safety or any person, stock, poultry, domestic animal, or protected wildlife.

If a dog is classified as dangerous, the owner must:

- Must pay a higher registration fee as stipulated in the fees and charges
- Keep the dog securely contained on their property, with dog-free access to at least one entrance to the dwelling;
- Ensure the dog is muzzled and, on a leash, when in any public place (unless in a designated exercise area);
- Neuter the dog (over three months of age) within one month of receiving notice;
- Ensure the dog is microchipped within two months;
- Not transfer ownership without Council's written consent.

Failure to comply may result in Council seeking a destruction order and the owner will face a maximum fine of \$3,000. If an owner fails to comply with a court order to have the dog destroyed and does not

produce a veterinarian's certificate stating that the dog has been destroyed, the owner will face a further fine of \$3,000.

Complaints of dog attacks causing serious injury will be referred to the Police as a criminal matter.

8.2. Menacing dogs

As per section 33A of the Act, Council may classify a dog as menacing if it poses a threat or has shown aggressive behaviour towards people, animals, or wildlife. Dogs classified under the Act as prescribed breeds or types must also be classified as menacing.

If a dog is classified as menacing, the owner must:

- Ensure the dog is muzzled at all times when in a public place;
- Neuter the dog (over three months of age) within one month of receiving notice;
- Ensure the dog is microchipped within two months of classification.

All dogs classified as menacing, including those transferred from another district, must be neutered.

8.3. Menacing by breed or type

The list of dogs classified as menacing by breed or type can be found in Schedule 4 of the Act.

Dogs classified as menacing by breed or type must be desexed within one month of notification, ownership, or by 12 months of age (for puppies).

Council may grant an exemption where the owner provides veterinary evidence that the dog is not fit to be desexed within this timeframe.

Owners of dogs classified as menacing by breed or type must:

- Keep the dog in a secure area that allows safe access to at least one entrance of the dwelling;
- Ensure the dog is muzzled in any public place unless confined in a vehicle or cage (in accordance with the Animal Welfare Act 1999);
- Notify Council in writing within seven days of any change in ownership, including the new owner's details and address.

9. EDUCATION AND PREVENTION

9.1. Owner education

Council will educate dog owners and the wider community about responsible dog ownership through:

- Printed materials (e.g. brochures);
- Council communications, including the Pānui newsletter;
- School and community education programmes.

Dog Control Officers will also work directly with dog owners where complaints or issues arise.

9.2. Dog training

Council encourages all dog owners to train and socialise their dogs, including attending puppy training and obedience classes.

Avian awareness and avoidance training is required for hunting dogs to be registered as working dogs and may also be required for access to certain DOC land. Owners could contact Council or DOC to arrange this training.

10. ENFORCEMENT

Council recognises that most dog owners are responsible, and that issues can often be resolved through education. This will generally be the first approach, except where an incident causes harm or distress to a person or animal. Enforcement action may also be taken to protect public safety and ensure compliance with dog control requirements.

10.1. Rehoming unclaimed/surrendered dogs

An unclaimed/surrendered dog that is assessed as suitable may be rehomed to an approved person or organisation at the discretion of Council.

Council will ensure any dog rehomed is microchipped and registered for the remainder of the current registration year. Council is not responsible for any illness occurring after the dog has been rehomed.

10.2. Infringement notices

The Act authorises Dog Control Officers to issue infringement notices for offences.

Infringement offences and fees are prescribed by the Schedule 1 of the Act, and Council has no discretion to alter them.

10.3. Prosecution thresholds

Prosecution is at the discretion of Council, except for non-registration and dog attack offences.

The Strategy & Development Group Manager has delegated authority to proceed to prosecutions for non-registration and dog attack offences.

10.4. Euthanasia of dogs

Impounded dogs that are not claimed within seven days and are unsuitable for rehoming will be euthanised humanely. Dogs suitable for rehoming may also be euthanised if a suitable owner cannot be found.

Where an owner requests euthanasia of an impounded dog, this will be arranged at the owner's cost.

11. FEES AND CHARGES

Fees and charges are set in accordance with Council's Fees and Charges Schedule.

12. RELEVANT LEGISLATION

Dog Control Act 1996

Animal Welfare Act 1999

Ōpōtiki District Council Consolidated Bylaws 2021

13. REVIEW

This policy must be reviewed every three years in accordance with the special consultative procedure prescribed in the Local Government Act 2002.

COUNCIL REPORT

Date : 2 June 2026
To : Ordinary Council Meeting, 9 June 2026
From : Strategic Policy Analyst, Scott James
Subject : **GAMBLING AND TAB VENUES POLICY**
File ID : A1393924

EXECUTIVE SUMMARY

- A review of the Class 4 Venue Gambling Policy is required.
- The Gambling Act 2003 and Racing Industry Act 2020 require Council to adopt a policy on whether Class 4 or TAB venues can be established in the district, any limits on gaming machines, and whether venues may relocate and how this would occur.
- A Special Consultative Procedure with the community is required to inform Council's Class 4 Venue Gambling Policy.

