



**MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD HELD VIA AUDIO VISUAL LINK
5 MAY 2020 AT 10.00AM**

PRESENT: Louis Rāpihana (Chairperson)
Mike Collier
Jack Parata
Allen Waenga

IN ATTENDANCE: Mayor Lyn Riesterer
Shona Browne Deputy Mayor
Debi Hocart (Councillor)
Ari Erickson (Engineering and Services Group Manager)
Bevan Gray (Corporate and Finances Group Manager)
Yvette Shirley (Acting Planning & Regulatory Manager)
Annette Papuni-McLellan (Executive Support Officer)
Gae Finlay – (PA to Mayor & CEO)

PUBLIC

Meeting opening: 10.15 am.

The Chairperson opened the meeting with a karakia and extended a welcome to everyone.

The Chairperson called for any conflict of interest to be noted. Nil received.

APOLOGIES

Gail Keepa.

Rāpihana/Collier

Carried

1. MINUTES – COAST COMMUNITY BOARD MEETING 11 FEBRUARY 2020 **p1**

RESOLVED

- (1) That the minutes of the Coast Community Board meeting held on 11 February 2020 be received.**

Collier/Waenga **Carried**

2. ACTION SCHEDULE **p6**

RESOLVED

- (1) That the Action Schedule be received.**

Rāpihana/Waenga **Carried**

- (2) That the Board agrees to any item on the Action Schedule that has been completed be removed from the Action Schedule.**

Rāpihana/Waenga **Carried**

3. GENERAL MANAGERS' UPDATE **p10**

RESOLVED

- (1) That the report titled "General Managers Update" be received.**

Collier/Parata **Carried**

4. COVID 19 BUSINESS CONTINUITY & RISK MANAGEMENT **p14**

RESOLVED

- (1) That the report titled "Covid 19 Business Continuity & Risk Management report" be received.**

Rāpihana/Collier **Carried**

5. CODE OF CONDUCT **p18**

RESOLVED

- (1) That the report titled "Code of Conduct" be received.**

Rāpihana/Parata **Carried**

(2) That the Code of Conduct as presented is adopted.

Rāpihana/Parata

Carried

6. STANDING ORDERS

p40

RESOLVED

(1) That the report titled "Standing Orders" be received.

Collier/Waenga

Carried

(2) That the Standing Orders as presented are adopted.

Collier/Waenga

Carried

7. COAST INITIATIVES FUND – REPORT

p123

RESOLVED

(1) That the report titled Coast Initiatives Fund report be received.

Rāpihana/Waenga

Carried

8. REVISED COAST INITIATIVES FUND REPORT

p128

Suggestion received that timeframe for completion of project be in a separate insert box.

RESOLVED

(1) That the report titled "Revised Coast Initiatives Fund Application" be received.

Rāpihana/Collier

Carried

(2) That a separate insert box for the timeframe of the project be inserted in the application between items 3 and 4 and that the revised Coast Initiatives Fund Application once completed be adopted.

Rāpihana/Collier

Carried

9. COAST INITIATIVES FUND ŌTUWHARE LETTER.

p136

RESOLVED

(1) That the letter be received from Te Whānau a Rutaia Ōtūwhare Marae requesting the Coast Initiatives Fund grant received be held over for the 2021 ANZAC Commemorations.

Rāpihana/Waenga

Carried

(2) That the Board approves Te Whānau a Rutaia Ōtūwhare Marae committee hold the funds over approved by the Coast Community Board on the 11 February 2020 for the 2020 ANZAC Commemorations in their own bank account for the 2021 ANZAC Commemorations.

Rāpihana/Waenga

Carried

10. COAST INITIATIVES FUND – FUNDING APPLICATION – OMAIO MARAE

p139

(1) That the Board receives the funding application from Ōmaio Marae.

Parata/Collier

Carried

(2) That the Board advise the Ōmaio Marae committee that the application does not meet the criteria as there are alternative avenues to pursue for funding, but will facilitate and liaise with Coast Care and Regional Council to obtain funding and plants.

Parata/Collier

Carried

11. ANNUAL PLAN

p141

(1) That the Board receives the report “Annual Plan”.

Rāpihana/Waenga

Carried

(2) That the Board will conduct a Annual Workshop on the as soon as possible via audio visual link to enable feedback to be collated for the Annual Plan by the close off date for submissions of 21 May 2020.

Rāpihana/Waenga

Carried

12. RATING WORKSHOP. VERBAL OVERVIEW.

Bevan Gray – Group Manager Finance & Corporate Services.

Encourages all Coast Community Board members familiarise themselves with ODC rates remission policies.

ODC staff have been contacting rate payers and applied double the amount of remissions for April 2020 compared to April 2019.

Process is available on the ODC website and is user friendly alternatively the rate payer can call in at the ODC office to seek assistance.

Currently information is only available in English. ODC would have to review all policies and documents to incorporate Māori.

New rating system to implement can take up to 12 months and very expensive. Outlining of rating review, breakdown of rates, targeted rates, UAG charges applicable.

Long Term Plan – currently working on a project plan. All of ODC documents and processes are built around the LTP. 30 year infrastructure strategy will underpin a lot of the asset renewal projects. A timeline will be compiled for the next ODC meeting and will be provided for the next CCB meeting.

Coast Community Board members are urged to think about the LTP and what would they like to see occur on the coast. What are some of the issues and barriers to the community on the Coast?

Climate change, roading, possible case study more discussion to occur at Coast Community Board level.

OTHER ITEMS

Chairperson asked Board Member Allen Waenga to represent Te Whanau a Apanui on the Creative Communities Scheme committee (Voluntary position). Board Member Waenga accepted.

Rapihana/Parata.

Carried

The Interest Register yet to be completed by all the Coast Community Board members and returned by next Coast Community Board meeting to Executive Support Officer.

The Chairperson thanked everyone for their attendance and closed the meeting with a karakia.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.42AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING
A TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COAST COMMUNITY BOARD HELD
ON TUESDAY, 11 FEBRUARY 2020.**

**LOUIS RĀPIHANA
CHAIRPERSON
COAST COMMUNITY BOARD**