



**MINUTES OF AN ORDINARY COUNCIL MEETING DATED TUESDAY, 11 JULY 2017 IN THE  
OPOTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, OPOTIKI AT 9.00AM**

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**PRESENT:**

Mayor John Forbes (Chairperson)  
Deputy Mayor Lyn Riesterer (Deputy Chairperson)  
Councillors:  
Barry Howe  
Haki McRoberts  
Arihia Tuoro  
Ken Young

**IN ATTENDANCE:**

Aileen Lawrie (Chief Executive Officer)  
Chris Hopman (Engineering and Services Manager)  
Ari Erickson (Assets and Systems Manager)  
Michal Akurangi (Senior Policy Planner)  
Ross Gardiner (Policy and Consent Planner)  
Gae Newell (Personal Assistant to CEO and Mayor)

**MEDIA:**

Ross McCullough (Opotiki News)

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Councillor Howe opened the meeting with a reading.

**APOLOGIES**

Councillor Browne

**RESOLVED**

**(1) That the apology be sustained.**

Riesterer/McRoberts

**Carried**

**DECLARATION OF ANY INTERESTS IN RELATION TO OPEN MEETING AGENDA ITEMS**

Nil.

**PUBLIC FORUM**

Nil

1. CONFIRMATION OF MINUTES– ORDINARY COUNCIL MEETING: 23 MAY 2017 p4

**RESOLVED**

- (1) That the minutes of the Ordinary Council meeting held on 23 May be confirmed as a true and correct record.

Riesterer/McRoberts Carried

2. MINUTES – EXTRA ORDINARY COUNCIL MEETING 30 JUNE 2017 p14

**RESOLVED**

- (1) That the minutes of the Extra Ordinary Council meeting held on 30 June 2017 be confirmed as a true and correct record.

Tuoro/McRoberts Carried

*The Engineering and Services Manager entered the meeting at 9.02am.*

3. MINUTES – AUDIT AND RISK COMMITTEE MEETING 1 MAY 2017 p22

**RESOLVED**

- (1) That the minutes of the Audit and Risk Committee meeting held on 1 May 2017 and any recommendations contained therein be received.

Tuoro/Young Carried

4. MINUTES – COAST COMMUNITY BOARD MEETING 28 MARCH 2017 p26

**RESOLVED**

- (1) That the minutes of the Coast Community Board meeting held on 28 March 2017 and any recommendations contained therein be received.

McRoberts/HWTM Carried

*Ross McCullough entered the meeting at 9.04am.*

5. MINUTES – REGIONAL TRANSPORT COMMITTEE MEETING 30 MARCH 2017 p30

**RESOLVED**

- (1) That the minutes of the Regional Transport Committee meeting held on 30 March 2017 be received.

HWTM/Riesterer

Carried

6. MINUTES – CIVIL DEFENCE EMERGENCY MANAGEMENT JOINT COMMITTEE MEETING 2 JUNE 2017 p36

**RESOLVED**

- (1) That the minutes of the Civil Defence Emergency Management Joint Committee meeting held on 2 June 2017 be received.

HWTM/Tuoro

Carried

7. ACTION SCHEDULE p42

**RESOLVED**

- (1) That the Action Schedule be received.

Riesterer/Young

Carried

8. MAYORAL REPORT 19 MAY 2017 – 6 JULY 2017 p43

**RESOLVED**

- (1) That the report titled “Mayoral Report 19 May 2017 – 6 July 2017” be received.

HWTM/Tuoro

Carried

9. OPOTIKI MARINE ADVISORY GROUP (OMAG) UPDATE p46

**RESOLVED**

1. That the report titled “Opotiki Marine Advisory Group (OMAG) Update” be received.

Young/Howe

Carried

10. OPOTIKI SEWER RETICULATION – SUMMARY OPUS REPORT – VOLUME 1 p49

His Worship the Mayor acknowledged the team effort that has gone into the Opotiki Sewer Reticulation Project.

**RESOLVED**

- (1) That the report titled "Opotiki Sewer Reticulation – Summary Opus Report – Volume 1" be received.
- (2) That Council notes that the remaining budget to conclude the works will be included in the Long Term Plan considerations for 2018-2028.
- (3) That the Sewerage Upgrade Steering Group now be disbanded.

Young/Tuoro

Carried

*The Assets and Systems Manager entered the meeting at 9.23am.*

*The Senior Policy Planner and the Policy and Consent Planner entered the meeting at 9.27am.*

**11. TARAWA CREEK STORMWATER PROJECT**

**p88**

The Assets and Systems Manager spoke to the report with the aid of a power point presentation which gave some background to the project along with:

- Basin and Catchment Map
- Refuse Survey Map
- Proposed Steps Moving Forward
- Township Flood Map – 10 Year
- Township Flood Map – 50 Year

From a discussion following the presentation, it was agreed that Clause 2 of the recommendations be amended to read:

*"That the Tarawa Creek Basin construction be deferred."*

It was further agreed that Clause 3 of the recommendations be amended to add in the words "detailing all options and costs."

**RESOLVED**

- (1) That the report titled "Tarawa Creek Stormwater Project" be received.
- (2) That the Tarawa Creek Basin construction be deferred.
- (3) Prior to Tarawa Creek Basin construction a report is presented to Council detailing all options and costs for approval.