RECOMMENDATIONS

- 1) **That the report titled "Gambling and TAB Venues Policy" be received.**
- 2) **That Council adopt the Statement of Proposal and draft Gambling and TAB Venues Policy (attached to the report as Appendix 1).**
- 3) **That Council notes the community consultation will be undertaken from 18 June 2026 to 23 July 2026.**

PURPOSE

1. To outline the options for updating the Gambling and TAB Venues Policy "the policy" for Ōpōtiki District Council. The policy specifies whether Class 4 and TAB venues can be established in the district, if so, where they may be located; any limitations on the maximum number of gaming machines at a venue and a relocation policy.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☐ Community Priority One: Strong relationships and partners

- ☐ Community Priority Two: Investment in our district
- ☒ Community Priority Three: Well-being is valued
- ☐ Community Priority Four: Our communities are resilient
- ☐ Community Priority Five: Growth is sustained over time.

BACKGROUND

3. Council's Gambling and TAB Venue Policy was due for renewal in 2024 but has not yet been updated.
4. Council's Gambling and Tab Venues Policy sets out:
 - Whether or not Class 4 venues may be established in the territorial authority district, and, if so, where they may be located; and
 - May also specify any restrictions on the maximum number of gaming machines that could be operated as a Class 4 venue.
5. The Gambling Act 2003, and Racing Industry Act 2020 "the Acts" requires Council to review its policy and also undertake a Special Consultative Procedure (SCP) provisions as prescribed in the Local Government Act 2002.
6. While the existing policy remains in effect, it requires significant legislative and drafting updates. Council now has the opportunity to update the policy, align it with the current legislation, and complete the required SCP that is necessary with a review.
7. The Local Government Act 2002 sets a clear process for council who review policies that require an SCP, being to:
 - Prepare a Statement of Proposal for adoption
 - Undertake a four-week consultation period
 - Set aside a date for public hearings to be undertaken
 - Council deliberations and decisions made.
8. Despite the tight timeframes, Council should be able to adopt the updated policy on 15 September 2026.

OPTIONS

9. The options available to Council are to either:
 - Approve the Statement of Proposal and Draft Gambling and TAB Venue Policy for consultation, or
 - Not renew the Draft Gambling and TAB Venue Policy.
10. Should Council agree with option 1, the engagement period will begin on 18 June 2026 and conclude on 23 July 2026. Upon hearing from the submitters (if any wish to be heard), Council will deliberate to either renew the policy or not.

11. Should Council agree with option 2, the policy review cannot progress. Without an updated policy, businesses within the district will have no guidance on how to establish a TAB venue or be provided a process for relocating or merging venues.

OPTION 1: Approve the Statement of Proposal and draft Gambling and TAB Venue Policy for consultation	
Description	<i>Approve the Statement of Proposal and draft policy for public consultation using the Special Consultative Procedure.</i>
Advantages	○ <i>Carrying out a Special Consultative Procedure on the Statement of Proposal and Draft Policy will give the community the opportunity to provide input and feedback on Council's new position on Class 4 Gambling and TAB venues.</i>
Disadvantages	○ <i>None identified.</i>
Impact on mana whenua	○ <i>None identified.</i>
Strategic alignment	○ <i>Community Priority Three – Well-being is valued: allowing the community to have a say in whether or not Class 4 Gambling and TAB venues should expand in the district and whether they agree with Council's limitations on all venues and relocation policy.</i>
Associated risks	○ <i>None identified.</i>

OPTION 2: Not approve the Statement of Proposal and draft Gambling and TAB Venue Policy	
Description	<i>The Council does not approve the Statement of Proposal.</i>
Advantages	○ <i>A Special Consultative Procedure would not be required.</i>
Disadvantages	○ <i>The community would not be able to have any influence on whether they agree with Council's position.</i>
Impact on mana whenua	○ <i>None identified.</i>
Strategic alignment	○ <i>Does not align with any Community Priorities.</i>
Associated risks	○ <i>Council will not meet its statutory obligations, and the public will have no clear guidance on whether TAB venues can be established, the limits that apply to venues, or the relocation and merging of venues.</i> ○ <i>The public would have little guidance on TAB venues, venue mergers or relocation, and the limits that apply to venues.</i>

Financial/budget considerations

12. The Special Consultative Procedure will be funded from existing budgets.

Policy and planning implications

13. Should this policy be renewed, this will enter into Council's Policy Review Cycle.

Impact on mana whenua

14. No identified impacts on mana whenua.

Climate impact considerations

15. No identified climate impacts.

Risks

16. Lack of engagement with the community – this will be mitigated through the Special Consultative Procedure.

Community well-being considerations

17. The purpose of Local Government now includes the promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the four well-beings').
18. The subject matter of this report has been evaluated in terms of the four well-beings during the process of developing this report as outlined below.

Social

19. Social considerations required for impacts of having no clear guidance on Council's approach to TAB venues, venue relocation and mergers, and the limits that apply to all venues.

Economic

20. Economic considerations for providing clarity for businesses and the public on whether TAB venues may be established, and the rules for venue relocation, merging, and gaming machine limits.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

21. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
22. The level of significance related to the decision in this report is considered to be low but under the Gambling Act 2003, and the Racing Industry Act 2020 there is a requirement for Council to engage using a Special Consultative Procedure under section 83 of the Local Government Act 2002.

Assessment of engagement

23. As the level of significance requires a Special Consultative Procedure, the level of engagement required is Consult according to the Engagement Framework of the Significance and Engagement Policy:

CONSULT

To obtain public feedback about ideas on rationale, alternatives, and proposals to inform decision making.

