



**MINUTES OF A MEETING OF THE COAST COMMUNITY BOARD HELD AT TE WHANAU A APANUI  
COMMUNITY HEALTH CENTRE, STATE HIGHWAY 35, TE KAHA, ON TUESDAY, 1 AUGUST 2017  
AT 10.00AM**

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**PRESENT:**

Haki McRoberts (Chairperson)  
Gail Keepa  
Jack Parata  
Allen Waenga

**IN ATTENDANCE:**

Chris Hopman (Engineering and Services Manager)  
Gae Newell (PA to CEO and Mayor)

**PRESENTER:**

Megan Edhouse (Emergency Management Bay of Plenty)

**PUBLIC:**

Kim August  
Stacey Semmens  
Teira Tawhai

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**KARAKIA**

The Chairperson opened the meeting with a karakia.

*Gail Keepa entered the meeting at 10.02am.*

**APOLOGY**

Mike Collier

**RESOLVED**

**(1) That the apology be sustained.**

McRoberts/Parata

**Carried**

## **PUBLIC FORUM**

### *Kai Oranga*

Kim August, Stacey Semmens and Teira Tawhai were present to support the funding application for Kai Oranga. They handed some printed information and photos to the Board members.

Teira Tawhai, a lecturer at Te Whare Wananga o Awanuiarangi in Whakatāne, gave some background to the Kai Oranga programme. The programme teaches people how to grow kai – from Ōmaio to Whangaparaoa. All students who have undertaken the course have passed (Level 3 Horticulture).

The funding applied for is to assist with the cost of installing herb gardens at Marae on the Coast. The students will provide the labour for making the boxing.

*Kim August, Stacey Semmens and Teira Tawhai left the meeting at 10.11am.*

### **1. CONFIRMATION OF MINUTES: 20 JUNE 2017**

**p3**

Jack Parata noted that the name of the member of the public attending the meeting on 20 June 2017 was Kathleen Morrison, not Kathleen Thompson.

#### **RESOLVED**

- (1) That the minutes of the Coast Community Board meeting held on 20 June 2017 be confirmed as a true and correct record.**

Waenga/Parata

**Carried**

### **2. ACTION SCHEDULE**

**p9**

#### **RESOLVED**

- (1) That the Action Schedule be received.**

Parata/Keepa

**Carried**

### **3. COMMUNITY RESPONSE PLANNING FOR THE TE KAHA AREA**

**p11**

Meagan Edhouse gave the Board some information in relation to the Community Response Toolkit Workshops. She asked the Board for some assistance in making contact with the right people in order to commence the workshops.

The Chairperson advised that there are 13 sub-tribe committees on the Coast and it would be appropriate to put the workshops through the hapū.

The Chairperson and Gail Keepa will find out who is ready to start the workshop process and provide Meagan with names and contact details.

**RESOLVED**

- (1) That the report titled “Community Response Planning for the Te Kaha Area” be received.**
- (2) That the Community Board assists in identifying and bringing together representation from key members to develop a community response plan.**

Waenga/Parata

**Carried**

**4. UPDATES – COAST BY NATURE BILLBOARDS AND PLAYGROUND UPGRADES p13**

*Coast by Nature Billboards*

Chris handed out copies of the Coast by Nature logo.

The Board agreed that they would like an Ōpōtiki billboard to be placed at each end of Coast and beginning of district (=3 billboards), along with a billboard at the approach to each of the communities on the Coast, including Tōrere.

*Playground Upgrades*

The Chairperson asked that a check be made to ensure Health and Safety requirements have been met in relation to the upgrades.

The Board asked that the Community Facilities Manager contact Gail Keepa for feedback.

**5. COAST INITIATIVES FUND – FUNDING APPLICATIONS CARRIED OVER FROM LAST MEETING**

**(i) Kai Oranga p23**

The Board approved the application from Kai Oranga and agreed to provide funding of \$1,000 to assist with the purchase seedlings and materials to construct raised garden beds.

As Kai Oranga is the name of the gardening initiative, the Board secretary will advise Kim August that the funds must to be paid to an organisation (upon receipt of an invoice) and cannot be paid to an individual.

**RESOLVED**

- (1) That upon the receipt of an invoice from an organisation, the sum of \$1,000 is to be paid to that organisation to assist with the purchase of seedlings and materials to construct raised garden beds as set out in the application.**

McRoberts/Keepa

**Carried**

- (ii) Te Whanau a Apanui Waka Ama Club Inc** **p23**

The Board members expressed some confusion as to whether this application was a duplication of a previous application which was approved by the Board.

It was agreed that Aroha Grant be invited to the next Board meeting to answer the Board's queries in relation to the application.

**6. COAST INITIATIVES FUND – FUNDING APPLICATIONS**

- (i) Te Kura o Torere – Wowee it's Waka Ama** **p24**

It was agreed that Allen Waenga will contact Viv Ruwhiu to obtain further information regarding ownership of the equipment and where it will be housed.

If the information obtained by Allen is satisfactory to meet the criteria of the Coast Initiatives Fund then the application can be placed on the agenda for the next meeting.

**RESOLVED**

- (1) That Board member Allen Waenga will obtain further information from Viv Ruwhiu regarding ownership and housing of the equipment.**

McRoberts/Parata

**Carried**

- (ii) Te Kura o Torere – Taiora** **p26**

The Board approved the application from Te Kura o Tōrere for the Taiora programme and agreed to provide funding of \$1,330.

**RESOLVED**

- (2) **That the sum of \$1,330 be paid to Te Kura o Tōrere to assist with the costs associated with the Taiora programme.**

Parata/Keepa

**Carried**

**(iii) Te Kura o Torere – Taiaha**

**p28**

The Board approved the application from Te Kura o Tōrere for the Taiaha programme and agreed to provide funding of \$1,800.

**RESOLVED**

- (3) **That the sum of \$1,800 be paid to Te Kura o Tōrere to assist with the costs associated with the Taiaha programme.**

McRoberts/Keepa

**Carried**

**7. BUS SHELTER AT MARAETAI BAY**

**Verbal Item**

Gail Keepa is keen to see a bus shelter at Maraetai Bay which is the main pick up point for three schools. There is a bus shelter at the Area School and Gail suggested enquiries could be made to see if that could be relocated to Maraetai Bay.

The Engineering and Services Manager stated that a potential site would need to be identified and ownership of the shelter determined. He will approach Total Span to see what they could offer to house 20 children.

It was agreed that the Engineering and Services Manager and Gail Keepa do a site visit at the conclusion of the meeting to discuss the matter further.

The Chairperson thanked everyone for their attendance and closed the meeting with a karakia.

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 11.58AM**

**THE FOREGOING MINUTES ARE CERTIFIED AS BEING  
A TRUE AND CORRECT RECORD AT A SUBSEQUENT  
MEETING OF THE COAST COMMUNITY BOARD HELD  
ON TUESDAY, 12 SEPTEMBER 2017.**

**HAKI McROBERTS**

**CHAIRPERSON**

**COAST COMMUNITY BOARD**