Tuoro/Riesterer

Carried

*The meeting adjourned at 9.59am for a Citizenship Ceremony and reconvened at 10.46am. The Assets and Systems Manager did not rejoin the meeting at this time.*

12. ROAD NAMING POLICY

p92

RESOLVED

- (1) That the report titled "Road Naming Policy" be received.
- (2) That Council adopts the Road Naming Policy.

McRoberts/Riesterer

Carried

*The Senior Policy Planner and the Policy and Consent Planner left the meeting at 10.57am.*

13. FUNDING APPLICATIONS

p95

RESOLVED

- (1) That the report titled "Funding Applications" be received.
- (2) That Council approves a funding application to be lodged with the Southern Trust to support the 2017/18 Summer Festival to an upper limit of \$30,000 subject to quotes.
- (3) That Council approves a funding application to be lodged with The Lion Foundation to support the 2017/18 Summer Festival subject to quotes.
- (4) That Council approves a funding application to be lodged with the Eastern Bay Energy Trust to support the 2017/18 Summer Festival subject to quotes.
- (5) That Council approves a funding application to Lottery Environment and Heritage to support the Hukutaia Domain centenary commemoration.
- (6) That staff proceed with the Great Ride Business Case with Opotiki District Council as 'Partner Organisation'.

Tuoro/HWTM

Carried

14. CHIEF EXECUTIVE OFFICER'S UPDATE

p98

*Memorial Park Drainage*

The Chief Executive Officer advised that no resolution can be made as there is currently no budget for Memorial Park drainage.

Following a discussion, the Chief Executive Officer stated that the 1990 report will be revisited and updated with assessments, options and costings and brought back to Council.

RESOLVED

- (1) That the report titled "Chief Executive Officer's Update" be received.

HWTM/Riesterer

Carried

15. RESOLUTION TO EXCLUDE THE PUBLIC

p104

SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION & MEETINGS ACT 1987

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

16. Minutes – Ordinary Council In-Committee Meeting 23 May 2017
17. Minutes – Extra Ordinary Council In-Committee Meeting 30 June 2017
18. Minutes – In-Committee Minutes Audit and Risk Committee Meeting 1 May 2017
19. Stormwater Project
20. Property Matters

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
16.	Minutes – Ordinary Council In-Committee Meeting 23 May 2017	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
17.	Minutes – Extra Ordinary Council In-Committee Meeting 30 June 2017	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
18.	Minutes – In-Committee Minutes Audit and Risk Committee Meeting 1 May 2017	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
19.	Stormwater Project	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)
20.	Property Matters	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

16.	Maintain effective conduct of public affairs Protect the privacy of natural persons Carry out negotiations Commercial sensitivity Maintain legal professional privilege Protect information Carry out commercial activities	Section 7(2)(f)(i) & (ii) Section 7(2)(a) Section 7(2)(i) Section 7(2)(b)(ii) Section 7(2)(g) Section 7(2)(b) & (c)(i) Section 7(2)(h)
17.	Protect the privacy of natural persons Commercial sensitivity Protect information Protection from improper pressure or harassment Carry out negotiations	Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(c)(i) Section 7(2)(f)(ii) Section 7(2)(i)
18.	Maintain effective conduct of public affairs Protect the privacy of natural persons Protect information (commercial sensitivity) Carry out commercial activities Carry out negotiations Maintain legal professional privilege	Section 7(2)(f)(i) & (ii) Section 7(2)(a) Section 7(2)(b)(ii) Section 7(2)(h) Section 7(2)(i) Section 7(2)(g)
19.	Protect the privacy of natural persons Carry out negotiations Free and frank expression of opinions	Section 7(2)(f) Section 7(2)(i) Section 7(2)(f)(i)
20.	Protect the privacy of natural persons Protect information Free and frank expression of opinions Carry out negotiations	Section 7(2)(a) Section 7(2)(b)(ii) and (c) Section 7(2)(f)(i) Section 7(2)(i)

McRoberts/Young

Carried

*Ross McCullough left the meeting at 11.12am.*

**RESOLVED**

- (1) That the resolutions made while the public was excluded, except for clauses 2 and 3 of Item 20 (Property Matters), be confirmed in open meeting.
- (2) That the public be readmitted to the meeting.

Young/McRoberts

Carried

**RESOLVED**

- (1) That the In-Committee minutes of the Ordinary Council In-Committee meeting held on 23 May 2017 be confirmed as a true and correct record.

HWTM/Tuoro

Carried

**RESOLVED**

- (1) That the In-Committee minutes of the Extra Ordinary Council meeting on 30 June 2017 be confirmed as a true and correct record.

Riesterer/HWTM

Carried

**RESOLVED**

- (1) That the In-Committee minutes of the Audit and Risk Committee meeting held on 1 May 2017 and any recommendations therein be received.

Young/Tuoro

Carried

**RESOLVED**

- (1) That the report titled "Stormwater Project" be received.
- (2) That the project be deferred until 2018/19.
- (3) That prior to the project construction a report is presented to council for approval.

Tuoro/Riesterer

Carried

**RESOLVED**

- (1) That the report titled "Property Matters" be received.

Young/Howe

Carried

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 12.03PM.

THE FOREGOING MINUTES ARE CERTIFIED AS BEING A  
TRUE AND CORRECT RECORD AT A SUBSEQUENT  
MEETING OF THE COUNCIL HELD ON 22 AUGUST 2017

LYN RIESTERER  
DEPUTY MAYOR