24. Pursuant to s83(1)(c) of the LGA 2002, Council is required to make the proposal as widely distributed as possible. Clause 6.1 of Council's Significance and Engagement Policy prescribes the following principles that Council will undertake when engaging with the community namely:
- Seek out and encourage contributions from people who may be affected by or interested in a decision.
 - Provide accurate, relevant, timely and balanced information so people can contribute in a meaningful way.
 - Provide a variety of appropriate ways for people to have their say.
 - Tell the community what the Council decision is and the reasons for that decision.
 - Refer to the best practice protocols as outlined in the Engagement Framework document.
25. The following mechanisms and activities will be carried out in the consultation process:

Name of Theme	Activities
Online	Social Media – an announcement of the statement proposal and a link for the public to provide a submission online. Online Media Release – An online public notification advising readers of the proposal, the policy, the reasoning behind this and ways to provide a submission Hono Mai – notification of the Statement of Proposal and providing ways for the reader to submit their views.
Newspapers	Ōpōtiki News – An advert inserted into the paper stating the proposal and notes how the reader can provide a submission.
In person	Front of House staff – Staff to be advised of the consultation round and provided with FAQs that provide any initial responses to queries. Submission forms will be provided.

	isite staff- Staff to be advised of the consultation round and provided with FAQs that provide any initial responses to queries. Submission forms will be provided. Library staff- Staff to be advised of the consultation round and provided with FAQs that provide any initial responses to queries. Submission forms will be provided.
--	---

26. A submission form has been developed for submitters to provide their feedback for consideration. The submission will ask whether the submitter agrees or disagrees with the proposal and an option for them to provide an oral submission to Council.
27. Once this period has concluded, Council staff will review the responses and summarise the submissions for Council deliberations. Staff will also prepare proceedings for oral submissions to take place, should this step be required, and communicate with the affected submitters on this.

CONCLUSION

Council's Gambling and TAB Venue Policy was due for renewal in 2024 but has not yet been updated. This paper outlines two options: either undertake a Special Consultative Procedure to renew the policy or defer renewal at this time. If Council chooses to renew the policy, it will involve community consultation followed by a hearings process.

Scott James

STRATEGIC POLICY ANALYST

APPENDIX 1

STATEMENT OF PROPOSAL DRAFT GAMBLING AND TAB VENUES POLICY

Introduction

Currently Ōpōtiki District Council's (Council) approach towards Class 4 Gambling and TAB venues is outdated. Our current policy does not specifically address TAB venues as required to in the Racing Industry Act 2020 and also possesses no method of application for the merging or relocation of Class 4 or TAB venues.

To ensure Council's statutory obligations towards the Gambling Act 2003, and the Racing Industry Act 2020, and to ensure Council's approach towards gambling remains relevant, Council must renewal its policy and in while doing so, in accordance with a Special Consultative Procedure.

The Statement of Proposal has been prepared in accordance with section 83 of the Local Government Act 2002 – and relates to section 102(2) of the Gambling Act 2003.

This proposal is seeking to adopt the draft Gambling and TAB Venues Policy.

Reasons for the proposal

The Gambling Act 2003 and Racing Industry Act 2020 require territorial authorities to adopt policies covering Class 4 gambling and TAB venues. While Ōpōtiki District Council has a policy addressing Class 4 venues, it does not adequately reflect the requirements of the Racing Industry Act 2020 and does not provide guidance on TAB venues.

The existing policy is also outdated and lacks clarity, with limited guidance on key matters such as the merging and relocation of venues. The proposed draft policy addresses these gaps by incorporating provisions for TAB venues, streamlining content, and improving readability. It also introduces a clear application process for venue mergers and relocation, ensuring both operators and the community have accessible and comprehensive guidance for future decisions.

Council recognises that unrestricted Class 4 gambling and TAB venues can cause significant harm to communities. The draft policy has therefore been developed to minimise these impacts while remaining appropriate and relevant, and balancing community interests.

Purpose of the Policy

The purpose of the Gambling and TAB Venues Policy is to establish Council's approach towards gambling within the district.

Options considered by Council

Council considered two options on this matter:

Option 1 – Adopt the draft Gambling and TAB Venues Policy

This option will renew Council's previous policy with updated legislation and guidance on new relevant matters.

Advantages

- Reaffirms that no new Class 4 venues may be established in the district and extends this restriction to include TAB venues.
- Clarifies that the primary activity of any venue must be the sale of food and alcohol or the operation of a TAB NZ betting venue, with gambling remaining a secondary activity.
- Introduces clear conditions for all venues, including:
 - Restrictions on casino-style branding,
 - Limits on visibility from outside the premises, and
 - Prohibitions on associated with family or children-focused activities.
- Establishes a formal application process for venue mergers and relocation, improving on the previous policy which had criteria but no defined process. This ensures a structured, transparent and extensive approach while allowing Council to decline applications where appropriate, recognising the potential harms associated with gambling.

Disadvantages

- Existing venue operators may face additional constraints due to stricter conditions and the requirement to follow a formal process for relocations and mergers.
- Some stakeholders may view the draft policy as overly restrictive, particularly with limits on visibility, branding, and operational conditions.

Option 2 – Status quo, Do not adopt the draft Policy

This option would mean the draft Gambling and TAB Venues Policy would not be adopted, and no guidance will be easily accessible to the district on Council's approach towards TAB venues, the merging and also relocation of venues.

