



MINUTES OF AN OPOTIKI DISTRICT COUNCIL AUDIT AND RISK COMMITTEE MEETING HELD ON MONDAY, 20 MARCH 2017 IN THE OPOTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, OPOTIKI AT 9.28AM

PRESENT:

Councillor Arihia Tuoro (Chairperson)
Councillor Ken Young
David Love
His Worship the Mayor John Forbes
Councillor Lyn Riesterer

IN ATTENDANCE:

Aileen Lawrie (Chief Executive Officer)
Bevan Gray (Finance and Corporate Services Group Manager)
Mike Houghton (Community Facilities Manager)
Barbara Dempsey (Planning and Regulatory Manager)
Amy Larkin (Asset & Management Accountant)
Tina Gedson (Property Officer)
Gae Newell (Personal Assistant to CEO and Mayor)

PUBLIC:

Terry Rogers
Mike Verhagen

MEDIA:

Sven Carlsson (Ōpōtiki News)

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO AGENDA ITEMS

Councillor Young advised that the Lessee in Item 4 (Review of Opotiki Aerodrome) is a relation of his.

David Love noted that he is a Bay of Plenty Regional Councillor and is also a member of the Regional Council's Audit and Risk Committee.

PUBLIC FORUM

Opotiki Aerodrome

Terry Rogers and Mike Verhagen, representing the Opotiki Aero Club, raised with the Audit and Risk Committee some concerns which they have as users of the Opotiki Aerodrome. The concerns related in the main to the cropping of maize at the aerodrome, the length of the grass on the runway and the CAA Report.

Terry Rogers asked that lines of communication be opened up with aerodrome users. The Cropping Licence is up for renewal next year and Terry Rogers would like the aerodrome users to have some input, especially in relation to restrictions on the type of cropping allowed.

His Worship the Mayor thanked Terry Rogers and Mike Verhagen for the work they do.

Terry Rogers extended an invitation to everyone present to visit the aerodrome and see what is done there.

The Chief Executive Officer entered the meeting at 10.14am.

Terry Rogers, Mike Verhagen, the Property Officer, the Community Facilities Manager and Sven Carlsson left the meeting at 10.18am.

The Property Officer and the Community Facilities Manager rejoined the meeting at 10.23am.

Item 4 was considered first as it related to the matters raised in the Public Forum (refer page 3 of these minutes).

1. CONFIRMATION OF MINUTES – AUDIT AND RISK COMMITTEE MEETING 28 NOVEMBER 2016 p5

RESOLVED

- (1) **That the report minutes of the Audit and Risk Committee meeting held on 28 November 2016 be confirmed as a true and correct record.**

Young/Love

Carried

2. ACTION SCHEDULE p12

RESOLVED

- (1) **That the Action Schedule be received.**

HWTM/Young

Carried

3. 2017-18 ANNUAL PLAN CONSULTATION p13

It was noted that Council is always open to feedback and invites people to discuss any issues they may have.

RESOLVED

- (1) That the report titled “2017-18 Annual Plan Consultation” be received.
- (2) That the Audit and Risk Committee recommend that Council not consult on the 2017-18 Annual Plan process and instead produce an Information Document *Your assets, your community, your future – our plan in action* for public release.

Love/Young

Carried

Item 4 was considered first.

4. REVIEW OF OPOTIKI AERODROME **p16**

It was agreed that the safety and security improvements recommended in the Review not be implemented at this stage and that it be reviewed for presentation to Council. Clause 2 of the recommendations was amended to reflect this, with the agreement of the mover and seconder.

RESOLVED

- (1) That the report titled “Review of Ōpōtiki Aerodrome” be received.
- (2) That the safety and security improvements recommended in the Review be reviewed for presentation to Council.
- (3) That the Chief Executive is delegated authority to renegotiate provisions of the Cropping Licence relating to mowing of the runway.
- (4) That a review of the runway width is undertaken and the outcome reported to Council.

Love/Young

Carried

5. HEALTH AND SAFETY **p68**

RESOLVED

- (1) That the report titled “Health and Safety” be received.

Young/Love

Carried

6. ANNUAL COMMUNITY SURVEY **p71**

RESOLVED

- (1) That the report titled “Annual Community Survey” be received.

Love/Young

Carried

7. RESOLUTION TO EXCLUDE THE PUBLIC

p81

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

8. Confirmation of In-Committee Minutes – Audit and Risk Committee Meeting 28 November 2016.
9. Opotiki Harbour Transformation Project – Update.
10. Building Consents.
11. Future Proofing.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.	Confirmation of In-Committee Minutes – Audit and Risk Committee Meeting 28 November 2016	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
9.	Ōpōtiki Harbour Transformation Project – Update	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
10.	Building Consents	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
11.	Future Proofing	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

8.	Maintain effective conduct of public affairs Protect the privacy of natural persons Commercial sensitivity Carry out commercial activities Carry out negotiations Maintain legal professional privilege	Section 7(2)(f) Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(h) Section 7(2)(i) Section 7(2)(g)
9.	Protect Information Protect the privacy of natural persons Commercial sensitivity	Section 7(2)(b)(ii) Section 7(2)(a) Section 7(2)(b)(ii)
10.	Protect the privacy of natural persons Protect information Free and frank expression of opinions	Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(f)(i)
11.	Protect the privacy of natural persons Free and frank expression of opinions	Section 7(2)(a) Section 7(2)(f)(i)

HWTM/Young

Carried

RESOLVED

- (1) That the resolutions made while the public was excluded be confirmed in open meeting.
- (2) That the public be readmitted to the meeting.

HWTM/Tuoro

Carried

RESOLVED

- (1) That the In-committee minutes of the Audit and Risk Committee Meeting held on 28 November 2016 be confirmed as a true and correct record.

HWTM/Tuoro

Carried

RESOLVED

- (1) That the report titled "Opotiki Harbour Transformation Project – Update" be received.

Tuoro/Young

Carried

RESOLVED

- (1) That the report titled "Building Consents" be received.

Tuoro/Love

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 12.21PM.

THE FOREGOING MINUTES ARE CERTIFIED AS BEING A
TRUE AND CORRECT RECORD AT A SUBSEQUENT IN-
COMMITTEE MEETING OF THE AUDIT AND RISK
COMMITTEE ON 1 MAY 2017.

COUNCILLOR ARIHIA TUORO
CHAIRPERSON