



Ōpōtiki District Council

STRONG COMMUNITY STRONG FUTURE

Statement of Proposal

Fees and Charges 2022/23

Tuesday 19 April 2022
A281798

Introduction

This is a proposal to review the Fees and Charges relating to Council's functions pursuant to:

- Building Act 2004
- Food Act 2014
- Health Act 1956
- Impounding Act 1955
- Local Government and Official Information and Meetings Act 1987
- Local Government Act 2002
- Resource Management Act 1991
- Utilities Access Act 2010

and details the proposed fees and charges for 2022/23 in respect of:

- Dog registration and impounding fees
- Stock droving
- Registration of premises (Food/Health)*
- Regulatory - Other Fees and Charges*
- Resource management Fees and Charges*
- Building Control fees
- Libraries and community facilities
- Water connections and bulk water charges
- Land Transport fees
- Solid Waste
- File access and information requests

*In making any resolution under Food Act 2014 or the Resource Management Act 1991, Council must use the Special Consultative Procedure, under section 83 of the Local Government Act 2002. Other fees may be set following consultation which adheres to principles detailed in section 82 of the Local Government Act.

The proposed Fees and Charges, all inclusive of GST, will take effect from 1 July 2022.

This Statement of Proposal includes:

- The background to the proposal;
- The reasons for reviewing the fees and charges;
- Statement of Proposal for Consultation April/May 2022
- Proposed Fees & Charges 2022/23
- A summary of the legislation related to the review;
- A summary of the review process;
- An overview of the key changes;
- Instructions on how to make a submission;
- The proposed draft of all Fees and Charges included in this Statement of Proposal.

Background to the proposal

Fees and Charges have been reviewed as part of the 2022/23 Annual Plan process. Council's Revenue and Financing Policy provides information on various funding sources and the rationale for the use of each funding source. Typically, where a service or activity is intended to benefit an individual customer (e.g. a dog registration benefits an individual dog owner, or a resource consent benefits the individual applicant), Council will apply a fee to cover the cost of delivering that service.

Reasons for reviewing the fees and charges

The purpose of reviewing the Fees and Charges is to ensure that each charge will recover the actual and reasonable costs associated with:

1. Goods, services, or amenities provided by Council.
2. The issuing or monitoring of permits, inspections and other approvals associated with Council's bylaws and legislation.
3. Processing and making decisions in relation to resource consents, plan changes and designations, and fulfilling certain other regulatory obligations under the Resource Management Act 1991.

Legislation

This Statement of Proposal has been prepared to fulfil the purposes of sections 83(1)(a) and 87(2)(a) of the Local Government Act 2002.

Summary of review process

- Prepare a Schedule of Proposed Fees and Charges 2022/23.
- Prepare a statement of proposal that includes the Schedule of Proposed Fees and Charges 2022/23.
- Make the statement of proposal available for public inspection and distribute.
- Publicly notify the Schedule of Proposed Fees and Charges 2022/23.
- Receive submissions on the Schedule of Proposed Fees and Charges 2022/23 and hold Council hearings if required.
- Council to make decisions on submissions received.
- Council to formally adopt the Schedule of Proposed Fees and Charges 2022/23.

Summary of proposed changes to Fees and Charges Schedule

Proposed changes to Resource Management fees and charges:

Council proposes the following:

1. That all resource management fees and charges be increased by 2.3% to accommodate the inflationary effects of the Local Government Cost Index
2. That all fees be amended to the following:

ALL CHARGES MINIMUM PLUS ACTUAL AND REASONABLE COSTS unless otherwise stated.

The amount stated is a fixed deposit, payable at the time of lodging an application or when making any other request for Council to perform any other function under the Resource Management Act 1991 (RMA). The below deposits are charges fixed under section 36(1) of the RMA and are payable in full at the time of lodging the application.

A charge additional to the fixed deposit paid may be made once the application has been determined, to cover the actual and reasonable costs incurred in determining the application.

Actual and reasonable costs will also be charged for applications that are withdrawn.

Actual and reasonable costs will include costs incurred by Council in respect of staff salaries and wages (including travel time, and on-costed to cover overheads), internal analytical costs, record keeping/storage (e.g. photocopying), external analytical costs or consultant costs, vehicle usage costs and any other direct costs or disbursements (including postage, advertising costs, etc.), plus GST. The charge out rate for Council officers is \$150.00 per hour.

Pre-application - (after the first free 30 minutes) will be charged at the Council officer's hourly rate.