Advantages

- Maintains the current regulatory environment, providing short-term certainty for existing venue operators already familiar with the current settings.
- Removes the need for immediate administrative effort to implement and monitor new policy provisions.

Disadvantages

- Fails to meet Council's statutory obligations under the Gambling Act 2003 and Racing Industry Act 2020.
- Provides no clear or updated guidance on TAB venues, including whether they may be established in the district.
- Retains an outdated policy that does not reflect current legislation or best practice.
- Lacks clear processes for venue relocation or mergers, creating uncertainty for operators and Council staff.
- Increases risk of inconsistent or unclear decision-making due to gaps in policy direction.
- The current policy does not adequately address or mitigate potential social harm associated with gambling.

Summary of Proposal

Under the Gambling Act 2003 and Racing Industry Act 2020, Council is required to adopt a policy that determines whether Class 4 gambling venues and TAB venues may be established within the district, and if so, the conditions that apply to those venues.

The policy may also include provisions relating to the maximum number of gaming machines permitted at venues, and whether venues may merge or relocate, including the process for doing so.

A policy must balance enabling lawful gambling activity while minimising potential harm to the community. In doing so, Council must consider its statutory obligations and the social impacts associated with gambling.

Having regard to the above, Council is proposing to adopt a Gambling and TAB Venues Policy that sets out the following:

- Prohibits the establishment of new Class 4 gambling venues and extends this restriction to include TAB venues within the district.
- Retains limits and conditions on existing venues, including controls on gaming machine numbers and venue operations.
- Applications for venue relocation or merger must follow a formal assessment process.
- Ensures gambling remains a secondary activity to the primary purpose of the venue.

The Policy also sets out that it does not:

- Require any venue to operate gambling activities.

- Override legislative requirements under the Gambling Act 2003 or Racing Industry Act 2020.
- Apply beyond the scope of Class 4 gambling and TAB venue regulation.

Have Your Say On This Policy

Council is seeking community feedback on the Draft Gambling and TAB Venues Policy. Any individual or organisation is welcome to make a submission.

The consultation period will run from the 18 June 2026 to 23 July 2026.

All submissions will be considered by Council before making a final decision on whether to adopt the draft policy.

There are many ways you can have your say as outlined below. Submission forms, the draft policy and the Statement of Proposal are also available online or at Council office.

Submissions can be made:

Online: connect.odc.govt.nz

Emailed to: info@odc.govt.nz

Posted to: Ōpōtiki District Council
PO Box 44
Ōpōtiki 3162

Key Dates:

Submissions Open	18 June 2026
Submissions Close	23 July 2026
Proposed Submissions Hearing	4 August 2026
Council Deliberates and adoption (or not) of Proposed Policy	15 September 2026

Ōpōtiki District Council must receive written submissions by **4.00pm on Thursday 23 July 2026**.

As part of the consultation process your submissions will be copied and made available to the public after the submission period closes.

You will have an opportunity to have your submission heard in person, during the hearing of submissions scheduled to be held on 4 August 2026. When you complete the submission form, please tell us if you would like to be heard.

Council will contact all submitters who wish to be heard, to confirm time, date and venue of the hearing.

Council will then deliberate on any changes required and choose whether or not to adopt the Draft Gambling and TAB Venues Policy during a Council meeting on 15 September 2026.

POLICY	STATUS	AT	DATE	DOC ID
<i>Gambling and TAB Venues Policy</i>	<i>Draft</i>		<i>01/05/2026</i>	



ŌPŌTIKI DISTRICT COUNCIL

GAMBLING AND TAB VENUES POLICY

AMENDMENTS/REVIEW

No:	Amendment(s)/Review	Date	Carried out by / Authority
0.2	Full review. Inclusion of Racing Industry Act 2020	31/03/2026	Jessica Hunter
0.3	Reviewed	4/05/2026	Scott J

1. BACKGROUND

The Gambling Act 2003 requires Ōpōtiki District Council to have a policy that:

- Specifies whether or not Class 4 venues may be established in the territorial authority district and, if so, where they may be located; and
- May also specify any restrictions on the maximum number of gaming machines that may be operated at a Class 4 venue; and
- May include a relocation policy.

The Racing Industry Act 2020 requires territorial authorities to adopt a policy on TAB venues. The TAB venues policy must:

- Specify whether or not new TAB venues may be established in the territorial authority district and, if so, where they may be located.

In adopting both the Class 4 venues policy and a TAB venues policy, Council must consider the social impacts of gambling within the Ōpōtiki District. A social impact assessment completed in 2014 informed the development of this policy.

This policy applies to both Class 4 and TAB venues and is collectively referred to as the Gambling Venue Policy. Racing and sports betting, which are covered by the Racing Act 2003, do not fall within this classification.

2. PURPOSE

To ensure Council and the community has influence over Class 4 gambling and the number of class 4 gambling machines in the Ōpōtiki District while:

- Considering the social impacts of gambling.
- Reducing the exposure and risk of exposure of people under 18 years of age to gambling opportunities and gambling promotion.
- Reducing the total number of licensed gaming machines in the District.
- Limiting the growth of gambling in the District.
- Preventing and minimising harm caused by gambling, including problem gambling.

Without limiting the provisions of the Gambling Act 2003, any application received by Council shall be assessed against this policy.

