



# NOTICE OF A COAST COMMUNITY BOARD MEETING

**Te Whānau a Apanui Community Health Centre,  
State Highway 35, Te Kaha  
Tuesday, 4 December 2018  
Commencing at 10.15am**

## ORDER PAPER

**APOLOGIES**

**PUBLIC FORUM**

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**Members:** **Cr Haki McRoberts (Chairperson)**

**Michael (Spike) Collier**

**Gail Keepa**

**Jack Parata**

**Allen Waenga**

**Committee Secretary:** **Gae Newell**

**Quorum:** **3**

**LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968**

**Councillors are reminded that if you have a pecuniary or non-pecuniary interest in any item on the agenda, then you must declare this interest and refrain from discussing or voting on this item, and are advised to withdraw from the meeting room.**

**Aileen Lawrie**

**CHIEF EXECUTIVE OFFICER**



**MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD HELD AT TE WHĀNAU A APANUI  
COMMUNITY HEALTH CENTRE, STATE HIGHWAY 35, TE KAHA ON TUESDAY, 23 OCTOBER 2018  
AT 10.13AM**

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PRESENT:

Haki McRoberts (Chairperson)

Jack Parata

Allen Waenga

Deputy Mayor Lyn Riesterer

IN ATTENDANCE:

Ari Erickson (Engineering and Services Group Manager)

Garry Page (Reserves Manager)

Gae Newell (PA to CEO and Mayor)

PUBLIC:

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The Chairperson opened the meeting with a karakia.

**APOLOGIES**

Mike Collier, Gail Keepa.

**RESOLVED**

**(1) That the apologies be sustained.**

Parata/Waenga

**PUBLIC FORUM**

There were no speakers in the Public Forum.

A letter was tabled by the Board Secretary which Mike Collier had forwarded on from Houpoto Te Pua Trust in relation to a Code of Compliance Certificate for a shed on a property recently purchased by

the Trust. The Board Secretary advised that she has passed the letter on to Council's Planning and Regulatory Group Manager for his attention.

**1. CONFIRMATION OF MINUTES – COAST COMMUNITY BOARD MEETING** **p3**  
**11 SEPTEMBER 2018**

**RESOLVED**

- (1) That the minutes of the Coast Community Board meeting held on 11 September 2018 be confirmed as a true and correct record.**

Waenga/Parata

**Carried**

**2. ACTION SCHEDULE** **p7**

*Water Supply Extension*

The Engineering and Services Group Manager provided an update on the Te Kaha Water supply southern extension.

*Coast By Nature Signs*

The locations for the Coast by Nature signs at Te Kaha and Ōmaio were discussed. The Chairperson confirmed that the Te Kaha sign is to be placed just past the Police Station and the Ōmaio sign where Mike Collier had suggested, along the straight.

*Maintenance – Waihou Bay*

With regard to the mowing at the Waihou Bay junction and the section next to the Fire Station, the Engineering and Services Group Manager advised that he will arrange for Delta Contracting to undertake the maintenance work until Ike Matchitt is SHE accredited.

*Tōrere Water Supply*

The Engineering and Services Group Manager stated that this item is being held in abeyance until there is a resolution of the Ngaitai Iwi Authority board.

**RESOLVED**

- (1) That the Action Schedule be received.**

Waenga/Parata

**Carried**

## **2. COAST INITIATIVES WORKSHOP: RESERVES, FACILITIES AND INFRASTRUCTURE**

**Verbal Item**

The Engineering and Services Group Manager tabled maps of the Coast area. He outlined a proposal to work with the Board towards the next Long Term Plan and discuss where the Board would like to see toilets, new infrastructure and anything which would assist economic growth. Not everything goes through with a Long Term Plan but it is worthwhile thinking about items which could be of benefit to the Coast.

There are other avenues of funding such as the Tourism Infrastructure Fund which could be applied to for funding of toilets, water supply systems, car parking, trees etc. The Eastern Bay Energy Trust could be a source of funding for BBQs.

