



**MINUTES OF AN EXTRA ORDINARY COUNCIL MEETING DATED MONDAY, 30 JUNE 2016 IN THE
ŌPŌTIKI DISTRICT COUNCIL CHAMBERS, 108 ST JOHN STREET, OPOTIKI AT 9.00AM**

PRESENT:

Mayor John Forbes (Chairperson)
Councillors:
Deputy Mayor Haki McRoberts (Deputy Chairperson)
Shona Browne
Barry Howe
Lyn Riesterer
Arihia Tuoro

IN ATTENDANCE:

Aileen Lawrie (Chief Executive Officer)
Bevan Gray (Finance and Corporate Services Group Manager)
Barbara Dempsey (Planning and Regulatory Manager)
William Karaitiana (Chief Financial Officer)
David Wathall (Project Manager)
Devon St George (Compliance Officer)
Gae Newell (Personal Assistant to CEO and Mayor)

PUBLIC:

Ross McCullough (Ōpōtiki News)

APOLOGIY

Councillor Young

RESOLVED

(1) That the apology be sustained.

Tuoro/HWTM

Carried

DECLARATION OF ANY INTERESTS IN RELATION TO AGENDA ITEMS

Nil.

*The opportunity of having Council together was taken to introduce new staff members:
Bill Karaitiana (Chief Financial Officer); Devon St George (Compliance Officer) and Dave Wathall (Project Manager).
Each of the new staff members were introduced by their manager and then gave Council a brief account of their
career backgrounds.*

His Worship the Mayor stated that Council is a good place to come and work and with several large projects underway at present, Ōpōtiki is under the microscope in lots of ways. Council answers to the community and the relationship with the community is very important. His Worship the Mayor stated that the elected members are here to help in any way they can through the Chief Executive. He extended a warm welcome to all of the new staff members.

The Engineering and Services Manager, the Chief Financial Officer, the Project Manager and the Compliance Officer left the meeting at 9.15am.

1. REMUNERATION AUTHORITY – 2016-2017 ELECTED MEMBER REMUNERATION AND EXPENSES AND ALLOWANCES POLICY **p5**

There was a discussion regarding the basis for the increase in the remuneration for the roles of Deputy Mayor and Chair of the Audit and Risk Committee resulting in no amendment to the recommendations.

RESOLVED

(1) That the report titled “Remuneration Authority – 2016-2017 Elected Member Remuneration and Expenses and Allowances Policy” be received.

(2) That Council adopts a remuneration structure of:

Mayor	\$66,641
Deputy Mayor	\$36,462
Audit Risk Chair	\$36,462
Councillor	\$18,231
Community Board Chair	\$9,476
Community Board Member	\$4,738

(3) That the Council adopt the Expense Allowance Policy limits as detailed above.

HWTM/Riesterer

Carried

2. SETTING OF 2016-2017 RATES, DUE DATES FOR PAYMENT, AND THE PENALTIES REGIME **p11**

His Worship the Mayor acknowledged the Chief Executive Officer, the departments within Council and the auditors for the large amount of work which goes into the Annual Plan document, the precursor to the setting of rates etc., adding that this is Council’s accountability to the district.

RESOLVED

1. That the report titled “Setting of 2016-17 Rates, Due Dates for Payment, and the Penalties Regime” be received.
2. That the Ōpōtiki District Council, pursuant to the provisions of the Local Government (Rating) Act 2002, set the following rates for the period 1 July 2016 to 30 June 2017:

1 GENERAL RATES

(a) General Rate

Pursuant to Section 13 of the Local Government (Rating) Act 2002, a general rate of 0.3375 cents in the Dollar of Capital Value on all rateable rating units in the Opotiki District.

Revenue Sought **\$5,658,947**

(b) Uniform Annual General Charge

Pursuant to Section 15 of the Local Government (Rating) Act 2002, a uniform annual general charge of \$538.82 on every rateable rating unit in the district.

Revenue Sought **\$2,613,195**

2 TARGETED RATES

(a) Communities of interest

Pursuant to Section 16 of the Local Government (Rating) Act 2002, a Communities of interest targeted rate set as an amount per rating unit as follows:

(i) Residential communities of interest

\$43.85 per rateable rating unit within the defined rating areas.

Revenue Sought **\$85,770**

(ii) Rural communities of interest

\$31.25 per rateable rating unit within the defined rating areas.

Revenue Sought **\$79,909**

(iii) Commercial/industrial communities of interest

\$788.94 per rateable rating unit in the District where land use is commercial or industrial.