3. DEFINITIONS

Class 4 Gambling – defined in the Gambling Act 2003.

For clarity Class 4 Gambling is gambling that satisfies the following criteria:

- (a) the net proceeds from the gambling are applied to, or distributed for, authorised purposes; and
- (b) either –
 - (i) no commission is paid to or received by a person for conducting the gambling; or
 - (ii) the only commission that is paid to or received by a person for conducting the gambling is a commission payment to a venue operator that complies with regulations made under section 371(1)(dd); and
- (c) there are game rules for the gambling; and

- (d) the gambling, and the conduct of the gambling, satisfies relevant game rules; and
- (e) either –
 - (i) the Secretary has categorised the gambling as class 4 gambling and not as another class of gambling; or
 - (ii) the gambling utilises or involves a gaming machine.

Class 4 gambling venue – a place used to conduct Class 4 Gambling.

Gambling machine/gaming machine – defined in the Gambling Act 2003. For clarity it means a device, whether totally or partly mechanically or electronically operated, that is adapted or designed and constructed for use in gambling. It is also commonly known as a 'pokie'.

TAB venue – Premises owned or leased by TAB NZ and where the main business carried on at the premises is providing race betting, sports betting, or other racing or sports betting under the Racing Industry Act 2020.

Council – Ōpōtiki District Council.

District – The area administered by Council.

Primary Activity: The activities primarily associated with and promoted by the venue.

4. POLICY

4.1. Where new Class 4 venues may be established

No new Class 4 venues may be established within the District. When an existing Class 4 venue closes, Council will not grant consent for another to be established.

4.2. Where new TAB venues may be established

No new TAB venues may be established within the District. When an existing TAB venue closes Council will not grant consent for another to be established.

4.3. Number of gaming machines to be allowed in the District

Venues with existing licensed gaming machines may be upgraded but permission for additional new gaming machines shall not be given.

4.4. Primary Activity of existing Class 4 gambling venues

The Primary Activity of any existing Class 4 gambling venue must be the sale of liquor and food under a liquor on-license (excluding bring-your-own licences), or the operation of a TAB NZ race and sports betting venue.

Gambling must not be the venue's Primary Activity.

4.5. Merging of Clubs

New TAB venues may be combined with existing Class 4 gambling venues.

When two or more clubs holding Class 4 and/or TAB venue licences propose to merge into a single legal and physical entity, the following conditions apply:

- The place where the two venues are being merged to hold a current Class 4 venue licence; and
- The maximum number of gaming machines allowed to operate will be the sum of the number of gambling machines specified in all the corporates societies' Class 4 venue licences at the time of application, or 18 machines, whichever is the lesser.

4.6. Relocation of existing Class 4 gambling venues and machines

Under exceptional circumstances - such as natural hazards, climate change impacts, or fire – Council may, at its discretion, allow the relocation of existing Class 4 gambling venues and machines.

In considering relocation requests, Council will assess:

- The zoning of the proposed site;
- Proximity to sensitive land uses, including schools, medical facilities, community facilities, places of worship, MSD offices, and marae;
- Proximity to ATMs and existing Class 4 venues; and
- The Deprivation Index of the proposed location.

4.7. Conditions applying to all Gambling venues under this policy

Class 4 gambling venues must not advertise or refer to themselves using the word "casino".

Class 4 gambling venues must not be visible from outside the venue or to passing pedestrians.

Class 4 gambling venues must not be associated with, or connected to, family-oriented or children's activities.

Class 4 gambling venues must not operate in premises where gambling is incompatible with other permitted activities within the approved zones.¹

5. APPLICATIONS FOR CONSENTS

Applications for Council consent under 4.5. of this policy may be lodged at any time and must include the following information:

- a) Name and contact details of the applicant clubs;
- b) Street address and legal description of the venue into which the clubs propose to merge;
- c) Copies of all current Class 4 venue licences held by all the merging clubs, confirming the number of gaming machines authorised at each venue;
- d) Information about the venue operator, including:
 - Police clearance for owners and managers;
 - Ownership of the premises;
 - Description of all business operating from the premises.
- e) Details and copies of:
 - Gambling Harm Minimisation Policy;
 - Host Responsibility policies and procedures;

¹ An area of the district, defined as a zone in the Operative Ōpōtiki District Plan 2021 or any subsequent amendments.

- Staff training programme.
- f) An audited 12-month business plan or budget that:
 - Covers both gambling and non-gambling activities;
 - Clearly distinguishes the percentage of revenue from gambling and other activities;
 - Demonstrates that the venue is not primarily used for operating gaming machines.
- g) A site plan detailing:
 - Each floor of the venue;
 - Areas for gambling and non-gambling activities;
 - The location and number of gaming machines.
- h) Details of any alcohol licence(s) applying to the premises.
- i) Details of any police attendance for public order or related issues at either of the existing premises
- j) Evidence of compliance with the Council's District Plan or a copy of the relevant Resource Consent.