From a discussion it was identified that Schoolhouse Bay has a lot of use and the amenities need an upgrade, such as a couple of extra toilets and BBQs.

Mention was also made that toilets at Hoani Waititi Reserve, Omaio would be well received.

Allen Waenga mentioned that toilets at Oruaiti are needed. The Board acknowledged that there are some historical issues in relation to the provision of land for toilets at Oruaiti and these would need to be resolved.

## **4. COAST INITIATIVES FUND**

**p9**

### **RESOLVED**

**(1) That the report titled "Coast Initiatives Fund" be received.**

Parata/Waenga

**Carried**

The Chairperson closed the meeting with a karakia.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.58AM.**

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING  
A TRUE AND CORRECT RECORD AT A SUBSEQUENT  
MEETING OF THE COAST COMMUNITY BOARD HELD  
ON TUESDAY, 4 DECEMBER 2018.**

**HAKI McROBERTS  
CHAIRPERSON  
COAST COMMUNITY BOARD**



		The Chairperson requested Council's assistance in relation to approximately nine connections on Maungaroa 1 Section 27.		Council approved additional funding to complete Maungaroa 1 Sec 27 rider main. Waiotahi Contractors being organised to complete works as soon as possible.
<b>General Items Raised</b>	13 Feb. 2018	<i>Coast By Nature Signs</i> In response to a query, the Community Facilities Manager will follow up on progress with the installation of Coast by Nature signage on the Coast.	<b>ESGM</b>	Contact has been made with Te Kaha Police. Awaiting direction from local sergeant on who can approve land use. Contact also made with NZTA network manager for sign to be placed in SH35 corridor part way along the straight at Omaio.
<b>General Items Raised</b>	19 June 2018	<i>Maintenance</i> Allen Waenga advised that, to date, he has not been able to find someone to do maintenance mowing at the Waihau Bay junction and the section next to the Waihau Bay Fire Station.	<b>RM</b>	Ike Matchitt really close to being SHE approved. In final steps now, eager to get him out there.



## REPORT

Date : 22 November 2018

To : Coast Community Board Meeting, 4 December 2018

From : Rapid Numbering and Road Naming Officer, Anna-Marie Kurei

Subject : **DISCUSSION PAPER ON DOG CONTROL SERVICES AND COMMUNITY ENGAGEMENT**

File ID : A151868

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### EXECUTIVE SUMMARY

**The Opotiki District Council Dog Control Policy 2004 is currently under review. Following consultation with the community and recent dog attacks the Council is seeking ways it can educate the community about dog safety and encourage responsible dog ownership.**

### PURPOSE

The purpose of this report is to discuss ways the Council can work with the community to help increase dog registrations, encourage responsible ownership of dog owners and improve safety by reducing dog attacks.

### BACKGROUND

The Dog Control Act 1996 states the functions, duties and powers of territorial authorities in relation to dog control. Stated in the Act is the duty of territorial authorities to adopt a policy on dogs. Following the recent dog attacks concerns surrounding responsible dog ownership, education and safety have been raised.

The Council is seeking ways to work in collaboration with its communities in order to:

- Increase dog registrations
- Educate the community about safety with dogs and responsible ownership
- Implement a dog neutering and microchipping programme

## **DISCUSSION AND OPTIONS SECTIONS**

### **ODC Dog Control Policy 2004**

The ODC Dog Control Policy 2004 policy is currently under review. The Council welcomes feedback in areas that we can improve and utilise to feedback back into the formation of the new bylaw.

### **Dog Registrations**

It is a statutory requirement under the Dog Control Act 1996 that all dogs above three months must be registered. Registered dogs are automatically entered on the national dog database which makes it easier for officers to identify owners if their dogs are missing or have been found. Animal Control Officers spend a large amount of their time following up on cases of unregistered dogs. A number of Councils have lower fees for those owners who meet set criteria of what the Council considers as a 'good owner'. This provides an incentive for all dog owners to register their dogs and to be responsible owners. Council is open to discussion about ways to encourage more dog registrations.

