



**MINUTES OF AN ORDINARY COUNCIL MEETING DATED TUESDAY, 26 SEPTEMBER 2017 IN THE
OPOTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, OPOTIKI AT 9.00AM**

PRESENT:

Mayor John Forbes (Chairperson)
Deputy Mayor Lyn Riesterer (Deputy Chairperson)
Councillors:
Shona Browne
Haki McRoberts
Arihia Tuoro
Ken Young

IN ATTENDANCE:

Aileen Lawrie (Chief Executive Officer)
Bevan Gray (Finance and Corporate Services Group Manager)
Chris Hopman (Engineering and Services Manager)
Mike Houghton (Community Facilities Manager)
Ken Buckley (Planning and Regulatory Team Leader)
Dave Wathall (Project Manager)
Gae Newell (Personal Assistant to CEO and Mayor)

MEDIA:

Ross McCullough (Opotiki News)

Councillor Tuoro opened the meeting with a prayer.

APOLOGIES

Nil.

DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS

Nil.

PUBLIC FORUM

Nil.

His Worship the Mayor acknowledged the passing of Willie Maxwell who was an important part of the community doing a lot of work in many areas.

In light of the General Election results, His Worship the Mayor asked that letters of congratulations be sent to Anne Tolley, Kiri Allen and Gareth Hughes.

1. CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING: 22 AUGUST 2017 p3

RESOLVED

- (1) That the minutes of the Ordinary Council meeting held on 22 August 2017 be confirmed as a true and correct record.**

Riesterer/Young

Carried

2. MINUTES – COAST COMMUNITY BOARD MEETING 1 AUGUST 2017 p14

Deputy Mayor Riesterer expressed disappointment at the revised Coast by Nature signs, adding that the signs are hard to read and do not stand out.

The Chief Executive Officer will follow up in relation to the comments from Deputy Mayor Riesterer.

RESOLVED

- (1) That the minutes of the Coast Community Board Meeting held on 1 August 2017 and any recommendations contained therein are received.**

McRoberts/HWTM

Carried

3. MINUTES – AUDIT AND RISK COMMITTEE MEETING 14 AUGUST 2017 p20

RESOLVED

- (1) That the minutes of the Audit and Risk Committee meeting held on 14 August 2017 and any recommendations contained therein be received.**

Tuoro/Young

Carried

Ross McCullough entered the meeting at 9.10am.

4. MINUTES – ŌHIWA HARBOUR IMPLEMENTATION FORUM MEETING 13 MARCH 2017 p25

RESOLVED

- (1) That the minutes of the Ōhiwa Harbour Implementation Forum meeting held on 13 March 2017 be received.**

Riesterer/Tuoro

Carried

5. MINUTES – REGIONAL TRANSPORT COMMITTEE MEETING 30 JUNE 2017 p34

RESOLVED

- (1) That the minutes of the Regional Transport Committee meeting held on 30 June 2017 be received.**

HWTM/Browne

Carried

6. ACTION SCHEDULE p41

RESOLVED

- (1) That the Action Schedule be received.**

Tuoro/Young

Carried

7. MAYORAL REPORT – 18 AUGUST 2017 – 21 SEPTEMBER 2017 p42

His Worship the Mayor noted that staff member Ian Castles recently received a Civil Defence 20 year service award and asked the Chief Executive Officer to pass on congratulations to Ian from Council.

Councillor Browne advised that she attended the Civil Defence Awards Ceremony and added that Ian Castles has also served with the Volunteer Fire Service for 44 years, with a large proportion of that time served with the Opotiki Volunteer Fire Brigade.

RESOLVED

- (1) That the report titled “Mayoral Report 18 August 2017 – 21 September 2017” be received.**

HWTM/Riesterer

Carried

8. ŌPŌTIKI MARINE ADVISORY GROUP (OMAG) UPDATE p44

RESOLVED

- (1) That the report titled “Ōpōtiki Marine Advisory Group (OMAG) Update” be received.**

Riesterer/Young

Carried

9. MEMORIAL PARK DRAINAGE p48

RESOLVED

- (1) That the report titled “Memorial Park Drainage” be received.**
(2) That the proposal to investigate and implement drainage improvements at Memorial Park be included in LTP consultation.

Tuoro/Browne

Carried

The Engineering and Services Manager and the Project Manager entered the meeting at 9.22am.