Applications for Council consent under 4.6. of this policy may be lodged at any time and must include the following information:

- a) Name and contact details of the applicant;
- b) Street address and legal description of both the current venue and the proposed venue;
- c) A copy of the current Class 4 venue licence, confirming the number of gaming machines authorised;
- d) Information about the venue operator, including:
 - Police clearance for owners and managers;
 - Ownership of the premises;
 - Description of all business operating from the premises.
- e) Evidence of distance to nearby sensitive sites, including (but not limited to):
 - Schools and education facilities;
 - Medical centres;
 - Community facilities;
 - Places of worship;
 - MSD offices;
 - Marae.
- f) Evidence of distance to:
 - The nearest ATM(s);
 - Other existing Class 4 venues.
- g) Evidence confirming the Deprivation Index score of the proposed location;
- h) Details and copies of:
 - Gambling Harm Minimisation Policy;
 - Host Responsibility policies and procedures;
 - Staff training programme.
- i) An audited 12-month business plan or budget that:
 - Covers gambling and non-gambling activities;
 - Clearly separates projected revenue from gambling and other activities;
 - Demonstrates that gaming machines are not the primary activity of the venue.
- j) A detailed site plan showing:
 - All floors of the venue;
 - Areas for gambling and non-gambling activities;
 - Number and location of gaming machines.
- k) Details of any alcohol licence(s) applying to the premises.
- l) Details of any police attendance for public order or related issues at the existing venue.

- m) Evidence of compliance with the Council's District Plan or a copy of the relevant Resource Consent.

6. RELEVANT LEGISLATION

- Local Government Act 2002
- Gambling Act 2003
- Racing Industry Act 2020

7. FEES AND CHARGES

The applicant must meet the fees and charges requirements specified in Council's fees and charges schedule.

8. REVIEW

This policy must be reviewed every three years in accordance with the special consultative procedure prescribed in the Local Government Act 2002.

COUNCIL REPORT

Date : 29 May 2026
To : Ordinary Council Meeting, 9 June 2026
From : Chief Executive Officer, Stace Lower
Subject : **LGNZ CONFERENCE 2026**
File ID : A1393890

EXECUTIVE SUMMARY

- The Local Government New Zealand Conference 2026 is being held in Rotorua on 14-15 October 2026.
- A resolution of Council is required to obtain approval for attendance at the conference.

RECOMMENDATIONS

- 1) **That the report titled "LGNZ Conference 2026" be received.**
- 2) **That His Worship the Mayor together with Councillors Browne, Howe and Keno are authorised to attend the LGNZ Conference 2026 in Rotorua.**
- 3) **That Council authorises the Chief Executive Officer to attend the LGNZ Conference 2026.**

PURPOSE

1. To obtain a resolution of Council for attendance at the Local Government New Zealand Conference 2026 in Rotorua on 14-15 October 2026.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☒ Community Priority One: Strong relationships and partners
 - ☐ Community Priority Two: Investment in our district
 - ☐ Community Priority Three: Wellbeing is valued
 - ☐ Community Priority Four: Our communities are resilient
 - ☐ Community Priority Five: Growth is sustained over time

BACKGROUND

3. The Mayor and two Councillors (by rotation) usually attend the Local Government New Zealand Annual Conference. Council's practice has been for attendance to be determined alphabetically, commencing at the beginning of each triennium.
4. Following Council's representation review in 2024, there is now one more Councillor than in recent trienniums.
5. The Chief Executive Officer usually attends the LGNZ Conference.

OPTIONS

6. Council needs to decide on one of the following three options.

OPTION 1: That Council authorise attendance at the LGNZ Conference 2026 by His Worship the Mayor and the Chief Executive Officer and three Councillors using the current rotation method (recommended).

Description	<i>That Council authorises the attendance of His Worship the Mayor and three Councillors, by rotation, and the Chief Executive Officer at the LGNZ Conference 2026 in Rotorua.</i>
Advantages	<i>1. A learning opportunity to keep abreast of changes within the Local Government Sector and networking with elected members and staff from other Councils, along with Government representatives. 2. All Councillors are given the opportunity to attend the Local Government New Zealand Conferences.</i>
Disadvantages	<i>There are no known disadvantages in relation to this option.</i>
Impact on mana whenua	<i>There is no known impact on mana whenua.</i>
Strategic alignment	<i>Community Priority One: Strong relationships and partners. The Conference provides an opportunity for attendees to meet, network and gain knowledge from others in the sector.</i>
Associated risks	<i>There are no known risks associated with this option.</i>

OPTION 2: That Council adopts a different method of selecting who attends the annual Local Government New Zealand Conferences.

Description	<i>That Council formulates a new method of choosing the attendees for the Annual Local Government New Zealand Conferences.</i>
Advantages	<i>There are no known advantages with this option.</i>
Disadvantages	<i>A new method of selecting attendees may not provide the same fairness as the current rotation.</i>
Impact on mana whenua	<i>There is no known impact on mana whenua.</i>

OPTION 2: That Council adopts a different method of selecting who attends the annual Local Government New Zealand Conferences.

Strategic alignment	<i>Any change in the selection method for attendees would not change the impact of Community Priority One: Strong relationships and partners.</i>
Associated risks	<i>There is a risk that a new method of selection is not fair to all.</i>

OPTION 3: Do not attend the annual Local Government New Zealand Conference.