### **Education**

Christchurch City Council (CCC) has developed a programme for the promotion of education and safety for children. The Dog Smart programme has been adopted by a number of Councils across the country and could be beneficial for our district also. The programme educates children about:

- How to avoid being bitten by dogs
- The correct way to approach a dog they do not know
- The basic responsibilities of a dog owner
- The daily routine of an Animal Management Officer.

### **Dog neutering and microchipping programme**

In 2017 Far North District Council (FND) implemented a three week community-based social marketing campaign "Ngā kuri auau o Kaikohe". The aim of the campaign was to assist hard to reach communities with dog compliance & promote responsible dog ownership. The programme offered free microchipping; eligible dogs received a voucher for free de-sexing and if redeemed would result in one year free dog registration. The FND worked in collaboration with other key stake holders (DOC, vets, SPCA, local businesses and police) in providing resources and education for dog owners and their dogs. The programme proved successful as it was implemented again in Kaitaia and Moerewa.

The programme microchipped 634 dogs with 260 dogs referred for de-sexing in both Kaitaia and Moerewa. There was a decrease in the number of reported attacks, dogs rushing and barking

incidents. The programme also helped the FND build a relationship with the community which was beneficial for Animal Control Officers who engage with the community on a regular basis.

It is acknowledged that a large number of incidents that occur in Coastal areas are left unreported. But a similar programme to FND could still be beneficial for coastal communities to help educate community members about dog safety and responsible ownership and help the Council build a relationship with coastal communities. Currently the Council is running a neutering programme and funding can be set aside to implement a programme designed specifically for coastal communities. The Council would also like to pilot the DogSmart education programme in the coastal area first and free microchipping of registered dogs while animal control officers are in the area.

**SIGNIFICANCE ASSESSMENT**

**Assessment of significance**

Under Council’s Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of Significance for Discussion Paper on Dog Control Services and Community Engagement is considered to be low as determined by the criteria set out in section 12 of the Significance and Engagement Policy.

**Assessment of engagement requirements**

As the level of significance for Discussion Paper on Dog Control Services and Community Engagement is considered to be of low significance the level of engagement required is determined to be at the level of consult according to Schedule 2 of the Significance and Engagement Policy.



**COMMUNITY INPUT AND PUBLICITY**

Consultation has been sought through the months of August and September with Animal Control Officers house visiting and completing surveys with residents of the community. Animal Control Officers have also received comments and feedback from members of the public while on duty.

The drafting process of the Dog Control Policy is currently taking place. Once a draft is completed the community will be advised and be given up to four weeks to participate and respond.

## **CONSIDERATIONS**

### **Financial/budget considerations**

Recommendations are part of a budgeted funding.

## **CONCLUSION**

The Council has concerns with dog safety; ownership and responsibility but also acknowledges there are very real barriers that prevent owners from registering their dogs. With the current review of the Dog Control Policy there is an opportunity for the community to provide feedback on ways to help alleviate cost on owners and provide education about dog safety.

## **RECOMMENDATIONS:**

- 1. That the report titled "Discussion paper on Dog Control Services and Community Engagement" be received.**
- 2. That the Coast Community Board endorses the implementation of an education pilot project in relation to dog safety, dog ownership and registrations on the Coast.**

Anna-Marei Kurei

**RAPID NUMBERING AND ROAD NAMING OFFICER**

## REPORT

Date : 22 November 2018

To : Coast Community Board Meeting, 4 December 2018

From : Chief Financial Officer, Billy Kingi

Subject : **COAST INITIATIVES FUND**

File ID : A152550

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### EXECUTIVE SUMMARY

**Council will include a brief report on the Coast Initiatives Fund to every Coast Community Board meeting to provide information on the expenditure and balance of the fund.**

### PURPOSE

To provide a report on actual expenditure and the balance of the Coast Initiatives Fund.