Revenue Sought **\$153,750**

(b) Sewerage Drainage Charges

Pursuant to Sections 16 of the Local Government (Rating) Act 2002, a targeted rate shall be set in each urban drainage area as follows:

	Scheme Name	2016/17
(i) One full charge in respect of every separately used or inhabited part of a rating unit connected to a public sewerage drain.	Ōpōtiki	323.75
	Waihau Bay	525.37
(ii) Half of the full charge in respect of each rating unit to which sewer drainage can be, but is not connected, situated within 30m from any part of the public sewerage drain.	Ōpōtiki	161.87
	Waihau Bay	262.69
(iii) 80% of the full charge in respect of every separate toilet pan, water closet, or urinal where there are multiple connections on one rating unit.	Ōpōtiki	258.99

Note:

A residence of not more than one household shall be deemed to have not more than one water closet, toilet pan, or urinal.

Revenue Sought	Ōpōtiki	\$541,561
	Waihau Bay	\$13,397

(c) Waioeka Wastewater Extension

Pursuant to Sections 16 of the Local Government (Rating) Act 2002, a targeted rate shall be set as a fixed amount per rating unit connected to the Waioeka wastewater extension of \$21,254.50.

Revenue Sought:	Waioeka Extension	\$42,509
-----------------	----------------------	----------

(d) **Water Supply Charges**

Pursuant to Section 16 of the Local Government (Rating) Act 2002, a targeted rate for water supply shall be set within the following water supply areas as follows:

	Supply Name	
(i) A full charge for the ordinary supply of water in respect of each separately used or inhabited part of a rating unit to which water is supplied.	Ōpōtiki/	250.51
	Hikutaia	
	Te Kaha	412.15
	Ohiwa	924.87
(ii) A half charge in respect of every rating unit to which water can be, but is not supplied, situated within 100m of any part of the waterworks.	Ōpōtiki/	125.25
	Hikutaia	
	Te Kaha	206.06
	Ohiwa	462.43
<i>Revenue Sought:</i>	<i>Ōpōtiki/</i>	<i>\$574,414</i>
	<i>Hikutaia</i>	
	<i>Te Kaha</i>	<i>\$129,625</i>
	<i>Ohiwa</i>	<i>\$17,110</i>

Pursuant to section 19 of the Local Government (Rating) Act 2002, a targeted rate for water supplied by meter as follows

Any property that is connected to one of the above water supplies where there is a water meter, the metered volumes of water used shall be charged at the following rates per cubic meter:	Ōpōtiki	49.57 c/m ³
	Te Kaha	86.96 c/m ³
	Ohiwa	86.96 c/m ³

<i>Revenue Sought:</i>	<i>Ōpōtiki</i>	<i>\$240,000</i>
	<i>Te Kaha</i>	<i>\$46,000</i>
	<i>Ohiwa</i>	<i>\$5,000</i>

(e) **Kerbside Refuse Collection Charge**

Pursuant to Section 16 of the Local Government (Rating) Act 2002, a targeted rate for kerbside refuse collection within the defined Ōpōtiki Ward and Waiotahi/Waioeka Ward collection areas set as follows:

- (i) A full charge of \$129.18 per separately used or inhabited part of a rating unit (except those not used or inhabited) within the defined Ward collection areas
- (ii) A half charge of \$64.59 per rating unit that is not used or inhabited within the defined Ward collection areas.

Revenue Sought **\$280,728**

3 INSTALMENT DATES

That the Ōpōtiki District Council resolve that all rates are payable in four equal instalments, due on or before:

- Instalment One : 26 August, 2016
- Instalment Two : 25 November, 2016
- Instalment Three: 24 February, 2017
- Instalment Four : 26 May, 2017

4 ADDITIONAL CHARGES ON UNPAID RATES

That the Ōpōtiki District Council authorise the addition of penalties to unpaid rates in accordance with the following regime:

Under the provisions of Sections 57 and 58 of the Local Government (Rating) Act 2002, a penalty of 10% will be added to the amount of the first instalment of rates remaining unpaid after the due date, on 31 August, 2016; of the second instalment of rates remaining unpaid after the due date, on 30 November, 2016; of the third instalment of rates remaining unpaid after the due date, on 28 February, 2017; and of the fourth instalment of rates remaining unpaid after the due date, on 31 May, 2017.

5 GOODS AND SERVICES TAX

The rates stated above are exclusive of goods and services tax payable. GST will apply at the current rate of 15% to rates payable on invoices and to any voluntary prepayments made.

McRoberts/Riesterer

Carried

3. SOCIAL PLANNING UPDATE AND REQUIREMENTS

p17

The Chief Executive Officer advised that Barbara MacLennan will give a full overview of this project at the Council meeting on 12 July 2016.

RESOLVED

(1) That the report titled "Social Planning Update and Requirements" be received.

Riesterer/McRoberts

Carried

The Community Facilities Manager entered the meeting at 10.01am.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 10.02AM.

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING A
TRUE AND CORRECT RECORD AT A SUBSEQUENT
MEETING OF THE COUNCIL HELD ON 12 JULY 2016**

J H FORBES

HIS WORSHIP THE MAYOR