Description	<i>That Council does not authorise delegates to attend the Local Government New Zealand Conference 2026.</i>
Advantages	<i>There are no known advantages with this option.</i>
Disadvantages	<i>Learning and networking opportunities will be lost.</i>
Impact on mana whenua	<i>There is no known impact on mana whenua.</i>
Strategic alignment	<i>This option does not meet the strategic alignment of Community Priority One: Strong relationships and partners.</i>
Associated risks	<i>There is a risk that Council will lose a valuable learning and leadership opportunity.</i>

DISCUSSION

7. The preferred option is Option 1.
8. With Council now having one more Councillor than previously, it is proposed that three Councillors attend the Conference this year and next year to allow all Councillors the opportunity to attend an LGNZ Conference during the 2025-2028 triennium.
9. Attending the annual Local Government New Zealand Conference provides Councillors with opportunities to learn, grow in leadership skills and create networks and contacts within the sector.

Financial/budget considerations

10. The earlybird registration fee for the Conference represents a considerable saving. The amount of the earlybird registration fee has not been advised as registrations have not yet opened. Based on previous years, the cost will be approximately \$1,400 excluding GST per person. Travel, accommodation and some meal costs are additional to the registration fee.
11. It is desirable to have the resolution of Council now in order to take advantage of the earlybird fee when registrations open.
12. The above costs will be covered for the nominated and authorised attendees from budgeted funding. If any other Councillors wish to attend the Conference, it will be at their own cost.

Policy and planning implications

13. There are no policy and planning implications identified in relation to this report.

Impact on mana whenua

14. There is no identified impact on mana whenua in relation to this report.

Climate impact considerations

15. There is no identified impact on climate change in relation to this report.

Risks

16. There are no risks identified in relation to this report.

Community wellbeing considerations

17. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
18. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report as outlined below.

Social, Economic, Environmental, Cultural Wellbeings

19. Attending the LGNZ Conference provides learning opportunities which support and promote the 4 wellbeings.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

20. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
21. The level of significance related to the decision in this report is considered to be **low**. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **Inform**.

Assessment of engagement

22. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

23. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

CONCLUSION

It is proposed that His Worship the Mayor, Councillors Browne, Howe and Keno and the Chief Executive Officer attend the Local Government New Zealand Conference 2026.

Stace Lewer

CHIEF EXECUTIVE OFFICER

COUNCIL REPORT

Date : 29 May 2026
To : Ordinary Council Meeting, 9 June 2026
From : Chief Executive Officer, Stace Lower
Subject : **CHIEF EXECUTIVE OFFICER'S UPDATE**
File ID : A1393888

EXECUTIVE SUMMARY

- This report provides an update to Council on LGOIMA requests and meetings/events attended by the Chief Executive Officer for the period 18 April 2026 to 29 May 2026.

RECOMMENDATION

- 1) **That the report titled "Chief Executive Officer's Update" be received.**

PURPOSE

1. To provide an update to Council on LGOIMA requests and meetings/events attended by the Chief Executive Officer.

STRATEGIC ALIGNMENT

2. The matters detailed in this report relate to the following priorities from Ōpōtiki District Council's Long-Term Plan 2024-2034:
 - ☒ Community Priority One: Strong relationships and partners
 - ☐ Community Priority Two: Investment in our district
 - ☐ Community Priority Three: Wellbeing is valued
 - ☐ Community Priority Four: Our communities are resilient
 - ☐ Community Priority Five: Growth is sustained over time

DISCUSSION

3. LGOIMA Requests

LGOIMA Tracking (02/06/2025-03/06/2026)

Month	Submitter	Subject	Due	Total Days Incomplete
January 2026	Stuff Media	Unpaid rates, cost of recovery, council dispute	25/02/2026	89
April 2026	Briana Wells	Availability of Graduate Roles in Council	12/05/2026	35
May 2026	Ben Beattie	Museum and Gallery Funding Due 28 May 2026	28/05/2026	23
	Warwick Jones	Herbicide Use	03/06/2026	20

4. Meetings / Events Attended by the Chief Executive Officer – 18 April 2026 –29 May 2026:

20 April 2026

Pōhiri for new Ōpōtiki College Principal, Glenn Phipps

21 April 2026

Water Services Working Group meeting, Rotorua

22 April 2026

Incident Management Team Debrief - Cyclone Vaianu event, via Teams

Property Advisory Group meeting

Catch up meeting with Te Tāwharau o Te Whakatōhea CEO, Dickie Farrar

LGNZ briefing: Infometrics' Brad Olsen on the fuel crisis, via Zoom

23 April 2026

Met with Glenn Phipps (Principal) and Danny Paruru (BOT) Ōpōtiki College

Meeting with Toi Rawhiti Local Leadership Group

Waters Working Group CCO Steering Group meeting, via Teams

24 April 2026

Catch up meeting with Mat Bartholomew and Karen MacKenzie (Office of the Auditor-General)

28 April 2026

Ordinary Council meeting

29 April 2026

Councillor/CEO catch up meeting

30 April 2026

Meeting with Prime Minister Christopher Luxon and MP Dana Kirkpatrick, Whakatāne

Taituara CEs meeting, via Teams

Eastern Bay Chamber of Commerce Business After 5/Horizon Networks event, Whakatāne

1 May 2026

Met with Alex Berntsen (Eastern Bay Chamber of Commerce)

6 May 2026

Stakeholder Debrief - Cyclone Vaianu

Wastewater Treatment Plan Upgrade Steering Group meeting, via Teams

Kaitiaki Forum Pre-planning Workshop, via Teams

7 May 2026

Met with CEOs of Whakatāne and Kawerau District Councils

8 May 2026

LGNZ briefing: DIA on the Government's Head Start process, via Zoom

11 May 2026

Catch up with Western Bay of Plenty CEO, Matt Potton

Workwell meeting

Catch up meeting with CEOs of Whakatāne District Council, Kawerau District Council and Rotorua Lakes Council