### BACKGROUND

Council has provided funds in the Annual Plan for coastal initiatives over a number of years. Regular reports will be made to the Coast Community Board meeting to enable decision-making on any new projects to be funded from the Coast Initiatives Fund.

### CRITERIA

The Coast Community Board has adopted the following **criteria in assessing funding** for projects:

1. Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
2. Community facilities and sports fields.
3. Pride and beautification projects within the community.
4. Community events.
5. Coastal access excluding private access.

6. Infrastructure projects specific to coastal communities that may be outside of Council immediate priorities or that may add value to existing initiatives.
7. Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
8. Each application would be considered by the Board on a case by case basis.
9. If approved funding is not utilised within two years from the date of approval the applicant must reapply for funding consideration
10. Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.
11. Grant applications will only be considered from organisations and not (an) individual(s).
12. Applications will only be accepted from those organisations that are established within the Coast Community Board ward. If such organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.
13. In preparing to assess applications to the CIF the Community Board Members shall at all times give due consideration to:
  - (a) the **Coast Community Board Standing Orders** on the matter of financial conflicts of interest:

#### **19.7 Financial conflicts of interests**

Every member present at a meeting must declare any direct or indirect financial interest that they hold in any matter being discussed at the meeting, other than an interest that they hold in common with the public.

No member may vote on, or take part in, a discussion about any matter in which they have a direct or indirect financial interest unless an exception set out in s.6 LAMIA applies to them, or the Auditor-General has granted them an exemption or declaration under s.6.

Members with a financial interest should physically withdraw themselves from the table unless the meeting is in public excluded in which case they should leave the room.

Neither the Chairperson nor the meeting may rule on whether a member has a financial interest in the matter being discussed. The minutes must record any declarations of financial interests and the member's abstention from any discussion and voting on the matter.

AND (b) The Ōpōtiki District Council **Code of Conduct** in regard to Conflicts of Interest:

**8. Conflicts of Interest**

Elected members will maintain a clear separation between their personal interests and their duties as elected members in order to ensure that they are free from bias (whether real or perceived). Members therefore must familiarise themselves with the provisions of the Local Authorities (Members' Interests) Act 1968 (LAMIA).

Members will not participate in any council discussion or vote on any matter in which they have a pecuniary interest, other than an interest in common with the general public. This rule also applies where the member's spouse contracts with the authority or has a pecuniary interest.

Members shall make a declaration of interest as soon as practicable after becoming aware of any such interests.

If a member is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the chief executive *immediately*. Members may also contact the Office of the Auditor General for guidance as to whether they have a pecuniary interest, and if so, may seek an exemption to allow that member to participate or vote on a particular issue in which they may have a pecuniary interest. The latter must be done before the discussion or vote.

**Please note:** Failure to observe the requirements of the LAMIA could potentially invalidate the decision made, or the action taken, by the council. Failure to observe these requirements could also leave the elected member open to prosecution (see Appendix A). In the event of a conviction, elected members can be ousted from office.

14. To meet the Council's **transparency and accountability requirements:**

- (i) Grant money shall only be paid on submission of an invoice with bank account and GST number (if GST registered) details on the organisation's invoice.
- (ii) Where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.

<b>Coast Community Board Reserve</b>	
<b>Opening Balance 31 July 2018</b>	<b>107,784</b>
Balance from Activity Statement as at 30 November 2018	30,000
	<hr/>
<b>Closing Reserve Balance 30 November 2018</b>	<b><u>137,784</u></b>
Estimated interest on balance	1,535
<b>Estimated closing reserve balance 30 November 2018</b>	<b><u><u>139,319</u></u></b>