Resource consent applications (see note above)	Charges 1 July 2021	Charges 1 July 2022
Land use applications (non-notified)		
• Non-notified	\$1040.00	\$1200.00
• Resource consent limited to non-compliance with Zone standards	\$650.00	\$750.00
Subdivision (non-notified and includes full partitions)		
1 to 2 lots	\$1,560.00	\$1800.00
3 plus lots	\$1,820.00	\$2100.00
Boundary adjustment / Full partitions / Cross lease flats plan update (all inclusive)	\$1,000.00	\$1150.00
All notified application (includes land use, subdivision and full partitions):		
Notified / limited notified requiring a hearing (includes private plan change, designation, and heritage order)	\$3900.00	\$4500.00
Hapū Partition and occupation orders (assessments)- up to 20 days to process	\$260.00	\$300.00
Additional urgency fee (under 5 days to process)	\$130.00	\$150.00
Trimming, disturbance or removal of a Notable tree, when supported by an arborist's report, for the purpose of maintaining the health of the tree, or for protecting human life and/or property	No Charge	No Change
Trimming, disturbance or removal of a Pohutukawa tree within the Coastal, Coastal Settlement and/or Ōhiwa Harbour Zones, when supported by an arborist's report, for the purpose of maintaining the health of the tree, or for protecting human life and/or property (and where the activity is not permitted by the District Plan rules)	No Charge	No Change
Certificates and legal documents		
Section 124 – Renewal of resource consent	\$390.00	\$450.00
Section 125 – Lapsing consent application	\$260.00	\$300.00
Sections 127 – 132 Change, review or cancellation of consent conditions		
Land use	\$520.00	\$600.00
Sub division	\$390.00	\$450.00
Section 139 – Certificate of Compliance	\$455.00	\$525.00
Section 176 – Assessment of outline plan	\$585.00	\$675.00
– Outline plan waiver	\$260.00	\$280.00
Section 221 – Preparing consent notice	\$260.00 + legal cost	\$300.00+Legal Cost
Section 221 – Change or cancellation of consent notice (221 (5))	\$325.00	\$375.00
Section 223 Survey plan	\$130.00	\$150.00

Section 224 (c) Certification including compliance with consent	\$455.00	\$525.00
Section 224 (f) Certificate	\$60.00	\$60.00
All other certificates reviewing, preparing, signing including peer review	\$260.00	\$300.00
Resource Management Plans – fixed charge		
District Plan Purchase	\$300.00	\$300.00
Or charged in components		
• Hard copy maps	\$125.00	\$125.00
• Hard copy District Plan	\$175.00	\$175.00
• Disc / USB	\$10.00	\$10.00
Resource Consent Conditions Monitoring – fixed charges		
Monitoring of resource consent conditions hourly rate Plus mileage @ 82c/km (if appropriate)	\$130.00	\$150.00
Local Government (Section 348)		
Section 348 – Easement approvals and revocation	\$280.00	\$300.00
Land Information Memorandum (LIM) (fixed fees)		
Rural or residential LIM	\$360.00	\$360.00
Commercial/industrial LIM	\$675.00	\$700.00
Urgency fee (under 5 days)	\$170.00	\$200.00
Copy of Certificate of Title	\$30.00	\$30.00
	Plus \$5 for additional instruments	Plus \$5 for additional instruments

Our other fees and charges

Council reviews all fees and charges annually and, in most cases, makes adjustments to the schedule based on inflation. Some fees and charges may be adjusted beyond inflation, while others may not change at all. The draft fees and charges schedule is available to read [here](#), on the council website.

Fees and charges that are increasing beyond inflation in 2022-23 are:

Solid waste

Changes to solid waste fees and charges are increasing due to inflation and the increase in the waste levy which central government is requiring on general waste taken to landfill, where the levy is increasing to \$30 per tonne. Central government is also requiring a levy on construction and demolition fill (class 2 landfill) of \$20 per tonne.

Consultation and Submissions

Your views on the statement of proposal can be provided to Ōpōtiki District Council by making a submission. By making a submission you can ensure that your voice is heard by councillors to assist them in their decision making.

You can make a submission by any of the following methods:

- writing to Council at PO Box 44, Ōpōtiki 3162
- emailing info@odc.govt.nz
- completing the [online submission form on our website](#)
- completing the hardcopy submission form which is available at Council's office at 108 St John Street.

In addition, if you wish to present your comments in person, Council will conduct hearings and submitters wishing to be heard in support of their submission must clearly state this in their submission. All submitters wishing to be heard will be contacted to arrange a speaking time for a hearings meeting expected to be held late May 2022.

The consultation period will be from Thursday 21 April to Friday 20 May 2022.

After the consultation period has closed and all submissions have been reviewed and collated, a report will be prepared for Council to enable a final decision to be made on the proposal. The report will be available on the Council's website two working days prior to the relevant Council meeting which will be advertised in advance.

Further information

If you wish to discuss this Statement of Proposal, please contact Katherine Hall, Policy Planner at katherineh@odc.govt.nz.

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