12 May 2026

Catch up meeting with Ōpōtiki District Council Waters Working Group representatives

Extra Ordinary Council meeting

Councillor/CEO catch up meeting

Bay of Plenty CEs meeting, via Teams

14-15 May 2026

LGNZ Rural Provincial Sector meeting, Wellington

18 May 2026

Met with Whakatāne and Kawerau District Council CEs

Eastern Bay of Plenty Mayors and CEs meeting, Whakatāne

19 May 2026

Water Services Working Group meeting, Whakatāne

20 May 2026

Performance and Delivery Committee meeting

Property Advisory Group meeting

21 May 2026

Council workshop

22 May 2026

Zone 2 meeting, Karapiro

25 May 2026

Citizenship Ceremony

Meeting with Audit NZ – planning for 2026 annual audit

26 May 2026

Meeting with Horizon Networks, Whakatāne

Councillor/CEO catch up meeting

27 May 2026

Tenders and Procurement Sub-Committee meeting, via Teams

Attended funeral for Malcolm Campbell, Kawerau

Chief Executive's Performance Committee meeting

28 May 2026

Meeting with Kānoa representatives

Met with BOPLASS Chair and CEO, via Teams

Taituara CEs meeting, via Teams

LGNZ briefing: Infometrics' Brad Olsen on the Budget, via Zoom

29 May 2026

Catch up meeting with Whakatāne and Kawerau District Council CEs, via Teams

Financial/budget considerations

5. There are no financial/budget considerations associated with this report.

Risks

6. There are no risks associated with this report.

Community wellbeing considerations

7. The purpose of Local Government now includes promotion of social, economic, environmental and cultural wellbeing of communities in the present and for the future ('the 4 wellbeings').
8. The subject matter of this report has been evaluated in terms of the 4 wellbeings during the process of developing this report.
9. There are no known social, economic, environmental, or cultural considerations associated with this matter.

SIGNIFICANCE AND ENGAGEMENT ASSESSMENT

Assessment of significance

10. On every issue requiring a decision, Council is required to determine how significant a decision is to the community, and what the corresponding level of engagement should be. Council uses the Significance Flowchart in the Significance and Engagement Policy to determine the level of significance.
11. The level of significance related to the decision in this report is considered to be **low**. Because the decision is determined to have **low** significance in accordance with the policy, the corresponding level of engagement required is **Inform**.

Assessment of engagement

12. As the level of significance has been determined to be **low**, the level of engagement required is **Inform** according to the Engagement Framework of the Significance and Engagement Policy:

INFORM

To provide balanced and objective information to assist understanding about something that is going to happen.

13. The tools that Council will use for the 'Inform' level of engagement include a report in the public agenda of the Council meeting and may include a combination of public notices in the newspaper and/or on Council's social media.

Stace Lewer

CHIEF EXECUTIVE OFFICER

REPORT

Date : 29 May 2026

To : Ordinary Council Meeting, 9 June 2026

From : Chief Executive Officer, Stace Lower

Subject : **RESOLUTION TO EXCLUDE THE PUBLIC**

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

- 16. Confirmation of In-Committee Minutes – Ordinary Council Meeting 28 April 2026.**
- 17. Draft In-Committee Minutes – Performance and Delivery Committee Meeting 14 April 2026.**
- 18. Notes From Chief Executive’s Performance Committee Informal Meeting 16 February 2026.**
- 19. Draft In-Committee Minutes – Chief Executive’s Performance Committee Meeting 27 May 2026.**
- 20. Chief Executive’s Performance Committee Report:**
 - **Chief Executive’s KPIs 2026-2027**
 - **Appointment of Additional Committee Member.**
- 21. Notes from a Council Workshop.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16.	Confirmation of In-Committee Minutes – Ordinary Council Meeting 28 April 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

17.	Draft In-Committee Minutes – Performance and Delivery Committee Meeting 14 April 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
18.	Notes From Chief Executive’s Performance Committee Informal Meeting 16 February 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
19.	Draft In-Committee Minutes – Chief Executive’s Performance Committee Meeting 27 May 2026.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
20.	Chief Executive’s Performance Committee Report: • Chief Executive’s KPIs 2026-2027. • Appointment of Additional Committee Member.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)
21.	Notes from a Council Workshop.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

16.	Protect the privacy of natural persons Protect information Protection from improper pressure or harassment Prevent disclosure or use of official information Carry out negotiations Maintain legal professional privilege Carry out commercial activities	Section 7(2)(a) Section 7(2)(b)(i) & (ii); (d) & (e) and Section 7(2)(c)(i) & (ii) Section 7(2)(f)(ii) Section 7(2)(j) Section 7(2)(i) Section 7(2)(g) Section 7(2)(h)
17.	Protect information (commercial sensitivity)	Section 7(2)(b)(ii)
18.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)

19.	Protect the privacy of natural persons Prevent disclosure or use of official information	Section 7(2)(a) Section 7(2)(j)
20.	Protect the privacy of natural persons	Section 7(2)(a)
21.	Protection from improper pressure or harassment Prevent disclosure or use of official information	Section 7(2)(f)(ii) Section 7(2)(j)