<b>Community Board Initiative Activity Statement as at 30 November 2018</b>	
<b>Revenue Received</b>	<b>\$ 50,000</b>
Community Development Grant 2018-19	
<b>Less Funding Activities</b>	
Te Kapa Haka O Te Whānau a Apanui - provision of kapa haka teaching & funding	10,000
Tauira Mai Tawhiti - kapa haka funding	<u>10,000</u>
<b>Total grants / funding allocated</b>	<b><u>20,000</u></b>
<b>Balance Community Board Initiatives activity as at 30 November 2018</b>	<b><u>30,000</u></b>

<b>Community Board Initiative - Future Approved Funding</b>	
Technology & Research Centre - Pledge (2018/19)	10,000

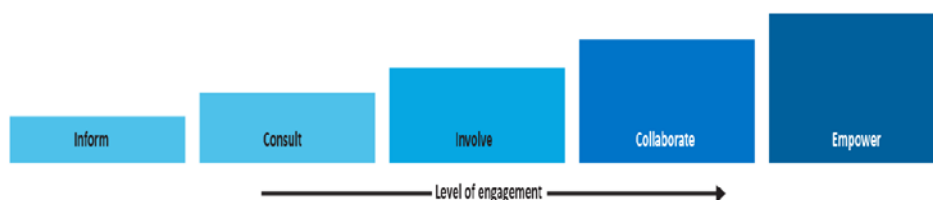
## SIGNIFICANCE ASSESSMENT

### Assessment of significance

Under Council's Significance and Engagement Policy, on every issue requiring a decision, Council considers the degree of significance and the corresponding level of engagement required. The level of Significance for the Coast Initiatives Fund report is considered to be low as determined by the criteria set out in section 12 of the Significance and Engagement Policy.

### Assessment of engagement requirements

As the level of significance for the Coast Initiatives Fund report is considered to be low the level of engagement required is determined to be at the level of inform according to Schedule 2 of the Significance and Engagement Policy.





**RECOMMENDATION:**

- 1. That the report titled "Coast Initiatives Fund" be received.**

Billy Kingi

**CHIEF FINANCIAL OFFICER**



Coast Initiatives Fund

# Application Form

Funding for coast community initiatives

Pūtea mō ngā kaupapa hapori rohe

**TO SUBMIT YOUR COAST INITIATIVES FUND APPLICATION PLEASE  
SEND BY POST, EMAIL OR ONLINE:**

**Coast Community Board  
Coast Initiatives Fund Application  
c/- Ōpōtiki District Council  
PO Box 44  
Opotiki 3162  
email [info@odc.govt.nz](mailto:info@odc.govt.nz)  
apply online at [odc.govt.nz/coastinitiatives](http://odc.govt.nz/coastinitiatives)  
PH 07 3153030**

Applications must be received by the Ōpōtiki District Council a minimum of 3 weeks before the Coast Community Board meets, at which a grant decision is required.

# PART 1: APPLICANT DETAILS

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## Name and contact details

Full name of organisation:	Te Whanau-a-Apanui Waka Ama Club		
Contact person:	Aroha Grant		
Relationship to organisation:	President		
Street address/PO Box:	7296 SH35 RD3		
Suburb:	Maungaroa	Town/City:	Opotiki
Postcode:	3199	Country:	New Zealand
Email:	twaawakaamaclub@gmail.com		
Telephone (day):	073252629		

All correspondence will be sent to the above email or postal address

Name on bank account:	TWAA Waka Ama Club	GST number:	122-863-506
Bank account number:	01-0387-0125077-00		

If you are successful your grant will be deposited into this account

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## Application requirements:

1. Deliberations on grant money applications will be conducted by the Coast Community Board and must meet criteria approved by the Board, see part 3 Application Criteria.
2. Applications must be received in a timely fashion to allow a grant decision to be made prior to the anticipated date of expenditure for which funding is requested.
3. Grant applications will only be considered from organisations and not (an) individual(s).
4. Applications will only be accepted from those organisations that are established within the Coast ward. If such an organisation proposes to provide assistance funding from a CIF grant then the reasons shall be outlined in the application.
5. Grant money shall only be paid on submission of an invoice with bank account and GST number (if GST registered) details on the organisation's invoice.