10. SOLID WASTE ACTIVITY REVIEW p90

RESOLVED

- (1) That the report titled Solid Waste Activity Review be received.**
(2) That a Community Engagement Strategy is prepared to consult on the needs of the community.
(3) That staff report to the next Council meeting on 7 November regarding Section 17A requirements of the LGA 2002, Solid Waste Delivery Mechanisms.
(4) That a Councillor review be workshopped in due course.
(5) That a draft WMMP will be submitted to Council that will incorporate all aspects of the Solid Waste Activity Review.
(6) That the Scope as outlined in the report is accepted.
(7) That funding for the above be confirmed from the Waste Activity underspend in the 206/17 budget vs actual difference of \$43,873.00.

Browne/Tuoro

Carried

Councillor Tuoro left the meeting at 9.56am and returned at 9.58am.

The Planning and Regulatory Team Leader left the meeting at 10.10am and returned at 10.13am.

The meeting adjourned for a Citizenship Ceremony at 10.13am and reconvened at 10.47am.

11. NZ TRANSPORT AGENCY LED FUNDING INITIATIVE **p98**

The Project Manager advised that the Eastern Bay Energy Trust has shown an interest in assisting with some funding. The next meeting of the Trust is in October.

In light of the expression of interest from the Eastern Bay Energy Trust it was agreed that an addition be made to clause 3 of the recommendations to allow for all or part of the funding allocation to be used, depending on any contribution from the Trust.

RESOLVED

- (1) That the report titled "NZ Transport Agency LED Funding Initiative" be received.**
- (2) That Council endorse the LED conversion programme Business Case application to NZ Transport Agency.**
- (3) That subject to NZ Transport Agency funding and subsidy, Council approve a budget of \$47,000 as its 15% share of the Ōpōtiki district street light conversion project. This \$47,000 funding allocation is to be used in part or in full depending upon any contribution offered by the Eastern Bay Energy Trust.**

Riesterer/Browne

Carried

The Community Facilities Manager left the meeting at 10.51am.

The Engineering and Services Manager and the Project Manager left the meeting at 10.56am.

12. CHIEF EXECUTIVE OFFICER'S UPDATE **p132**

RESOLVED

- (1) That the report titled "Chief Executive Officer's Update" be received.**

HWTM/Tuoro

Carried

The Engineering and Services Manager rejoined the meeting at 11.00am.

The Project Manager rejoined the meeting at 11.03am.

Ross McCullough left the meeting at 11.05am.

13. RESOLUTION TO EXCLUDE THE PUBLIC **p134**

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

- 14. Minutes – Ordinary Council In-Committee Meeting 22 August 2017**
- 15. Bridge**
- 16. Investment Update**
- 17. Update – Legal Matter**
- 18. Harbour Update (verbal item)**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
14.	Minutes – Ordinary Council In-Committee Meeting 22 August 2017	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
15.	Bridge	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
16.	Investment Update	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
17.	Update – Legal Matter	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
18.	Harbour Update (verbal item)	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section

6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

14.	Maintain effective conduct of public affairs Protect the privacy of natural persons Carry out negotiations Maintain legal professional privilege Protect information Carry out commercial activities	Section 7(2)(f)(i) & (ii) Section 7(2)(a) Section 7(2)(i) Section 7(2)(g) Section 7(2)(b) & (c)(i) Section 7(2)(h)
15.	Protect the privacy of natural persons Free and frank expression of opinions Protection from improper pressure or harassment Carry out negotiations	Section 7(2)(a) Section 7(2)(f)(i) Section 7(2)(f)(ii) Section 7(2)(i)
16.	Protect the privacy of natural persons Protect information Free and frank expression of opinions	Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(f)(i)
17.	Protect the privacy of natural persons Protect information Maintain legal professional privilege	Section 7(2)(a) Section 7(2)(c) Section 7(2)(h)
18.	Protect the privacy of natural persons Protect information Carry out negotiations	Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(i)

Young/Browne

Carried

RESOLVED

- (1) That the resolutions made while the public was excluded, except for the resolutions for Item 15 (Bridge), be confirmed in open meeting.**
- (2) That the public be readmitted to the meeting.**

Browne/Young

Carried

RESOLVED

- (1) That the In-Committee minutes of the Ordinary Council In-Committee meeting held on 22 August 2017 be confirmed as a true and correct record.**

Riesterer/Tuoro

Carried

RESOLVED

- (1) That the report titled "Investment Update" be received.**

Browne/HWTM

Carried

RESOLVED

(1) That the report titled "Legal Matter" be received.

HWTM/Browne

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 12.01PM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING A
TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COUNCIL HELD ON 7 NOVEMBER
2017**

J H FORBES

HIS WORSHIP THE MAYOR