# PART 2: PROJECT DETAILS

**Event/ Project name:** Te Whanau-a-Apanui Hapu Waka Ama Challenge

Brief description of event/project:

Annual waka ama whanau event promoting whanaungatanga and the sport of waka ama

## Event/Project location, timing and numbers

Venue and suburb or town: Maraetai Bay, Te Kaha

Date of event: 30th December 2018

Date grant: 5th December

## Event/Project details

### 1. The idea/Te kaupapa: What do you want to do?

I want to hold an event that gives the community not only a fun day out, but a day that promotes alcohol, drug and smoke free, hau ora, whanaugatanga and of course waka ama. It encourages whanau of all ages to participate and gives an insight to the sport with the hopes that more will continue the sport outside of the event. The day includes races of 250m, 500m 1000m, 3000m sprints in V1, V6 and V12. With each hapu entering teams and collecting points from each race, the winning hapu is decided by the highest points. The finale event includes a V12 race of hapu in the east vs hapu in the west.

### 2. The process/Te whakatutuki: How will the project happen?

We have a small committee who will promote the event and carry out tasks leading up to the event and on the day. Registration fees are collected to help cover essential costs. The event will run all day from 8am through to 4pm depending on tides, with designated parking areas, stall areas, waka area and traffic management. Waka will be collected from neighbouring clubs to help with the event, a koha will be given for the use.

### 3. The people/Ngā tāngata: Tell us about the key people and/or the groups involved.

A number of people in the community have offered to support the event and a task list will be sent out once. Bay of Plenty Sport, St Johns Ambulance, Hapu throughout TWAA. We are yet to confirm other people ie prize sponsors, Runanga, TK Medical Centre, other businesses in the area.

#### 4. The budget/Ngā pūtea

Are you GST registered?

Yes

Do NOT include GST in your budget

No

Include GST in your budget

<b>Project costs</b>		Write down all the costs of your project and include details of items this covers.
<b>Item</b> <i>eg hall hire</i>	<b>Detail</b> <i>eg 3 days' hire at \$100 per day</i>	<b>Amount</b> <i>eg \$300</i>
	see attached	
<b>Total Costs</b>		\$
<b>Amount you are requesting from the Coast Initiative Fund</b>		\$

# PART 3: APPLICATION CRITERIA

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The Coast Community Board has adopted the following criteria in assessing funding for projects:

1. The types of project/event which will be considered for funding are;
  - Marae facility development and upgrades excluding projects, or components of projects, that can attract funding from other funding sources.
  - Community facilities and sports fields.
  - Pride and beautification projects within the community.
  - Community events.
  - Coastal access excluding private access.
  - Infrastructure projects specific to coastal communities that may be outside of Council's immediate priorities or that may add value to existing initiatives.
  - Education and training for organisations, or members of organisations, resulting in ongoing benefit or increased opportunities to the coast community.
  
2. In preparing to assess applications to the CIF the Community Board Members shall at all times give due consideration to:
  - The Model Standing Orders for meetings of the Opotiki District Council on the matter of pecuniary (i.e. financial) interest; and
  - The Opotiki District Council Code of Conduct in regard to conflicts of interest.



# PART 4: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.
- I/We agree to the application requirements stated in application details on page one.

If this application is successful, I/we agree to:

- complete the project as outlined in this application (or request permission in writing from the Coast Community Board for any significant change to the project)
- utilise funding within two years from the date of approval (failure will require applicant to reapply)
- return a project report within two months after the project is completed (failure may lead to further funding applications being declined)
- return any unspent funds
- where applicable (e.g. where items are purchased) receipts and/or written quotes shall be provided to Council.
- acknowledge Coast Initiative Funding at event openings, presentations or performances
- I understand that the Opotiki District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.  
This consent is given in accordance with the Privacy Act 1993

Name	Aroha Grant (Club President)	
	(Print name of contact person/applicant)	(Print name of parent/guardian for applicants under 16 years of age)
Signed:		
	(Applicant or organisation's contact person)	(Parent/guardians signature for applicants under 16 years of age)
Date:	20-11-2018	
	Date:	Date:

## **Te Whanau-a-Apanui Hapu Waka Ama Challenge – 30<sup>th</sup> December 2018, Maraetai Bay**

Kia ora,

TWAA Hapu Waka Ama Hapu Challenge is an annual event held at Maraetai Bay, Te Kaha. Historically, it was held in Omaio hosted by Te Waka Hoe o Pokohinu, however, in recent years, TWAA Waka Ama Club has taken on hosting the event.

It has been a successful day drawing crowds of 100+ people and 40+ competitors aging from pepi not even 1yrs through to our pakeke of 70+ from both ends of the rohe and family returning home over the Christmas holidays. The day is designed to involve everyone of all fitness levels with the focus of whanaungatanga and promoting the sport of waka ama in our area.

Each year, we try to grow the event by adding longer races and race courses with a little more difficulty. We intend to hold longer sprints again of up to 3km, with the addition of single man paddler races and turns races. We have also put an invite out to paddlers around the country to attend our event to expose our tamariki to professional paddlers/athletes and give them the opportunity to paddle in a crew with their new found heroes.

The event draws funds from registration fees, however, we often times end up having to drop the fee to encourage our whanau who can't afford the fee to be able to participate.

Hopefully the growth of the event will encourage whanau to prepare earlier and the fee will become an expected cost. And hopefully the growth will draw more sponsors and funding.

I've detailed the event organising and budget for your perusal.

We appreciate your support and I look forward to speaking more about this event to you all.  
Any questions, feel free to contact me

Regards

Aroha

Te Whanau a Apanui Waka Ama Club  
073252629



## Team

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Funding Team  
Gear/Equipment  
Registrations  
Sound system, Band  
Waka Officials  
Stall Official  
Buoys  
Officials – loading bay, race start/finish, results  
Traffic Management  
Meal for competitors

## Gear/Equipment

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Waka x 8	Whakaatuwhanaunga x 2, Raanj x 2, TWAA x2, Aroha x 1
Lanes x 4	buoys & flags Maurice
Paddles x 24	Raanj x 6, Aroha x 6
Lifejackets x 24	Raanj x 6
Tyres x 4	Aroha
Drums x 4	Need to find – place at each tyre to return paddles
Registration/Results Tent	Runanga?
Standing Whiteboard	?
Printer, Laptop etc	Aroha
Walkie talkies	
Start Flags	
Spray Paint	to mark out areas ie. Stalls, waka area, hapu areas, carparking etc
Loading Bay gates/tape	Aroha (pigtailed and tape)
Support Boats x 4	Maurice

**Expenditure (estimated)**

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Medals – 90 medals \$250 setup + \$3/medal	\$520
Flags – east, west, event name	\$600
Tees, Caps (100 each)	\$3000
Petrol – transport waka , support boat	\$800
MC	\$500
Prizes	\$500
Waka hireage/koha	\$600
Marketing	\$500
Photographers	\$500
DJ & Sound System	\$500
Generators/petrol	\$200
Start flags	\$50
Spray paint	\$30
Tow Rope x 4	\$30
Admin	\$100
	<b>\$8,430</b>

**Expected Income**

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Registration fees 100 people @ \$30	\$3000
Stalls \$25 each x 10	\$250
	<b>\$3,250</b>

**Funding Required**

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**\$5,180.00**

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Stalls & Sponsor Stalls – vendor fee/sponsors free

Viper – Dale Masters  
Tai Paddles – Conan Herbert  
Whakawhanaunga Trust  
Bay of Plenty Sport – Raanj Rapana  
Fai

**Proposed Timetable**

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8am registration  
9am Sprint Start  
12pm Lunch  
12.45pm Sprints  
3.30pm East vs West  
4.30pm Prize-giving/Food

Tides

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TBC